

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, August 22, 2013**

Signed in Attendance: Angie Reynolds and Michael L. Smith. Chris Orlet from Warren County Record was also present.

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Toothman and Alderman Smith were present. Alderman Rowden was absent.

Staff and Others Present: Superintendent Larry Janish, City Clerk Christine Martin, Treasurer/Economic Developer Karen Gironde, Park Director Curt Kehoe, City Attorney Paul Rost, Pastor Joe Purl, Interim Police Chief Matthew Eskew, and Police Officer Jim Hepperman.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Smith, and Toothman present. The City Clerk reported the Mayor and three (3) Board Members present.

Pledge of Allegiance

Chris Orlet led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of August 8, 2013 - Alderman Smith made a motion to approve the minutes from the Board of Alderman Meeting of August 8, 2013. Alderman Toothman seconded it and the motion unanimously carried.

Approval of Financial Reports - Alderman Schuchmann made a motion to approve the Financial Reports. Alderman Toothman seconded it and the motion unanimously carried.

Responses to previous comments/concerns – None
Open Meeting to public comments/concerns – None

Public Hearing

Application for Zoning from J. Paul Hunt and Kenneth Hunt to zone a 2.8 Acre Parcel of land located at the North Service Road and North Stracks Church Road to “M-1” Light Industrial. Mayor Heiliger opened the public hearing on the Zoning Application. There were no comments or questions. Mayor Heiliger closed the public hearing.

Old Business

Wisper Water Tower Proposal - Alderman Schuchmann made a motion to postpone this item indefinitely, until a meeting can be set up with them. Alderman Toothman seconded it and the motion unanimously carried.

Request for Utilities Payment Agreement – Account #200889001 – City Clerk Christine Martin explained the request was discussed at the last meeting that the account had a higher than normal usage and it was requested that an appointment should be made in order to check out the high water usage. City Clerk Christine Martin stated that the customer had talked to Robin about an internal leak and that the landlord was aware of it. The payment agreement was not needed.

New Business

Request for a Picnic Liquor License for Lion’s Club at Strassenbash – Michael Smith for the Lion’s Club was present to request a Liquor License for the Strassenbash Event. He said they are moving the beer garden away from the pavilion to a tent and that no alcohol will leave the premises of the beer garden. They plan to close at 11:00 pm or 11:30 pm, the same as last year. Interim Police Chief Eskew asked Mr. Smith if they will be checking ID’s and he said they do check the ID’s. Alderman Schuchmann made a motion to approve the License with stipulations they stop selling alcohol at 11:00 pm and restrict the alcohol to under the tent in the Beer Garden. Alderman Smith seconded it and the motion unanimously carried.

Petition for Safety Improvements – The Board discussed the petition with Superintendent Larry Janish. He said that the manhole frame and cover needs replaced. He mentioned that a manhole lid and frame and cover cost about \$300 and then the cost of cutting it out and concreting it in would be added. Alderman Schuchmann asked Larry Janish to look at the manhole as a budget item and to get some costs together for repairs.

Training Request – Chemical Spill Response – Public Works - Superintendent Larry Janish said the training is an annual training that Harry and Nathan has been attending. Alderman Schuchmann made a motion to approve the training. Alderman Toothman seconded it and the motion unanimously carried.

Street Creep – Lake Tucci Circle – Superintendent Larry Janish said the homeowner had a structural engineer out to look at it. Larry Janish said he did look at it about three weeks back and said the driveway looked good. Alderman Schuchmann said he would like to see the engineer report.

Vacation Carryover – Treasurer – City Clerk Christine Martin explained that Karen’s anniversary date is September 9th and would like to carry it over a month. Alderman Schuchmann made a motion to approve the vacation carryover. Alderman Smith seconded it and the motion unanimously carried.

Payment Agreement Status Report - Alderman Toothman made a motion to approve the Payment Agreement Status. Alderman Schuchmann seconded it and the motion unanimously carried

Ameren Class Action - City Attorney Paul Rost discussed the class action suit that involves two cities. He recommended taking no action at this time. Alderman Schuchmann made a motion to take no action on the Ameren Class Action at this time. Alderman Smith seconded it and the motion unanimously carried.

Proposed Annexation – Hunt – The Board discussed the proposed annexation by J. Paul and Kenneth Hunt and that the annexation can be done separate from the zoning of the property.

Police Department Training Requests – Interim Police Chief Matthew Eskew asked the Board to approve training for Casey Doyle to attend First Line Supervision and for Davis Bernard to attend Taser Instructor School. Alderman Schuchmann made a motion to approve the requested training for Casey Doyle and Sgt. Davis Bernard. Alderman Smith seconded it and the motion unanimously carried.

Balance Adjustment Request – Acct #200870002 – City Clerk Christine Martin stated the request is coming before the Board because it is over \$50. Alderman Toothman made a motion to approve Utility Billing Balance Adjustment for Account #200870002. Alderman Schuchmann seconded it and the motion unanimously carried

Ordinance/Resolutions

Bill #34-13 Ordinance – An Ordinance was read by title. AN ORDINANCE LEVYING AND IMPOSING A TAX FOR THE CALENDAR AND FISCAL YEAR OF 2013 FOR THE GENERAL MUNICIPAL PURPOSES FOR STREET LIGHTING PURPOSES, FOR PUBLIC PARK PURPOSES, AND FOR PAYMENT OF COMBINED WATER WORKS AND SEWAGE BONDS. Alderman Schuchmann made a motion to read Bill #34-13 a second time by title. Alderman Smith seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #34-13 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #34-13 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Yea
Alderman Toothman	Yea	Alderman Rowden	Absent

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #802 of the City of Wright City, Missouri.

Bill #35-13 Ordinance – An Ordinance was read by title. AN ORDINANCE AUTHORIZING EXECUTION OF A CONTRACT BETWEEN THE CITY OF WRIGHT CITY AND T.S. BANZE CONSTRUCTION, INC. FOR CONSTRUCTION OF OLD HWY 40

DOWNTOWN SIDEWALK AND LIGHTING PROJECT STP-9900 (372)) - Alderman Smith made a motion to read Bill #35-13 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Toothman moved that Bill #35-13 be placed upon final passage. Alderman Smith seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #35-13 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Yea
Alderman Toothman	Yea	Alderman Rowden	Absent

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #803 of the City of Wright City, Missouri.

Bill #36-13 Ordinance – An Ordinance was read by title. AN ORDINANCE FOR THE PURPOSE OF ANNEXING UNINCORPORATED AREAS OWNED BY J.PAUL HUNT AND KENNETH HUNT IN WARREN COUNTY, MISSOURI, INTO THE CITY OF WRIGHT CITY, MISSOURI, WITHOUT FURTHER ACTION. Alderman Schuchmann made a motion to read Bill #36-13 a second time by title. Alderman Smith seconded it and the motion unanimously carried. After the second reading, Alderman Toothman moved that Bill #36-13 be placed upon final passage. Alderman Smith seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #36-13 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Yea
Alderman Toothman	Yea	Alderman Rowden	Absent

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #804 of the City of Wright City, Missouri.

Reports

Park – Park Director Curt Kehoe submitted his report to the Board. He said the first Coed Tournament went well and they plan for it to be a bigger tournament next year. They had over 100 people at the last concert in the park held on August 20th, which featured “Rich Helton and Friends”. He said the Fall Coed Softball League starts Friday night and will run for six weeks. They have six teams for the league. Girl Scout registration starts August 28th and will be from 7 to 9 pm in the Heiliger Building. They will also be hosting all of the Wright City Middle School Softball Games at Ruge Park, again this fall. The Farmers Market is going strong.

Public Works – Superintendent Larry Janish gave report to the Board.

Bell Road Sidewalk Project – Larry said they have poured about 700 feet of sidewalk poured.

Building Official – Superintendent Larry Janish said this report will be done on a monthly basis and be provided at the first meeting of the month. He said it is time consuming and will be easier if this is done for code enforcement and building permits.

Police – Interim Police Chief Matt Eskew reported to the Board. Lt. Eskew said they've had 419 calls for service resulting in 35 incident reports. He discussed a search warrant being served at a residence on East South Second Street on August 15th where they located some dangerous drugs with the people being charged. On August 10th, Officer Ryan was working a burglary call at the 1200 block of Northridge and through the help of witnesses recovered some stolen property and was also able to solve three other outstanding burglaries. He discussed the CID Reports that had been sent to the Board.

City Hall – City Clerk Christine Martin gave report to the Board. There were three (3) pending Business Licenses, which was James Scott for an Antique Mall named "Walk down Memory Lane", and the two (2) Conditional Use Permit applicants from the last meeting, Steve Green with Action Automotive and Leonard Brown of Brownstone's Auto emporium LLC, who should be getting their License. Only Mr. Green has contacted the City Clerk regarding the Business License.

Peddlers License – There were no Peddlers License issued.

Computer Data Files – City Clerk Christine Martin said she has been adding files back into her computer as time and resources has allowed.

Employee Picnic – Reminders were given out to all of the employees with their pay checks about the picnic. An invitation has been emailed to all employees, members of the Park Board, Planning & Zoning and Board of Adjustment, along with the Fire Department.

ING - Eric Niswonger, Financial Advisor for ING, was at City Hall to sign employees up on August 13th for Deferred Comp, which is payroll deducted.

MCHCP – Attended a Webinar explaining the Selection of Offerings that needs to approved by the Board and sent to them by September 20th.

Workshop – Falls on Monday, September 2, which is Labor Day. The Board agreed to have the meeting on Monday, September 9th at 6:00 pm.

Treasurer – Treasurer Karen Girondo reported to the Board.

TAC - She stated she was late because she attended the public hearing for the Transportation Advisory Committee for the priorities from MODOT. The main priorities discussed were the realignment of Hopewell Hill, the Washington Bridge Replacement which starts in 2016 with completion scheduled for 2018, and the two (2) overpasses for Interstate 70; Stracks Church Road and west of Warrenton for which Warrenton has started a TDD.

Financials – Karen said the financials were sent with the packets.

Tax Rate for 2013 - The tax rates were discussed in the Treasurer's Report.

Economic Development – Economic Developer Karen Girondo said she and Josh Beck of Greater Warren County EDC met with a prospect at the Industrial Park. She attended the monthly meeting of Greater Warren County EDC. Karen discussed some new studies that are being done with Steve Etcher now being with Community Edge, such as on rail spurs, meeting with St. Louis Home Builders Association, and a study countywide identifying available industrial ground and infrastructure, somewhat related to a comprehensive plan. She said he plans to have the study completed in 12 months. Karen said she was given a lead by a local businessman on a project and meetings are being set up on it.

Charter – Karen said phones and Internet are to be changed over on Friday from CenturyTel to Charger Communications.

Review/Approval of Bills

City Clerk Christine Martin discussed an issue with the billing on MCHCP and asked the Board for permission to pay the new bill when it comes in without having to wait for the next Board meeting. Alderman Schuchmann made a motion to authorize the payment of the invoice to MCHCP when it is received to eliminate a late payment. Alderman Smith seconded it and the motion unanimously carried.

Alderman Toothman made a motion to approve the bills. Alderman Smith seconded it and the motion unanimously carried.

Final Questions – Pastor Joe Purl discussed several changes of leadership at the churches of the area. He said Methodist churches have changed pastors, UCC Church is in transition of getting a new pastor, and the Connection Church has closed.

He said the 9-11 Service is coming up and they will be recognizing September 11th with a Remembrance Service on the second Sunday of September and everyone is welcome to attend. There is a 10:30 am Service and afterwards they will have dinner for everyone. He encouraged everyone to take the time in September to thank a Police Officer, Fire Fighter, or an EMT worker.

A resident, Mary Homyk, spoke up regarding the Petition for Safety Improvements she submitted on Indian Head Lodge Road and other areas that are in need of repairs. Mayor Heiliger explained to Ms. Homyk that the road is not in the City, but the City Superintendent will be looking into the cost to repair the manhole cover and frame to bring back to the Board.

Vote to go to call for Executive Session - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business relating to Legal and Personnel as allowed pursuant to the exception of the provisions of Section 610.021(1)(3) RSMo. Alderman Smith seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Smith	Yea	Alderman Rowden	Absent

The motion carried.

Alderman Toothman made a motion to come out of executive session and go into regular session. Alderman Smith seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Smith	Yea	Alderman Rowden	Absent

The motion carried.

Adjournment – Alderman Schuchmann made the motion to adjourn the meeting at 8:25 pm. Alderman Toothman seconded it and the motion unanimously carried.

Approved _____

Attested _____