

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, July 23, 2015**

Signed in Attendance: Lauren Doll of Cochran Engineering and Thomas Foster.

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Rowden, Alderman Bruce, and Alderman Toothman were present.

Staff and Others Present: City Clerk Christine Martin, Treasurer Karen Gironde, City Attorney Paul Rost, Police Chief Matthew Eskew, City Superintendent Larry Janish, Officer Jim Hepperman, and Pastor Joe Purl. Park Director Curt Kehoe was absent.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported the Mayor and four (4) Board Members present.

Pledge of Allegiance

City Attorney Paul Rost led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of July 9, 2015 – Alderman Schuchmann made a motion to approve the minutes from the Board of Aldermen Meeting of July 9, 2015. Alderman Rowden seconded it and the motion unanimously carried.

Minutes from Special Board Meeting of July 13, 2015 – Alderman Schuchmann made a motion to approve the minutes from the Special Board of Aldermen Meeting of July 13, 2015. Alderman Bruce seconded it and the motion unanimously carried.

Approval of Financial Reports – June – Alderman Schuchmann made a motion to approve the Financial Reports for June. Alderman Rowden seconded it and the motion unanimously carried.

Responses to previous comments/concerns – None
Open meeting to public comments/concerns – None
Public Hearing – None

Recommendations from Planning & Zoning – Application for Conditional Use Permit from Thomas Foster, 125 Turkey Run Court, to operate a home office for his construction business. Mr. Foster was present and stated he only plans to have an office and will have no equipment at his house.

Alderman Schuchmann made a motion to accept the recommendations from Planning & Zoning with the stipulations as outlined. Alderman Rowden seconded it and the motion unanimously carried.

Old Business

Special Permit Request – Liberty Christian Academy for a 5K Run – The Board passed and took no action on this item.

Wolfolk Property – Westwoods Road – Per Superintendent Larry Janish asked the Board to pass on this item at this time, as he and Bob Barclay still need to look at it.

Request for Resubdivision – School District/Library – Lauren Doll of Cochran Engineering was present and explained the Resubdivision Request along with submitting an aerial as requested. Alderman Schuchmann made a motion to approve the Request for Resubdivision. Alderman Rowden seconded it and the motion unanimously carried.

New Business

Cemetery Drainage Problem – Treasurer Karen Girondo explained a drainage problem that exists on the western boundary of the Wright Cemetery in blocks 1, 2, and 6, but mainly blocks 1 and 2. She stated Marie has arranged for the Water and Soil Conservation Office to come and take a look at it to see what they recommended doing to prevent anymore erosion. The Board was okay with it.

Insurance Bids – MOPERM – Treasurer Karen Girondo asked the Board if they wanted to go out on bids for City Insurance. Alderman Schuchmann stated he was okay with staying with MOPERM, and the remainder of the Board agreed.

Public Hearing Procedures – Property Owner Notification – Alderman Schuchmann explained that some of the people at the Planning & Zoning Commission meeting that were notified about the public hearing did not think that the notification of 200 feet was enough for notification of a Conditional Use Permit. Alderman Schuchmann discussed the distance from the property owner's property to be increased to 400 feet. He suggested posting signs on the subject property and around town. City Attorney Paul Rost stated he would review the ordinance and draft an ordinance with changes. Alderman Schuchmann asked that a public hearing be ordered after it is reviewed by the Planning & Zoning Commission.

Payment Agreement Status Report – Alderman Schuchmann made a motion to accept the report. Alderman Rowden seconded it and the motion unanimously carried.

Ordinance/Resolutions

Bill #26-15 Ordinance – An Ordinance was read by title. AN ORDINANCE APPROVING THE RECORD SUBDIVISION PLAT FOR THE WRIGHT CITY SCHOOL AND LIBRARY. Alderman Schuchmann made a motion to read Bill #26-15 a second time by title. Alderman Bruce seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #26-15 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then put the question "Shall Bill #26-15 be passed and become an Ordinance?" Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #859 of the City of Wright City, Missouri.

Reports

Park – Park Director Curt Kehoe was absent for the meeting.

Public Works – Superintendent Larry Janish did not have a written report, but did discuss training on the Wastewater Treatment Facility, Sewer Mains, and Lift Stations for the last two weeks. He stated he will have Kenny mow some weeds off of Roelker Road. He discussed Westwoods Road water line project and said some of the properties are being remarked due to the rains. He thanked Allen Schreiter for loaning the blocks donated for the use of the DARE Rod Run.

Police – Chief Matthew Eskew reported to the Board and said they had 667 calls for service, with 15 incident reports since the last meeting. Some reports included fugitive arrests, assault, domestic assault, burglary, and possession of a controlled substance. He stated the Detective executed a search warrant for a residence on Viola Street which involved narcotics. He also discussed an incident where there was property damage to the police vehicles. He discussed the “Greased Pig Contest” held at the Warren County Fair and said it was a good event. He said the DARE Rod Run was a big success considering not being able to park on the wet Park grounds.

City Hall – City Clerk Christine Martin reported to the Board and stated one Business License was issued to Wright Way Diner.

Business/Liquor License Renewals – All Renewal Business Licenses were issued. There are still two outstanding Liquor Licenses.

Pending Conditional Use Permit is Thomas Foster for a home office for his construction business at 125 Turkey Run Court, which is scheduled for the next P&Z Meeting.

Cemetery – There was one Urn burial since the last meeting, Clarence Rice.

Treasurer/Economic Development – Treasurer Karen Girondo reported to the Board.

Treasurer – Karen said June Financials were sent with the agenda along with a copy of the Six Month Financial Statement that was published. Karen said she would like to go over the budget for the first half of the year and will do a report and email it to the members.

Election Flyers – 1,250 brochures were mailed out to the registered voters. The City Staff, Park Employees and Strassenbash Queen Contestants helped to get them sent out.

Meetings – Attended the bi-monthly St. Louis Regional Chamber-Economic Development Networking Meeting. The program was given on Megatrends in Site Selection by Janet Ady of Ady Advantage.

EDC – Karen said she has had a lot of information requests from Realtors, and people interested in property.

Review/Approval of Bills – Alderman Toothman made a motion to approve the Bills. Alderman Bruce seconded it and the motion unanimously carried.

Final Questions – Pastor Purl said they will host a 9-11 Service on the first Sunday in September.

Vote to go to Closed Session - Executive Session - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (610.021(1)); and Leasing, purchasing, or sale of real-estate (610.021(2)); and hiring, firing, disciplining or promoting employees (610.021(3)). Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea	Al-
derman Bruce	Yea	Alderman Rowden	Yea	

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea	Al-
derman Bruce	Yea	Alderman Rowden	Yea	

The motion carried.

Adjournment – Alderman Rowden made a motion to adjourn the meeting at 7:30 pm. Alderman Bruce seconded it and the motion unanimously carried.

Approved _____

Attested _____