

City of Wright City  
Board of Aldermen Meeting  
September 22, 2011, 6:30 pm

**Signed in Attendance:** Jena Diveley, Larry Terbrock, Bernie Terbrock, Nancy Huster, Pat Randolph, Jason Edge, and Tim Schmidt.

**City Official attendance:** Mayor Heiliger, Alderman Schuchmann, Alderman Black, Alderman Toothman and Alderman Reynolds were present.

**Staff and Others:** Superintendent Larry Janish, City Clerk Christine Martin, Police Chief Doug Saulters, Parks Director Curt Kehoe, City Attorney Paul Rost and Treasurer/Economic Developer Karen Girondo.

**Roll Call**

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Black, Toothman, and Reynolds present. The City Clerk reported the Mayor and four (4) Board Members present.

Mayor Heiliger called the meeting to order at 6:30 pm.

**Pledge of Allegiance**

Larry Janish led everyone in the Pledge of Allegiance.

**Meeting Minutes**

**Minutes from Board Meeting of August 25, 2011** – Alderman Toothman made a motion to approve the Board of Aldermen Meeting of August 25, 2011. Alderman Reynolds seconded the motion. Alderman Schuchmann abstained. The motion carried.

**Minutes from Board Meeting of September 8, 2011** – Alderman Schuchmann made a motion to approve the Board of Aldermen Meeting of September 8, 2011. Alderman Reynolds seconded it and the motion unanimously carried.

**Minutes from Special Board Meeting of September 12, 2011** – Alderman Schuchmann made a motion to approve the Board of Aldermen Meeting of September 12, 2011. Alderman Reynolds seconded it and the motion unanimously carried.

**Responses to previous comments/concerns** - Nancy Huster asked what the Special Board Meeting was for and Mayor Heiliger informed her it was for discussion of the 2011 Budget with the Department Heads.

**Open Meeting to public comments/concerns** - Nancy Huster asked the Board how to get the neighbors to clean up their yard, for such things as old stuff on their front porch and an inflatable pool that has been laying in the yard for months. She said it drives down the value of other properties. Larry Janish asked if it was the only house west of hers. Mayor Heiliger said the City look into it to see if it is a violation.

Patrick Randolph, a resident in the Lake Tucci Subdivision, was present and explained some problems in his subdivision. He stated his neighbor has had a ladder leaning up against his house for at least three weeks and he fears for the safety of the neighborhood children.

Jena Diveley was present and said there is a lot of trash in her neighborhood, which she feels it is a landlord responsibility. She also stated there is a giant hole where all of the water that runs through the back yards drains into and said she fears the kids that play there can get washed down into the hole.

**Public Hearing** - None

**Recommendations from Planning & Zoning** - None

### **Old Business**

**Bids on City Property – 60 Highway ‘J’** - City Clerk Christine Martin said she’s had inquiries after the bid opening on if the City was going to award the bid. The amount of land was approximately .39 acres and at present the City is mowing the property. Alderman Schuchmann and the other Board members said they were not opposed to selling the property. Alderman Schuchmann made a motion to accept the high bid in the amount of \$3511.00 from A.C. Day. Alderman Reynolds seconded it and the motion unanimously carried.

**Stuermann Road** - Larry Terbrock was present and asked when they would be able to acquire permits after the road is done being paved. Mayor Heiliger said the road has been asphalted. Larry Janish said they still need to complete the piping on the structures and then set up forms for the concrete to meet the asphalt and they have the entrance way to do. Mayor Heiliger informed Mr. Terbrock there are procedures in the process for the City to be able to protect their investment, but said there is no time line yet.

**Lake Tucci Subdivision** – Alderman Schuchmann said he asked that this item be put on the Agenda and said Mr. Randolph is here to speak regarding the subdivision. Mr. Patrick Randolph thanked Mr. Schuchmann for all of the work he had done in working with him. Mr. Randolph passed some pictures out for the Board to see regarding the silt problem in the subdivision. He said the silt washes through his back yard during heavy rains and washes into the pond. The silt in his back yard is about 6 to 8 inches deep and he is embarrassed for his property. He said the silt in the pond is very thick and it needs to be dredged. It has been a problem for the past five years. He has gone to the builders a number of times it still does not get completed. The City put some pressure on the builder about a year ago and the builder did come out but the problem is not solved. Mr. Randolph said the City and the residents there have been taken advantage of by the builder. He asked for recommendations from the City. Mr. Randolph said he is aware of DNR and what citations should have been put on the building company. He said DNR will not listen to him alone and if something is not done now, for the next eight months the water and silt will continue to wash into the lake. Mr. Randolph said he appreciates the notices that have been given to the builder and again thanked Alderman Schuchmann and the City Staff. Alderman Schuchmann said the City has been working on the issue and have posted the property. Some of the grass has been cut by someone associated with the builder, but has not addressed the vegetation or erosion problem. City Attorney Paul Rost said if the issue was not resolved, the City can move forward. Alderman Schuchmann made a motion to move forward to correct the vegetation and erosion issues on the

properties that have been posted in the Lake Tucci Subdivision. Alderman Black seconded it and the motion unanimously carried. City Attorney Paul Rost asked for photos that shows silt moving toward the streams. He said he will work on it and asked Mr. Randolph to take photos during the next big rain and said the City will establish contact with DNR.

### **New Business**

**Holiday Schedule for Board Meetings** - City Clerk Christine Martin stated she put this on the Agenda after talking to the Mayor. Alderman Schuchmann made a motion to move the regular meetings for the month of November to Thursday, November 17<sup>th</sup> having only one November Board meeting, and have a meeting on Thursday December 8<sup>th</sup> and Thursday December 29<sup>th</sup>, 2011, with all meetings to be at 6:30 pm. Alderman Reynolds seconded it and the motion unanimously carried.

Alderman Schuchmann made a motion to approve the Holiday Schedule for closing City Hall on November 24<sup>th</sup> and 25<sup>th</sup> for Thanksgiving and December 23<sup>rd</sup> and 26<sup>th</sup> for the Christmas Holidays. Alderman Black seconded it and the motion unanimously carried.

**Special Permit/Solicitation Request – Knights of Columbus – Fund Raiser** - Mr. Bill Sherman was present to request the permit. He said they do not keep any of the funds as it is all donated. Fifty (50) percent is given to the Children’s Hospital Cardinal Givens Wing and the other 50 percent stays in the area. Alderman Schuchmann made a motion to approve the Special Permit/Solicitation Request to Knights of Columbus. Alderman Reynolds seconded it and the motion unanimously carried. Mr. Sherman said they will be wearing bright colored vests while in the intersection.

**Business License – Jason Edge – Edgeville LLC dba The White Rabbit** – Mr. Jason Edge was present to request Business License for 14980-B Veteran’s Memorial Parkway. He said “The White Rabbit” will be a unique gift shop, with primarily tobacco and tobacco accessories, alcohol drinking accessories, books, fine art and high-end art from local artists, and novelties. City Attorney Paul Roast asked the Board to post pone for his review. Alderman Schuchmann made a motion to postpone the application for the City Attorney to review. Alderman Reynolds seconded it and the motion unanimously.

**MoDOT Rest Area – Sanitary Sewer Connection** – Economic Developer Karen Gironde said everyone should have a letter from Mr. Mike Hall from Shafer, Kline & Warren, Inc. She said MoDOT is going ahead with the plans of taking their lagoon from the rest areas offline and want to hook into the City’s system. They talked to the City about two years ago. They are getting ready to submit the proposal to MoDOT. Larry Janish said the City would only be receiving waste from them and they only have about 2,000 gallons per day. Larry Janish said he needs to know what size the line will be. Alderman Schuchmann said we need to work on what the tap fee will be and said the City needs to see a preliminary design. Alderman Schuchmann made a motion to postpone the request pending more information. Alderman Black seconded it and the motion unanimously.

**Cemetery** – City Clerk Christine said the Memorial Society sent an invoice back for the City to pay. The City paid the bill for Roundup so the payment would not be late. She said Lila Brandes wrote her a note asking for their annual \$5,000 contribution. Alderman Schuchmann said he would like to wait until the Board Meeting of December 29<sup>th</sup> to see if the budget is okay before the City commits to making the disbursement.

Nancy Huster asked how much money the Memorial Society has in their budget. She then asked why they would need anything from the City if they have quite a bit of their own money. Alderman Schuchmann said that years ago when they did not have a large budget to work with is when it got started. Bill Sherman asked if the City owns the Cemetery, what does is this money used for. Alderman Schuchmann said they have used it in previous years to offset the cost of mowing the grass, but several years ago someone passed away and left a large endowment to the Memorial Society. Karen explained by ordinance the City maintains the roads and tree removal. She said the City owns the Endowment Fund and the interest earned off of the Endowment Fund is given to the Memorial Society to maintain the grounds for mowing and weeding. Karen said the Endowment Fund can never be touched. Larry Janish said he just put another six loads of rock on the cemetery roads.

Karen Girondo explained a couple of weeks ago someone came in and they were researching his family tree. She said Herman and Viola Hetlage had lived in the community and when Viola died she willed approximately \$235,000 to the endowment fund. After some research, it was found that the cremains of Viola Hetlage were never buried in the Wright City Cemetery with her husband. Her ashes have been sitting at the funeral home in Columbia all this time. Karen asked the Board to waive the urn burial fee as Reverend Davis will have services for her burial on November 6<sup>th</sup> on Sunday afternoon as all of the funds of the Hetlage Estate have already been disbursed. Alderman Schuchmann made a motion to approve waiving the \$100 burial fee for Mrs. Hetlage in lieu of her \$235,000 contribution to the Endowment Fund. Alderman Black seconded it and the motion unanimously carried.

**Employee Health Insurance Selection** – Alderman Schuchmann said he looked the health plans over and he said he was leaning towards the PPO 1000 which would work out best for the City’s budget. City Clerk Christine Martin stated that some of the employees she had talked to is in favor of the PPO 600 Plan because it is less money out of their pocket. Chief Saulters said he put out an email and the officers would prefer to pay the added premium out of their pocket. Larry said he had talked to his guys about the PPO 600 since that is the plan we currently have and they would be willing to pay the additional premiums out of pocket. Karen said even with the employee paying the \$44 per month, it is less out of pocket for the employee than the other plan. She said she recommended the PPO 600 Plan if the employees paid the additional cost of the premium. Alderman Schuchmann made a motion to select the PPO 600 plan with a payroll deduction to the employees. Alderman Toothman seconded it and the motion unanimously carried.

**Band Competition – September 24th** – Mayor Heiliger said he talked to Mr. Bill Schaffer at Strassenbash and said Mr. Schaffer failed to request permission from the Board to shut down Westwoods Road at Wildcat Drive and at Bell for Band Competition from 11 am to 12 noon. Chief Saulters said he did call him to coordinate it. Alderman Schuchmann made a motion to approve the parade route for the Band Competition on September 24th. Alderman Reynolds seconded it and the motion unanimously carried.

**MEDC Conference** – Economic Developer Karen Girondo asked for permission to attend the Fall MEDC Conference October 27-29, 2011. She said it is in her budget. Alderman Schuchmann made a motion to approve Karen Girondo’s attendance to the MEDC Conference. Alderman Reynolds seconded it and the motion unanimously carried.

**Request for Payment Modifications – Account 101081001/400158002** – Jena Diveley was present and explained there are two months for July and August of 2006 were higher than her normal monthly water bills. She said at the time she requested a payment agreement to pay \$25 every two weeks but said she was working at that time. She has been unemployed since October of last year and said it took until April to get her unemployment. She said she can't afford that previous payment agreement right now because she is trying to make a few dollars stretch every week. She asked if the Board would revisit the amount of the bill from the previous address. She said the two months she didn't live in the house the water use was tripled and can show she did not live in the house at that time. She said Ivie League Homes was cleaning the house at that time. She said she did make a phone call to have the water turned off. Jena suggested the City Clerk to go over the bill with her to try to help her understand it. Alderman Toothman suggested to Ms. Diveley to keep up with the current bill and let the Board review the old bill. The amount of the bill for Turkey Run Court was \$555.48 and a \$30 payment was made. Alderman Schuchmann asked Ms. Diveley if she can keep her current bill current and she stated yes she could if that means the current payment agreement.

Alderman Schuchmann made a motion to postpone a decision on the modification, other than the fact that Ms. Diveley to keep the current bill current and to demonstrate to the Board she is a person of her word, and in the meantime the Board will review the previous bill to see what the Board can do. Ms. Diveley asked if she should go back to her payment agreement next Tuesday and City Clerk Christine Martin said a payment was due this current week and said that payment needs to be made. Alderman Schuchmann said for Ms. Diveley to come in the following Tuesday to pay as agreed on. Alderman Reynolds seconded it and the motion unanimously carried.

**Utilities Payment Agreement Request – Account 300089003** – City Clerk Christine Martin said there had not been services set up in the resident's name until recently and he had lived there for some time. It was discovered when the water was shut off by a contractor and then the resident called the City to inquire and then to request water service. The bill became very large because the City had not billed them for services for months. Alderman Toothman asked if they had an Occupancy Permit. Larry Janish said an Occupancy Permit was paid for. Alderman Schuchmann asked how water gets turned on without service being set up. Larry Janish said the previous tenants may have never requested the water to be shut off. The Board discussed the responsibility of the Landlord to pay tenant's utility bills. City Clerk Christine Martin stated it is only the last 90 days of the bill that they are responsible for. Karen Gironde checked and the landlord had not been set up on this account. Larry Janish asked if it were possible to get a written request when they are asked to turn water on or off by City Hall and he can sign off on it and he would like a copy of it. City Clerk Christine Martin suggested a Work Order and Alderman Schuchmann agreed he would like to start seeing a paper trail. Alderman Schuchmann made a motion to accept the Utilities Payment Agreement Request of \$25 every two weeks plus the current bill. Alderman Black seconded it and the motion unanimously carried. Nancy Huster inquired about the City processes of water billing relating to landlords.

**Brickkicker Contract Renewal and Violation Notice Status** – City Clerk Christine Martin stated Bob Barclay would like to change the method of billing 50 percent at initial inspection and 50 percent on completion. Alderman Schuchmann recommended staying with the current billing schedule.

## ORDINANCE/RESOLUTIONS

**Resolution #16-11 was presented to the Board.** Resolution #16-11 was read by title. A RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT BETWEEN THE CITY OF WRIGHT CITY AND BRICKKICKER INSPECTION SERVICES. Alderman Schuchmann made a motion to approve Resolution #16-11 with the stipulation that we stay with the current billing cycle as stated in the contract. Alderman Reynolds seconded it and the motion unanimously carried. Roll call was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Black	Yea	Alderman Reynolds	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor for his signature and approval. It was then duly signed and becomes Resolution #16-11 of the City of Wright City, Missouri.

## Reports

**Parks** – Curt Kehoe was present. He said there was minimal damage to the grounds during the recent Strassenbash event and the Chamber of Commerce donated 150 pounds of grass seed to use wherever needed. He said we are now the home for five different Girl Scout Groups who are struggling to find places to meet. The dance classes for younger kids have gone over extremely well and the parents are asking for more classes for older kids. Hunter Safety Classes will be held this next weekend on Friday and Saturday. Fall Flea Market will be the first Saturday in October and “Trunk or Treat” on Halloween night.

**Public Works** - Superintendent Larry Janish gave report and stated Roelker Road has been striped. Stuermann Road has been asphalted with 506 tons being used at \$68.20/ton and they are currently working on finishing the storm water piping across Stuermann Road from south to north. He will pour concrete for the entrance next week.

Kerland Water Line Project--He said they will start doing the asphalt patching on all the roadway crossings and the new Roller will be in next week.

Ameren UE—He is going to request a boom truck from Ameren UE’s Boom Truck Program. He said they will just have to pay to have the boom truck certified. He said it can also be used for the Parks Department and the Cemetery as needed.

WWTF—Alderman Schuchmann asked about the status and Larry Janish said all the blowers are up and running at this time. He said they are having a leak and they took photos of it.

Alderman Schuchmann also asked Larry about getting the brakes on the forklift fixed and getting someone certified to operate it. Larry Janish said he is working on it.

**Building Official** - Larry Janish stated there has been 26 year-to-date New Home Permits paid for and two (2) applied for but not paid for. There were two (2) Miscellaneous Permits issued for two decks. There were four (4) Occupancy Inspections.

**Police Department** – Police Chief Doug Saulters gave a report to the Board. He said they’ve had 356 calls in the last two weeks and 29 of them had incident reports written on them. He said he had a part-time replacement for Mike Cordry that left due to a promotion. He said they processed and interviewed Anthony Thweatt for the position of part-time police officer. He is currently a full-time officer with the City Warrenton and has experience with the Cottleville Police Department, and is a very impressive

individual. Mayor Heiliger recommended hiring Anthony Thweatt as a part-time officer based on Chief Saulters recommendation. Alderman Schuchmann made a motion to accept Mayor Heiliger's recommendation to hire Anthony Thweatt as a part-time officer to be paid at part-time pay of \$11.75 per hour based on Chief Saulters recommendation. Alderman Reynolds seconded it and the motion unanimously carried.

Chief Saulters said they had one arrest during Strassenbash. There were no other incidents and Chief said he actually let part of the guys go home early. He did say there were a lot of juveniles entering and leaving the beer garden and it needs to be looked at for restriction next year. He said the new DARE Officer graduates on Friday and will be back to work on Monday.

**City Hall** – City Clerk Christine Martin gave report to the Board and said we need to have a Surplus Sale and will work on getting a list together. She stated it has been busy with Cemetery over the last couple of weeks and said it can be very time consuming. She suggested saving money on water bills by adding wording such as “Accounts subject to disconnection after the 15<sup>th</sup> of the month” It is very time consuming and costly. It would save the City about \$1600 in postage a year. It is possible an ordinance will need to be changed in order to do this. She said after she gets the information together, it will be put on the Workshop. Karen said she will check with Data Technologies on an ACH and email module.

**Treasurer/Economic Development Reports** – Treasurer Karen Girondo said the August Financials are on the table. She said she did not run a new a copy of the Budget report since the last meeting. Karen said she talked to Bart Korman at Strassenbash and he said he's received nothing but negative feedback on the Aerotropolis Bill so he needs to hear some positive feedback. She will be attending the Booneslick Regional Planning's quarterly meeting on Monday and will bring back a report at the next meeting. She said they are finishing up the legal part of the Scott's Project and should have an ordinance at the next meeting.

**Review/Approval of Bills** - Alderman Toothman made a motion to approve the bills. Alderman Black seconded it and the motion unanimously carried

**Final Questions** - Nancy Huster told Larry she was done with her garden for whenever they would like to start on the drainage project.

**Adjournment** - Alderman Reynolds made a motion to adjourn the meeting at 8:40 pm. Alderman Toothman seconded it and the motion unanimously carried

Approved \_\_\_\_\_

Attested \_\_\_\_\_