

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, October 10, 2013**

Signed in Attendance: Angie Reynolds. Chris Orlet from Warren County Record was also present.

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Rowden, and Alderman Smith were present. Alderman Toothman was absent.

Staff and Others Present: City Clerk Christine Martin, Treasurer/Economic Developer Karen Girondo, Park Director Curt Kehoe, Kenny Robinett, City Attorney Paul Rost, Pastor Joe Purl, Interim Police Chief Matthew Eskew, and Police Officer Jim Hepperman. Superintendent Larry Janish was absent.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden and Smith present. The City Clerk reported the Mayor and three (3) Board Members present.

Pledge of Allegiance

Alderman Smith led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of September 26, 2013 - Alderman Smith made a motion to approve the minutes from the Board of Alderman Meeting of September 26, 2013. Alderman Rowden seconded it and the motion unanimously carried.

Minutes from Special Board Meeting of October 7, 2013 - Alderman Rowden made a motion to approve the minutes from the Special Board of Alderman Meeting of October 7, 2013. Alderman Smith seconded it and the motion unanimously carried.

Approval of Financial Reports - Alderman Schuchmann made a motion to approve the Financial Reports. Alderman Rowden seconded it and the motion unanimously carried.

Responses to previous comments/concerns – None
Open Meeting to public comments/concerns – None
Public Hearing - None
Recommendations from Planning & Zoning - None
Old Business - None

New Business

Request to Amend Building & Zoning Codes – Accessory Buildings & Trash Enclosures - Alderman Schuchmann made a motion to approve making modifications to the building code and order a public hearing. Alderman Rowden seconded it and the motion unanimously carried.

Data Technologies – Fall 2013 User Group Meeting – Training Request – Alderman Schuchmann made a motion to approve City Clerk Christine Martin and Treasurer Karen Gironde to attend the Fall 2013 User Group Meeting on November 12th in Moberly, Missouri. Alderman Smith seconded and the motion unanimously carried.

Payment Agreement Status Report - Alderman Schuchmann made a motion to approve the Payment Agreement Status Report. Alderman Rowden seconded it and the motion unanimously carried.

Utility Billing Disconnect Hearing – Mayor Heiliger opened the hearing. There were no questions or comments. Mayor Heiliger closed the hearing. Alderman Schuchmann made a motion to proceed with the Utility Disconnects per City ordinance. Alderman Smith seconded it and the motion unanimously carried.

Request for Sewer Adjustment – Account 10134002 – Alderman Schuchmann made a motion to approve sewer adjustment with the usage from the August billing of 3850. Alderman Rowden seconded it and the motion unanimously carried.

Fence Bids – Alderman Schuchmann made a motion to approve the fence bid to Collins and Herman for the chain link on the upper part. Alderman Smith seconded it and the motion unanimously carried.

Utility Billing Adjustments Report – September - Alderman Schuchmann made a motion to approve September Utility Billing Adjustment Report. Alderman Rowden seconded it and the motion unanimously carried.

Ordinance/Resolutions - None

Reports

Park – Park Director Curt Kehoe gave report to the Board.

Trunk or Treat - He said “Truck or Treat” will be held on October 31st from 6:00 pm to 8:00 pm at Diekroeger Park. He said they are looking for people to show up with their trunks for handing out candy.

Basketball Program– Curt said he had 12 boys and 12 girls in the 3rd and 4th grade registered for Basketball. In November they will start the program for the 5th and 6th graders for Saturdays.

Dance Class – He stated the kids dance instructor is going elsewhere and he will be looking for a new instructor. He said the ZUMBA Instructor is going to the Wentzville Parks & Recreation Department to hold her classes.

Park Maintenance – Curt said they have been mulching around all of the trees in the parks.

Public Works – Kenny Robinett gave report to the Board.

Bell Road Sidewalk Project – He said they have been pouring sidewalks and have about 500 feet left to pour. Mayor Heiliger said there have been lots of compliments on the sidewalk.

Building Official – Kenny Robinett gave report to the Board on the number of building permits and garage sale permits that have been issued.

Police – Interim Police Chief Matt Eskew reported to the Board and said they've had 410 calls for service resulting in 20 incident reports. Some of the calls were for domestic assault, traffic accidents, etc.

Meth Lab - He said they did a search warrant in the 500 block of Veterans Memorial Parkway and discovered a meth lab in operation.

Training – Interim Police Chief Matt Eskew said he couldn't thank the Missouri Gun & Quail Club enough for allowing them to train at their club. They have been doing certification at the Missouri Gun & Quail Club for the past two weeks and have certified 10 officers to carry patrol rifles.

Truck Donation – Interim Police Chief Matt Eskew explained that the truck received from the Nazarene Church as a donation will not work for them due to the amount of work that it will need and asked to be able to return it. Alderman Schuchmann made a motion to return the vehicle to the giver with kind thoughts that the Police Department will not be able to use the vehicle at this time. Alderman Rowden seconded it and the motion unanimously carried.

City Hall – City Clerk Christine Martin gave report to the Board. There was (1) Business License issued to James Scott for an Antique Mall named "Walk down Memory Lane", and there was (1) pending Business License Steve Green with Action Automotive. Proposed licenses were for a donut shop in Wildcat Center and a mixed consignment shop that will also sell baked goods and fresh fish and barbeque at 14980-C Veterans Memorial Parkway called the "Trading Post".

Liquor and Peddlers License – There were no Peddlers or Liquor License issued.

Vacation – City Clerk Christine Martin said she will be on vacation from October 15th to October 18th and then from October 28th to November 1st.

Treasurer – Treasurer Karen Girondo reported to the Board. She stated the Financials were completed and submitted and covers the third quarter. She said all major funds for expenses are under budget for the first time this year. She said revenues are where they should be or slightly below. Karen said she will be starting the end-of-year estimates.

Westwoods Road Water Line – She provided the last water line improvement recommendations from the last water study. Karen said if we expand on the study the City will have to go out on another RFQ so we need to decide what we plan to do. She said we may want to consider the water pressure problem that Scott's is having in considering projects.

Economic Development – Economic Developer Karen Girondo presented her ED Report. She attended the St. Louis Home Builder's Association Meeting on September 26th. Some of the people that attended are already looking at this area for development. Karen said she met with Josh Beck of the Greater Warren County EDC and the property manager of Manchester Investment Group to discuss a new company moving their operation to Wright City.

Review/Approval of Bills

Alderman Schuchmann made a motion to approve the Bills. Alderman Rowden seconded it and the motion unanimously carried.

Final Questions – City Attorney Paul Rost discussed what the requirement was for public hearings or notices for code changes.

Adjournment – Alderman Rowden made the motion to adjourn the meeting at 7:00 pm. Alderman Schuchmann seconded it and the motion unanimously carried.

Approved _____

Attested _____