

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, August 13, 2015**

Signed in Attendance: Norman Krutzman and Theresa Kless, William Schaffer, Tim Schmidt of Warren County Record, and Pastor Cheri Hodge.

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Rowden, Alderman Bruce, and Alderman Toothman were present.

Staff and Others Present: City Clerk Christine Martin, Treasurer Karen Girondo, City Attorney Paul Rost, Police Chief Matthew Eskew, City Superintendent Larry Janish, and Officer Jim Hepperman. Park Director Curt Kehoe was absent.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported the Mayor and four (4) Board Members present.

Pledge of Allegiance

City Superintendent Larry Janish led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of July 23, 2015 – Alderman Rowden made a motion to approve the minutes from the Board of Aldermen Meeting of July 23, 2015. Alderman Toothman seconded it and the motion unanimously carried._

Approval of Financial Reports – July – Alderman Schuchmann made a motion to approve the Financial Reports for July. Alderman Rowden seconded it and the motion unanimously carried._

Responses to previous comments/concerns – None

Open meeting to public comments/concerns – None

Public Hearing – None

Recommendations from Planning & Zoning – None

Old Business

Special Permit Request – Liberty Christian Academy for a 5K Run – Chief Eskew stated the applicant wants to stick with the original plan and has offered to pay for an off-duty officer. Chief Eskew said he will provide more definite information at the next meeting.

New Business

Alderman Rowden made a motion to move Item 11i up to 11a. Alderman Toothman seconded it and the motion unanimously carried.

Wright City High School Band Request – Wright City Band Director William Schaffer was present to request the use of Westwoods Road from the Wright City Middle School to the entrance to the Wright City High School on September 26th from 9:00 am until 11:00 am for their parade competition. He said they will allow traffic through after each band passes through. Notices will be provided to the residents in the area about a week before the event. Alderman Schuchmann made a motion to approve the request. Alderman Rowden seconded it and the motion unanimously carried.

Lions Club Portable Sign – Mr. West from the Lion's Club was present and asked for the Board to approve their sign to be extended another 30 to 60 days. The next and last event of the year to advertise will be Strassenbash. Afterwards the sign will be removed until next year. Alderman Schuchmann made a motion to allow the Lion's Club portable sign to remain in operation through the end of September. Alderman Bruce seconded it and the motion unanimously carried.

Gateway West Industrial Park – Treasurer Karen Girondo explained that Mr. Kevin Hurd Cuivre River Electric could not be present at the City Board Meeting due to preparing for their annual meeting on Friday at the Family Arena. Karen stated that Larry Janish and Kevin Hurd met to discuss the request from Cuivre River Electric asking for the City to take over ownership of the streets and all utilities in the Industrial Park. Karen said he is aware that he needs a bill of sale and a quit-claim deed. Superintendent Larry Janish stated that there are about six (6) slabs that need to be repaired in the Industrial Park. Alderman Schuchmann made a motion to postpone it to the next meeting. Alderman Rowden seconded it and the motion unanimously carried.

Certification of Election Results – Special Bond Election – City Clerk Christine Martin read the Certified Election Results of August 4th, 2015, as received from Warren County Clerk. The results for Wright City Ward 1 was 87 Yes votes and 50 No votes, Wright City Ward 2 was 67 Yes votes and 54 No votes, and the Absentee votes were 4 Yes votes and 2 No votes. While the majority of the votes were in favor, the votes failed to pass the Bond Issue. The question on the ballot was, "Shall the City of Wright City, Missouri, issue general obligation bonds in the amount of up to \$1,500,000 for the purpose of providing funds for acquiring land and an existing building for a new City Hall and associated recreational facilities on the same site, for planning, design, improvements, and construction related to the new City Hall and recreational facilities, and for renovation of the current City Hall building for use as the Police Department? "The authorization of the foregoing general obligation bonds will also authorize the levy and collection of an annual tax in addition to the other taxes provided for by law on all taxable tangible property in the City sufficient to pay the interest and principal of the bonds as they fall due and to retire the same within twenty years from the date thereof."

Alderman Schuchmann made a motion to accept the certified election results. Alderman Toothman seconded it and the motion unanimously carried.

Pay Request #1 for MB Construction – Superintendent Larry Janish said the project is about 20 percent complete with most of the cost being for material. Alderman Schuchmann made a motion to approve Pay Request #1 for MB Construction in the amount of \$60,457.65. Alderman Rowden seconded it and the motion unanimously carried.

Payment Agreement Status Report – The Board had questions on some of the accounts. Alderman Rowden made a motion to accept the report. Alderman Toothman seconded it and the motion unanimously carried.

UB Adjustment Report – July – Alderman Toothman made a motion to approve the report. Alderman Bruce seconded it and the motion unanimously carried.

Request for Sewer Adjustment – Account #500505003 – Alderman Toothman made a motion to approve the request with an average sewer bill of six to eight months. Alderman Schuchmann seconded it and the motion unanimously carried.

Part-time Code Enforcement Officer – Chief Eskew asked the Board to consider making one of his part-time Patrol Officers a part-time Code Enforcement Officer while still being assigned as an officer. He said the officer did ask for flexibility for not being tied down to every Wednesday. Alderman Rowden made a motion to adopt the part-time code enforcement officer program as outlined by Chief Eskew by allowing a part-time Patrol Officer to also be assigned as part-time Code Enforcement Officer. Alderman Toothman seconded it and the motion unanimously carried.

Ordinance/Resolutions

Bill #27-15 Ordinance – An Ordinance was read by title. AN ORDINANCE OF THE CITY OF WRIGHT CITY, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS. Alderman Schuchmann made a motion to read Bill #27-15 a second time by title. Alderman Rowden seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #27-15 be placed upon final passage. Alderman Bruce seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #27-15 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was there-upon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #860 of the City of Wright City, Missouri.

Reports

Park – Park Director Curt Kehoe was on vacation and absent for the meeting.

Public Works – Superintendent Larry Janish said they are about 20 percent complete on the waterline project now and expect to be 40 to 50 percent complete by the end of next

week. They currently have two crews working on completing the major tie-in taps, and are doing backfilling.

Lots – Larry asked if Developers should cut all lots or just mow them part way back. He stated as keeping it to a 7 inch minimum can be very costly. Alderman Rowden suggested that the lots be cut once or twice a year. Larry Janish said that some developers do cut all of their lots and he would like to see them cut and trim their lots. Alderman Toothman said he thinks they should be cut twice a year. Alderman Rowden made a motion to require the developers to cut and trim all of their vacant lots twice a year. Alderman Bruce seconded it and the motion unanimously carried. Alderman Schuchmann abstained from voting. Larry Janish said he will send a letter to the developers informing them that the lots need to be cut and trimmed twice a year.

Police – Chief Matthew Eskew reported to the Board and said they had 910 calls for service, with 34 incident reports since the last meeting. Some reports included fugitive arrests, assaults, resisting arrest, assault on law enforcement, domestic assault, burglary, unlawful use of a weapon, distribution of a controlled substance, and three separate suicide attempts. He stated they are currently working with the Crider Center to get those people help. Officers were involved in a vehicle pursuit with an attempt to strike the rear of a police car. There was no vehicle damage or injury to officers. The officers had to do a water arrest in the middle of a lake in town and the officers were assaulted. He talked to Officer Catron and he had 35 calls today with it being the first day of school.

City Hall – City Clerk Christine Martin reported to the Board and stated one Business License was issued to Thomas Foster for a home office for his construction business.

Business/Liquor License Renewals – There are still two outstanding Liquor Licenses.

Cemetery – There were three (3) burials since the last meeting, Ann Heppermann, Alline Good, and Frank Koester.

Training – Marie Hollenbeck will be attending an SB5 and Municipal Court Update Class on Friday, August 14 for the cost of \$10 plus mileage as the training will be held at UMSL. City Clerk Christine Martin stated she will be attending the Missouri City Clerks Luncheon on August 20th and the topic will be HR Issues.

Listening Post – Jennifer Hoskins of Senator Blunt's Office will be at City Hall on August 18th at 10:00 am.

Treasurer/Economic Development – Treasurer Karen Girondo reported to the Board.

Treasurer – Karen said July Financials were approved.

Sewer Study – Karen said she received the completed sewer study and is sending the required copy to Jeremy Payne of DNR to review. After his review, Kuhlmann Design Group will get it back and present the final study to the Board.

Cemetery – Karen said she attended the Memorial Society Meeting last Friday. They are considering installing a Kiosk at the Cemetery that would have information of all the burials in the cemetery, along with maps explaining where the burials are. They would be accessible daily, 365 day a year and available on-line. The Memorial Society had a company come out to do a demonstration on the proposal. The company has over 50 cemeteries in 14 states. They are in weather-proof boxes and are built very sturdy. It takes about four to six months for it to be set up. The cost is about \$28,000 and \$1,000 per year for maintenance and webhosting with an air card. She said the Memorial Society appointed Karen as head of the Committee to get costs together with Marie and Christine also on the Committee. Karen explained that with her being their Treasurer they have learned how much money is available in CD's.

EDC – There is a site visit on a piece of industrial property scheduled for some time next month.

2015 Tax Rate – The public hearing for the 2015 Tax Rate is set for the next Board Meeting of August 27th. It must be certified to the County Clerk by no later than August 31st.

Review/Approval of Bills – Alderman Rowden made a motion to approve the Bills. Alderman Bruce seconded it and the motion unanimously carried.

Final Questions – City Clerk Christine Martin stated she will be attending a Webinar for MCHCP and may be bringing something on the Employee Health Insurance to the Board at the next meeting.

Chief Eskew thanked the Mayor and Board for their efforts put in on the Special Bond Election.

Mr. Norman Krutzman of 414 Fredricksburg Way was present and discussed building procedures on the lots close to his home in regards to safety issues.

Vote to go to Closed Session - Executive Session - Alderman Rowden made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney (610.021(1)); and Leasing, purchasing, or sale of real-estate (610.021(2)); and hiring, firing, disciplining or promoting employees (610.021(3)). Alderman Toothman seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Adjournment – Alderman Schuchmann made a motion to adjourn the meeting at 8:18 pm. Alderman Rowden seconded it and the motion unanimously carried.

Approved _____

Attested _____