

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, May 9, 2013**

Signed in Attendance: Angie Reynolds and Bev and Clif Ehlen. Chris Waltz from Warren County Record was also present.

City Official Attendance: Mayor Heiliger, Alderman Rowden, Alderman Toothman, and Alderman Smith were present. Alderman Schuchmann was absent.

Staff and Others Present: Assistant Superintendent Harry Harper, City Clerk Christine Martin, Treasurer/Economic Developer Karen Gironde, City Attorney Paul Rost, Pastor Joe Purl, Police Chief Doug Saulters, and Police Officer Jim Hepperman. Officer James Holifield also attended the meeting.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Rowden, Smith and Toothman present. The City Clerk reported the Mayor three (3) Board Members present.

Pledge of Allegiance

Harry Harper led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of April 25, 2013 - Alderman Rowden made a motion to approve the minutes from the Board of Alderman Meeting of April 25, 2013. Alderman Toothman seconded it and the motion unanimously carried.

Approval of Financial Reports - Alderman Toothman made a motion to approve the Financial Reports. Alderman Smith seconded it and the motion unanimously carried.

Responses to previous comments/concerns – None

Open Meeting to public comments/concerns – Bev and Clif Ehlen were present for Public Comment and Concerns over the Enhanced Enterprise Zone (EEZ). Bev Ehlen presented some facts on the History of Warren County and Joseph Warren, whom the county was named after. She then discussed EEZ's and her opposition to them. Ms. Ehlen also passed out some literature for the Mayor and Board.

Public Hearing – None

Recommendations from Planning & Zoning – None

Old Business - None

New Business

Proclamation – Pauldingville Lodge #11 - There were no members from the Pauldingville Lodge present in the audience. Mayor Heiliger, a fourth-generation Pauldingville Lodge Member, read the Proclamation and presented it to Alderman Smith, also a Lodge Member.

Joy Howard/WM Financial Strategies – Joy Howard of WM Financial Strategies was present to introduce herself and her services as an independent Financial Advisor. She went over what she could do for the City in terms of the refinancing of the City's outstanding bonds/lease for the City's sewer projects. Treasurer Karen Girondo provided financial information to Joy Howard and the Board. Joy Howard said she would like to get authorization from the Board to proceed with an analysis and to look at all issues. Alderman Smith made a motion to move forward with the analysis as proposed by Joy Howard of WM Financial Strategies. Alderman Toothman seconded it and the motion unanimously carried. Treasurer Karen Girondo said the required arbitrage should be completed in about two weeks.

Enhanced Enterprise Zone (EEZ) – Economic Developer Karen Girondo explained the Enhanced Enterprise Zone. She stated that the blighting is an economic blighting that has to do with the roads and that the area being blighted is just not being used to its full potential, not for blighting homes, etc. There were no new questions regarding the EEZ.

Payment Agreement Status - Alderman Toothman made a motion to schedule Account #100231003 for disconnection of services for non-compliance of the Payment Agreement. Alderman Smith seconded it and the motion unanimously carried.

Utility Billing Adjustment Report for April – Alderman Toothman made a motion to approve the Utility Billing Adjustment Report for April. Alderman Rowden seconded it and the motion unanimously carried.

Utility Billing Disconnect Hearing – Mayor Heiliger opened the Utility Billing Disconnect Hearing and there were no comments or questions. Mayor Heiliger closed the hearing. Alderman Toothman made a motion to proceed with utility billing disconnects per City Ordinance. Alderman Smith seconded it and the motion unanimously carried.

Request for Utilities Payment Agreement – Acct #100334000 – The Board discussed the request in terms of the required amount to pay on a bi-weekly basis. Alderman Smith made a motion to approve the Request for Utility Payment Agreement for \$50 to be paid every two (2) weeks in addition to their regular monthly utility bill. Alderman Rowden seconded it and the motion unanimously carried.

Ordinance/Resolutions

Bill #16-13 – Ordinance – An Ordinance was read by title. AN ORDINANCE DECLARING A CERTAIN AREA TO BE A BLIGHTED AREA PURSUANT TO SECTIONS 135.950 TO 135.970 OF THE MISSOURI REVISED STATUTES, Alderman Toothman made a motion to read Bill #16-13 a second time by title. There was no second. Alderman Rowden made a motion to postpone the second reading on Bill #16-13 to the next Board Meeting to allow for review and discussion. Alderman Smith seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman Schuchmann	Absent	Alderman Smith	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

Bill #17-13 – Ordinance – An Ordinance was read by title. AN ORDINANCE SUPPORTING AN APPLICATION FOR AN ENHANCED ENTERPRISE ZONE AND ESTABLISHING THE REAL PROPERTY TAX ABATEMENT RATES FOR THE WARREN COUNTY ENHANCED ENTERPRISE ZONE, Alderman Rowden made a motion to postpone the second reading on Bill #17-13 to the next Board Meeting to allow for review and discussion. Alderman Smith seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman Schuchmann	Absent	Alderman Smith	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

Reports

Park – Park Director Curt Kehoe was present and gave report to the Board. He said the ball games are 30 games behind due to rain. He said mowing has also been a challenge with how wet it’s been. The Girl Scouts have planted about 50 trees between the two parks. The Flag Retirement will be on June 8th and retired flags can be brought to City Hall or to the Park Building. The National Guard Youth Group will have a presence at the Flag Retirement Ceremony. A group of 4-H kids will also be involved in the Flag Retirement this year. Curt said the kids handle all of the reading for the ceremony. Mike Mittler of Mittler Brothers Machine is making a custom pit for retiring of the flags. May 18th will be the Women’s Business Expo and the ID Chip Program sponsored by the Pauldingville Lodge will be in the park this week on Saturday.

Public Works – Assistant Superintendent Harry Harper gave report to the Board He said the bill is being prepared to be sent to Greater Missouri Builders for the repair of Spring Lakes Lift Station, which has been completed. Harry Harper said he’s been asked to get specs together to have the Lift Station brought up to City specs.

WWTF – Harry said the soft start has been installed and the suspended solids are back up. Both blowers are running and the bio-mizer and actuators are being removed this week.

Water Supply - Harry mentioned the DNR Inspection was done a couple of months back and we received their inspection report and they indicated that management of and physical conditions of the drinking water systems were very good and the

operators of the system are commended for their professional operation. Harry said it was a very good comment coming from the State.

Building Official – Harry Harper provided the Board with report on new home building permits issued. Seven (7) new home permits were issued to date. One (1) permit for fire damage on Trails End Drive, one (1) sign permit for Reed’s Rockets, and one (1) Excavation Permit were issued. There were nine (9) residential occupancy inspections, and there were 83 violations reported for the City, for which 47 were resolved.

Police – Police Chief Saulters announced he wanted to present an Award. He presented a Certificate of Appreciation for conduct above and beyond the call of duty to Jim Holifield for discovery of a meth lab during a routine call on April 20th while assisting the Division of Family Services on a report of child neglect whereby assistance was given to a juvenile child in the home.

Chief Saulters then reported to the Board that the Police Department had 565 calls for service resulting in 23 incident reports.

Chief Saulters discussed a Cops Grant for three (3) officers for special policing for schools and School Resource and DARE officers for 75 percent of their salaries for a three (3) year period, and then the City would be required to maintain their salary for one (1) additional year. He asked the Board if he should proceed with it as the deadline was coming up at the end of May. The Board stated not to pursue the Grant at this time due to the budget.

Chief Saulters asked about checking Charter Communications for prices on Internet and phone fees and whether we should consider changing if it is lower. He said they are offering a match of \$50 under what we are paying and mentioned Charter offers 30 mbps verses 6 mbps. Mayor Heiliger asked Chief Saulters to check out the pricing of both.

On Saturday the police department will assist the Masons with the ID Chip process and will have two (2) officers there.

Chief Saulters said he needed closed session for a personnel issue.

City Hall – City Clerk Christine Martin gave report to the Board. There were four (4) pending Business Licenses and they were James Scott for an Antique Mall in the old “R & R” Restaurant building, the three (3) Fireworks Stands by Reeds Rockets, Meramec Specialty dba Fireworks City and David Shaiper Fireworks.

A new Business License was issued to Marc Moellinger of GENR8 for Website Services, Company Branding Graphic Art & Design and Conceptual Design at 113 Veterans Memorial Parkway, Suite 2 (upstairs).

Of the 88 Renewal Licenses, 87 Licenses were issued. A summons had been issued to one business, and the previous pending license was issued today.

Interviews for the Janitorial position will start next week.

She attended the Memorial Society Meeting on May 3rd and stated the members asked for their annual contribution. They were informed that no decision will be made until after the budget meeting.

Treasurer/Economic Development – Treasurer Karen Girondo reported to the Board. She said financials were included in the packet and that budgets should be at 33 percent expended. A Budget Meeting is set for May 13th at 6:00 pm. and the Department Heads have been asked to attend. Karen Girondo said she will have a report out to the Board on the Budget within the next day or so.

She attended the GFOA Conference last week and seminars on Bond Issues and with the COPS, Health Insurance requirements going into effect in 2014, GASB

Reporting and Year-End Procedures and getting ready for audits. Karen also brought back information on employment and payroll practices for City Clerk Christine Martin.

Karen said she's been working with Kristen of Cunningham, Vogel and Rost on the construction fund money for the COPS 2007 issue so an Arbitrage Calculation can be done before any refinance is started. She will need to pull all of the WWTF Invoices since January 1, 2009.

Economic Development, Karen mentioned easements for the Downtown Sidewalk Project were completed and at the County Recorder's and should be done within the next day or so. They will then be sent to the FEDS for final review before going out on bid for the project.

Review/Approval of Bills

Alderman Rowden made a motion to approve the Bills. Alderman Toothman seconded it and the motion unanimously carried.

Final Questions – None

Vote to go to call for Executive Session - Alderman Toothman made a motion to come out of regular session and go into an executive session to discuss business relating to Real Estate and Personnel as allowed pursuant to the exception of the provisions of Section 610.021(2)(3) RSMo. Alderman Smith seconded it and roll call was taken:

Alderman Schuchmann	Absent	Alderman Toothman	Yea
Alderman Smith	Yea	Alderman Rowden	Yea

The motion carried.

Alderman Toothman made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Absent	Alderman Toothman	Yea
Alderman Smith	Yea	Alderman Rowden	Yea

The motion carried.

Adjournment – Alderman Toothman made the motion to adjourn the meeting at 7:50 pm. Alderman Smith seconded it and the motion unanimously carried.

Approved _____

Attested _____