

**City of Wright City
Board of Aldermen Meeting
Thursday, September 27, 2012, 6:30 pm**

Signed in Attendance: Sarah Johnson of the Warren County Record. Robert and Dodie Cook were also present.

City Official attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Smith, and Alderman Toothman were present. Alderman Rowden was absent

Staff and Others: Assistant Superintendent Harry Harper, City Clerk Christine Martin, City Attorney Paul Rost, Police Chief Doug Saulters, Treasurer/Economic Developer Karen Gironde, Pastor Joe Purl, Park Board Director Curt Kehoe and Police Officer Jim Hepperman. Superintendent Larry Janish was absent.

Mayor Heiliger called the meeting to order at 6:30 pm.

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Smith, and Toothman present. The City Clerk reported the Mayor and three (3) Board Members present. Alderman Rowden was absent.

Pledge of Allegiance

Robert Cook led everyone in the Pledge of Allegiance.

Mayor's Announcements - Mayor Heiliger presented Mr. Robert Cook, a long-time resident of Wright City, with a Recognition Award for his years served in the Military. Mr. Cook had just been on the Honor Flight to Washington D.C. on Wednesday, September 26, 2012, honoring him for his Military Service.

Meeting Minutes

Minutes from Board Meeting of September 13, 2012 – Alderman Toothman made a motion to approve the minutes from the Board of Alderman Meeting of September 13, 2012. Alderman Schuchmann seconded it and the motion unanimously carried.

Approval of Financial Reports – Alderman Smith made a motion to accept the Financial Reports. Alderman Toothman seconded it and the motion unanimously carried

Responses to previous comments/concerns – None

Open Meeting to public comments/concerns – None

Public Hearing – None

Recommendations from Planning & Zoning - None

Old Business

Health Insurance Bids – Treasurer Karen Girondo explained the bids and said she prepared a synopsis of the final rates. She said UHC has the best rates. Karen went over the comparison from MCHCP and the rates for UHC. She also went over the savings the City and the employee would have with the new plan. She said one difference with the new plan is that UHC does charge a copay of either \$20 or \$25 and even a little higher copay if going to a specialty doctor, and explained that copays do not go towards the deductible. Karen said a decision would have to be made whether or not to stay with the MCHCP Plan. The Board moved this item to the next Workshop scheduled for October 1, 2012, for discussion.

MCHCP – Alderman Schuchmann made a motion to notify MCHCP that the City is leaving the program. Alderman Smith seconded it and the motion unanimously carried.

Request for Adjustment on sewer charge – Landmark Plaza – Assistant Superintendent Harry Harper said he believes Superintendent Larry Janish wants the meter pulled out and sent out to be checked. Harry Harper said the meter is an inch and a half (1-1/2 inch) meter and it would take two people at least two hours, at a minimum, to pull the meter and reinstall it. Alderman Schuchmann said the cost of pulling the meter and repairs to the landscaping should all be borne by the property owner. Alderman Schuchmann said he would like to review the report of what the actual adjustment to the sewer would be. Alderman Schuchmann made a motion to postpone the request pending review. Alderman Smith seconded it and the motion unanimously carried.

New round of Enhancement Grants – Treasurer/Economic Developer Karen Girondo said applications are due on November 7th and said she did talk to Dr. Gaines with the School District regarding sidewalk projects. The Board moved this to the next Workshop scheduled for October 1, 2012.

Provisional Judge – City Clerk Christine Martin said she has the new agreement on the desk. Alderman Schuchmann made a motion to approve Anthony Linson as the City's Provisional Judge. Alderman Smith seconded it and the motion unanimously carried.

New Business

Southern Water Line Project – Phase 5 – Change Order & Payment #1 – Treasurer/Economic Developer Karen Girondo said George Mehler was in to meet with Larry Janish and went over all of the costs. The construction is complete and they are just waiting for everything to settle. She said there was some extra pipe that was installed and there is a change order for approval deducting \$5,263.40. She said there is also a

Contractor's Request for Payment #1. Alderman Schuchmann made a motion to approve Change Order #1. Alderman Toothman seconded it and the motion unanimously carried.

Alderman Schuchmann made a motion to approve Contractor's Payment #1. Alderman Toothman seconded it and the motion unanimously carried.

Proposed Emergency Water System Interconnection – Alderman Schuchmann made a motion for the City Attorney to review. Alderman Smith seconded it and the motion unanimously carried.

Police Department – Chapter 1 Policy revisions – Chief Saulters said he made some changes to Police Department Policy Chapter 1. He said they removed some and added a few other policies such as the Chaplin's Program, the Reserve Program, and the Use of Force where the "Fire Arms Instructor" was changed to "Range Master". Alderman Schuchmann asked for some clarifications and suggested changes to page 17 changing 1 and 2 to a. and b. Alderman Schuchmann made a motion to approve the revised Police Department Policy Chapter 1 with changes. Alderman Toothman seconded it and the motion unanimously carried.

Hiring of Part-time Parks Home School Instructor – Parks Director Curt Kehoe asked for permission to hire two home school instructors, Megan Bote and Patrick Keeler for the Home School Physical Education Program. Curt said they are both college students and he would like to pay them the rate of \$10 per hour. They would only be working two (2) hours once per week on Thursdays for the Home School Program. Alderman Jim Toothman asked how many students they had. Curt said, at this time, they had seven (7) students to start with and they are going to add four (4) more. He stated if he does not have enough students, it's a program that will not be able to continue. Curt explained that the home schooled students are in some type of ice skating program in Wentzville which will end around the beginning of October and they will be returning to the Wright City Home School Program afterwards. Curt said he will only use one instructor for every 10 students. The cost is \$5 per day per student. Curt said he will have Patrick's full name by the end of the meeting. Alderman Schuchmann made a motion to table the request. Alderman Smith seconded it and the motion unanimously carried.

Curt reported back to the Board with the name of Patrick Keeler. Mayor Heiliger made a recommendation to hire Megan Bote and Patrick Keeler as Home School Instructors for two hours per week at the rate of \$10.00 per hour with review on October 11th of the program and costs. Alderman Toothman made a motion with the Mayor's recommendation to hire Megan Bote and Patrick Keeler as Home School Instructors for two hours per week at the rate of \$10.00 per hour with review on October 11th of the program and costs. Alderman Smith seconded it and the motion unanimously carried.

Payment Agreement Status – Alderman Toothman made a motion to accept the Payment Agreement Status Report. Alderman Smith seconded it and the motion unanimously carried.

2013 Budget – Karen said she is sending a letter to Department Heads on October 1st with a timeline for the budget and plans to have a Budget Meeting the last week of October or the first week of November. Karen said it is up to the Board if they want a Committee or if the entire Board will be sitting in on the meetings. She said the Board can wait until the next meeting to schedule the first Budget Meeting.

Holiday Meeting Schedule – Alderman Toothman made a motion to approve the November Board Meeting to be on November 15, 2012, with all regular bills approved to be paid at the end of November. Alderman Smith seconded it and the motion unanimously carried. The December meetings will remain as scheduled.

Ordinance/Resolutions

Resolution #43-12 – A RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF WRIGHT CITY AND ANTHONY LINSON FOR SERVICES AS A PROVISIONAL JUDGE, Alderman Schuchmann made a motion to approve Resolution #43-12. Alderman Toothman seconded it and the motion unanimously carried. Roll call was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Yea
Alderman Toothman	Yea	Alderman Rowden	Absent

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Resolution #43-12 of the City of Wright City, Missouri.

Reports

Park – Park Director Curt Kehoe gave report. Curt went over the upcoming events. Saturday, September 29th, the “Wil Heiliger” Building will be used by the Masonic Lodge to put on a “Benefit Breakfast” for support of the Agape Food Pantry. October 6th is the Fall Flea Market and on the same morning the Chamber is having their golf tournament for the Scholarship Fund. Curt said target numbers were not hit for the Adult Dance Class and it is being postponed to January. He said the other dance classes are doing fine, such as Zumba and the Dance Kids and they are taking registration for the next session. “Trunk or Treat” will be held on Halloween night and there were over 350 kids that attended it last year.

Public Works – Assistant Superintendent Harry Harper gave his report. He discussed Well #5 and said lightning struck it the other night. Prices should be given received by Monday. Harry Harper went over the drawdown test. Warner Communications called to reschedule the siren work and assures us they will be completed.

Building Official – Harry Harper provided the Board with report on building permits issued which were 14 year to date, six (6) residential occupancy Inspections, and the violations reported and acted on.

Police Department – Chief Saulters gave a report to the Board and stated that they've had 461 calls for service with 31 incident reports handled. He said Strassenbush was fairly quiet, but since then they have had a few burglaries and executed search warrants on the White Rabbit with an arrest on it and additional search warrants in Montgomery County. He said Scotts had a copper theft during some construction they were having done. Chief Saulters said there was an armed robbery at Subway. Chief Saulters asked about expanding the evidence room for an office for the detectives. Larry said the cost would be around \$700. City Clerk Christine Martin explained that anything that is done to the building comes out of the City hall budget and stated we do already have to have the furnace repaired as the heat exchanger is cracked.

City Hall – City Clerk Christine Martin gave report on Business Licenses. The license for Subway was issued last week and there is still a pending license for Lori Miller for a Flooring Sales Business at 409 Warren Avenue. She said there has been discussion regarding paving some parking spaces at the proposed business. Hansen's has rescheduled the Tree removal for Wednesday, October 3rd for the Cemetery and on Locust. Mr. Iannicola has paid his share of the cost. No one has to be on Locust when they drop the tree. City Clerk Christine explained an incident at City Hall where a customer became threatening and feels we need to talk about security at City, possibly a wall with a locking gate. The Board agreed to talk about security at Workshop. Picnic invitations were given out to all Boards and Commission members and employees. City Clerk Christine Martin said she is also working on the City Hall Inventory List. She said she is working on the Newsletter and asked if it should be mailed. The Board agreed to not mail it and make it available as in the past.

Treasurer Report/Economic Development – Treasurer Karen Gironde gave report to the Board. Karen went over the financial reports and said the revenue and most of the funds are under 68 percent which is normal. The enterprise fund (water and sewer) is over 70 percent. Most of the government fund expense accounts are running 65 to 70 percent, with some in the 80 percentile. The enterprise fund was at 53 percent but will change with the contractor and the well problems as discussed. Sewer is at 69 percent. The water fund is in the black but can be looked at by transferring CD's, etc. The City has spent about \$750,000 with the total Southern Water Line Project and no money was borrowed. For Economic Development, Karen said she attended the Warren County EDC Meeting last week and received a proposal this morning and has to submit two buildings to the state by tomorrow morning. They want site visits next week. Karen said she also attended the quarterly meeting of the Boonslick Regional Planning Commission and Business Incubators are being discussed. Karen thanked the Police Department for their help with the Strassenbush Parade. Karen announced a new business is going into the former Branding Iron location.

Review/Approval of Bills

Alderman Schuchmann questioned a few of the bills. Alderman Toothman made a motion to approve the Bills. Alderman Smith seconded it and the motion unanimously carried.

Final Questions – Pastor Purl thanked the Board of Aldermen for their support for the 911 Service they held and thanked the Police Department for removing people from the City who sells drugs. Alderman Schuchmann thanked the Police Department for the job they

had done in the White Rabbit case. Mayor Heiliger also thanked the Police Department and for their professionalism shown by them at the Strassenbash event.

Vote to go to call for Executive Session - Alderman Toothman made a motion to come out of regular session and go into an executive session to discuss business relating to Legal, Real Estate and Personnel as allowed pursuant to the exception of the provisions of Section 610.021(1)(2)(3) RSMo. Alderman Smith seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Smith	Yea	Alderman Rowden	Absent

The motion carried.

Alderman Toothman made a motion to come out of executive session and go into regular session. Alderman Smith seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Smith	Yea	Alderman Rowden	Absent

The motion carried.

Alderman Toothman made a motion to adjourn at 9:45 pm. Alderman Smith seconded it and the motion unanimously carried,

Approved_____

Attested_____