

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, July 28, 2016**

Signed in Attendance: Kerry Lambright, Terry Cochran, Joe Grunwaldt, Randy Lewis of Tom Shaw Realty, and Don Meyers of Don Meyers Electric. Also Cathy and Cassie Reash, Aimee and Autumn Williams, Beth and Emma Thomas, Keri and Mackincie Brittain, and Margaret Davis all with the Girl Scouts.

City Official Attendance: Mayor Heiliger, Aldermen O'Connor, Dixon, Rowden and Toothman were present.

Staff and Others Present: City Clerk Christine Martin, Treasurer Karen Girondo, City Attorney Paul Rost, Chaplin Joe Purl, Superintendent Larry Janish, and Officer Jim Hepperman. Park Director Curt Kehoe and Police Chief Matthew Eskew were absent.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Dixon, O'Connor, Rowden and Toothman present. The City Clerk reported the Mayor and four (4) Board Members present.

Pledge of Allegiance

The Girl Scouts led everyone in the Pledge of Allegiance.

Approval of Minutes

Minutes from Board Meeting of July 14, 2016 – Alderman Rowden made a motion to approve the minutes from the Board of Aldermen Meeting of July 14, 2016. Alderman O'Connor seconded it and the motion unanimously carried._

Minutes from Special Board Meeting of July 13, 2016 – Alderman O'Connor made a motion to approve the minutes from the Special Board of Aldermen Meeting of July 13, 2016. Alderman Dixon seconded it and the motion unanimously carried._

Minutes from Special Board Meeting of July 20, 2016 – Alderman Rowden made a motion to approve the minutes from the Special Board of Aldermen Meeting of July 20, 2016. Alderman O'Connor seconded it. Aldermen Rowden, Dixon, and O'Conner voted yes and Alderman Toothman abstained. The motion carried._

Approval of Financial Reports – None _

Responses to previous comments/concerns – None

Open meeting to public comments/concerns – The Girl Scouts were present to explain a project they just completed in Ruge Park in working towards their Bronze Award which should be a Community Project. They just finished up their junior status and are working

toward their Cadets status. They had made eight (8) concrete mile markers for placing along the walk trail marking the distance of the trail. The markers were made out of concrete and metal and placed at tenth mile interval, as the walk trail is seven tenths of a mile long. Freedom Welding out of Wentzville donated all of the metal material for the markers. The girls learned new skills by working on the project. The Board congratulated the Girl Scouts and Scout Leaders.

Public Hearing – None

Recommendations from Planning & Zoning

Application for a Conditional Use Permit from Cheryl Lambright to operate a home office at 206 Freedom Lane, Wright City, Missouri, for Trinity Communications consisting of selling and installing telephone systems and cabling – Alderman Rowden made a motion to approve the recommendations from Planning & Zoning to approve the Conditional Use Permit. Alderman Toothman seconded it and the motion unanimously carried.

Terry Cochran – Presentation of a Site Plan for 220 N. Elm Avenue – Mr. Cochran was present and spoke to the Board asking that the Alley be made one-way from west to east. He stated he would like to put a building for an office space on a very small lot between where the insurance office and the east bound exit ramp. He stated the only access to his lot is through the alley. His long-term plan is to purchase the two adjoining lots and open a hotdog stand. Chief Eskew had concerns with the alley being the primary source of traffic. Alderman Rowden said he is not opposed to Mr. Cochran's plan, but is just not comfortable with whether there is enough room for a building and parking. He informed Mr. Cochran the Board could not approve anything without first seeing an official site plan and Alderman Dixon agreed. Mr. Cochran said he will get a site plan drawn for the City to review.

Old Business

UB Adjustment Request – Account #100033002 – Treasurer Karen Girondo asked for an adjustment for the account. Alderman Rowden made a motion to approve the request for adjustment. Alderman O'Connor seconded it and the motion unanimously carried.

New Business

Awards – Mayor Heiliger presented Don Meyers of Don Meyers Electric with a Good Neighbor Appreciation Award for his quick response in the time of need by the City, for him offering a helping hand to the City in whatever project comes along, and his devotion to the needs of the Community, the Parks Department, and its Youth.

Real Estate Contract – Randy Lewis of Tom Shaw Realtors was present to request a six-month extension on the Real Estate Contract on the old Big Boys property. Alderman Rowden made a motion to extend the listing contract for six months. Alderman Dixon seconded it and the motion unanimously carried.

Cochran Engineering/JEMA Contract – Alderman Rowden made a motion to postpone the contract for further review. Alderman Toothman seconded it and the motion unanimously carried.

Training Request – Public Works – Superintendent Larry Janish asked for approval to send Tyler Holiway and Mason Lindsey to training in Rolla for their DS-II Water License. The class cost is \$525 plus meals and accommodations. Alderman Rowden made a motion to approve the training request as submitted. Alderman O'Connor seconded it and the motion unanimously carried.

Approval of Water Sampling Stations – Superintendent Larry Janish Alderman explained the need to add six more water sampling stations per DNR's recommendations. Alderman Toothman made a motion to approve Schulte Supply as the lowest bidder for the Water Sampling Stations at the cost of \$3,420.48. Alderman O'Connor seconded it and the motion unanimously carried.

Asphalt Bids – Alderman Rowden made a motion to approve the bid from Mid Rivers Asphalt for the Asphalt Bid in the amount of \$62,298.00. Alderman O'Connor seconded it and the motion unanimously carried. Larry said he will also ask them to do the striping on the road that was resurfaced last year and the project for this year is Roelker Road.

Payment Agreement Status Report – Alderman Toothman made a motion to approve the report. Alderman Rowden seconded it and the motion unanimously carried.

UB Adjustment Request – Account #500012001 – Treasurer Karen Girondo explained the request to the Board and that there are two meters on the account, one was a high meter and the other is a low meter. The charge was about two years old. Alderman O'Connor made a motion to accept Karen's recommendation to write off the original charge of \$951.11 and the penalty of \$927.29 for Mark Twain Ready Mix. Alderman Toothman seconded it and the motion unanimously carried.

UB Payment Agreement Request – Account #300190003 – Alderman Toothman made a motion to approve the payment agreement request. Alderman Rowden seconded it and the motion unanimously carried.

UB Payment Agreement Request – Account #201506504 – Alderman Toothman made a motion to approve the payment agreement request. Alderman Rowden seconded it and the motion unanimously carried.

WWTF – EDI Agreement – The Board discussed the equipment being held by EDI and what to do with it. City Attorney Paul Rost stated he looked at the agreement and suggested the City have EDI return the equipment and the City sell it. Superintendent Larry Janish said he could have his crew pick the equipment up. Alderman Rowden made a motion to reacquire the equipment and that Larry Janish or his staff will pick it up from EDI. Alderman Dixon seconded it and the motion unanimously carried.

Ordinance/Resolutions

Resolution #27-16 – A RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A CONTRACT BETWEEN THE CITY OF WRIGHT CITY AND GENERAL CODE, LLC FOR MUNICIPAL CODE REVIEW SERVICES. Alderman Rowden made a motion to approve Resolution #27-16 by title. Alderman Toothman seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman O'Connor	Yea	Alderman Rowden	Yea
Alderman Toothman	Yea	Alderman Dixon	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Resolution #27-16 of the City of Wright City, Missouri.

Bill #28-16 Ordinance – An Ordinance was read by title. AN ORDINANCE APPROVING AND AUTHORIZING EXECUTION OF A CONTRACT FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR A MUNICIPAL/POLICE/PARK PROJECT. This item was postponed for further review.

Reports

Park – Curt Kehoe was present and reported to the Board. Curt said the Car Show will be held at Diekroeger Park on July 30th and he will have staff on hand. The Park staff is putting in a flower garden at Diekroeger Park with the blocks from the City Hall tree planters that were removed. Coed Games will be start August 5th with 17 teams playing through the fall. Curt congratulated the Girl Scouts on their project.

Public Works – Superintendent Larry Janish reported to the Board. He stated they had an emergency pump problem and had to order two (2) replacement pumps at the lift station at Spring Lakes. The cost was \$13,800 from Municipal Electric. Larry stated the pumps are at lake level and will also purchase an additional one to keep on hand. Alderman Dixon asked Larry to talk to the contractor to keep the mud off of Stringtown Road. Larry said he will talk to them.

Police – Police Chief Eskew was present. He asked for permission to send Sgt. Deatherage to a front-line supervision class for the cost of \$250 from August 8th through the 12th. Alderman Rowden made a motion to approve the training request. Alderman O'Connor seconded it and the motion unanimously carried.

He reported they had 735 calls for service, with 26 incident reports since the last meeting. Some reports included fugitive arrests, ordinance violations, towing of derelict autos, drug violation, domestic assault, burglary, and assault on law enforcement. Chief Eskew mention “The Back stoppers” event on Saturday, July 30th. The new vehicle has been picked up and taken to the outfitters and hopes to have it added to the fleet by the next Board meeting. They received their first beta version of their data conversion.

City Hall – City Clerk Christine Martin went over her report with business licenses with the final notice being sent to the delinquent businesses. The deadline is July 29th. 100 renewals were issued with one (1) business pending for tax receipts and the last business needing to pay and present their tax receipts. A new business license is ready for the new owner of the McDonald’s Restaurant that will take over as of August 3rd. Pending Business License for Cheryl Lambright, 206 Freedom Lane for a home office for Trinity Communications, as their Conditional Use has been approved. There was one (1) burial on July 23rd, Frances Runyan. City Clerk Christine Martin stated she completed a Sunshine Request that originated back in February. Part of the information was provided to the requester earlier, but a vendor couldn’t be located until recently to copy the two (2) CD’s that were a part of the file on a sewer backup in town.

Treasurer/Economic Development – Treasurer Karen Girondo was present and reported to the Board. The Six-Months Financial Statements was in the paper today and is in the

packet. Compared to last year, General Revenue ending balance is down \$51,276 due to Court Fines. The Special Funds (Park, Cemetery, and Street Lights) is down almost \$9,000 and is due to some extra lights were installed. The Enterprise Fund (Water/Sewer) is up \$236,000, until all the bills are paid. Sales Tax is down some, but is expected to rebound.

Tuesday was the quarterly meeting of the Greater Warren County EDC Board Meeting and they met at the “Wil Heiliger Building” at Diekroeger Park. There are several proposals to be considered for the “Pipeline”. The “Pipeline” at this time has 1.3 billion dollars of capital investments for Warren County. Karen explained that every year the Greater Warren County EDC sponsors a high school student from Warrenton and Wright City to build-a-business workshop that is put on at Mizzou. She received word that a student, Kailyn Gudermuth of Wright City, took first place at the camp. She had to do her business plan which was a line of athletic clothing, sell it, and show how it was sustainable.

Sidewalk Project – Karen said she heard from Bob Manzke with MoDOT and the extension for the right-of-way has been granted to December 31, 2016.

Karen stated she is still working on the overtime study for the current salary employees that will not meet the new FLSA threshold on December 1, 2016.

Main Street Connection – Karen attached a flyer from Bryan Spencer inviting everyone to a meeting on the Main Street Connection he is holding August 4th. There is no cost; he just needs a RSVP.

Review/Approval of Bills – Alderman O’Connor made a motion to approve the Bills. Alderman Dixon seconded it and the motion unanimously carried.

Final Questions – Joe Grunwaldt, Stone Wall Avenue, was present and asked if he could get the street fixed. Larry Janish stated they will be bidding slab replacement in the next couple of weeks.

Pastor Joe asked about a pipe in the playground on Westwoods and Fir Tree. Larry Janish explained it is private and it could be addressed to Cannon Properties.

Pastor Joe announced a 911 service coming up on September 11th and it is the 15th anniversary of the 911 event. It will be held at the Middle School with a service in the gym and dinner afterwards. It’s an opportunity for the community to gather and show appreciation to the first responders. The churches of Wright City are sponsoring it.

Mayor Heiliger reminded everyone of the Car Show event on Saturday, July 30th.

City Clerk Christine Martin reminded everyone of the Workshop on Monday and asked for items to add to the agenda. WWTF review and driveway repair were added to the Workshop Agenda.

Vote to go to Closed Session - Executive Session - Alderman Dixon made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney (610.021(1)); and leasing, purchasing, or sale of real-estate (610.021(2)). Alderman Toothman seconded it and roll call was taken:

Alderman Dixon	Yea	Alderman Rowden	Yea
Alderman O’Connor	Yea	Alderman Toothman	Yea

The motion carried.

Alderman Toothman made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

Alderman Dixon	Yea	Alderman Rowden	Yea
Alderman O'Connor	Yea	Alderman Toothman	Yea

The motion carried.

Adjournment – Alderman Toothman made the motion to adjourn the meeting at 8:15 pm. Alderman Rowden seconded it and the motion unanimously carried.

Approved _____

Attested _____