

**City of Wright City  
Board of Aldermen Meeting Minutes  
Thursday, July 11, 2013**

**Signed in Attendance:** Angie Reynolds, Sarah Johnson of Warren County Record and Gina Allen.

**City Official Attendance:** Mayor Heiliger, Alderman Schuchmann, Alderman Rowden, and Alderman Toothman were present. Alderman Smith was absent.

**Staff and Others Present:** Superintendent Larry Janish, City Clerk Christine Martin, Treasurer/Economic Developer Karen Gironde, City Attorney Dan Vogel, Pastor Joe Purl, Police Chief Doug Saulters, Sgt. Davis Bernard, and Police Officer Jim Hepperman. Park Director Curt Kehoe was absent.

Mayor Heiliger called the meeting to order at 6:30 pm

**Roll Call**

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, and Toothman present. The City Clerk reported the Mayor and three (3) Board Members present.

**Pledge of Allegiance**

Sgt. Davis Bernard led everyone in the Pledge of Allegiance

**Approval of Minutes**

**Minutes from Board Meeting of June 27, 2013** - Alderman Schuchmann made a motion to approve the minutes from the Board of Alderman Meeting of June 27, 2013. Alderman Toothman seconded it and the motion unanimously carried.

**Approval of Financial Reports** - Alderman Schuchmann made a motion to approve the Financial Reports. Alderman Rowden seconded it and the motion unanimously carried.

**Responses to previous comments/concerns – None**

**Open Meeting to public comments/concerns – None**

**Public Hearing – None**

**Recommendations from Planning & Zoning – None**

**Old Business**

**Municipal Judge** - Alderman Schuchmann made a motion to postpone discussion of the Municipal Judge to the next meeting. Alderman Rowden seconded it and the motion unanimously carried.

**Well #4 Bids** – Superintendent Larry Janish stated bids to pull the motor and replace pipe were received from BWP for a total of \$9826 with pipe at \$300.78 each and check valves \$446 each, Midwest Hydro’s bid of \$4,975 with pipe at \$622 each and check valves \$403.46 each, and from Fennewald’s bid of \$6,500 with pipe at \$650 each and check valves at market price. He said the all the prices included chlorination after the work is completed. Alderman Schuchmann made a motion to approve the bid to Midwest Hydro for well inspection and repairs. Alderman Rowden seconded it and the motion unanimously carried.

### **New Business**

**Charter Communications** – Treasurer Karen Girondo explained the proposal received for phone and internet for City Hall and the Police Department. The proposal will cover four (4) phone lines and the DSL line in the Police Department and the five (5) phone lines in City Hall plus the DSL line and will give the City some savings. Each department will receive 1,000 minutes of long distance and anything over that will be (insert a return here to keep the decimal with the numbers) .032 cents per minute, where we currently pay .05 cents per minute. New modems will be provided to the City. There is a \$99 set up fee but the City will be reimbursed \$100 on the first bill. Karen said the City will receive faster internet service and since it is a business no contract is required. Alderman Rowden made a motion to approve switching to Charter Communications to get a savings on phone and internet service. Alderman Toothman seconded it and the motion unanimously carried.

**Special Permit – Fire Department** - Alderman Schuchmann made a motion to approve the Special Permit to the Fire Department as submitted. Alderman Rowden seconded it and the motion unanimously carried.

**Payment Agreement Status** - Alderman Schuchmann made a motion to approve the Payment Agreement Status. Alderman Toothman seconded it and the motion unanimously carried

**Utility Billing Adjustment Report for June** - Alderman Schuchmann made a motion to approve Utility Billing Adjustment Report for June. Alderman Toothman seconded it and the motion unanimously carried

**Utility Billing Disconnect Hearing** - Mayor Heiliger opened the Utility Billing Disconnect Hearing and there were no comments or questions. Mayor Heiliger closed the hearing. Alderman Schuchmann made a motion to proceed with utility billing disconnects per City Ordinance. Alderman Rowden seconded it and the motion unanimously carried.

**Special Permit – Connection Community Church** - Alderman Schuchmann made a motion to approve the Special Permit to the Connection Community Church as submitted. Alderman Rowden seconded it and the motion unanimously carried.

**Police Department Training requests** – Sgt. Bernard discussed the training requests that were submitted. They were for Sgt. Casey Doyle for a First Line Supervision Course for a cost of \$75, Det. Randy Deatherage for the Reid Technique of Interview and Interrogation Course for a cost of \$420 held at the Columbia, Missouri Police Department held for three (3) days, Sgt. Det. Tim Matthews for the Reid Technique of Interview and Interrogation-Advanced Course for a cost of \$175 and NRA Police Handgun and Shotgun Instructor for a cost of \$595 plus Ammo cost. He stated they only have one certified Fire Arms Instructor on the Police Department at this time and it is recommended they have two. Sgt. Bernard said he is looking for information on Taser Instructor School and the scheduled training was cancelled. Alderman Rowden asked about the cost of the ammo and Sgt. Bernard said it depended on the availability. The Mayor and Board asked about transportation and if overtime would be incurred for driving to the training and Sgt. Bernard said he would check on it. Pastor Joe Purl stated he was scheduled to attend a training put on by MADD pertaining to victim and death notifications. Alderman Schuchmann said the Budget is the issue at the time with gas and oil and software is over budget at this time. Sgt. Bernard said Tim Matthews stated he could do without the Advanced Training this year and pick it up next year. The Board scheduled a Budget Meeting for Monday, July 15<sup>th</sup> at 7:30 pm after the Planning and Zoning Meeting. Alderman Schuchmann made a motion to postpone the training request and to put it on the July 15<sup>th</sup> Budget Meeting Agenda. Alderman Rowden seconded it and the motion unanimously carried.

**Sign Posts** - Superintendent Larry Janish stated bids were received for sign posts from Econo Signs for \$36.82 each, Schulte Supply for \$40.85 and AB Signs for \$44.88. Larry stated he needs 20 posts. Alderman Schuchmann made a motion to approve the bid to purchase sign posts from Econo Signs. Alderman Toothman seconded it and the motion unanimously carried.

### **Ordinance/Resolutions - None**

### **Reports**

**Park** – Park Director Curt Kehoe submitted his report for the Board packet, but was not able to attend the meeting due to activities scheduled at both parks.

**Public Works** – Superintendent Larry Janish gave report to the Board.

Asphalt Patching – Larry said they were continuing to work on asphalt repairs near Grief Brothers and will then start with concrete work.

**Building Official** – Superintendent Larry Janish provided the Board with report on new home building permits issued. Nine (9) new home permits were issued to date. Two (2) Sign Permits were issued to Reeds Rockets and Coming Soon Antiques, One (1) Pool Permit for 22 Thoroughbred and two (2) Fence Permits for 6 and 60 Springhill Circle. There were twelve (12) residential occupancy inspections. The violations report was also submitted to the Board.

**Police** – Sgt. Bernard reported to the Board that the Police Department had 614 calls for service resulting in 23 incident reports. Sgt. Bernard discussed some arrests made for possession of marijuana, assault, drinking in the City Park, and a couple for possession and discharge of fireworks.

**City Hall** – City Clerk Christine Martin gave report to the Board. There were three (3) pending Business Licenses, which was James Scott for an Antique Mall named “Walk down Memory Lane”, an application to operate a Pawn Shop at 14980-C Veterans Memorial Pkwy which is being reviewed, and an application given out for the building where Dano’s was for a restaurant and bar.

Business License issued for an office for Smoker’s Outlet Inc., at 113 Veterans Memorial Parkway, 1<sup>st</sup> Floor

Liquor Licenses - The six (6) remaining Licenses were issued and were then delivered by Chief Saulters.

Peddlers License – There were none issued.

Training – Scheduled to attend an “Affordable Care Act Presentation” sponsored by Scott Agency Inc. scheduled for July 23<sup>rd</sup> to be held at the Warrenton Fire Protection District in Warrenton and no cost is involved. Also contacted MCHCP regarding the same subject and they stated they will notify members of any changes.

Insurance Claim - City Clerk Christine Martin also reported on a recent Insurance Claim for a sewer backup for 110 E. 4<sup>th</sup> Street. The claim was denied by both insurance companies.

**Treasurer** – Treasurer Karen Girondo reported to the Board. Financials – June Financials were with packet. Most of the department fund expenses are under 50 percent and the revenues are also under 50 percent. She said she is working on six-month financials and it must be in the paper by the end of the month. Karen said she was also working on the financial information for the Bond Statement for Joy Howard. She said Denise and Harry were both pulling information that is needed.

**Economic Development**, Karen presented her ED Report.

EEZ - She said there is a notice in the packet that the Missouri Department of ED had approved the EEZ for Warren County, which includes portions of Wright City. She thanked the Board for their support of it.

TAC – Attended the Transportation Advisory Committee for Boonslick Regional Planning Committee. Two (2) of the main projects in our area being ranked is the overpass at Stracks Church Road and the exit onto 70 eastbound at exit 200 needs a longer acceleration lane. Hwy ‘J’ Bridge has been on the list and will be replaced in the next three-year period, along with Hopewell Hill and the Railroad overpass going to Montgomery City.

Sidewalk/Lighting Project – A pre-bid meeting was held on July 10<sup>th</sup> and Bid Opening is July 23<sup>rd</sup> at 2 pm at City Hall. She stated they had to go out on Construction Engineering Inspection and only received two RFQ’s. Karen said they need the inspection engineer on board before the City awards a construction contract.

CertainTeed Tree Planting Ceremony Invitation – Karen said she could rsvp for anyone that wants to attend.

Bell Road Sidewalk Project – Karen said she has the easements from Bob Glarner and knows the Wright City School’s easement had been approved.

Code Violation Report – Karen discussed changes to the report and said we are working on cleaning up the laptop so Kenny can use it for the new report.

MODOT – Karen discussed talking to the area engineer, Erik Maninga, about the State not paving the shoulders of the road when doing the paving work through town. City Attorney Dan Vogel said he would discuss it with Paul Rost.

2013 Tax Rates – Karen said she is working on the 2013 Tax Rate Calculations for Real Estate and Personal Property as we received the Assessed Valuation from Warren County and it has increased some from last year

**Review/Approval of Bills**

Alderman Toothman made a motion to approve the Bills. Alderman Rowden seconded it and the motion unanimously carried.

**Final Questions –**

**Vote to go to call for Executive Session** - Alderman Toothman made a motion to come out of regular session and go into an executive session to discuss business relating to Legal as allowed pursuant to the exception of the provisions of Section 610.021(1)) RSMo. Alderman Rowden seconded it and roll call was taken:

|                     |        |                   |     |
|---------------------|--------|-------------------|-----|
| Alderman Schuchmann | Yea    | Alderman Toothman | Yea |
| Alderman Smith      | Absent | Alderman Rowden   | Yea |

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

|                     |        |                   |     |
|---------------------|--------|-------------------|-----|
| Alderman Schuchmann | Yea    | Alderman Toothman | Yea |
| Alderman Smith      | Absent | Alderman Rowden   | Yea |

The motion carried.

**Adjournment** – Alderman Toothmann made the motion to adjourn the meeting at 8:15 pm. Alderman Schuchmann seconded it and the motion unanimously carried.

Approved \_\_\_\_\_

Attested \_\_\_\_\_