

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, September 22, 2016**

Signed in Attendance: Zachary B. Summers and Brandon Kurtz of Lewis Bade were present.

City Official Attendance: Mayor Heiliger, Aldermen O'Connor, Rowden, Dixon, and Toothman were present. Alderman Dixon was absent.

Staff and Others Present: City Clerk Christine Martin, Treasurer Karen Gironde, City Attorney Paul Rost, Chaplin Joe Purl, Police Chief Matthew Eskew, Superintendent Larry Janish, and Kenny Robinett. Park Director Curt Kehoe and Officer Jim Hepperman were absent.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Rowden, O'Connor, and Toothman present. The City Clerk reported the Mayor and three (3) Board Members present.

Pledge of Allegiance

Pastor Joe Purl "Person of the Year" led everyone in the Pledge of Allegiance.

Approval of Minutes

Minutes from Board Meeting of September 8, 2016 – Alderman Toothman made a motion to approve the minutes from the Board of Aldermen Meeting of September 8, 2016. Alderman O'Connor seconded it with Alderman O'Connor and Toothman voting yes and Alderman Rowden abstaining. The motion carried.

Approval of Financial Reports – None
Responses to previous comments/concerns – None

Open meeting to public comments/concerns – Jim Schuchmann was present and gave a speech honoring John O'Connor's birthday.

Mr. Zach Summers of 222 Red Leaf Way was present regarding his high water bill. He did not know why the usage was so high and could not pay the bill at this time. The Board asked Mr. Summers to try to contact some organizations for assistance and return to the October 13th meeting. Alderman O'Connor made a motion to postpone the request to the next meeting to give Mr. Summers time to get some assistance. Alderman Rowden seconded it and the motion unanimously carried.

Pastor Purl discussed the 9/11 service held on September 11th and was appreciative of everyone coming together as a community.

Public Hearings – None
Recommendations from Planning & Zoning - None

Old Business

Wischmeyer Property – Lot 33 Forest Lake – Brandon of Lewis-Bade was present and explained the drawings that the cul-de-sac is not where it is supposed to be. He said that the best way to resolve the issue is to survey and replat the street. It would be done by preparing a plat for the four (4) lots and said all four (4) homeowners would have to sign off on it, including their mortgage companies. Brandon said he didn't know if it could be done in a timely manner in order to help the Wischmeyers. They proposed to do a Resubdivision or a boundary adjustment for the four (4) lots involved. One of the properties is Simply Homes and was a foreclosure. They could do the survey and the rods for the survey would be set after all of the signatures are obtained. He said another option would be to survey the street and correct it on the Wischmeyer's lot. City Attorney Paul Rost discussed that the Wischmeyers could dedicate their right-of-way to the City first, while all of the other three (3) adjustments are being worked on. Brandon stated the total cost for the boundary adjustment plat is \$2,050, covering field and office work. The City could have the deed prepared and have it signed off on before it being recorded. City Attorney Paul Rost said we could record the plat with the signatures of owner of record, and it would be between the property owner and the lender. Alderman O'Connor made a motion to authorize Lewis-Bade to prepare the legal description for a right of way or metes and bounds transfer for the Wischmeyers and boundary adjustment plat for the four (4) lots. Alderman Rowden seconded it and the motion unanimously carried.

New Business

Gettysburg Commons Plat 3 – Request for Display and Dedication of Streets & Utilities – Brandon Kurtz of Lewis-Bade was present and explained the improvements are now in and are requesting approval of the Record Plat. The quitclaim deed and bill of sale for the utilities have been submitted to the City. Karen Gironde explained the ordinance accepting the final plat will be done at the next meeting. Larry Janish had a concern that the roads weren't backfilled. Larry said he will submit a punch list prior to the next meeting. Larry said there is a letter from Monte Cannon that states they will concrete the road to the lift station, but would like permission to start construction on a display home on lot #363, prior to the record plat being recorded. Karen and Larry said display homes have been allowed. Alderman Rowden made a motion to approve construction of the display home. Alderman O'Connor seconded it and the motion unanimously carried.

Request for Training – Municipal Court – City Clerk Christine requested permission for Marie Hollenbeck to attend Municipal Court Training at Troop C, with the only cost being \$23.76 for travel. Alderman Rowden made a motion to approve the training request. Alderman Toothman seconded it and the motion unanimously carried.

UB Payment Agreement Status Report – Alderman Toothman made a motion to accept the report. Alderman Rowden seconded it and the motion unanimously carried.

Ordinance/Resolutions – None

Reports

Park – Curt Kehoe was absent.

Public Works – Superintendent Larry Janish reported to the Board. He said Roelker Road striping is done and trying to the arrows painted on the roads for the truck route.

He said he has one employee out on injury leave, but chose not to use the disability. Larry asked the Board if the employee can attend the water class and travel in the City vehicle. Larry stated the employee is to get a full release from the doctor. City Attorney Paul Rost answered only with a full release.

New City Hall – Larry stated he will be work on correcting a drainage problem with some grading work.

They are marking street slabs for replacement in Gettysburg Commons, Spring Lakes, and Spring Hill Circle. Bids will go out in the next few weeks for these. He said his crew has been working on some slabs on First Street.

Hydrant Damage – Carter Canyon – Larry stated they need to do some hydrant repair so will get prices and will take the lowest prices in order to get it done. He stated it is broke of and laying in the yard. City Attorney Paul Rost suggested submitting it to MOPERM. They will also have three (3) new hydrants installed through bid process at Hwy ‘J’ across from Godt Road, in the alley behind City Hall by Cherry Street, and on Veterans Memorial Parkway across from the old nursery.

They had an overflow at a lift station on Hwy ‘J’, that has already been reported to DNR. He thinks both pumps will need to be replaced.

Training – Mason went to Jefferson City for training as the new Flood Plain Manager. The only cost was the use of the City Truck.

Police – Police Chief Eskew was present. He reported they had 655 calls for service, with 52 incident reports since the last meeting. Some reports included fugitive arrests, peace disturbance, Juvenile problems, leaving the scene of a motor vehicle accident, driving while intoxicated, possession of controlled substance, domestic assault, assault with a serious injury, burglaries and stealing motor vehicles.

Over the past two weeks we have had eight (8) attempted burglaries, four (4) actual burglaries where residents were home, and three (3) stolen vehicles with all of them being recovered. They do have a suspect in custody and have a very solid case.

Strassenbash – He thought it was a big success, with only some problems with juveniles and one intoxicated person removed. He also commended Pastor Purl for being named ‘Person of the Year’.

Chief Eskew thanked everyone involved in the 911 service to first responders.

City Hall – City Clerk Christine Martin went over her report with business licenses with the Board and stated there was still one delinquent business license. A summons was issued.

The new owner, Michael Thompson, of Snap Fitness was issued a business license.

Cemetery – There will be a burial on Friday for Robin Bondurant through Martin Funeral Home. Attended the Cemetery Walk and helped collect money to help with the Memorial Society. Marie Hollenbeck did a great job of coordinating the event.

MCHCP – 2017 Employee Health Insurance Deadline – City Clerk Christine Martin stated she submitted the Selection of Offerings to MCHCP and is waiting for the Open Enrollment forms from MCHCP.

Charlene Newman started last Wednesday and is working with Denise for training for A/P, and is doing a great job.

Training – City Clerk Christine Martin stated she is still working with Denise on Personnel and HR as situations arise.

Treasurer/Economic Development – Treasurer Karen Girondo reported to the Board. She stated there was a second site visit last week from a firm that was met with in March for a foreign business.

Meetings – Karen held a Department Head Meeting this past week to go over budget and audit information. Larry, Kenny and she met with Kuhlmann Design Group this past week to discuss Phase 2 of the Sewer Study and the TAP Grant. There are several manholes in the Kerland area that they can't open so will assist the survey crew with that. Carol Ernst will be helping her with the TAP Grant with figures and cost. She met with Dr. Buck and some area realtors for lunch at the School District to discuss what the School District and the City is doing.

Mittler Brothers Open House will be on September 27th and 28th from 1 pm to 6 pm both days.

The Cemetery Walk was a big success with close to 70 people raising about \$300 for the Memorial Society.

Karen thanked everyone that participated in Strassenbash. The Chamber still made a profit, even with the Friday night flood. A lot of the local businesses purchased sponsorships which really helped.

Karen also mentioned Legacy Pharmacy that will be coming to town in Jackson Hewitt's location. Jackson Hewitt will be moving to another location in the strip mall. She said EPC will open sometime in October and there will be a ribbon cutting and grand opening. They have also hired some local people.

Review/Approval of Bills – Alderman Rowden made a motion to approve the Bills. Alderman O'Connor seconded it and the motion unanimously carried.

Final Questions – Alderman Rowden along with Mayor Heiliger thanked all of the employees for their time for volunteering in the City events.

Mayor thanked Pastor Purl for his efforts on the 911 Service and congratulated him for getting "Person of the Year".

Vote to go to Closed Session - Executive Session - Alderman Rowden made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (610.021(1)); and hiring, firing, disciplining or promoting employees (610.021(3)). Alderman Toothman seconded it and roll call was taken:

Alderman Dixon	Absent	Alderman Rowden	Yea
Alderman O'Connor	Yea	Alderman Toothman	Yea

The motion carried.

Alderman Rowden made a motion to come out of executive session and go into regular session. Alderman O'Connor seconded it and roll call was taken:

Alderman Dixon	Absent	Alderman Rowden	Yea
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Alderman O'Connor

Yea

Alderman Toothman

Yea

The motion carried.

Adjournment – Alderman Rowden made the motion to adjourn the meeting at 8:15 pm. Alderman O'Connor seconded it and the motion unanimously carried.

Approved _____

Attested _____