

City of Wright City
Board of Aldermen Meeting
April 28 2011, 6:30 pm

Signed in Attendance: Brad Pease, Tim Schmidt, David Shaiper, Kathy Motta and Amber Harston.

City Official attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Black, Alderman Toothman and Alderman Reynolds were present.

Staff and Others: Superintendent Larry Janish, Economic Developer Karen Gironde, City Clerk Christine Martin, Police Chief Doug Saulters, Police Officer Jim Hepperman and Parks Director Curt Kehoe.

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Black, Toothman, and Reynolds present. The City Clerk reported the Mayor and four (4) Board Members present.

Mayor Heiliger called the meeting to order at 6:30 pm.

Pledge of Allegiance

City Attorney Josh Payton led everyone in the Pledge of Allegiance.

Meeting Minutes

Minutes from Board Meeting of April 14, 2011 – Alderman Schuchmann made a motion to approve the minutes from the Board of Alderman Meeting of April 14, 2011. Alderman Reynolds seconded it and the motion unanimously carried.

Responses to previous comments/concerns - Superintendent Larry Janish discussed a previous complaint of holes in the streets at Falcons Crest and a fire hydrant with black bags over it. Larry said he believes he is talking about holes on Stuermann Road. He said the hydrant works but it is leaking. They just got locates and will be digging it up the first part of the week. He said the weeds at Falcons Crest have been addressed with the developer. He said Pam was in contact with the Bank and they are aware of it and will take care of it.

Open Meeting to public comments/concerns - None

Public Hearing - None

Recommendations from Planning & Zoning

Request for Conditional Use Permits from Frank Ellis to operate a home-based Auto Repair Business at 432 WN Second Street. Alderman Toothman made a motion to accept the recommendations from Planning & Zoning to approve the Conditional Use Permit to Frank Ellis to operate a home-based Auto Repair Business at 432 WN Second Street. Alderman Reynolds seconded it and the motion unanimously carried.

Request for Conditional Use Permits from Bad Boyz to operate a Seasonal Fireworks Sales Tent at 277 EN Service Road. Alderman Toothman made a motion to accept the recommendations from Planning & Zoning to approve the Conditional Use Permit to Bad Boyz to operate a Seasonal Fireworks Sales Tent at 277 EN Service Road. Alderman Reynolds seconded it and the motion unanimously carried.

Request for Conditional Use Permits from David Shaiper to operate a Seasonal Fireworks Sales Tent at 275 WN Service Road. Alderman Toothman made a motion to accept the recommendations from Planning & Zoning to approve the Conditional Use Permit to David Shaiper to operate a Seasonal Fireworks Sales Tent at 275 WN Service Road. Alderman Reynolds seconded it and the motion unanimously carried.

Old Business

Request for Refund from Landlord – Account 100194003 – Alderman Schuchmann made a motion to postpone the request. Alderman Toothman seconded it and the motion unanimously carried.

Special Permit – Bradley Pease – 143 Bryan Ridge Drive – Wedding Reception - Brad Pease was present and had an amended map and a diagram of the tent he will use. He also had a subdivision plan and detailed parking plan showing fire hydrants and other parking details. He stated he only sent 45 household invitations and instead of parking at the School lot he would like to park on the street. He explained that there is more than adequate parking and can make a sign directing traffic. Chief Saulters asked Mr. Pease if he could be out to direct cars and to keep one side open for emergency vehicles. Mr. Pease said he could take care of that. Alderman Schuchmann made a motion to approve the Special Permit for June 4th from 2:00 to 6:00 pm with the condition the outside activity ends at 6:00 pm and they park on the north side the roadway of Bryan Ridge Drive. Alderman Reynolds seconded it and the motion unanimously carried.

Appointment to Planning Zoning – City Clerk Christine Martin said she had no new applications yet and the Board postponed the request. There is one more meeting before the next Planning & Zoning.

BNE Pallet Recycling – 305 East South First, Unit D – City Clerk Christine Martin said there is no action to be taken as the company closed their doors and has moved out of town.

Hickory Trails Street Lights - Larry Janish said Cuivre River Electric worked on the light post on Chestnut Ridge and they should be operational. Larry said their association is still paying for it through Cuivre River and that is where they are getting their bill from. Karen Girondo stated Cuivre River just needs to change the billing to the City. She said when the City takes over the streets, the cost of electric for the street lights come with it. Because of our property tax for street lights it was taken care of years ago.

New Business

Business License – Vicky Allen for Bad Boyz Fireworks LLC - City Clerk Christine Martin stated Ms. Vicky Allen could not be present for the meeting. Alderman Schuchmann made a motion to approve the Business License to Bad Boyz Fireworks LLC. Alderman Black seconded it and the motion unanimously carried.

Business License – David Shaiper Fireworks - Alderman Schuchmann made a motion to approve the Business License to David Shaiper Fireworks. Alderman Reynolds seconded it and the motion unanimously carried.

Business License – Kathy Motta d/b/a Offmain 70 – a Resale Shop to be at 14980-C Veterans Memorial Parkway. Ms. Motta was present and stated the location is where the Archery Shop was previously. Alderman Schuchmann made a motion to approve the Business License to Kathy Motta d/b/a Offmain 70. Alderman Black seconded it and the motion unanimously carried.

Quail Creek Drive Speed Limit – Mr. Glen Kimble of 104 Quail Creek Drive was present and presented a petition of 21 of 26 people in favor of reducing the speed limit on Quail Creek Drive. He stated there is a cross street from Turkey Run allowing people to access Quail Creek Drive. Alderman Schuchmann made a motion to approve an ordinance to be drafted reducing the speed limit on Quail Creek Drive to 15 mph. Alderman Black seconded it and the motion unanimously carried.

Well #4 Invoice - Alderman Schuchmann made a motion to postpone the item. Alderman Reynolds seconded it and the motion unanimously carried.

Data Technologies, Inc. User Group Meeting – Karen said they usually have the training every two years. Alderman Schuchmann made a motion to approve Karen Girondo and Christine Martin to attend the Summit User Group Training on May 19th in Farmington, Missouri. Alderman Black seconded it and the motion unanimously carried.

Leads On-Line System - Police Chief Saulters said the Leads-on-Line System is a way of tracking stolen property from burglaries, metal thefts, etc. He said a lot of Law Enforcement Agencies are a part of this where all the pawned shops or metal dealers have to report items they take in with the individual's photo and driver's license of when they come in to sell items to them. He stated they have already come up with a suspect pawning property at a pawn shop that committed a burglary in town. The cost will be \$1188 per year for the system they are interested which is called Total Track. Chief Saulters said he talked to Karen Girondo and she said she

can pull it out of the budget line items. Alderman Schuchmann made a motion to approve the purchase of the Leads On-Line system for the Police Department. Alderman Black seconded it and the motion unanimously carried.

Police Clerks Conference - Police Chief Saulters stated Kathy Yocum would like to attend the Annual Police Clerks Conference from May 2nd to May 6th for the cost of \$460 for registration, meals and her room. Alderman Schuchmann made a motion to approve Kathy Yocum to attend the Police Clerks Conference from May 2 to May 6, 2011 for the total cost of \$460. Alderman Black seconded it and the motion unanimously carried.

Police Chief's Annual Conference - Chief Saulters said he would like to attend the Annual Police Chief's Conference held by Missouri Chief's of Police. It is a three-day event and offers a lot of updates in Law Enforcement. It offers 16 continuing education credits towards the Missouri Post that he needs. Alderman Schuchmann made a motion for the Chief to attend the Annual Police Chief's Conference June 26th through June 29th for the cost of \$364.52. Alderman Black seconded it and the motion unanimously carried.

Missouri State DARE Training - Chief Saulters stated this training is for Officer Christina Allen to attend the two (2) week Missouri State DARE in Jefferson City, Missouri, and is through the Missouri Chief's Association. The cost is \$400 and includes all the material for the DARE Program she will need plus meals and her room at Jefferson City. He said when she comes back she will be qualified to teach DARE in our schools. Alderman Schuchmann made a motion for Officer Allen to attend the DARE Training September 12th. Alderman Reynolds seconded it and the motion unanimously carried.

Police Department Part-time Appointments - Chief Saulters explained two of his part-time officers only do certain assignments such as Officer Hepperman does Court night and Board meetings and Officer Peipers only does the Firearms Training and also works Strassenbash. He said the three new officers will be available during the week and on weekends. Officer Bryan Thomas is a former Cottleville Police Officer and the Cottleville Chief gave him high recommendations. The second person is Nicholas Gordon who went through the Academy and recently got out of the Navy. The third person is Michael Cordry and said he worked with him at the Sheriff's Department and is a good hard worker and is respected by his fellow officers.

Mayor Heiliger made a recommendation based on Chief's recommendation to hire Bryan Thomas and Nicholas Gordon as part-time officers and Michael Cordry as a Reserve Officer. Alderman Schuchmann made a motion to accept the Mayor's recommendation based on the Chief's recommendation to hire Bryan Thomas and Nicholas Gordon as part-time officers and pay them part-time officer pay and hire Michael Cordry as a reserve officer and pay him at reserve officer pay. Alderman Reynolds seconded it and the motion unanimously carried.

Leads On-Line (Continued) - Detective Jeff Scanlon gave his comments on the program and said it is the best Website Data Base that he has ever seen. It is a link to scrap yards and pawn shops and they have already solved one burglary with the free trial. He said it sets him up within the last 60 days of anything that has been pawned in any pawn shop around the country and works mainly off of serial numbers.

Well #3 - Larry said he made a mistake and meant it to be Well #4 and not #3. Larry said the roof on this Well house needs immediate attention. They will have to strip the roof and replace some of the sheeting under it and some of the flashing and will shingle it themselves. Larry said the siding is gone since the last storm and doesn't know where it went. They may have to get someone to do that. Alderman Schuchmann offered to show Larry how to do the siding.

MEDC Conference - Karen Girondo explained the Spring Conference is June 15th through June 17th for two nights down at the Lake of the Ozarks. She said this is the conference where they bring in the site selectors from various parts of the Nation to talk. ECMODEV does a one-night event called 'Locators of the Lake' which costs ECMODEV \$1900. There will be four (4) representatives from the Regional Group and will give them one-on-one time with some of the site locators. The cost will be about \$550 for the three days. Alderman Schuchmann made a motion for Karen Girondo to attend the MEDC Conference from June 15th through June 17th. Alderman Toothman seconded it and the motion unanimously carried.

Special Permit – Harris Automotive, 469 W Service Rd. North – DARE Fund Raiser/Car Cruise - City Clerk Christine stated Mr. Harris was not present, but explained he wants to have a DARE Fund Raiser and a Car Cruise. The route is listed on the application. Mayor Heiliger stated Harris Automotive does this twice a year in Wentzville and everything goes to DARE. Last year the Wentzville location made about \$7500 for DARE. He said the shop here in Wright City is trying to bring it here to give something to the Wright City DARE Program. The proposed date for Wright City is July 15th. Alderman Schuchmann made a motion to approve the Special Permit to Harris Automotive to sponsor the DARE Fund/Car Cruise Fund Raiser. Alderman Black seconded it and the motion unanimously carried

Ordinance/Resolutions

Alderman Schuchmann made a motion to amend the Agenda to include Item 11A. Alderman Toothman seconded it and the motion unanimously carried

Resolution #06-11 was presented to the Board. Resolution #06-11 was read by title. A RESOLUTION APPROVING, RATIFYING, AND AUTHORIZING THE MAYOR TO EXECUTE ON BEHALF OF THE CITY AN ESCROW AGREEMENT BY AND AMONG THE CITY OF WRIGHT CITY, MISSOURI, WARREN COUNTY, MISSOURI AND GUARDIAN TITLE COMPANY, INC.; AUTHORIZING THE ACCEPTANCE OF THE CONVEYANCE AND TRANSFER OF CERTAIN REAL PROPERTY TO THE CITY AND THE RECORDATION OF NECESSARY DOCUMENTS; AND PROVIDING FURTHER AUTHORITY. Alderman Schuchmann made a motion to approve Resolution #06-11 Alderman Reynolds seconded it and the motion unanimously carried. Roll call was taken with the following vote:

Alderman Schuchman	Yea	Alderman Toothman	Yea
Alderman Black	Yea	Alderman Reynolds	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and

approval. It was then duly signed and becomes Resolution #06-11 of the City of Wright City, Missouri.

Reports

Engineering – None

Park - Curt Kehoe gave a report to the Board. Curt said the Easter Egg Hunt on Saturday, April 16th was the largest one they ever held. There were well over 200 kids in attendance. They had 125 registered adults for the Adult Easter Egg Hunt and everyone seemed to have a great time. Rain at the ball parks have been a major problem. They will be working on seeding and strawing in the parks. Curt said he was on KWRE on live wire on Monday. They have grown and used to have all of their announcements done in 15 minutes, but will need to go back on May 11 because they couldn't fit it all in. The kids have been working on sealing up the Pavilion for "Arts in the Park" for this weekend. They have two (2) world class sculptors coming to the park. One is Harry Weber and the other one is Adam Long that does sculptures out natural things. The sculpture by Mr. Long will be a community sculpture and the public is invited to help. It will stay permanently on the west end of the park. They have found a sponsor for the "Movies in the Park" which is Harris Automotive. Plans for the Summer Camps are coming along and the different Theme Weeks are all laid out. Holly has been in contact with the Ambulance District, Police Department, the Conservation Department and the Health Department for different programs. They will also bring the Arch Helicopter to Ruge Park on one of the days.

Public Works - Superintendent Larry Janish brought up Indian Head Lodge Road and said more people have contacted the City about patching holes. He asked the Board if they wanted him to patch holes and the Board agreed to. Larry said Monte Cannon agreed to allow the City to trim trees back along Indian Head Lodge Road. Larry said the Industrial Park Sign will be set on Monday. Larry said he should get the load of rock tomorrow to start the parking area behind City Hall. Larry said he only received one (1) striping bid so far for street striping. He discussed a motor that went down at the WWTF and has a bid for replacement of \$2,000 with the new windings, but that doesn't cover the cost of removing it and re-installing it. A new motor is \$4800 to \$5100 and a rebuilt motor is \$3,000. They need the motor because it works their biological treatment and they don't have a spare. He said he may ask for a spare in the next budget. Alderman Schuchmann made a motion to approve getting the motor rebuilt with a detailed report stating what made the motor to fail. Alderman Black seconded it and the motion unanimously carried. Alderman Black asked Larry Janish to check out a light on Turkey Run because it goes off and on.

Building Official - Larry Janish stated there was one (1) New Home Permit issued to C.L. Ackerman at Quail Creek. There was one (1) Renovation permit for a basement at Hickory Trails, One (1) Excavation Permit for 201 Midland, One (1) Pool Permit and four (4) Occupancy Inspections. Alderman Schuchmann asked that Pam supply the total number of new home permits issued to date for the year.

Police Department - Chief Saulters gave a report to the Board. He said they've had 563 calls in the last two weeks and 33 that were incident reports which included burglaries, stealing, traffic stops and arrests. Chief brought up a Grant Writing Course coming up in St. Louis that covers Law Enforcement. The cost is \$350 and would like to send Officer Sweaney to it as he's shown an interest in grant writing. He said two grants he is interested in applying for is an SRO Grant and a Grant for a Canine that is Bomb, Drug and Scent Certified. He encouraged the Board to

look at the 2005 Ford Explorer that is equipped with lights. He said he and Officer Scanlon attended the 20th Anniversary of the Law Enforcement Police Memorial Breakfast which is the surrounding Law Enforcement Agencies through St. Louis and St. Charles Region that pays tribute to fallen officers and their families. St. Charles City put it on at their convention center with approximately 1500 attendees including the Governor, Attorney General and others. He said next year he would possibly like other officers and the Board to attend. Alderman Schuchmann made a motion for Officer Sweaney to attend the Grant Writing Course August 24th and 25th. Alderman Black seconded it and the motion unanimously carried.

City Hall – City Clerk gave report and said there is still one (1) business that is not in compliance and asked the Board for direction. The Board asked to give them to the next meeting. She said she is still waiting for Finke Monument to contact her about the stone damage and will call them. The adopted ordinances were sent to Sullivan Publication for update and a request to go digital and she is waiting to hear back. The Newsletter is done and is a two page letter due to everything that was on it. City Clerk Christine Martin said she received an email from Nancy with the Chamber stating the Wright City Chamber and the Warrenton Chamber wanting to partner to invite local government officials from the County and Cities to get together. The Board indicated they would like to meet in the evening. She gave a reminder that Local Government Open house will be Monday, May 2, from 3 pm to 6:30 pm prior to Workshop on Monday.

Treasurer Report – Karen Girondo gave Report and said the Auditors said they will not need to come back. Karen discussed Bank Bidding and said the bid is for checking and savings only, with CD's being bid when they come due. On May 3rd, the CD for the Endowment Fund is due. The Board approved to get a number for checking and savings and to make sure we are competitive and to move the CD for the Endowment Fund to the bank with the best rate.

Economic Development – Karen said she has been talking to several people on prospects and has a developer out of Texas coming to meet with her next week. Karen explained she, Josh and Jim met with Governor Holden who is the Chairman of Midwest US-China Association. It can bring a lot of opportunities to the City. The cost is \$900 per year and is a four-year commitment. Alderman Schuchmann said he thinks it is a good opportunity and encourages everyone to read the Brochure and to discuss it at the next meeting. She attended an ECMODEV meeting today and they are working on a new website for the region which is up and running. The website was paid for by DED.

Review/Approval of Bills

Alderman Schuchmann made a motion to approve the Bills. Alderman Reynolds seconded it and the motion unanimously carried.

Final Questions - Brad Pease asked if he would get a permit and City Clerk Christine Martin told him she would provide him with a permit.

Vote to go to Executive Session - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business relating to Legal as allowed pursuant to the exception of the provisions of Section 610.021(1) RSMo. Alderman Reynolds seconded it and roll call was taken

Alderman Black

Yea

Alderman Schuchmann

Yea

Alderman Reynolds Yea

Alderman Toothman Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Reynolds seconded it and roll call was taken:

Alderman Black Yea

Alderman Schuchmann Yea

Alderman Reynolds Yea

Alderman Toothman Yea

The motion carried.

Adjournment - Alderman Schuchmann made a motion to adjourn the meeting at 8:20 pm. Alderman Reynolds seconded it and the motion unanimously carried

Approved _____

Attested _____