

City of Wright City  
Board of Aldermen Meeting  
August 27, 2009 6:30 pm

**Signed in Attendance:** Tim Reynolds, James Toothman, Nancy Huster, Tim Schmidt, Tony Midiri, Danny Campbell, Chris Gray, and Christina Lemons

**Others present not signed in:** Police Officer Jeff Scanlon

**City Official attendance:** Mayor White, Alderman Schuchmann, Alderman Black, and Alderman Reynolds were present. Alderman Abercrombie was absent.

**Staff and Others:** Superintendent Larry Janish, Economic Developer Karen Gironde, Police Chief Henry Matthews, Parks Director Curt Kehoe, City Attorney Leslie Tolliver-Rogers and City Clerk Christine Martin.

**Roll Call**

City Clerk Christine Martin called roll with Mayor White, Alderman Schuchmann, Black, Abercrombie and Reynolds present. The City Clerk reported the Mayor and four Board Members present.

Mayor White called the meeting to order at 6:30 pm.

**Meeting Minutes**

Minutes from Board Meeting of July 23, 2009 - Mayor White said he did not have any changes but wanted it noted that Alderman Schuchmann's motion on Page 2 of the minutes which was during the open meeting to public comments was out of order and said the meeting should have ended when he closed the meeting. Alderman Black said there was not a vote from him for Alderman Schuchmann's motion. Mayor White said in the future when there is a vote, there will be a courtesy roll call. Alderman Schuchmann said it was an excellent idea. City Clerk Christine Martin added if no one votes, that is considered abstaining from voting. Alderman Black stated everyone should have a chance to vote. Mayor White asked if there was a motion to accept the July 23, 2009, Minutes. There was no motion to approve the minutes.

Minutes from Board Meeting of August 13, 2009 - Alderman Schuchmann made a motion to approve the minutes from the Board of Alderman Meeting on August 13, 2009, as corrected. Alderman Reynolds seconded it and roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Abstain	Alderman Reynolds	Yea

The motion carried.

**Responses to previous comments/concerns** – None.

**Open meeting to public comments/concerns**

Nancy Huster said she was glad to see Alderman Abercrombie back at the meeting.

**Public Hearing** - None

**Ordinance/Resolutions**

Bill #26-09 was presented to the Board. Bill #26-09 was read for the first time by title. AN ORDINANCE ACCEPTING THE WATER LINE AND ALL ITEMS OF PERSONAL PROPERTY OR FIXTURES USED, CONSTRUCTED, PLACED OR EXISTING IN CONNECTION WITH OR RELATED TO SAID WATER LINES LOCATED IN A SECTION OF WILDCAT DRIVE AS DESCRIBED HEREIN FROM IVIE LEAGUE HOMES & PROPERTIES, LLC. Alderman Schuchmann made a motion to read Bill #26-09 a second time by title. Alderman Black seconded it and roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The motion carried.

City Clerk Christine Martin read Bill #26-09 for the second time. After the second reading, Alderman Schuchmann moved that Bill #26-09 be placed upon final passage. Alderman Abercrombie seconded it and roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The motion carried.

Mayor White then put the question “Shall Bill #26-09 be passed and become an ordinance?” Roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The Bill having the majority vote of all members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Ordinance # 695 of the City of Wright City, Missouri.

**Old Business**

**Bid Proposals for Building Inspection Services** - Alderman Abercrombie asked for clarification of what happened at the last meeting. Alderman Schuchmann said he made a motion to table it because there was confusion over it and the Mayor had question of whether the Board could hire an engineering service or subcontract type service or if the Mayor had to appoint them. Mayor White asked the City Attorney if the application comes back and he doesn’t bring up one of the names then it does not happen. City Attorney Leslie Tolliver-Rogers said it is like any other bids that the City accepts and the Board reviews them and puts it to the vote or it can be reopened for others to bid if case they missed the deadline. Alderman Schuchmann said the City reviewed this a couple of times and actually started this process about a year ago. There was only a couple of firms that responded and the last time we only received one company that bid that could meet the requirements that we specified, which is to be International Code Council Certified. The

individual that did meet the bid requirements is Robert Barclay Enterprises Inc. d/b/a BrickKicker Inspection Services. The BrickKicker Inspection Services will perform the services for 75 percent of the building permit fee which is outlined in the City ordinances how the fee is arrived at. Alderman Schuchmann made a motion that we draft a resolution to accept Robert Barclay as a subcontractor for the Building Inspection and the City Attorney draft a contract for his services with the guidelines he submitted to her. Mayor White said it is still his policy and he is in favor of keeping it in house to save the tax payers money and said there is no need to go outside since Larry has been taking care of it for the past year. City Attorney Leslie Tolliver-Rogers told the Mayor he can voice his opinion but it is still left up to the Board's vote. The Mayor said he was against it. Alderman Abercrombie seconded it and roll call was taken with the following vote:

Alderman Black	Abstain	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The motion carried

**Betty Whitener, 310 S. Elm** - City Clerk Christine Martin stated she has provided the Mayor and Board with letters from Ms. Whitener's insurance company and has faxed it to the City Attorney. City Attorney Lesley Tolliver-Rogers said she will make contact with both insurance companies and then follow up. Alderman Schuchmann made a motion to table it pending review by the City Attorney. Alderman Abercrombie seconded it and roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The motion carried

**New Business**

**Business License, First Student Bus Service** - Alderman Abercrombie made a motion to approve the business license to First Student Bus Service. Alderman Reynolds seconded it and roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The motion carried

**St. Charles First Assembly of God – Chris Gray** – Pastor Gray was present and thanked the Board for allowing them to have their Fire Works show. They had over 500 people in attendance that evening and the Fire Department worked with them and would be on board with them in the future pending Board of Aldermen's approval. He explained that he wanted to get approval a head of time for a community Fire Works Display to reoccur every year. Alderman Abercrombie stated he feels he should come back every year. Alderman Schuchmann said there were no negative comments and said to resubmit it for review in April to June of next year. Pastor Gray stated he would not want to be turned down due to someone else beating him to it. Mayor White said he would not want to approve something that would tie the hands of the previous Board that would be in April but did not see any other problem with it. Alderman Abercrombie informed Pastor Gray that he is glad to see him step up to do it.

**Change Order #1 Wright City Sidewalk Project STP-9900(335)** - Karen said the Board had a copy of it at the last meeting but it was not on the Agenda. It is for the pay estimate for Karrenbrock and the Change Order for concrete work done on the sidewalk. There was a \$900 item on the invoice for damages to the sidewalk ramp where a car went over it. She said nothing had been filed with that person's insurance company and the Chief got her the police report on it

and after talking to our Agent, Gary Miller, of Tri-County and a claim was filed through State Auto and the City will be reimbursed. Alderman Schuchmann made a motion to approve the Change Order. Alderman Abercrombie seconded it and a roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The motion carried

**IDrive Back Up Services – Data Technologies** - City Clerk Christine Martin brought up the proposal of off-site backup of the City’s data by Data Technologies as previously discussed at the Board Workshop. Alderman Schuchmann made a motion to approve purchasing the off-site backup services. Alderman Reynolds seconded it and roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The motion carried

**Employee Health Insurance Selection** - Alderman Schuchmann made a motion to approve the United Health Care Choice Plus “Copay” plan under the Administrator UMR. Alderman Abercrombie seconded it and a roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The motion carried

**Investment Policy Approval** - Karen Girondo said she put the Investment Policy on the desk with the changes discussed at Workshop and gave a copy to the City Attorney to look at. Alderman Schuchmann made a motion to table approval of the Investment Policy until the next meeting. Alderman Reynolds seconded it and a roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The motion carried

**Proclamation – Constitution Week September 17 - 23** - Alderman Schuchmann made a motion to approve the Proclamation naming September 17 to 23 as Constitution Week Alderman Reynolds seconded it and a roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The motion carried

**Utility Billing – Payment Arrangement Requests - Accounts #400060002 & 100038001** City Clerk Christine Martin explained the one is the medical emergency brought to the Board a couple of weeks ago and explained the circumstances and said there is no State Statute pertaining to medical emergencies. The City Attorney stated she contacted the Public Service Commission and there is no State Statutes regulating Fourth Class Cities and procedures terminating services. She said she also contacted Missouri American Water Companies and they require documentation from customers in that situation. Leslie said it depends what the City wants to do. Alderman Schuchmann said he did some checking around and talked to people and this individual has had a devastating situation with illness and there were complications when he was hospitalized and he is lucky to be alive.

Alderman Schuchmann made a motion to approve the Utility Billing Payment Request as submitted for Account 400060002. Alderman Abercrombie seconded it and roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The motion carried

City Clerk Christine Martin explained on the second request there is no medical emergency and they apparently had a toilet running and added they have been delinquent 33 times. Alderman Abercrombie made a motion to approve the Utility Billing Payment Request as submitted for Account 100038001 with the change of the payment to be \$50 every two weeks in addition to their regular monthly bill. Alderman Schuchmann seconded it and a roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The motion carried

City Attorney Leslie Tolliver-Rogers said she has some ideas on collecting past due fees that we can discuss at a Workshop.

**CJN Payment Request #1/Change Order** - Karen explained this is the first payment request and Harry and Bart has signed off on the invoice. Larry Janish said the Change Order is for \$250 and was not included in the original contract to connect the Railroad's line back up by Hillbilly Heaven under the road. He said it is a copper line and it will be rerouted over to the new main. Alderman Schuchmann made a motion to approve the Change Order for CJN. Alderman Black seconded it and roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The motion carried

Larry said they still need to flush and test the lines mid next week. Larry said Public Works will fix every crossing across the street for service lines because they did not like the patch work done by the previous contractor last year. Alderman Schuchmann made a motion to approve CJN's Payment Request #1 in the amount of \$111,059.55. Alderman Abercrombie seconded it and roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The motion carried

**Parks Department Truck** - Curt Kehoe approached the Board to discuss a pickup truck the Fire Department solicited bids for and said they did not come in as expected. He said it is the mid 90's yellow extended cab pickup, four wheel drive and is a gas vehicle, but added the truck does need brakes and said he and Robby can do that themselves. Curt said he would like to bid on the truck for the Parks Department. Alderman Schuchmann made a motion to approve the Parks Department to submit a bid for the Fire Department's surplus pickup for an undisclosed amount as discussed with the Board of Aldermen. Alderman Reynolds seconded it and a roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The motion carried

**Reports**

**Engineering – None**

**Park** - Curt Kehoe said they did some research on the signage for the new building. The Park Board asked if he could get some other prices since the ones received came in high. He said the last two concerts they've had about a hundred people. They are going to start making frames for sound control for the new building. The Strassenbash Queens are also going to paint the old restrooms as the first step to making everything in Diekroeger Park color matched.

**Public Works** - Superintendent Larry Janish reported on Mondays they go around and pick up limbs and sticks and noticed numerous trailers alongside homes in the City that are in violation with the current ordinance. He asked if he should send violation letters out now or just wait until the new trailer ordinance is passed. There was a question with the utility trailers parked in Pine Forest Mobile Home Park and if it is allowed. The trailer ordinance did not specifically address the Mobile Home District. Alderman Schuchmann said it is addressed as being limited in single family residential districts and it must have a hard surface under them when alongside a house. The Board told Larry to let the people know this is coming into effect and if they have utility trailers alongside homes to let them know they will have to put hard surface there. Alderman Schuchmann informed Larry to use his own discretion.

**Building Official** - Larry Janish stated there were four (4) permits issued since the last meeting. One (1) permit for a fence, one (1) was for a pool and two (2) were for new home construction for Ivie League Homes.

**Police Department** - Police Chief Henry Matthews gave his report and said there have been 260 calls for service since the last meeting. He said the schedule for covering the Strassenbash is done and he has notified Norfolk Southern Railroad and they will stop the train for the Parade They have increased patrol at the Schools since School started and have been writing quite a few summons for speeding. Chief Matthews explained effective tomorrow there is a new State Statute where they will have to collect DNA at the Police Station from certain felons they arrest. The DNA kits are supplied to them at no charge. The specific felony charge that needs to be DNA tested still needs to be released to them. Jeff Scanlon has already been to the DNA training. He said the new car is in operation as of today. Chief Matthews stated he would like to hire a new reserve officer. He said Officer Cissell presently works as Deputy Sheriff for St. Louis Count Police Officer and is very experienced. He has 18 years experience, is a certified instructor in a number of things, has been a Major Case Squad Detective, has been a Motor Squad Detective, a Field Training Officer, a Motor Bike Officer and a Crime Scene Investigator. Alderman Schuchmann made a motion to approve the hiring of a part-time reserve officer Kevin Cissell. Alderman Abercrombie seconded it and roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The motion carried

City Attorney Leslie Tolliver-Rogers informed Chief Matthews that one of his Detective contacted her regarding an ordinance. She said the officer left a voice message and she returned it but it seemed like a cell phone. Chief Matthews said he was not aware of it.

**City Hall** – City Clerk Christine Martin gave a report to the Board. The City Clerk asked the Board if the draft of the Public Hearing was okay to publish. The Board had no problem with the draft. The City Clerk talked about the Annexation process and that all the MODOT required letters

are ready to be signed by the Mayor and sent out. City Clerk Christine Martin said she also had the opportunity to briefly speak to the County Commissioners to make them aware of the proposed annexation and they will be waiting for the City's letter.

**Treasurer Report** – Karen Girondo gave report to the Board and said she has been working mainly on the new policies and started on the Fraud Risk Assessment. She said we are in the second draft of Purchasing.

**Economic Development** – Karen Girondo said she has been working on the Beautification Project and went over the “Work by Local Forces” she had to put together for the grant and stated it has been sent to MODOT for review. She has had to pin the man hours down for the project. Karen stated the Park Department labor and volunteer labor came up to about \$5,000 and we had \$30,000 for a contractor to do it, so does not see a problem with the State accepting it. Supplies for the project will be more costly than expected, but labor will be less than expected. They are waiting for a land disturbance clearance from DNR and a letter stating that we don't need any more right of way and the letter is ready to go. Once these are in MODOT's office the City can start spraying the overpasses. Karen said she met with the County Commissioners on the Recovery Bonds for which they were willing to work with the City but it is just not feasible so she told them to just release it back to the State to be reallocated. Karen then discussed an Economic Development Committee with the Chamber and they were trying to put together a game board retail event for the Wright City businesses. It will be on October 17<sup>th</sup> on a Saturday morning and the Citizens will grab a game board from the park and go to each business that will participate to get a stamp. If they get their boards all filled out their name goes into a hat for a drawing and the Chamber has put up about \$2,000 worth of prize money. There will probably be a travel voucher and gift certificates from businesses here in town. She said they need participation of at least 35 to 40 businesses.

### **Review/Approval of Bills**

Alderman Abercrombie made a motion to approve the Bills. Alderman Reynolds seconded it and.. Alderman Reynolds seconded it and a roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The motion carried

**Final Questions** - Nancy Huster asked who will be doing the building inspections now. Alderman Schuchmann said his motion was for a resolution for a contract for the next meeting to hire BrickKicker Inspection Service for Larry's use in doing the new construction inspections. Mayor White asked if it was legal according to Missouri State Statutes. The City Attorney said there is no State Statute that governs it.

Danny Campbell asked who did the inspections before and if the inspectors were certified. Alderman Abercrombie said we have had three and two of them were certified. Mr. Campbell said that mobile parks used to have designated areas for parking trailers without a charge to tenants. Nancy Huster asked if they have to be parked in the rear yard and does it have to be hard surface and Larry said no, not for the rear yard. Nancy Huster asked about the alley and what happens if an alley gets torn up by getting the trailers in. Karen said the alley is an easement and the City can use it but said property owners are to maintain it.

Alderman Reynolds said MODOT has mowed on both sides of the fence but has not removed any of the trees or brush in the fence.

**Adjournment** - Alderman Abercrombie made a motion to adjourn the meeting at 8:05 pm. Alderman Black seconded it and a roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The motion carried

Approved \_\_\_\_\_

Attested \_\_\_\_\_