

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, August 27, 2015**

Signed in Attendance: Pamela and Dan Wolfe, Rich Denkler, Robbi Kliethermes, Bill Stinson, Greg Graham, Jerry Wolford, Raymond Gaudette, and Tim Schmidt of Warren County Record.

City Official Attendance: Alderman Schuchmann, Alderman Rowden, Alderman Bruce, and Alderman Toothman were present. Mayor Heiliger was absent

Staff and Others Present: City Clerk Christine Martin, Treasurer Karen Gironde, City Attorney Paul Rost, Police Lt. Tim Matthews, Pastor Joe Purl, City Superintendent Larry Janish, Park Director Curt Kehoe and Officer Jim Hepperman.

President of the Board Jim Schuchmann called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Aldermen Schuchmann, Rowden, Toothman, and Bruce present. Mayor Heiliger was absent The City Clerk reported four (4) Board Members present.

Pledge of Allegiance

Pastor Joe Purl led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of August 13, 2015 – Alderman Rowden made a motion to approve the minutes from the Board of Aldermen Meeting of August 13, 2015. Alderman Bruce seconded it and the motion unanimously carried.

Approval of Financial Reports – None

Responses to previous comments/concerns – None

Open meeting to public comments/concerns – Dan Wolfe was present along with his wife Pamela and two neighbors Robbi Kliethermes and Rich Denkler. He discussed some issues pertaining to the streets that may have had an impact on his home. Alderman Schuchmann said the City will forward the information that was submitted to the insurance company.

Greg Graham was present and voiced concerns regarding the City's collection practice for utility services. He received two delinquent notices and stated one notice was put on his house door and another on his garage door. Mr. Graham said he thought notice on the water bill was not sufficient and that an additional notice could be sent out for delinquent bills. He stated he normally pays extra on his bill, but had forgotten. He stated he received a call from City Hall in July and then forgot to pay the August Bill. Alderman Schuchmann

suggested Mr. Graham consider requesting he receive his bills electronically and/or authorizing the automatic payment of his bill through ACH.

Public Hearing – Public Hearing for Setting 2015 Tax Rates – Alderman Schuchmann opened the public hearing on the 2015 Tax rate. Bill Stinson had some questions on the rates and the proposed rates valuation amounts and Alderman Schuchmann answered those questions and then closed the public hearing.

Recommendations from Planning & Zoning – None

Old Business

Special Permit Request – Liberty Christian Academy for a 5K Run – Liberty Christian Academy will pay \$50 for an additional off-duty officer for the two hours needed for the 5K Run. They will use the original route for the 5K Run. Alderman Rowden made a motion to approve the Special Permit Request to Liberty Christian Academy for a 5K Run. Alderman Toothman seconded it and the motion unanimously carried.

New Business

2016 Health Insurance Coverage –Selection of Offerings – City Clerk Christine Martin explained that the Health Insurance Coverage cost will remain the same with the exception of dental being \$1.11 lower per month than last year. She asked for authorization to send in the selection of offerings to MCHCP. Alderman Rowden made a motion to approve the 2016 Health Insurance Coverage PPO 600 Plan to be the same as last year's coverage and authorize City Clerk Christine Martin to send the Selection of Offerings to MCHCP. Alderman Bruce seconded it and the motion unanimously carried.

Pay Request #2 for MB Construction – Alderman Rowden made a motion to authorize payment #2 for MB Construction. Alderman Toothman seconded it and the motion unanimously carried.

Special Permit – Wolford Automotive Sales, LLC – Mr. Jerry Wolford was present to request permission to have a special event for Customer Appreciation Day on September 19th. They will have classic cars parked on his property. He said they are partnering with 'Wreaths across America' raising money for four (4) cemeteries, including one in Wright City. The program puts wreaths on fallen soldiers' graves during the holidays. Alderman Toothman made a motion to approve the request. Alderman Bruce seconded it and the motion unanimously carried.

Rescheduling of September Board of Alderman Meeting – Alderman Rowden made a motion to cancel the September 10th Board Meeting and if there is business they must address to have the Mayor call a special meeting. Alderman Toothman seconded it and the motion unanimously carried.

UB Payment Agreement Request – Account #400007003 – Alderman Rowden made a motion to approve the Payment Agreement Request. Alderman Toothman seconded it and the motion unanimously carried.

Payment Agreement Status Report – Alderman Toothman made a motion to accept the report and to waive the penalties on Account #100384002. Alderman Bruce seconded it and the motion unanimously carried.

Transfer of Funds – Waterline Project & Code Enforcement Officer – Treasurer Karen Gironde asked to transfer \$200,000 out of Water Depreciation to the Water Fund, and to move \$2,000 out of Building & Code Enforcement to Police Department payroll and to continue paying the officer doing code enforcement out of Police Department Payroll. She said it can be decided at budget time on how to pay Code Enforcement for next year. Alderman Rowden made a motion to approve the transfer of funds as submitted. Alderman Toothman seconded it and the motion unanimously carried.

UB Payment Agreement Request – Account #400167006 – Alderman Rowden made a motion to approve the Payment Agreement Request. Alderman Bruce seconded it and the motion unanimously carried.

The Board asked that each account be noted with the number of pay agreements that have been approved during the year.

UB Payment Agreement Request – Account #400003004 – Alderman Rowden made a motion to approve the Payment Agreement Request. Alderman Bruce seconded it and the motion unanimously carried.

Request for Training – Public Works – Superintendent Larry Janish asked for permission to attend training for water, wastewater and distribution which covers manhole and trench safety, which will give him seven (7) more hours of credit needed for his licenses. Alderman Rowden made a motion to approve the request. Alderman Toothman seconded it and the motion unanimously carried.

Ordinance/Resolutions

Bill #28-15 Ordinance – An Ordinance was read by title. AN ORDINANCE LEVYING AND IMPOSING A TAX FOR THE CALENDAR AND FISCAL YEAR OF 2015 FOR GENERAL MUNICIPAL PURPOSES FOR STREET LIGHTING PURPOSES, FOR PUBLIC PARK PURPOSES, AND FOR PAYMENT OF COMBINED WATER WORKS AND SEWAGE BONDS. Alderman Rowden made a motion to read Bill #28-15 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #28-15 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. President of the Board Jim Schuchmann then put the question “Shall Bill #28-15 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was there-upon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #861 of the City of Wright City, Missouri.

Reports

Park – Park Director Curt Kehoe was present and reported to the Board. Curt said they are doing a lot of preparation for Strassenbash. All of the games have been caught up. There will be a 5K Run on Saturday Morning. There is also a Hunter-Safety Class at the Park Building on September 12th. There are four (4) teams playing in the fall Softball Leagues.

Public Works – Superintendent Larry Janish reported to the Board.

20 Acre Proposed Development – Klausmeier Road – Larry said their engineer needs to know where the water will be coming from, and if they need a hard surface road to the rear if they start building at the rear of the property, and if there can be an exception to putting in sewers. The Board said the ordinance will need to be followed for the roads and for putting in the sewers. Alderman Schuchmann said the water line currently ends where the holding tank is and if the developer wants the water extended from that point they will be responsible for it. He stated if they decide to come out of Lake Tucci, easements will be needed to cross the corner of the property.

Westwoods Road Water Line Project – Larry said the project is about 60 percent complete and he hopes that they be done by the end of September.

Cannon Property Storm Sewer Project – The concrete structure and all pipe is in place. They plan to build the top of the structure and place shot rock at the end of the pipe.

Lot Mowing – Larry said he and Robin are gathering a list of owners for the vacant lots in town so letters can be sent to them notifying them of the new mowing requirements.

Police – Lt. Tim Matthews reported to the Board and said they had 690 calls for service, with 28 incident reports since the last meeting. Some reports included domestic violence, numerous drug related incidents, vehicle thefts, and numerous burglaries. The Detective Bureau is working several drug investigations, sexual assault cases, child endangerment, and credit card thefts. Two arrests have been made in connection with some burglaries.

The 2007 Ford Crown Vic patrol vehicle #6 has had the transmission go out and they plan to retire it due to the cost. They plan to use the department's Chevrolet vehicle they had originally planned to sell until about January or February. Lt. Matthews asked if vehicle #6 could be put up for sale as of September 7th. Alderman Rowden made a motion to approve the sale of the patrol vehicle beginning September 7th. Alderman Toothman seconded it and the motion unanimously carried.

Lt. Matthews stated that Chief Eskew taught an Internet-Safety Class to the youth at the Church of the Nazarene.

Lt. Matthews stated they have partnered with the Crider Center for crises intervention training for dealing with and helping emotionally disturbed and suicidal individuals with counseling through a liaison.

Lt. Matthews stated the Police Department has also joined the 'Hash-Tag' Stop Heroin Movement across America on their Facebook page.

He said they also participated in "Turning Point's' Challenge to "Walk a mile in her shoes" which was a domestic violence awareness walk.

City Hall – City Clerk Christine Martin reported to the Board and stated no new Business Licenses were issued.

Business/Liquor License Renewals – There are still two outstanding Liquor Licenses.

Cemetery – There were no burials since the last meeting.

City Clerk's Luncheon – City Clerk Christine Martin stated she attended the Missouri City Clerks Luncheon on August 20th and the Speaker, Deborah Hamilton, discussed HR/Social Media Issues.

Sunrise Church – 70 Bell road – Pastor Troy Merseal has invited the Mayor and Board, Police Department and any City Staff that wish to attend the ground-breaking/ribbon cutting ceremony for a new playground the following Saturday at noon.

Treasurer/Economic Development – Treasurer Karen Girondo reported to the Board.

MML Webinar on Public Funds – Karen said she has communicated with Kim of Cunningham, Vogel & Rost regarding the City's investments and accounts. She stated the city is in good shape, but will have to close the one account at First State Community Bank as the City can have only one main checking account. The City needs to adopt a simple one-page banking policy. A Bond Issue or a COPS for construction does need to have its own checking account.

Use Tax Meeting – Karen said she attended a meeting at BRPC about putting the Use Tax and the out-of-state automobile tax question on the next ballot. Marthasville is the only city in Warren County that has a Use Tax. It must be certified by January 26th if it is placed on the April Ballot.

EDC – She, Steve Etcher and Josh Beck attended a site visit last week with a prospect for an industrial firm.

Court – Karen said she and Marie Hollenbeck have been working with getting up to speed on the new SB5 Municipal Court requirements. There are new line items set up in the General Revenue on minor traffic violations, fines, court cost, miscellaneous and bond forfeitures. Judge Linson and Marie have also been working on warrants and other items that need to be completed to become compliant with the new SB5 requirements.

GASB – Karen said there are new reporting requirements on tax abatements and on pensions.

TAC – Attended the TAC Meeting last week at BRPC and they rated 29 projects in the three counties.

Vacation Carry-over – Karen asked for approval of vacation carryover and said most of the hours would be used by the first of November. Alderman Rowden made a motion to approve the vacation carryover. Alderman Toothman seconded it and the motion unanimously carried.

Karen also stated there will be an amended contract for the Sewer Grant due to two firms that Kuhlmann Design Group works with not being in the original contract to the state.

Review/Approval of Bills – Alderman Rowden made a motion to approve the Bills. Alderman Bruce seconded it and the motion unanimously carried.

Final Questions – Pastor Joe Purl announced the 9-11 services he planned to hold on Sunday, September 11th and invited everyone to attend.

He discussed Agape's decision to close the food pantry in Wright City and is concerned for the poor not being able to access the Warrenton facility. He questioned to see how we could keep this in Wright City, and suggested that the Board consider asking Agape's Director to come and explain their decision.

Pastor Purl asked the Board to consider putting the bond issue building back on the ballot again due to the impact it has on the community.

Bill Stinson asked for clarification on a decision to have the developers and property owners to mow their lots twice per year. He stated he lives in Auburn Meadows Plat 3 and there are only about 15 homes there and about 14 lots developed. There are other property owners that have lots or vacant properties with tall grass that need to be addressed.

Vote to go to Closed Session - Executive Session - Alderman Toothman made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions,

causes of action, litigation or privileged communications between the City's representatives and its attorney (610.021(1)); and Leasing, purchasing, or sale of real-estate (610.021(2)). Alderman Bruce seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Alderman Rowden made a motion to come out of executive session and go into regular session. Alderman Toothman seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Adjournment – Alderman Rowden made a motion to adjourn the meeting at 8:35 pm. Alderman Toothman seconded it and the motion unanimously carried.

Approved _____

Attested _____