

City of Wright City
Board of Aldermen Meeting
June 9, 2011, 6:30 pm

Signed in Attendance: Lisa Appo, Tim Riley, Ron Boedeker, Tim Schmidt, Nancy Huster, Karen Wright, Shawn Nitchman, Patsy Jones, Ken McLaughlin, Kristy Sharp, and Kerry Shultz

City Official attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Black, Alderman Toothman and Alderman Reynolds were present.

Staff and Others: Assistant Superintendent Harry Harper, Economic Developer Karen Girondo, City Clerk Christine Martin, Police Chief Doug Saulters, City Attorney Josh Payton, Police Officer Jim Hepperman and Parks Director Curt Kehoe.

Others not signed in: Mike Doski and Rod Smith

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Black, Toothman, and Reynolds present. The City Clerk reported the Mayor and four (4) Board Members present.

Mayor Heiliger called the meeting to order at 6:30 pm.

Pledge of Allegiance

Harry Harper led everyone in the Pledge of Allegiance.

Meeting Minutes

Minutes from Board Meeting of May 26, 2011 – City Clerk Christine Martin said the Minutes were not available.

Responses to previous comments/concerns - None

Open Meeting to public comments/concerns - Nancy Huster was present and complained about weeds along the Veterans Memorial Parkway and Mueller Street where the house was removed and something needs to be done along that road. Ken McLaughlin asked when the City will start on Stuermann Road. Mayor Heiliger answered the City will start as soon as possible, weather permitting. He said Cochran Engineering is currently working on improvement plans for Stuermann Road.

Public Hearing - None

Recommendations from Planning & Zoning - None

Old Business

Street Striping Bids – Assistant Superintendent Harry Harper said he did not have any information on the bids.

New Business

2010 Audit Report - Mr. Rick Gratza from KEB Auditing firm was present and stated three Audit Reports were submitted, but said he will be going over the Summary of Audit Report. Mr. Gratza said during their audit they did not identify any material weaknesses and only had one recommendation regarding reporting of the City's infrastructure. They also did not note any instances of non-compliance of procedures or policies. He said Karen Girondo and staff was very cooperative during the auditing procedure.

Bids on Big Boys Property Items - City Clerk Christine Martin opened and read all bids out loud. Alderman Schuchmann made a motion to take the bids under advisement and the City Staff will prepare a list indicating the high bidder. Alderman Toothman seconded it and the motion unanimously carried.

Request for Building Permit, 311 W.N. Second Street – New Property Owner Karen Wright was present and said they would like to build a building on their second lot and are not planning to have a business there. She said they plan to store lawn mowers and automobiles in it. Her builder was present and he said it will be more of a three car garage and it will match the siding of the house. She said they bought the property with the understanding they could build on it. Alderman Toothman asked if they were planning to install a bathroom in it and Ms. Wright said no. Alderman Schuchmann told Ms. Wright they can build on the lot providing they meet some requirements that are outline in the Municipal Code. He explained that a side detached garage is not allowed on a residence. He said when you have two separate parcels, the code book outlines you can't build a garage on the parcel of property until a house is first constructed. He stated if you apply for a variance to the Board of Adjustment, you can have that issue heard before the Board of Adjustment. He said as what was discussed at the Board Workshop, she could apply for a variance or deem the building on the second lot to be a commercial building since she is in a commercial district and apply for a Conditional Use Permit to use the building as a commercial building. Alderman Schuchmann told Ms. Wright if they use the building as a Commercial building, it has to have a restroom. Ms. Wright's builder asked if they resurvey the two lots into one lot can a garage be built separate or would it have to be attached. Alderman Schuchmann answered in order for it to be built without a variance it would have to be attached to the structure and it would have to be all one lot.

Cemetery Lot Sales – Alderman Schuchmann said we had previously discussed a property owner in town being able to buy lots at a reduced price. There are some commercial property owners that don't live in town but pay the property taxes to the City for quite some time. Alderman Schuchmann made a motion to draft an Ordinance to change the ordinance for

regarding lot sales to read, as a resident/property owners of real property located with the City Limits of Wright City. Alderman Reynolds seconded it and the motion unanimously carried

Request for Utility Billing Adjustment from Resident to Account 200308001 - Alderman Schuchmann made a motion to postpone the Request for Utility Billing Adjustment to Account 200308001 for more information. Alderman Reynolds seconded it and the motion unanimously carried.

Request for Liquor License – Dollar General #6284 - Alderman Schuchmann made a motion to approve the Liquor License for Dollar General #6284. Alderman Reynolds seconded it and the motion unanimously carried. City Clerk Christine Martin said the applicant will not be issued a Liquor License until July 1st and she receives a copy of the State Liquor License that is required for release of the City Liquor License.

Utility Billing Adjustment Report for May - Alderman Schuchmann made a motion to approve the Utility Billing Adjustment Report for May. Alderman Reynolds seconded it and the motion unanimously carried.

Cemetery – Tree Removal – City Clerk Christine Martine explained that the Memorial Society informed her of a large tree that needed to be removed. Alderman Schuchmann made a motion to acquire bids for removal of the tree. Alderman Toothman seconded it and the motion unanimously carried.

Request to Proceed – 2009 IBC Code Update – City Clerk Christine Martin stated Bob Barclay asked if he should proceed as it was presented at the Workshop. Alderman Schuchmann said Staff will be working on reviewing and recommending changes. Alderman Schuchmann made a motion to proceed with the 2009 IBC Code Update. Alderman Reynolds seconded it and the motion unanimously carried.

Park Hearing of June 2, 2011 - Lisa Appo, Ball Coach, was present and presented a letter from Tiffany Riley asking that the ban be lifted so Tim Riley can attend his kid's games and also a Petition from parents of children on the team asking that Tim Riley be allowed to attend his Son's games and practices. Also present were Mike Doski, Kristy Sharp and Rod Smith that spoke on behalf of Tim Riley. Alderman Toothman made a motion to continue the Ban for the rest of the year and to move forward from there. Alderman Schuchmann seconded it and the motion unanimously carried. Parks Director Curt Kehoe stated this is only the third time he has ever had to ban anyone from the Parks in the thirty-five (35) years of he has been associated with the Parks. Park Board Member Patsy Jones was present and said the Park Board attended the June 2, 2011, Hearing and they stand firm on the Park Board's decision to Ban Mr. Riley from the kid's games.

Parking License Agreement - Alderman Schuchmann explained that the agreement is for Victory Tire & Auto to park vehicles on the vacant lot next to the Big Boys Building. Alderman Schuchmann made a motion to approve the Agreement and authorize the Mayor to enter into the Agreement on behalf of the City. Alderman Reynolds seconded it and the motion unanimously carried.

Ordinance/Resolutions - None

Reports

Park - Curt Kehoe gave a report to the Board. Curt said the Farmers Market is going real well every Thursday from 3:30 pm to 6:30 pm. 'Movie in the Park' Friday night will be featuring 'Labyrinth'. Flag Retirement will be on June 11 at 11:00 am. June 21st will be their first Blues Band concert featuring 'Alvin Jett and the Phat Noiz Band.' Curt said they are looking at dance and tumbler classes to the building for different age groups. He said camp registrations are going slow and he has more Counselors then kids. Someone came to the Park Board to see if they can use the building for conceal/carry classes. Alderman Schuchmann asked Curt to check with the City's insurance company.

Public Works – Assistant Superintendent Harry Harper said Phase 4 of Kerland Terrace has been completed. The water main was installed and has chlorine in it and will be tested before hooking onto the residents. He said they did a good job. Harry said they will be hauling out some brush from Big Boys property and will continue when Larry returns. He received a call from Cathy of Mick Mehler & Sons asking for their 10 percent back for Phase 3 of Kerland water line. Rock was hauled for the cemetery road and pot holes were filled just before Memorial Day. The potholes on Indian Head Lodge Road were repaired. The generator at the WWTF is almost complete and the start-up date is June 26th. That is when it will be prograded and that will help with the situation at Avion. Alderman Schuchmann asked about cycling the blowers at the WWTF. Harry said he thought it was supposed to run for two more weeks and get one (1) more sample while it is running full-time. Harry said that sample was pulled on June 1st.

Building Official – Harry Harper stated there were 17 year-to-date New Home Permits issued with two (2) applied for. There were five (5) Miscellaneous Permits issued which were for one (1) Fence, two (2) Decks, one (1) Sign, and one (1) Patio Canopy. There were Occupancy Inspections made.

Police Department – Police Chief Doug Saulters gave a report to the Board. He said they've had 559 calls in the last two weeks and 28 that were incident reports written. He said Detective Scanlon and Officer Tim Matthews have made an arrest on a burglary case. The suspects were Juveniles. Chief Saulters stated currently the Department does not have a Chaplin and he introduced Reverend Joseph Purl. He was Chaplin for Panama City, Florida and their Chief spoke very highly of him. Alderman Schuchmann made a motion to accept Chief Saulters' recommendation to appoint Reverend Joseph Purl. Alderman Reynolds seconded it and the motion unanimously carried. Reverend Purl is the new Pastor for the Nazarene Church of Wright City. Chief Saulters said he has an officer that will be out for a couple of months for shoulder repair and is not work related.

City Hall – City Clerk Christine Martin stated Senator McCaskill's office will be here on June 16th at 10:00 am. Brendan Fahey of her office will be here. She discussed getting a price for a catch pole per Chief Saulters request or getting a cage first. The Board asked the City Clerk to go ahead and get prices on getting a kennel made up and report back. She said Robin talked to

Open Hearts Church and they are going to have a work day in September. City Clerk Christine Martin said she plans to make an office move to help out in front, by moving Pam out to the front area next to Robin. The estimated cost to move the computer equipment and purchase a used desk would be about \$500. The Police Department will take Pam's corner desk. She asked the Board for permission to dispose of any unused furniture parts along with the Big Boys scrap so it is not just sitting around. The Board agreed.

Treasurer Report – Karen Girondo gave Report and said six month financial is due next month and everything is on budget except the cost of trash hauling. Sewer averaging has been set up for summer. The 2010 Audit was presented tonight. Karen said she wants to thank the City Staff because everything they do on a day-to-day basis affects the general ledger and financial statement. If they didn't do the job they did, there's no way we would have an audit with no management letter. Karen said to show her appreciation she plans to bring lunch into the girls in a couple of weeks.

Economic Development – Karen Girondo said the Water Study is in the final stages of review and it has to get back to Cochran next week and be submitted to DNR by July 15th. The State pays 90 percent and the City pays 10 percent. Karen said she will be at the MEDC Conference next week. Karen thanked Jim Toothman for all of his work he did at Big Boys.

Review/Approval of Bills

Alderman Schuchmann made a motion to approve the Bills. Alderman Reynolds seconded it and the motion unanimously carried.

Final Questions – Nancy Huster commented she was able to dry the mold off of the pictures she purchased from Big Boys. Chief Saulters announced, Mike Gibbons, a friend of his which is a Master Gunsmith came in and put on a two-day course for Sgt. Eskew and certified him as a basic Gunsmith armorer. With this training, Sgt. Eskew will not be attending the two approved courses, which is money saved. Chief said he would like to present him with a plaque from the City.

Mayor Heiliger said one of the City's cornerstone businessmen, Jim Fast, had passed away this week and said he will be missed.

Adjournment - Alderman Toothman made a motion to adjourn the meeting at 8:10 pm. Alderman Reynolds seconded it and the motion unanimously carried

Approved _____

Attested _____