

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, October 22, 2015**

Signed in Attendance: Norman E. Krutzman, Judy Strauss of Wreaths Across America, Robin Fuller, Dan Fuller, Steve Etcher, Rudy Jovanovic, Roger Stewart, Leonard Brown, Tim Schmidt of Warren County Record, Stacy Apple, and Mike Blankenship.

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Rowden, Alderman Bruce, and Alderman Toothman were present.

Staff and Others Present: City Clerk Christine Martin, Treasurer Karen Girondo, City Attorney Paul Rost, Police Chief Matthew Eskew, Park Director Curt Kehoe, Pastor Joe Purl, City Superintendent Larry Janish, and Officer Jim Hepperman.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported the Mayor and four (4) Board Members present.

Pledge of Allegiance

Pastor Joe Purl led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of October 8, 2015 – Alderman Schuchmann made a motion to approve the minutes from the Board of Aldermen Meeting of October 8, 2015. Alderman Toothman seconded it and the motion unanimously carried.

Approval of Financial Reports – None

Responses to previous comments/concerns – None

Open meeting to public comments/concerns – Mr. Krutzman was present and presented his concerns with his home and other homes in his subdivision.

Public Hearing – Proposed Amendment to Section 400.050 Procedures of the Wright City Municipal Code for giving notice of zoning amendments and to enact other revisions – Mayor Heiliger opened the Public Hearing. There were no questions or comments and Mayor Heiliger closed the Public Hearing.

Recommendations from Planning & Zoning

Proposed Amendment to Section 400.050 Procedures of the Wright City Municipal Code for giving notice of zoning amendments and to enact other revisions – Alderman

Schuchmann made a motion to accept the recommendations of the Planning & Zoning Commission. Alderman Rowden seconded it and the motion unanimously carried.

Application for Conditional Use Permit from Leonard Brown to operate an Auto Detailing and Auto Sales Business at 391 East Service Road North, Wright City, Missouri - Mr. Brown was present and stated he talked to Phil Reid, owner of the property regarding having an office in his building as Suite B, so that customers will have a restroom to use. He stated he will have asphalt to park the vehicles on. Alderman Schuchmann stated he would like to discuss the building code issues with Mr. Barclay prior to making a decision. Alderman Schuchmann made a motion to postpone the decision to the next Board Meeting. Alderman Rowden seconded it and the motion unanimously carried.

Old Business

Request for Review by Customer – Acct 100039005 – Ms. Stacy Apple was present to request an adjustment on her account due to high usage and no one being in the residence from June 12th to July 23rd. She said the water had been shut off on June 25th but they still received a bill for \$116. Alderman Schuchmann explained the meter testing policy to Ms. Apple. Ms. Apple asked the Board for time to pay the high bill and Alderman Schuchmann stated she could come in to City Hall on Friday to fill out a Request for Payment Agreement.

Subdivision of Church Property – Westwoods Road - Alderman Schuchmann stated the drawings looked good. Alderman Schuchmann made a motion to postpone the decision until they have the request for Rezoning of the property. Alderman Rowden seconded it and the motion unanimously carried.

New Business

Wreaths across America Proposal – Judy Strauss, Coordinator of Wreaths across America, was present along with Roger Stewart of the American Legion. They asked for signed permission to enter the Wright City Cemetery to place live wreaths on the graves of Veterans at Christmas to honor those Veterans buried in the cemetery. The wreaths are placed on the graves in December after their December 12th Ceremony and are then picked up in March. She said they have adopted four (4) cemeteries in Wentzville and one (1) in Warrenton and would like to adopt Wright City Cemetery. She stated that Jerry Wolford had a Fundraiser for Wreaths across America and raised \$650 for the organization and has expressed an interest in adopting the Wright City Cemetery. She said the cost of purchasing a live wreath is \$15.00 each. Alderman Schuchmann made a motion to give permission to Wreaths across America to enter the Wright City Cemetery for placing wreaths on Veteran's graves. Alderman Bruce seconded it and the motion unanimously carried.

Pay Request #4 for MB Construction – Larry Janish stated he and Nathan Rohr has reviewed the pay request. Alderman Schuchmann made a motion to approve the pay request minus the five (5) percent retainage for final work to be done. Alderman Rowden seconded it and the motion unanimously carried.

Payment Agreement Status Report – Alderman Schuchmann made a motion to accept the report. Alderman Toothman seconded it and the motion unanimously carried.

Utility Billing Payment Agreement Request – Account #200801004 – Alderman Toothman made a motion to approve the request. Alderman Bruce seconded it and the motion unanimously carried.

Budget Preparation – Treasurer Karen Girondo said end-of-year budget estimates have been done and given to Department Heads along with capital outlay projection forms and she is now working on 2016 Budget. Karen asked the Board if they wanted a Budget Meeting during the last week of October, or if she should just email information to them for review. The Board asked that the 2016 Budget be sent to them for review.

Turning Point Proposal – City Clerk Christine Martin stated the request from Turning Point was received in March of this year and the Board requested to look at it later in the year since forms had all been ordered at that time. Marie and Judge Linson both looked at the request and commented back. Alderman Schuchmann made a motion to move it to Workshop to discuss it in more depth. Alderman Rowden seconded it and the motion unanimously carried.

Promissory Note Renewal – Treasurer Karen Girondo said the promissory note from FMB for the purchase of the police cars and cameras last year needed to be renewed due to all of the new banking laws. She stated there is a resolution for it later in the meeting.

Banking and Deposit Policy – Treasurer Karen Girondo presented the Mayor and Board with a Banking and Deposit Policy for review.

Certificate of Deposit Cash in Request – Treasurer Karen Girondo said there was a CD in the amount of \$55,877 coming due next week and the interest rate is .2 percent. She said the Street Light Fund with this month's payment will be in the red, so would like to cash the CD in and transfer \$25,000 of the General Fund money to Street Light and put the Street Light CD in General Fund's name. Alderman Schuchmann made a motion to approve cashing in the CD as requested. Alderman Toothman seconded it and the motion unanimously carried.

Firearms Purchase for Police Department – Chief Eskew asked for permission to purchase two (2) Glock firearms as every duty pistol for the department has been issued out. The total cost will cost \$848. Alderman Rowden made a motion to approve the purchase of firearms. Alderman Bruce seconded it and the motion unanimously carried.

Cemetery Tree Bids – City Clerk Christine Martin went over tree bids and the suggestions by two of the bidders that two large trees be removed. Alderman Schuchmann made a motion to postpone the bids to the next meeting for further information. Alderman Rowden seconded it and the motion unanimously carried.

Ordinance/Resolutions

Bill #31-15 Ordinance – An Ordinance was read by title. AN ORDINANCE ADOPTING A NEW SECTION 400.050, "PROCEDURES," OF THE WRIGHT CITY MUNICIPAL CODE REGARDING GIVING NOTICE OF ZONING AMENDMENTS AND TO ENACT OTHER REVISIONS. Alderman Rowden made a motion to read Bill #31-15 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #31-15 be placed upon final passage. Alderman Bruce seconded it

and the motion unanimously carried. Mayor Heiliger then the question “Shall Bill #31-15 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #863 of the City of Wright City, Missouri.

Resolution #32-15 – A RESOLUTION EXERCISING THE FIRST RENEWAL TERM UNDER A PROMISSORY NOTE ISSUED TO FMB BANK ON APRIL 1, 2015. Alderman Rowden made a motion to approve Resolution #32-15 by title. Alderman Toothman seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Resolution #32-15 of the City of Wright City, Missouri.

Reports

Park – Park Director Curt Kehoe was present and reported to the Board.

Trunk or Treat - He said Trunk or Treat will be Saturday October 31st from 6:00 to 8:00 pm. They put 400 goodie bags together and will have prizes for the Costume Contest. He stated they will also have prizes for the best looking trunks, which will be donated by Maze Collision. Warren County Ambulance will be there with their dressed-up bus and the Fire Department will be there giving away hotdogs. Curt said he believes it will be the largest turnout ever with it being on a Saturday.

The Park’s restrooms will be closing for the season the first week of November.

Lights – The lights went up at the price as quoted.

Public Works – City Superintendent Larry Janish was present to report to the Board.

Sewer Camera – Larry thanked the Board for approving the Sewer Camera purchase.

Overlay – Roelker Road overlay is complete and they used 1198 tons.

Training – He requested that Nathan and Kyle be approved to attend training conference at the Lake of the Ozark for two days at the cost of \$776.19. The conference pertains to water towers, safety and compliance, information on activated sludge pertaining to the WWTF, belt-drive systems, upcoming coliform rule changes, and energy grant and loan programs. Alderman Schuchmann made a motion to approve the training for Nathan and Kyle. Alderman Rowden seconded it and the motion unanimously carried.

DNR Study – Larry said he spoke to Mr. Bockstruck of DNR and they want a course of action from the City from an engineer before they will consider any kind of funding. Larry said he is going to send Nathan and Kyle to look at two plants, in Holden and LaMar. Alderman Schuchmann said he would like to get a meeting scheduled with the engineers early next month to see what the City’s options are and what is outlined in their report.

Police – Police Chief Eskew reported to the Board and said they had 601 calls for service, with 25 incident reports since the last meeting. Some reports included traffic arrests,

stealing, possession of a controlled substance, violation of a court order, making terrorist threats, burglary, and arson.

Chief Eskew stated he has been working with the family with the excessive animals, and to date they've had four (4) dogs rehomed and there are several more animals that are being handed over to S&R by October 30th. They have decided to keep three dogs and have been very cooperative throughout the process.

Training – Chief Eskew went over the training and stated that Zeus's tracking abilities has been much improved.

Repeater Quote – Chief Eskew went over the quote received from Warner Communications, with a proposed booster tower being put on the current water tower in town which will speak to the tower at Highways 'F' and 'M' and become an actual repeater. They will be able to talk from one end of the City to the other end of the City by means of a walkie talkie and it will improve communications. The cost of the Repeater is \$4,420 and if Warren County Joint Communications absorbs half, the cost will be reduced to \$2,210. Alderman Schuchmann made a motion to approve the purchase if Dispatch picks up half the cost. Alderman Rowden seconded it and the motion unanimously carried. .

City Hall – City Clerk Christine Martin reported to the Board and stated no new Business Licenses were issued. She stated she still has a pending application for a liquor store/bait shop for the old Wright Stop building. Two other applications for a business license were given; one for an office and one for a food pantry.

Business/Liquor License Renewals – There is still one outstanding Liquor Licenses.

Cemetery – There was one burial in the Cemetery and it was an infant, Marley Jo Bass. Public Works took care of the burial.

Fall-Winter Newsletter – City Clerk Christine Martin stated that she just needs information from one department before she can complete the upcoming newsletter.

Treasurer/Economic Development – Treasurer Karen Girondo reported to the Board and said the Invoice for MB Construction was not in the batch submitted, but a check will be completed for them on Friday, holding the five (5) percent as requested.

Conference – Karen said she has been attending an MEDC Conference in Columbia, Missouri, and will be headed back there after the meeting.

Review/Approval of Bills – Alderman Rowden made a motion to approve the Bills. Alderman Bruce seconded it and the motion unanimously carried.

Final Questions – Mr. Krutzman had comments regarding the safety of Interstate 70. Mayor Heiliger stated that the Lion's Club contacted him asking for permission to put their Christmas tree on Big Boy's lot. He asked Karen to put it on the Workshop Agenda.

Vote to go to Closed Session - Executive Session - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (610.021(1)); and Leasing, purchasing, or sale of real-estate (610.021(2)). Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Adjournment – Alderman Schuchmann made a motion to adjourn the meeting at 8:40 pm. Alderman Rowden seconded it and the motion unanimously carried.

Approved _____

Attested _____