

City of Wright City
Board of Aldermen Meeting
June 23, 2011, 6:30 pm

Signed in Attendance: Tim Schmidt, Scott Bruning, Dawn Bruning, Tony Midiri and Travis Beni.

City Official attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Toothman and Alderman Reynolds were present. Alderman Black was absent.

Staff and Others: Superintendent Larry Janish, Treasurer/Economic Developer Karen Gironde, City Clerk Christine Martin, Police Chief Doug Saulters, City Attorney Josh Payton, Police Officer Jim Hepperman and Parks Director Curt Kehoe.

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Toothman, and Reynolds present. The City Clerk reported the Mayor and three (3) Board Members present.

Mayor Heiliger called the meeting to order at 6:30 pm.

Pledge of Allegiance

Josh Payton led everyone in the Pledge of Allegiance.

Meeting Minutes

Minutes from Board Meeting of May 26, 2011 – Alderman Schuchmann made a motion to approve the Minutes from the Board of Aldermen Meeting of May 26, 2011. Alderman Reynolds seconded it and the motion unanimously carried.

Minutes from Special Board Meeting of June 2, 2011 – Alderman Schuchmann made a motion to approve the Minutes from the Special Board of Aldermen Meeting of June 2, 2011. Alderman Reynolds seconded it and the motion unanimously carried.

Minutes from Board Meeting of June 9, 2011 – Alderman Schuchmann made a motion to approve the Minutes from the Board of Aldermen Meeting of June 9, 2011. Alderman Reynolds seconded it and the motion unanimously carried.

Minutes from Special Board Meeting of June 16, 2011 – Alderman Schuchmann made a motion to approve the Minutes from the Special Board of Aldermen Meeting of June 16, 2011. Alderman Reynolds seconded it and the motion unanimously carried.

Responses to previous comments/concerns - None

Open Meeting to public comments/concerns

Recognition Award – Scott Bruning was present to receive a Recognition Award. Scott Bruning’s mother Dawn Bruning was also present. Mayor Heiliger read the Recognition Award out loud and presented it to him. Mayor Heiliger announced that Scott Bruning had earned his Eagle Scout Award which is a very big accomplishment and said not many accomplish it. Parks Director Curt Kehoe also announced that Scott’s Eagle Scout Project was in the Park and he is the one that is responsible for the garden around the carved eagle in the park where the flag ceremony is held.

Public Hearing - None

Recommendations from Planning & Zoning - None

Old Business

Big Boys Property - Superintendent Larry Janish said the building at the southwest corner has been removed and the water/sewer line has been disconnected. Alderman Toothman said he has some more items to go into the recycle container and stated another person will get items out tomorrow that they purchased at the sale. Superintendent Larry Janish suggested using the second building for storage for his equipment or if the Parks Department needed some storage space. City Clerk Christine asked Larry if those people are going to get their items out of that garage building, do we want to ask them to also sign the Waiver of Release of Liability. Larry said he could have them come to City Hall to sign a Waiver first.

Street Striping Bids – Superintendent Larry Janish said he did not have any information on the bids, but should have bids by the second meeting in July.

Request to take over Streets on Hat Trick Lane – Superintendent Larry Janish stated that the Road is in very bad condition and would think the City would not want to take it over unless Mr. Dyer made some repairs to it first. Larry said Mr. Dyer leases part of the roadway to Negwer Material Company to park their trucks on. Larry said their Engineer contacted him today. He said we are waiting for Quitclaim Deeds for the Water and Sewer and then the City will own it once an ordinance is passed and it is recorded by Warren County Recorder. Alderman Schuchmann made a motion to not accept Hat Trick Lane at this time based on the Superintendent’s recommendation. Alderman Toothman seconded it and the motion unanimously carried.

Request for Utility Billing Adjustment from Resident to Account 200308001 – City Clerk said she talked to the husband and he said he would come in to pay the bill since it is for 4900 gallons and not 49,000 gallons that he thought it was. Alderman Schuchmann made a motion to not approve the Request as submitted. Alderman Reynolds seconded it and the motion unanimously carried.

Temporary Business License – Advantage Hockey Inc. – The Board discussed the condition of the Hockey Rink and the code violations Advantage Hockey Inc. was cited for. Seven out of eight violations have been completed. The Board expressed that seven out of eight items completed, as noted by the Inspection Letter, is not good enough for the length of time the

applicant has had. Alderman Schuchmann asked that Bob Barclay be asked to write a letter to Advantage Hockey stating that if the remaining code violation is not completed by July 14th their Temporary Business License will be revoked during the Board Meeting.

New Business

2011-2012 Liquor License – City Clerk Christine Martin said all Liquor Licenses have been paid for except for two (2) licenses. Alderman Schuchmann made a motion to approve the Liquor Licenses for the list of Businesses with the stipulation that the Liquor License can be issued once they are paid for. Alderman Toothman seconded it and the motion unanimously carried.

Derek Kessler of Thomas Realty Group – Water Leak at Wildcat Center – This item was not discussed, as Mr. Kessler was not present.

Request to take over Water and Sewer on Hat Trick Lane – Karen Girondo said the City is waiting for Paperwork for these.

Vacation Carry-over for Public Works – City Clerk Christine Martin said Nathan Rohr had about 36 hours that he could not use at the first of the year due to Public Works being short one person at that time and Robin Polston has 16 hours to carry over that she would like to use by July 1st. Her anniversary date is June 18th. Larry Janish said Nathan using his vacation would not cause a problem. Alderman Schuchmann made a motion to approve the vacation carry-over for Nathan Rohr. Alderman Toothman seconded it and the motion unanimously carried. Alderman Schuchmann made a motion to approve the vacation carry-over for Robin Polston. Alderman Reynolds seconded it and the motion unanimously carried.

Building Permits/Code Enforcement – Alderman Schuchmann said he put this on the Agenda for heard someone else is buying lots in a subdivision where the builder is not keeping up with the weeds and vegetation and a siltation problem exists. Alderman Schuchmann said there are problems in some of the subdivisions. He would like to direct the superintendent to not issue permits until the problem is resolved.

Subdivision Value Protection - Alderman Schuchmann explained people have bought houses that are in subdivisions in town where houses were first built valued at \$150,000, \$175,000 and \$200,000. Now people are coming in building houses valued at \$99,000. He said we need to look at this in order to protect property value of the original subdivisions. He suggested what we work on an ordinance that will protect the value of the homes. Alderman Schuchmann said we could possibly talk about it at Workshop or discuss it with the City Attorney.

Policy for Insurance Requirements for Contractors – Treasurer Karen Girondo said the Policy was a requirement of Traveler's and it needs to be approved by the end of July. Alderman Schuchmann made a motion to draft a resolution for the Policy. Alderman Reynolds seconded it and the motion unanimously carried.

Request for Utility Billing Payment Agreement – Acct 400007003 - Alderman Schuchmann made a motion to amend the Payment Agreement to require payment of \$40.00 every two weeks

in addition to the customer's regular monthly utility bill. Alderman Reynolds seconded it and the motion unanimously carried.

Request for Utility Billing Payment Agreement – Acct 101079004 - Alderman Schuchmann made a motion to approve the Payment Agreement as requested in addition to the customer's regular monthly utility bill. Alderman Toothman seconded it and the motion unanimously carried.

Ordinance/Resolutions

Bill 09-11 was read for the first time by title. AN ORDINANCE FOR THE PURPOSE OF AMENDING SECTION 130.020 PURCHASE OF CEMETERY LOTS OF CHAPTER 130 CITY CEMETERY OF THE MUNICIPAL CODE OF THE CITY OF WRIGHT CITY, MISSOURI. Alderman Schuchmann made a motion to read Bill 09-11 a second time by title. Alderman Reynolds seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #09-11 be placed upon final passage. Alderman Reynolds seconded it and the motion unanimously carried. Mayor Heiliger then put the question "Shall Bill #09-11 be passed and become an ordinance?" Roll call was taken with the following vote:

Alderman Toothman	Yea	Alderman Schuchmann	Yea
Alderman Black	Absent	Alderman Reynolds	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Ordinance #736 of the City of Wright City, Missouri.

Bill 10-11 was read for the first time by title. AN ORDINANCE FOR THE PURPOSE OF AMENDING SECTION 130.110 PERPETUAL CARE OF CHAPTER 130 CITY CEMETERY OF THE MUNICIPAL CODE OF THE CITY OF WRIGHT CITY, MISSOURI. Alderman Schuchmann made a motion to read Bill 10-11 a second time by title. Alderman Reynolds seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #10-11 be placed upon final passage. Alderman Reynolds seconded it and the motion unanimously carried. Mayor Heiliger then put the question "Shall Bill #10-11 be passed and become an ordinance?" Roll call was taken with the following vote:

Alderman Toothman	Yea	Alderman Schuchmann	Yea
Alderman Black	Absent	Alderman Reynolds	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Ordinance #737 of the City of Wright City, Missouri.

Reports

Park - Curt Kehoe gave a report to the Board. They had their Flags Retirement on June 11th and they retired over 50 flags from Warrenton and Wright City. There was not a big turn out for the

“Blues” Concert in the Park. “Movie in the Park” will be on July 8th featuring ‘Labyrinth.’ They are not holding out much hope for any more Summer Campers until July 1st. He said there are more vendors at the Farmer’s Market than ever before.

Public Works - Superintendent Larry Janish gave report and said the generator and propane tank have been installed and connected at the WWTF. He said they will do a startup of the system on Monday, June 27, 2011 at 9:30 am. He said the generator people would be there to make sure it works all right. Larry discussed the Property Management Codes and said we need to come to an agreement on which codes to follow for the various code violations as they both address it in different ways. He also discussed the fee structure and City Attorney Josh Payton said we should charge the actual cost per hour including benefits and equipment used. Josh Payton said you must follow State Statute and it provides the mechanism for enforcement.

Building Official - Larry Janish stated there have been 19 year-to-date New Home Permits issued with three (3) applied for but not paid for. There was one (1) Miscellaneous Permit for a Deck and one (13) Occupancy Inspections. Alderman Toothman mentioned a pothole on Roelker Road. Larry said they would be installing Meter shut-offs next week for properties that have not been able to be shut off.

Police Department – Police Chief Doug Saulters gave a report to the Board. He said they’ve had 588 calls in the last two weeks and 24 that were incident reports written. Chief Saulters said he will be attending the Missouri chief’s Association next Monday, Tuesday and Wednesday. He said Sgt. Jeff Scanlon will be on during the day and Sgt. Matthew Eskew will be on during the evening. Chief Saulters said one of his officers had surgery for Rotator Cup and he may be out for four to six weeks before he can come back on light duty.

City Hall – City Clerk gave report to the Board and announced that Pam has been moved to the front area and wanted to thank everyone for their help with the move. The cost should be around \$600. The phone company came out today and moved the phone line for Pam and while they were out had the voice messages changed for City Hall and the Chief changed his message. Code Updates have been completed and received from Sullivan Publications. The Municipal Code is now on-line. Senator McCaskill’s Office made arrangements for Brendon Fahey to come to City Hall do conduct a Table Talk on June 16th. Mr. Fahey had two visitors.

City Clerk Christine Martin said she received prices on a holdover dog kennel to be set up on the northeast side of City Hall. The catchpole will cost anywhere from \$78 to \$115, depending on quality needed. She asked if the pen should be set on rocks or if a concrete pad will be poured first. She stated there has only been one (1) bid received for removal of the cemetery tree.

Alderman Schuchmann made a motion to purchase the 4 x 6 x 8 ft. dog kennel from Orscheln for the price of \$300. Alderman Reynolds seconded it and the motion unanimously carried. Alderman Schuchmann made a motion to purchase the dog catchpole. Alderman Reynolds seconded it and the motion unanimously carried.

Treasurer Report – Karen Girondo gave Report and said next month they will need to look at the six-month budget.

Economic Development – Karen Girondo said she attended the MEDC Conference last week and was provided with a lot of good information. They were able to meet with five National Site Selectors one-on-one and get feedback on the best way to our region in front of them. She said Missouri has made the top ten this year. Karen said she is having an ED Committee meeting next week on June 30th to discuss several ideas she has on commercial attraction, entrepreneurs and angel funds. The Utility Department now has a new up-to-date water map. Karen attached the Summary of Findings, Conclusions and Recommendations along with the Five Year Cost

Estimates for the Improvements. She said the Water Study is done and she is working on updating Location One.

Review/Approval of Bills

Karen Gironde explained we just got the bill from C&S today and it is on the desk for review. She said Nathan Rohr has reviewed it and said everything on the bill is in order.

Alderman Toothman made a motion to approve the Bills. Alderman Reynolds seconded it and the motion unanimously carried.

Final Questions – Travis Ball was present and asked who his Alderman was for this side of town. He said issues regarding their signs for Ball’s Q-Shack have been brought to his attention.

City Clerk Christine Martin announced the Workshop will be held on July 11th due to the 4th of July Holiday.

Adjournment - Alderman Reynolds made a motion to adjourn the meeting at 7:45 pm. Alderman Toothman seconded it and the motion unanimously carried

Approved_____

Attested_____