

City of Wright City  
Board of Aldermen Meeting  
June 25, 2009 6:30 pm

**Signed in Attendance:** Nancy Huster, Tim Schmidt, Bill Stinson, Danny Campbell, Steve Allen and Chris Allen.

**Others present not signed in:** Police Officer Jeff Scanlon and Joe Scott from Suburban Journals.

**City Official attendance:** Mayor White, Alderman Schuchmann, Alderman Black, Alderman Abercrombie and Alderman Reynolds were present.

**Staff and Others:** Superintendent Larry Janish, Economic Developer Karen Gironde, Parks Director Curt Kehoe, City Attorney Leslie Tolliver-Rogers and City Clerk Christine Martin.

Mayor White called the meeting to order at 6:30 pm.

**Roll Call**

City Clerk Christine Martin called roll with Mayor White, Alderman Schuchmann, Black, Abercrombie and Reynolds present. The City Clerk reported the Mayor and four Board Members present.

**Meeting Minutes**

Alderman Schuchmann made a motion to approve the minutes from the Board of Alderman Meeting on June 11, 2009. Alderman Reynolds seconded it and the motion unanimously carried.

**Responses to previous comments/concerns** – None

**Open meeting to public comments** - None

**Public Hearing** - None

**Ordinance/Resolutions**

Resolution #20-09 was presented to the Board. Bill #20-09 was read by title. A RESOLUTION BY THE CITY OF WRIGHT, MISSOURI, EXPRESSNG THE INTENT OF THE BOARD OF ALDERMEN AND MAYOR TO COOPERATE WITH THE CITY OF WARRENTON, MISSOURI, IN THE ANNEXATION OF UNINCORPORATED INTERSTATE SEVENTY AND ASSOCIATED RIGHT-OF-WAY. Alderman Schuchmann made a motion to approve Resolution #20-09. Alderman Abercrombie seconded it and the motion unanimously carried. Roll call was taken with the following vote:

Alderman Abercrombie	Yea	Alderman Schuchmann	Yea
Alderman Black	Yea	Alderman Reynolds	Yea

The Resolution having the affirmative vote of all members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Resolution #20-09 of the City of Wright City, Missouri.

### **Old Business**

**Greater Missouri Builders – Review of Bill of Sale for Utilities for Spring Lakes** - The Board moved on to the next item.

**Time Clocks/Security Cameras** - City Clerk Christine Martin explained she sent the Board a memo with new information and a price for the time clock from Qquest as she was requested to obtain at the special meeting held June 10<sup>th</sup>. Alderman Abercrombie stated he was satisfied with the time clock for \$925 from Allied that the City Clerk found. That time clock does the hand print. Alderman Schuchmann said the City can not afford it and does not see the immediate need for it. Alderman Abercrombie stated he does not agree because it cost \$925, but it saves the City a \$100 a month and with the cost of the time clock in the first year it would still be a \$300 savings. He asked how that would be spending. Alderman Schuchmann said the cost of installation will be additional to get the data back to the computer. Alderman Abercrombie said Robby or Harry can install it and estimates the cost will be under \$100. Alderman Schuchmann said he would still like to see an itemized cost before approving it. He said he did not remember the software coming with it. Alderman Abercrombie said he will purchase it himself and if anyone else would like to put in on it they can. He stated he would get the money for it. Nancy Huster asked why the Board did not just take the money that was going on a time clock and put it towards a Police Vest. She said she would rather see her money, as a citizen, spent on a Police vest than a time clock.

Alderman Abercrombie brought up to Ms. Huster the unspent funds in the budget that has been in the sewer budget for a lift station fence. He said there is \$5,000 more allocated for it this year than in the previous four years. Alderman Schuchmann said he did not believe that was correct, but if so, it was not spent in the last four years and is doubtful that it was going to be spent this year. Alderman Schuchmann asked how funds could be moved over to the administrative side of the budget from the water and sewer side and being okay with Missouri Statute. Alderman Abercrombie said he is not sure about it all. Alderman Schuchmann said he feels it is ridiculous that it keeps being brought up like he is getting some kind of special benefit from that lift station. He explained again to the Board and audience that he has no houses going to that lift station. He said all the waste coming out of that lift station comes out of Lake Tucci Subdivision, Turkey Run Subdivision and Quail Creek Subdivision. He said he would like to see how he is getting some benefit out of that lift station. Alderman Abercrombie said he just questions how the allocation for the lift station can go from \$5,000 to \$10,000 in one year.

Mayor White asked the City Attorney for an opinion if this item is put on the agenda for two weeks from now can we transfer money from one department to another if it has a Board vote. City Attorney Leslie Tolliver-Rogers stated she would need to know where the money came from first and if it can be used. She said if it does not violate any ordinances, she does not see a problem. Alderman Schuchmann advised the City Attorney we would supply that information to

her so she can give the Board an opinion on it. Mayor White discussed the process of donating money.

**Cemetery Stone** - City Clerk Christine Martin said she met with Ms. Elaine Breece, daughter of Bernice Keller. She said it was okay to move the Keller family stone. She indicated she would like grass planted and if it does not come up and look good she would like sod placed. She said a bid was received from Finke Monument for not more than \$1000 to move the Keller Stone and that she had not had received a bid yet from Troy Marble and Granite to move the stone. Alderman Abercrombie made a motion to have Finke Monument move the Keller Stone. Alderman Black seconded the motion. Roll was taken:

Alderman Schuchmann	nay	Alderman Black	yea
Alderman Abercrombie	yea	Alderman Reynolds	yea

The motion carried.

**City Hall Copier Bids** - City Clerk Christine Martin explained to the Board that she did find out the City does own the copier with this last lease payment and the maintenance agreement on it will be \$66 per month. In addition, with the agreement, if the copier shall go out completely Copying Concepts will replace it with a like copier at not charge. Alderman Schuchmann made a motion to stay with the current copier. Alderman Abercrombie seconded it and the motion unanimously carried.

**Betty Whitener, 310 South Elm Street** - Larry Janish explained his proposal to install a 24 inch pipe next to the 36 inch pipe that is already there. He said the existing 36 inch pipe will carry the water to the creek and the 24 inch will be the overflow pipe which will cross the road and dump to the natural flow of the land. He said he can only get a 24 inch pipe in there and not another 36 inch pipe. The cost of 40 feet of 24 inch HDP will be \$500.82, the 24 inch flared end will be \$165 and 8 yards of concrete to concrete the street over the pipe will be \$800 with the total estimated cost to be \$1465.82. Larry said he has money left in major road repairs after paying the asphalt bid invoice. Alderman Abercrombie asked how much the City has paid to date. City Clerk Christine Martin said she was not sure how much the insurance has paid. Larry said the insurance adjuster asked Larry if the City was doing something to rectify the problem and Larry said he told her yes. Larry said he would be able to put the pipe in next week. Alderman Abercrombie made a motion to go ahead with the proposed repairs. Alderman Schuchmann seconded it and the motion unanimously carried.

### **New Business**

**Liquor License Approval** – City Clerk Christine Martin stated that the 2009-2010 license approvals have all paid for their renewal fees. The current licenses expire June 30, 2009. Alderman Schuchmann made a motion to approve the submitted Liquor Licenses. Alderman Reynolds seconded it and the motion unanimously carried.

**Public Works – Start Work Times** - Superintendent Larry Janish asked the Board for permission to change the start work time to 7:00 am starting on Monday, June 29, 2009.

Alderman Schuchmann made a motion to put work hours back in the discretion of the department heads. There was no second. Alderman Abercrombie made a motion to approve the work hours at 7:00 am for Public Works for the summer months. Alderman Black seconded it and the motion unanimously carried.

**Deductible Invoice – Meadowbrook Insurance Group** - Karen Girondo explained the invoice from Meadowbrook was for \$5,000 deductible. She said there is \$4940 under insurance account in General Fund to pay it. The account will be short \$60 until the end of the year. Karen explained this deductible is from a settlement amount that was paid to Ron Mershon our previous Building Inspector. The Board passed this item on to the bill approval.

**Building Inspections** - Mr. Robert Barclay, President of Brickkicker Inspection Services was present and Mr. John Choinka of GBA was present. Both companies provided bids for services and the bids were submitted to the Mayor and Board in their packets.

Mr. Barclay said he goes by the 2003 ICC Code and encourages the Cities he works for to adopt the newest codes so the builders all follow the same code requirements. He goes by the 2003 International Plumbing Code. He leases office space from the City of Foristell and said he is easy to get a hold of.

Mayor White said he believes that Larry and Harry could make all the inspections the City needs, especially with the budget restraints we are under we can't afford it. Mr. Barclay said his first bid as a full building inspector would require a retainer fee for the additional work. Option 'A' would not cost the City because it would be based on permits. He said he is the only inspector. Mr. Bill Stinson questioned the number of new home permits issued in 2009 and the need for an inspector. Alderman Abercrombie said the previous board never asked for any training for the Inspectors. Alderman Schuchmann explained to Mr. Stinson the breakdown on how the fees would be paid to the inspector on new home permits. He said there are deficiencies here and we need to take care of it. Mr. Barclay mentioned other monthly training seminars that could be useful to the City's current inspectors.

Mr. John Choinka of GBA introduced himself to the Board and also said they are using the 2003 ICC Code. He said they are based out of O'Fallon. He said he provided a fee schedule to the City also.

Alderman Abercrombie made a motion to put the subject to the workshop. Alderman Black seconded it and the motion unanimously carried.

**Police Department Roof** - Superintendent Larry Janish brought up the Police Department roof that was leaking during the last heavy rain and said some of the water may have entered the building from under the wall. He said there was water all the way back into the Evidence Room and the Ceiling is leaking but can't find where it's leaking from. Larry said we need to have a contractor come in and take a look. Larry said the roof has leaked before. Alderman Schuchmann said he will take a look. If we can't find it we will call a contractor. Alderman Abercrombie said he will also get with his father-in-law since he is a roofer and ask him to take a look at it.

**Police Vests Fundraiser** - Karen said she had this put on the agenda because she wanted to know if it was okay with the Board if we have the fundraising tickets available at City Hall for the public if they ask for them. She said the drawing will be held at Strassenbash and tickets are ready to go. Karen said the money from the tickets will be deposited in a whole separate account. Karen as City Treasurer and the Chamber Treasurer will set the joint account up together to keep it separate from the City and Chamber. We will not push them, but would just have them available. Aldermen Abercrombie and Reynolds both said they did not have a problem with it. Mayor White said he does not want it to sound political but does not like the ideal of the Police having to have a Fundraiser to get the equipment they need. Karen said with living in Wright City all her life she has seen the community stepped up to the plate at different times for the School, the Police Department or DARE and have been happy to do it. Alderman Abercrombie made a motion to allow the tickets to be available at City Hall. Alderman Reynolds seconded it and the motion unanimously carried.

**Utility Billing Adjustment Report** - City Clerk Christine Martin said the report is from May and was not submitted at the last meeting. Alderman Schuchmann made a motion to accept the Utility Billing Adjustment Report. Alderman Abercrombie seconded it and the motion unanimously carried.

**Hiring of Part-Time Police Officer** - Officer Jeff Scanlon on behalf Chief Matthews asked the Boards permission to hire Jordan Matthew Exum as a part-time officer. Alderman Schuchmann made a motion to approve the hiring of the part-time Police Officer Jordan Matthew Exum. Alderman Reynolds seconded it and the motion unanimously carried.

## **Reports**

**Engineering** – Karen said Bart Korman of Lewis and Bade is not able to be here. CJN Products has produced all their bonds and signed their contract. A copy of the ‘Notice to Proceed’ has been submitted for the Mayor to sign and July 13<sup>th</sup> is the date for CJN Products to proceed.

**Park** - Curt Kehoe said during the heavy rain the new park building stayed above water. He said Diekroeger Park was one big lake and had six inches of water in the restrooms and they’ve been cleaning up ever since.. He said the old restroom was flooded and the stone walks had to be redone because the gravel washed out from under them. ‘Concert in the Park’ had to be cancelled because of the flooded restrooms. They had the largest turnout ever for the flag retirement on June 13<sup>th</sup> and they retired 30 flags. The G4U Group showed up and they explained to the crowd they were taking the stars and donating them to the G4U Group that sends the stars in packages to go overseas to our troops. Because of the retirement ceremony, someone brought them a real cotton 48 star flag in good condition that has never been flown. Curt said the flag is very rare and will be put on display at the new building. He said reservations for all the parks facilities are way up. People are staying home and using the parks. Curt said the Wright City Summer School kids from the Academy are working on the Ropes Course.

**Public Works** - Superintendent Larry Janish said Roelker Road has been paved. The total price from West Paving is \$74,758.42 which is \$6274.72 over the estimated price. The total tonnage difference was about 105.64 over what was estimated.

Larry Janish discussed Turkey Run and said they will be there tomorrow to talk to the property owner there and maybe they can give him some relief by shaping around the pipe and maybe put some rock in. Larry said the City does own the easement where the pipe is and stated it was installed properly and is supposed to go to the natural flow. Larry said he would prefer to put everything in underground with inlets and take it away from the houses for any future subdivisions. Larry said the location of this problem is between 120 and 121 Turkey Run.

**Building Official** - Larry Janish said there were two (2) fence permits, one (1) deck permit, one (1) pool permit, one (1) renovation and one (1) new home permit from P&M Builders for Lake Tucci Subdivision. Alderman Abercrombie pointed out there is a military duce and a half parked at the doctor's office behind Big Boys. He said it's been there for three weeks and the license is expired.

**Police Department** - Officer Jeff Scanlon gave the Police Report. He said there have been 179 calls for service in the last fourteen days. Chief Matthews came over and got a list from Karen and they have been targeting the elderly because of the heat. He said they have checking on them to make sure they have cool air and water and directing them to shelters if they need it. He said he and Lt. Malcolm have been working with the Prosecuting Attorney Office with elements of the Sheriff's office to execute arrest warrants stemming from the homicide that occurred at 120 South Elm last year. He said there are no more outstanding warrants from that incident and everyone that needs to be locked up has been.

**City Hall** - City Clerk Christine Martin gave a report to the Board and stating she has sent more than a dozen letters to old customers that we have issued deposit refund checks to and they were returned. She said she is getting some response and once they have all responded the money will be transferred from FMB to American Bank and deposit checks will be reissued. The Police Department has helped with getting good addresses through Social Security numbers. City Clerk Christine Martin also informed the Board she was planning on taking off Monday, June 29<sup>th</sup> and Karen Girondo will be in the office.

**Treasurer Report** - Karen Girondo said the Auditors, Rick Gratza and Donna Wallace, will be here at 8:15 a.m. Friday morning to go over the draft, financial statements, and the adjusting entries. She said they welcome any of the Board Members to come in and ask questions. Karen said there is a four-page management letter that has to be signed both by the Mayor and herself as the treasurer. It states that the City has provided them with all the financial information requested and all the concerns have been addressed and the City has disclosed anything that can be a problem and that we have no knowledge of fraud or suspected fraud affecting the City. Karen said it has to be signed and given to them tomorrow as she has to have the financial statement to the State Auditor's office by June 30<sup>th</sup>. Alderman Abercrombie said the Police Department has a car problem and has only one car running. There is one of the cars that you don't know if it will start if you shut it off. He asked Karen if there is any way to find grant money for police cars. Karen said we have one we are financing that should be delivered soon and said she will look to see if there are any grants for cars. She added there is money in the budget to get the cars fixed. Alderman Abercrombie said ideally he would like to see a new car coming in each year with trading off the older stock.

**Economic Development** - Karen Girondo said last year we held Economic Development 101 to discuss the importance of Economic Development and what it means with the Fire Department, the School District and the City. She said even with the slump they are saying now is the time to plan for retail. She said she would like to plan a retail summit for the end of July or first of August. The same people will be invited which is P&Z, the Board of Aldermen, the Chamber Board, the

School and Fire Districts to see where we want to go and what some of our options are. She said usually we had a Board member sit on the Economic Development Committee and Richard Denkler has done it the last couple of years and said if there is anyone interested let her know. She said Mike Shell with Ameren UE was at Chamber meeting on Tuesday and explained the E-Synchronist Program that they have let the City piggy back on. Ameren UE purchased the program and anyone in their service area can use it free of charge. Karen said we will get with Leslie next meeting to see how she would like us to handle easements and getting utilities turned over to the City.

**Review/Approval of Bills**

Alderman Schuchmann made a motion to approve the Bills. Alderman Reynolds seconded it and the motion unanimously carried.

**Final Questions**

Nancy Huster said she thinks the Police Department should come out pretty good with Alderman Abercrombie purchasing the time clock and the Mayor purchasing the security cameras. Nancy Huster asked Larry if the City sprays for mosquitoes. Alderman Abercrombie asked Larry what can be done for eliminating mosquitoes. Larry said there are some tablets he can get and put in standing pools of water. He said he will check out if he has the money for it.

**Adjournment**

Alderman Abercrombie made a motion to adjourn. Alderman Black seconded it and the meeting adjourned at 7:40 p.m.

Approved\_\_\_\_\_

Attested\_\_\_\_\_