

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, October 14, 2014**

Signed in Attendance: Brad and Diane Gould, Jennefer Jones, and Tim Schmidt of Warren County Record.

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Toothman, Alderman Bruce, and Alderman Rowden were present.

Staff and Others Present: City Clerk Christine Martin, City Superintendent Larry Janish, City Attorney Paul Rost, Treasurer Karen Girondo, Park Director Curt Kehoe, Pastor Joe Purl, Police Chief Matthew Eskew, and Police Officer Jim Hepperman.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported that the Mayor and four (4) Board Members were present.

Pledge of Allegiance

Jennefer Jones led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of September 25, 2014 - Alderman Schuchmann made a motion to approve the minutes from the Board of Aldermen Meeting of September 25, 2014. Alderman Bruce seconded it and the motion unanimously carried._

Approval of Financial Reports – September – Alderman Schuchmann made a motion to approve the Financial Reports for September. Alderman Bruce seconded it and the motion unanimously carried._

Responses to previous comments/concerns – None

Open Meeting to public comments/concerns – None

Public Hearing – None

Recommendations from Planning & Zoning – None

Old Business

Audit Bids – Treasurer Karen Girondo discussed the audit bids and stated that three of four of the firms have been our audit firms before. Alderman Schuchmann made a recommendation to award HB & Company (Hochschild, Bloom & Company) as the City's auditor due to their rates and past experience with the City. Alderman Schuchmann made

a motion to award the audit bid to HB & Company (Hochschild, Bloom & Company). Alderman Rowden seconded it and the motion unanimously carried.

Street Striping Bids – Superintendent Larry Janish discussed the Street Striping Bids and that he still only has two bids, from Brightfield Striping and Roadsafe. He called Brightfield Striping Company and they did not furnish any references. Larry Janish said he recommended Roadsafe Traffic Systems to do the street striping for the City for the cost of \$6825 but if both roads are done the same day they will deduct \$1500 making the bid \$5,325. Alderman Schuchmann made a motion to select Roadsafe Traffic Systems based on Larry’s recommendation. Alderman Toothman seconded it and the motion unanimously carried.

New Business

35 Spring Hill Circle – Jennefer Jones of 35 Spring Hill Circle was present and discussed sewer backups that have occurred at her residence since July of 2013, where the alarm on the lift station never sounded. She recommended that the City develop a back-up plan for when the lift station malfunctions. She also asked if a backflow preventer could be installed, an emergency generator, or an alarm system. She asked about reimbursement of some expenses that she had incurred as a result of the incidents. Superintendent Larry Janish stated he talked to Fred (of FB Williams) and he is proposing an alarm system that will call you when the electric goes off, which causes the lift station to stop functioning. Ms. Jones stated due to an illness, she has to get her home professionally cleaned every time it happens. Mayor Heiliger asked Larry Janish to get an estimate on installing a backflow preventer and a generator.

TAP Project – Economic Developer Karen Girondo discussed the proposed Transportation Alternative Program. She stated it was discussed that sidewalks would be done and were needed on Wildcat Drive up to Abels with the Elementary School on Wildcat. Larry Janish said that Hutchison Drive has an intersecting sidewalk and expected it would need to be done on the east side of Wildcat Drive. Karen also suggested completing the sidewalk on Bell Road by the School. Karen said the application must be in by November 15th. She stated she would like to bring Cochran Engineering to come in to look at the lay of the land with the ditches there to determine where the sidewalks can be. Karen said we will also need plans made for the project. Alderman Schuchmann asked to have Cochran Engineering give us an option of what will be better utilized by pedestrians. He thinks the sidewalks would be utilized if kept on the west side of Wildcat. Sidewalks are proposed on Bell Road, from the Bank to the School and onto Westwoods Road. Karen said she will get a hold of Cochran to look at the proposed project.

Payment Agreement Status Report – Alderman Schuchmann made a motion to approve the Payment Agreement Status Report and the conditions. Alderman Rowden seconded it and the motion unanimously carried.

Request to Adjust Account #200407002 – Alderman Schuchmann made a motion to adjust the sewer usage down to 4,000 gallons. Alderman Toothman seconded it and the motion unanimously carried.

Utility Billing Adjustment Report – September – Alderman Schuchmann made a motion to approve the Adjustment Report for August. Alderman Toothman seconded it and the motion unanimously carried.

4-Way Intersection Collections – The Mayor and Board discussed the complaints of citizens in regard of groups collecting donations in the 4-Way intersections. Chief Eskew expressed his concerns with the safety issues as he witnessed someone taking collections that stepped into on-coming traffic. He stated he doesn't feel it is a safe situation. The Mayor and Board asked for an ordinance to be drafted for the next meeting that would delete the section allowing solicitation in the street.

Wright City Community Cleanup – Treasurer Karen Girondo asked if the cleanup day will be rescheduled for this Fall or next Spring. The Mayor and Board all agreed to reschedule the Community Cleanup for next Spring.

Brad Gould – 29520 Highway J – Mr. Gould was present, owner of 29520 Highway J (aka 108 Hwy J), was present. He said he purchased the property and thought he had it sold three (3) years ago, however the previous tenant, Mr. Couch, promised to pay the high utility bill and failed to do so. Mr. Gould asked the Board to work with him regarding the amount of the bill. Karen Girondo explained that Mr. Couch offered payments of \$600 in three (3) installments totaling \$1800, and documentation was given to him to share with Mr. Gould. Mr. Gould said he was not provided any of the information discussed. Alderman Toothman suggested to Mr. Gould that he fill out a Payment Agreement Request and Mr. Gould stated he was not interested in investing another \$2400 in the property. Alderman Schuchmann stated he was not inclined to reduce the amount of the bill since the water was apparently used. He felt the City could not eliminate the bill if the water was used, as it wouldn't be fair to the other citizens and water users for the City to give away free water. Mr. Gould stated that if the City was not interested in working with him he would let the property go back to the lender. Mr. Gould then left the meeting.

Hiring of Part-Time Police Officer – Police Chief Matthew Eskew recommended to the Mayor and Board to hire Michael Hernandez as a Part-time Officer at the rate of \$11.75 per hour. Mayor Heiliger made a recommendation to a hire Michael Hernandez as a Part-time Officer at the rate of \$11.75 per hour. Alderman Schuchmann made a motion to a hire Michael Hernandez as a Part-time Officer at the rate of \$11.75 per hour. Alderman Bruce seconded it and the motion unanimously carried.

Ordinance/Resolutions

Bill #21-14 Ordinance – AN ORDINANCE CHANGING THE SPEED LIMIT OR A PORTION OF EAST FIRST STREET SOUTH TO 15 MPH AND MODIFYING SCHEDULE I OF CHAPTER 320 OF TITLE III OF THE WRIGHT CITY, MISSOURI MUNICIPAL CITY CODE TO REFLECT SAME. Alderman Rowden made a motion to read Bill #21-14 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #21-14 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then put the question "Shall Bill #19-14 be passed and become an Ordinance?" Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #835 of the City of Wright City, Missouri.

Bill #22-14 Ordinance – AN ORDINANCE AMENDING SCHEDULE VI OF TITLE III OF CHAPTER 365 OF THE WRIGHT CITY MUNICIPAL CODE PERTAINING TO STREETS WHERE PARKING IS PROHIBITED. Alderman Rowden made a motion to read Bill #22-14 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #22-14 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #22-14 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #836 of the City of Wright City, Missouri.

Reports

Park – Park Director Curt Kehoe was present and reported to the Board. He said he recently took some CPR/AED Training. He explained that the Flea Market was held on October 4th and stated weather was bad for the event. Trunk or Treat will be on Friday, October 31st at Diekroeger Park from 6:00 to 8:00 pm. “Guns and Hoses” was cancelled and rescheduled for Saturday October 25th. Curt said he will be doing live wire on KWRE on October 15th to announce the Fall-Winter Park Events. On December 6th they will hold the 5K Ugly Sweater Walk/Run. On Saturday December 13th they will have an Ugly Sweater Christmas Party with a contest from 6:00 to 11:00 pm in the Park Building. They will be selling tables for groups of six to eight to participate in the contest. Curt said the Strassenbash Event went well with no damage to the park and no problems.

Public Works – Superintendent Larry Janish reported to the Board.

Water Valves – Larry Janish discussed Cherry Street and that they are having a valve problem in that area with water still going through the valves. He will be repairing the valve at the old water tower next week.

Building Official – No Building Report submitted.

Police – Police Chief Eskew was present and reported to the Board and said they had 656 calls for service, with 26 incident reports since the last meeting. Chief reported some of the cases were fugitive arrests, a dog bite case, domestic calls, stolen property from the storage facility on Hattrick Lane. He discussed patrol cars being out of service. One car was out of service for three weeks for a motor replacement, but should be in service tomorrow. Chief Eskew also said Phobius has been packed and is doing well. They received a \$500 Grant for the DARE Vehicle Wrap. Chief Eskew thanked the Mayor, Board and City Attorney Paul Rost for their donations towards the DARE Vehicle Wrap. He said they are now \$850 away from the total cost of \$2300.

City Hall – City Clerk Christine Martin reported to the Board.

Licenses – There were no new licenses issued. She said the renewal process will start again in November.

2015 Employee Health Insurance – Open Enrollment Forms were given out on October 7th and are due back on November 3rd.

Cemetery burials – Frances Juern and Delores Kennedy were both interred in the cemetery last Saturday.

Treasurer/Economic Development – Treasurer Karen Girondo reported to the Board with September financials being in the packet. She started on end of year’s projections and will then start budget.

Landlord Accounts – Karen said she completed matching up the landlord accounts and tenant accounts for the water billing. She said the accounts automatically roll over to the landlord if the tenant doesn’t come in.

Greater Warren County EDC – Karen thanked everyone that helped with the parade which was the largest one they’ve had.

Karen stated she’s talked with several people about starting businesses in Wright City and two came in today regarding auto sales.

Sewer Study – Karen said we need to pass a resolution at the next meeting as they want a designated official to sign.

Review/Approval of Bills

Alderman Toothman made a motion to approve the Bills. Alderman Bruce seconded it and the motion unanimously carried.

Final Questions – Mayor Heiliger thanked the Board for matching him on donations for the DARE Vehicle Wrap.

Vote to go to Executive Session - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney (610.021(1)). Alderman Toothman seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Toothman seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yes
Alderman Bruce	Yea	Alderman Rowden	Yes

The motion carried.

Adjournment – Alderman Rowden made the motion to adjourn the meeting at 8:00 pm. Alderman Toothman seconded it and the motion unanimously carried.

Approved _____

Attested _____