

**City of Wright City
Board of Aldermen Meeting
Thursday, December 29, 2016
City Hall, 203 Veterans Memorial Parkway**

Mayor David Heiliger called the meeting to order in the Board of Aldermen chambers of the City Hall, 203 Veterans Memorial Parkway, Wright City, Missouri at 6:30 p.m.

Roll Call

City Clerk Christine Martin called the roll with Alderman James Toothman, Alderman Thomas Dixon, Alderman John O'Connor and Alderman Dan Rowden present.

City staff present were City Clerk Christine Martin, City Treasurer Karen Girondo, City Attorney Paul Rost, Police Lt. Timothy Matthews, Public Works Superintendent Larry Janish, Park Director Curt Kehoe, Public Works Clerk Robin Polston, Police Chaplin Joseph Purl and Police Officer James Hepperman.

Others present were Kurtis Daniels of Cochran Engineering, State Rep. Bryan Spencer, Kimberly Jumper, Joe Grunwaldt, Billy Survant, Donna Survant, Nathan Essery and Adam Rollins of the Warren County Record.

Pledge of Allegiance

Lt. Matthews led the Pledge of Allegiance.

Approval of Minutes/Financial Reports

Alderman O'Connor moved and Alderman Dixon seconded the motion to approve the minutes of the December 8, 2016, Board of Aldermen meeting. The motion was approved 4-0.

Alderman Toothman moved and Alderman Dixon seconded the motion to approve the November financial report. The motion was approved 4-0.

Responses to Previous Comments/Concerns

None

Open Meeting to Public Comments/Concerns

No public comments/concerns

Public Hearing

None

Recommendations from Planning and Zoning Commission

Application for Conditional Use Permit from David Heiliger to operate a home office at 96 Weatherby Lane for the sale of automotive parts – Mayor Heiliger recused himself from the meeting,

and Board of Aldermen President Rowden presided. Alderman Toothman moved and Alderman O'Connor seconded the motion to accept the recommendation of the Planning and Zoning Commission and grant Mr. Heiliger a conditional use permit to operate a home office for the sale of automotive parts at 96 Weatherby Lane. The motion was approved 4-0.

Mayor Heiliger resumed presiding over the meeting.

Review/Approval of Site Design Permit Plans, Scenic Regional Library project, Wildcat Drive –

Mr. Janish said City Building Inspector Robert Barclay had some concerns regarding the storm water run-off and retention basin at the site of the Scenic Regional Library building. Mr. Daniels told the Board he will have an engineer from his office meet with Mr. Janish and Mr. Barclay to discuss plans for the storm water and retention basin. The Aldermen agreed to postpone action on the site design pending the meeting between the engineer and city staff.

Review of Site Plan for Vaughn Telfer for Request of Parking Vehicle and Trailer – Mr. Telfer was not present. Alderman Dixon moved and Alderman Toothman seconded the motion to postpone review of Mr. Telfer's site plan for vehicle and trailer parking. The motion was approved 4-0.

Old Business

UB Request for Review of High Bill – Account #100183001 – Ms. Polston and Mr. Janish reported the water meter for account # 100183001 was replaced today in an effort to determine if the previous meter had been accurately reporting the usage. Alderman Toothman moved and Alderman O'Connor seconded the motion to postpone for thirty days a review of the bill for account #100183001. The motion was approved 4-0.

UB Payment Agreement Request – Account #201506703 – Alderman Toothman moved and Alderman Dixon seconded the motion to review the request for account #201506703 in two weeks. The motion was approved 4-0.

Wright City Municipal Project Status Report – Mr. Daniels reported construction plans for the building renovations for the city hall and police department, and erection of a concession stand and grading and paving for the ballfields and parking area are being drawn, and the project should be ready for bidding in February. He said the mechanical engineers have expressed some concerns about the existing heating and air conditioning units in the structure that will house city offices. Three of the residential units have not been used in recent years, and it is not known if they will function properly, Mr. Daniels said. If they do not function, the units may need to be replaced with a commercial system, he said.

New Business

Special Permit Request from Bryan Spencer – Mr. Spencer presented a proposal to sponsor a "Red, Wright and Blue Bike Fest" from 11 a.m. to 4 p.m. April 29 at Diekroeger Park. Proceeds from the event would be designated for the purchase of a K-9 dog for the police department, he said. The department's current dog has a degenerative spine condition and will likely be retired in two to three years. Alderman O'Connor moved and Alderman Dixon seconded the motion to grant a special permit for the bike fest April 29. The motion was approved 4-0.

Scenic Regional Library - Addressed earlier in the meeting

2016 Budget Amendment- Ms. Girondo explained the proposed expenditure adjustments to the 2016 budget.

Proposed 2017 Budget - Ms. Girondo reviewed the 2017 budget proposal. Alderman Rowden asked all department heads to delay any major purchases until after the first quarter of the 2017 fiscal year to

allow city officials to determine if revenue is exceeding or falling behind projections. Mayor Heiliger thanked the department heads for their efforts to reduce expenses in the new fiscal year.

Stolen City Equipment – Ms. Girondo reported MOPERM inquired if the city wishes to file a claim for the trailer and roller reported stolen from the city’s maintenance shed earlier this year. The company is valuing the trailer at \$2,800 and the roller at \$12,000 for claim purposes, she said. Alderman Rowden moved and Alderman O’Connor seconded the motion to submit an insurance claim for the stolen property. The motion was approved 4-0. Alderman O’Connor asked Ms. Girondo to review the city’s insurance coverage and advise the Board if the city’s coverage is for replacement value or actual value.

UB Payment Agreement Status Report – Alderman Toothman moved and Alderman Rowden seconded the motion to have city staff contact account #100511008, and delay action on the account until January 12, 2017. The motion was approved 4-0. Alderman Toothman moved and Alderman Rowden seconded the motion to accept the UB payment agreement status report. The motion was approved 4-0.

Ordinance/Resolutions

Resolution #45-16 – A RESOLUTION AMENDING THE TOTAL FUND AMOUNTS IN THE 2016 FISCAL YEAR BUDGET FOR THE CITY OF WRIGHT CITY, MISSOURI. Ms. Martin read the Resolution. Alderman Rowden moved and Alderman Toothman seconded the motion to approve Resolution #45-16 by title. Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Rowden	Yea
Alderman Toothman	Yea	Alderman Dixon	Yea

The motion was approved 4-0.

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Resolution #45-16 of the City of Wright City, Missouri.

Resolution #46-16 – A RESOLUTION ADOPTING AN ANNUAL BUDGET FOR THE CITY OF WRIGHT CITY, MISSOURI, FOR FISCAL YEAR BEGINNING ON JANUARY 1, 2017 AND APPROPRIATING FUNDS PURSUANT THERETO. Ms. Martin read the Resolution. Alderman Rowden moved and Alderman O’Connor seconded the motion to approve Resolution #46-16 by title. Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Rowden	Yea
Alderman Toothman	Yea	Alderman Dixon	Yea

The motion was approved 4-0.

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Resolution #46-16 of the City of Wright City, Missouri.

Bill #47-16 – Ordinance – ORDINANCE OF THE CITY OF WRIGHT CITY, MISSOURI, ADOPTING AND ENACTING A NEW CHAPTER 215, OFFENSES, OF THE MUNICIPAL CODE OF THE CITY OF WRIGHT CITY; REPEALING EXISTING CODE CHAPTER 215; AND PROVIDING AN EFFECTIVE DATE. Ms. Martin read the bill by title. Alderman Rowden moved and Alderman Toothman seconded the motion to read Bill #47-16 a second time.

Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Rowden	Yea
Alderman Toothman	Yea	Alderman Dixon	Yea

The motion was approved 4-0. Ms. Martin read the bill a second time. Alderman Rowden moved and Alderman Toothman seconded the motion for final reading and passage of Bill #47-16. Roll was taken with the following vote:

Alderman O'Connor Yea Alderman Rowden Yea
Alderman Toothman Yea Alderman Dixon Yea

The motion was approved 4-0. Mayor Heiliger then put the question "Shall Bill #47-16 be passed and become an Ordinance?" Roll was taken with the following vote:

Alderman O'Connor Yea Alderman Rowden Yea
Alderman Toothman Yea Alderman Dixon Yea

The motion was approved 4-0. The bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signature and approval and then duly signed and becomes Ordinance #903 of the City of Wright City, Missouri.

Reports

Parks - Mr. Kehoe said baseball/softball sign-ups begin in January.

Public Works - Mr. Janish reviewed his written report. During a discussion of an application for a permit for a storage container, Mr. Janish said he will deny the application and inform the applicant he must file an application for a conditional use permit with the Planning and Zoning Commission.

Police - Lt. Matthews reviewed highlights of Police Chief Matthew Eskew's written report. Mayor Heiliger told Lt. Matthews to thank the city's police officers for their dedication and service to the public during the ice storm December 16.

City Hall – Ms. Martin reviewed highlights of her written report. One new business license was issued to Abracadabra Hair and Tanning Salon at #10 Wildcat Center.

Treasurer/Economic Development – Ms. Girondo said all easements for the TAP sidewalk project have received final approval and the project should be ready to bid in January.

Review/Approval of Bills

Alderman Toothman moved and Alderman Dixon seconded the motion to approve the bills in the amount of \$147,873.72. The motion was approved 4-0.

Final Questions

Rev. Purl thanked Chief Eskew for opening an emergency shelter at the Church of the Nazarene during the ice storm December 16. He said one family stayed at the shelter. He also thanked city leaders and residents for their support of the newly opened food pantry. Mayor Heiliger also thanked the citizens, city officials and employees for their financial support of the pantry.

Vote to Enter Closed Session

Alderman Toothman moved and Alderman O'Connor seconded the motion to come out of regular session and enter into an executive session to discuss business for the purpose of dealing with matters related to one or more of the following: personnel, legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (610.021(1), RSMo. Roll was taken with the following vote:

Alderman O'Connor Yea Alderman Rowden Yea
Alderman Toothman Yea Alderman Dixon Yea

The motion was approved 4-0.

Alderman Dixon moved and Alderman Toothman seconded the motion to come out of executive session and enter regular session. Roll was taken with the following vote:

Alderman O'Connor	Yea	Alderman Rowden	Yea
Alderman Toothman	Yea	Alderman Dixon	Yea

The motion was approved 4-0.

Adjournment

Alderman O'Connor moved and Alderman Rowden second the motion to adjourn the meeting at 8:26 p.m. The motion was approved 4-0.

Approved: _____

Attested: _____