

**City of Wright City  
Board of Aldermen Meeting Minutes  
Thursday, August 28, 2014**

**Signed in Attendance:** Wesley Jaspering, Tim Schmidt of the Warren County Record, and Gina Allen.

**City Official Attendance:** Mayor Heiliger, Alderman Schuchmann, Alderman Toothman, Alderman Bruce, and Alderman Rowden were present.

**Staff and Others Present:** City Clerk Christine Martin, City Superintendent Larry Janish, City Attorney Paul Rost, Treasurer Karen Gironde, Park Director Curt Kehoe, Pastor Joe Purl, Police Chief Matthew Eskew, Lt. Tim Matthews, Detectives Deatherage and Canavan, and Police Officer Jim Hepperman.

Mayor Heiliger called the meeting to order at 6:30 pm

**Roll Call**

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported the Mayor and four (4) Board Members Present.

**Pledge of Allegiance**

Wesley Jaspering led everyone in the Pledge of Allegiance

**Approval of Minutes**

**Minutes from Special Board Meeting of August 13, 2014** - Alderman Schuchmann made a motion to approve the minutes from the Special Board of Aldermen Meeting of August 13, 2014. Alderman Toothman seconded it and the motion unanimously carried.

**Minutes from Board Meeting of August 14, 2014** - Alderman Schuchmann made a motion to approve the minutes from the Board of Aldermen Meeting of August 14, 2014, with a correction to the final questions. Alderman Toothman seconded it and the motion unanimously carried.

**Approval of Financial Reports – None**

**Responses to previous comments/concerns – None**

**Open Meeting to public comments/concerns** – Pastor Joe Purl announced they will be having their “9/11 Service” on September 7<sup>th</sup> and honoring the first responders in the community and remembering what happened on 9/11. They will have some displays at 10:00 a.m., will then have a service, and then a dinner.

## **Public Hearing – None**

Alderman Schuchmann made a motion to suspend the Agenda to address Item #11f Sign at Lion’s Club.” Alderman Rowden seconded it and the motion unanimously carried.

**Sign at Lion’s Club** – Wesley Jaspering of the Wright City Lion’s Club addressed the Board regarding promoting new events and membership. They would like to set a movable portable sign for advertising at different locations in the City. The sign is a six (6) feet tall 4 ft. x 8 ft. double-sided sign that sits on the ground on four (4) legs. The locations where they plan to move the sign to are the FMB property on the South Service Road, at the American Bank on Bell Road and the North Service Road, and at the FMB gazebo at Elm and Veterans Memorial Parkway. He said they plan to move the sign about every two (2) weeks to help with getting exposure for the Lion’s Club. Mr. Jaspering stated there are people in the newer subdivisions that may not know about the Lion’s Club and what they offer. Alderman Schuchmann reviewed the ordinance Section 405.100 that addresses Temporary Signs and said if they were interested in a Temporary Sign Permit for sixty (60) days with the possibility of a 30 day extension, that an application will need to be submitted to City Hall for review by the Zoning Officer. Alderman Schuchmann advised Mr. Jaspering that it would be acceptable to have a Temporary Sign Permit this fall, with another application being made in the spring of 2015 for another permit.

Alderman Schuchmann made a motion to return to the Board of Aldermen Agenda as published. Alderman Rowden seconded it and the motion unanimously carried.

## **Recommendations from Planning & Zoning**

### **Application for Conditional Use Permit from Don Reed for a Temporary Flea Market at 425 West Service Road North on Saturdays in the summer and fall months –**

Alderman Schuchmann made a motion to postpone this item. Alderman Toothman seconded it and the motion unanimously carried. Alderman Schuchmann asked City Clerk Christine Martin to have Building Inspector Bob Barclay at the next Workshop for discussion and clarification of the requirements of the proposed application.

## **Old Business**

**RFQ’s for Sewer Study** – Treasurer Karen Girondo said the City Attorney and Kuhlmann Design Group will be drawing up the contract to have for the next Board Meeting for review. If the Board is okay with the contract she will then send it to the State for their approval prior to passing the ordinance for signing of the contract.

**RFP’s for Redevelopment** – Karen said she emailed a list of questions last week that she and Paul had. She said they need to get it wrapped up so it can be sent out by the end of next week. The Board asked that it be added to the Workshop.

**Request for Stop Signs** – Superintendent Larry Janish said Bob Fitzgerald of Manchester Investors has asked for a stop sign on South First Street near their forklift ramp for safety reasons. Larry Janish said he doesn’t have a problem where it will be as long as the walkway on the south side the roadway going to the other building is not blocked. The stop sign will need to be placed farther back. Chief Eskew questioned whether tractor trailers

using the road will have time to stop. Alderman Toothman suggested some sort of flashing caution light that would stay on. The Board asked that it be added to the Workshop to give them time to review.

### **New Business**

**Special Permit Request – Wright City Fire Protection District** – Alderman Schuchmann made a motion to approve the Request. Alderman Rowden seconded it and the motion unanimously carried.

**Downtown Redevelopment** – Economic Developer Karen Girondo discussed a letter she is proposing to send out to the commercial property owners and business owners for the downtown district inviting them to a meeting on September 10<sup>th</sup> at City Hall. She asked if she should send it to the residences and the Board agreed that she should.

**Vacation Carryover – Police Department** – Chief Eskew explained that Officer Holifield has not been able to use his 16 hours of vacation by his anniversary date and would like a 30 day extension. Alderman Schuchmann made a motion to approve the carryover of vacation for 30 days for Officer Holifield. Alderman Rowden seconded it and the motion unanimously carried.

**Payment Agreement Status Report** – Alderman Rowden made a motion to approve the Payment Agreement Status Report. Alderman Schuchmann seconded it and the motion unanimously carried.

**2015 Employee Health Coverage – Selection of Offerings** – City Clerk Christine Martin stated the Selection of Offerings for the 2015 Employee Health Coverage is due on September 19<sup>th</sup> and added that Treasurer Karen Girondo is recommending staying with MCHCP. City Clerk Christine Martin stated everything remained the same for the PPO 600, there was no change in the cost to the City, and there were only a few other changes for the employees. She asked the Board when they vote on the selection if they would approve her to be the City's Authorized Agent for submitting the necessary enrollment and Selection of Offerings. Alderman Schuchmann made a motion to stay with MCHCP the 2015 Employee Health Insurance Coverage. Alderman Bruce seconded it and the motion unanimously carried. Alderman Schuchmann made a motion to approve the City Clerk Christine Martin to be the Authorized Agent for the City for Health Coverage for the City Employees. Alderman Rowden seconded it and the motion unanimously carried.

### **Sign at Lion's Club – (This item was discussed earlier on the Agenda)**

**Parks Department Staff** – Parks Director submitted a request to increase the pay for Kirslyn Bandy from \$7.50 to \$10.00 per hour as Megan Bote is leaving and Kirslyn is taking on more responsibility for concessions, money and office work. He also asked to change Stuart Bruning from seasonal part-time maintenance to regular part-time maintenance with an increase in pay from \$8.00 per hour to \$10.00 per hour. Mayor Heiliger made a recommendation based on Curt Kehoe's recommendation to increase Kirslyn Bandy's pay from \$7.50 to \$10.00 per hour and to change Stuart Bruning from seasonal part-time maintenance to regular part-time maintenance with an increase in pay from \$8.00 per hour to \$10.00 per hour. Alderman Schuchmann made a motion based on the Mayor's

recommendation to increase Kirslyn Bandy's pay from \$7.50 to \$10.00 per hour and to change Stuart Bruning from seasonal part-time maintenance to regular part-time maintenance with an increase in pay from \$8.00 per hour to \$10.00 per hour.

**Officer Accommodations** – Chief Eskew stated they have a high level of expectation of their officers and when they exceed the expectation it needs to be brought to the Mayor and Board's attention. Lt. Matthews explained the case that Detectives Deatherage and Canavan worked and were being given accommodations for. Chief Eskew presented Detectives Deatherage and Canavan with commendations for going above and beyond what was expected in the case of a 10 week old infant, who had received numerous injuries from abuse.

### Ordinance/Resolutions

**Bill #18-14 Ordinance** – AN ORDINANCE LEVYING AND IMPOSING A TAX FOR THE CALENDAR AND FISCAL YEAR OF 2014 FOR THE GENERAL MUNICIPAL PURPOSES FOR STREET LIGHTING PURPOSES, FOR PUBLIC PARK PURPOSES, AND FOR PAYMENT OF COMBINED WATER WORKS AND SEWAGE BONDS. Alderman Schuchmann made a motion to read Bill #18-14 a second time by title. Alderman Rowden seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #18-14 be placed upon final passage. Alderman Bruce seconded it and the motion unanimously carried. Mayor Heiliger then put the question "Shall Bill #18-14 be passed and become an Ordinance?" Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #832 of the City of Wright City, Missouri.

### Reports

**Park** – Park Director Curt Kehoe was present and reported to the Board. Curt explained to the Board that the slide at the Ruge Park playground is broke and will need to be replaced. Alderman Schuchmann asked Curt to bring it up at budget time. Curt said they have four teams interested in playing in the fall baseball leagues for September and October. The Hunter-Safety Class will be held on Saturday September 13<sup>th</sup>. Curt said they have been making preparations to get ready for Strassenbash, which will be September 19<sup>th</sup> and 20<sup>th</sup>. The "Winter Farmers Market" will be held in September and November over two (2) weekends on a Friday and Saturday.

**Public Works** – Superintendent Larry Janish reported to the Board.

**Lift Station** – Larry said they have two (2) pumps that aren't pumping at the Spring Hill Circle Lift Station. They pulled one pump which has been sent out for repairs and have ordered parts for the other pump.

**Well #5** – Larry said Well #5 went down. He said when they installed the pump and motor they had Brotcke Well & Pump install it with a sub-monitor in 2012. He said with the sub-monitor installation, the pump and motor was warranted for three (3) years. Larry said Brotcke Well & Pump probably will not cover the removal and placement of the pump and

motor, if that is what is wrong. Larry suggested having them install another sub-monitor so there will be another three (3) year warranty.

Training Class – Larry requested Nathan, Trent, and Kyle to go to a free class on October 9<sup>th</sup> in St. Peters on “hydrant flushing.”

AmerenUE – Larry explained he is getting a price from AmerenUE to put some lights up on Indian Head Lodge Road. Larry said there will also be a light put up at the new Park building as soon as they get it trenched and ready for AmerenUE.

Road Striping – Larry stated he is getting bids for striping Indian Head Lodge Road and possibly Westwoods and Wildcat Drive.

Low Water Pressure – The Board discussed the complaint of low water pressure on Legolas. Mayor Heiliger stated that he and Kenny Robinett went over to check it and it was okay. Larry said he was supposed to receive a call from Mr. Brooksher when the neighbors were watering lawns so it can be rechecked, but he still has not received a call. Alderman Schuchmann mentioned that Nathan had cleared some debris from the water line that would also cause the meter to be clogged.

Larry said he will be on vacation next week starting on Saturday, August 30<sup>th</sup>.

**Building Official** – The Building Report was submitted in the Packet.

**Police** – Police Chief Eskew was present and reported to the Board and said they had 619 calls for service, with 28 incident reports since the last meeting. The calls included fugitive arrests, motor vehicle accidents, DWI’s, stealing, assist to DFS, suicide attempt, dangerous drugs, and a child abuse case. He discussed two (2) serious domestic cases with the Board. The officers are currently working a DWI campaign for which they have stopped multiple cars on traffic offenses and yielded three DWI’s out of the grant. They are receiving positive feedback on the SRO Program. Alderman Schuchmann complimented the Police Department on how well of a job they all do.

**City Hall** – City Clerk Christine Martin gave report to the Board. No Business Licenses were issued. Pending businesses are Todd Plumb, Fearsome Entertainment, and Vaughn Telfer for an Auto Body Shop at 201 Hedeman. 95 Business License Renewals have been issued to date. Pending Conditional Use Permit coming up for August is Don Reed for a Saturday Flea Market and Servant Heating & Cooling for a residential use in their building. The “Wright City Community Fall Cleanup Day” is scheduled for October 11<sup>th</sup>. The Board asked that the businesses be contacted again. Chief Eskew said he will have more patrol cars out this time for safety and has already been in communications with the Fire Chief.

**Treasurer/Economic Development** – Treasurer Karen Girondo provided a report to the Board.

Insurance - Karen stated the City has switched to MetLife from Principal for disability and life insurance and is approved and effective September 1<sup>st</sup>.

Phones - The cell phones have been switched over for all departments to Verizon.

Sidewalk Grant – The final invoice and closeout papers have been submitted for the Sidewalk and Lighting Project. Once the final check is received from MODOT then it can be completely closed out.

Annexation of Roads – Karen asked the Board if this item should be discussed at Workshop. The Board agreed.

Economic Development – Karen informed the Board of Avion’s 1.6 million dollar plant expansion. She said there is another plant that is currently talking to Bob regarding an expansion.

**Review/Approval of Bills**

Alderman Toothman made a motion to approve the Bills. Alderman Bruce seconded it and the motion unanimously carried.

**Final Questions** – Gina Allen asked about a list of vetoed bills that Bryan Spencer has talked about.

Mayor Heiliger mentioned the Strassenbash Parade and said to ask the employees if they would like to ride on the Float for the City.

**Vote to go to Executive Session** - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney (610.021(1)); and Leasing, purchasing, or sale of real-estate (610.021(2)). Alderman Toothman seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yes
Alderman Bruce	Yea	Alderman Rowden	Yes

The motion carried.

**Adjournment** – Alderman Schuchmann made the motion to adjourn the meeting at 8:15 pm. Alderman Bruce seconded it and the motion unanimously carried.

Approved\_\_\_\_\_

Attested\_\_\_\_\_