

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, April 24, 2014**

Signed in Attendance: Mickie Mora, Jim & Kathy Gaddy, Tiffany Mozee, Gary Clark, Abby Gens, Kim Purl, Tom Dixon, Tim Joyce, and Matt Barbey were present.

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Rowden, Alderman Toothman, and Alderman Bruce were present.

Staff and Others Present: City Clerk Christine Martin, Superintendent Larry Janish, Treasurer/Economic Developer Karen Gironde, Park Director Curt Kehoe, City Attorney Paul Rost, Police Chief Matthew Eskew, and Police Officer Jim Hepperman.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported the Mayor and four (4) Board Members present.

Pledge of Allegiance

Tim Schmidt led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of April 10, 2014 - Alderman Rowden made a motion to approve the minutes from the Board of Alderman Meeting of April 10, 2014, with corrections. Alderman Bruce seconded it and the motion unanimously carried.

Approval of Financial Reports – March – Alderman Schuchmann made a motion to approve the Financial Reports for March. Alderman Rowden seconded it and the motion unanimously carried.

Responses to previous comments/concerns – None

Open Meeting to public comments/concerns – Mr. Jim Gaddy was present to discuss a sewer backup in his basement. He said he would like someone from the City to come look at the drainage problem. Superintendent Larry Janish said he checked the manhole and there was nothing in it. Larry Janish said he would go over and take a look at the situation.

Public Hearing – Amend Section 405.100 Supplemental Regulations of the Municipal Code pertaining to clarification of setback requirements of accessory structures. Mayor

Heiliger opened the public hearing and there were no comments or questions. Mayor Heiliger closed the public hearing.

Recommendations from Planning & Zoning

Amend Section 405.100 Supplemental Regulations of the Municipal Code pertaining to clarification of setback requirements of accessory structures. Alderman Schuchmann made a motion to accept the recommendations from Planning & Zoning. Alderman Bruce seconded the motion. City Attorney Paul Rost said there were inconsistencies in areas of the code that need to be cleaned up. Paul Rost said he wrote the ordinance for whatever the setback was for each district. Alderman Schuchmann and Alderman Bruce withdrew their motion and second. Alderman Schuchmann made a motion to send it back to Planning & Zoning for further review. Alderman Rowden seconded it and the motion unanimously carried. Paul Rost said he could attend the Workshop to discuss it further. City Clerk Christine Martin said she would ask Bob to attend the Workshop.

Application for Conditional Use Permit from Don Reed dba Reeds Rockets for Temporary Fireworks Stand at 209 North East Service Road. Alderman Schuchmann made a motion to accept the recommendations from Planning & Zoning with the stipulation that any off-site advertising will need to be applied for and be limited to only two (2) off-site directional signs not to exceed 18 x 24 inches in size, limiting the locations to Elm St and the North Service Road and the North Service Road and Wildcat Drive. Alderman Rowden seconded it and the motion unanimously carried.

Application for Conditional Use Permit from Meramec Specialty Company for a Temporary Fireworks Stand at 209 North East Service Road. Alderman Schuchmann made a motion to accept the recommendations from Planning & Zoning with the stipulation that any off-site advertising will need to be applied for and be limited to only two (2) off-site directional signs not to exceed 18 x 24 inches in size, limiting the locations to Elm St and the North Service Road and the North Service Road and Wildcat Drive. Alderman Bruce seconded it and the motion unanimously carried.

Old Business

Indian Head Lodge Road – Treasurer Karen Gironde stated she had done some research and found that the road was not annexed into the City Limits in 1991. She said the City needs to get the road annexed into the City limits and take it over. She said with talking with City Attorney Paul Rost, the only way to acquire the road is through involuntary annexation. She asked the City Attorney Paul Rost how to do an election. City Attorney Paul Rost said a notice could be put in the paper and notices sent to the people, or we could look into acquiring it by adverse action. Alderman Schuchmann said he was all for proceeding with a quiet title of the road. He said for public safety the City needs to acquire the road and take over the maintenance of it.

New Business

Special Permit – Ruiz Castillo – Mickie Mora was present and requested a Special Permit for an outside event with music for Saturday, May 3rd. Alderman Schuchmann made a motion to approve the Special Permit with the stipulation that the outside music

will stop at 10:00 pm. Alderman Toothman seconded it and the motion unanimously carried.

TS Banze – Change Order #2 & #3 – Treasurer Karen Girondo explained the change orders for replacing part of the curb by Pitman Funeral Home and moving the light by Wright City Hair Fashion westward. Alderman Schuchmann made a motion to approve Change Order #2 and #3. Alderman Toothman seconded it and the motion unanimously carried.

TS Banze – Pay Request #4 – Treasurer Karen Girondo explained there was an error on the amount of the previous pay request, with this pay request having been corrected. She will be holding the check until she receives the certified payroll and lien waivers. Alderman Schuchmann made a motion to approve Pay Request #4 with the stipulation to hold the check until the correct documents are received. Alderman Toothman seconded it and the motion unanimously carried.

RFQ's – Sewer System Study – Treasurer Karen Girondo said she and Larry Janish have been working to get the RFQ's out to engineer firms for a sewer study. She said there are some problem areas and the City has not had any updated sewer maps since the 1980's. Karen said she will be emailing and sending the RFQ's out to firms familiar with sewer systems. Alderman Schuchmann made a motion to proceed with RFQ's for the Sewer System Study. Alderman Rowden seconded it and the motion unanimously carried.

Payment Agreement Status Report – Alderman Schuchmann made a motion to accept the Payment Agreement Status Report. Alderman Toothman seconded it and the motion unanimously carried.

Request for Balance Adjustment – Account 40205000 – Alderman Schuchmann made a motion to approve the balance adjustment request. Alderman Bruce seconded it and the motion unanimously carried.

Appointment to Planning & Zoning Commission – Mayor Heiliger recommended appointing Matt Barbey to the Planning & Zoning Commission immediately. Alderman Schuchmann made a motion to accept the Mayor's recommendation to appoint Matt Barbey to Planning & Zoning. Alderman Rowden seconded it and the motion unanimously carried. Mayor Heiliger introduced Matt Barbey to the Board.

Request for Adjustment – Account 100496001 – Treasurer Karen Girondo explained that she talked to the resident regarding the water leak. Larry Janish said that when Kenny Robinett went to the residence the first time, the water was running on the outside of the residence. The Board discussed the situation with Larry Janish. Alderman Schuchmann made a motion to approve the request for reduction of their sewer bill. Alderman Rowden seconded the motion with the stipulation that the City receives verification that the leak is repaired and the motion unanimously carried.

Request for Payment Agreement – Account 100384002 – Treasurer Karen Girondo explained that this was an account that was discovered when they did the vacant

readings and that the resident had been living there over a year. Alderman Schuchmann made a motion to accept the request for payment agreement with the stipulation that if the payment agreement is completed successfully the penalties and interest will be waived. Alderman Rowden seconded it and the motion unanimously carried.

Ordinance/Resolutions - None

Reports

Park – Park Director Curt Kehoe presented his report to the Board. He said the Easter Egg Hunt drew the largest crowd with 350 coupon books being given out. He ran out of the coupon books due to the amount of kids in attendance. There were only about 40 adults attending the Adult Easter Egg Hunt. Representative Bryan Spencer will be at the Park Building for a Town Hall Meeting at 6 pm on Friday, April 25th. The Warren County Record is also holding a meeting there on marketing the same afternoon. Curt stated he is about 15 ball games behind due to the rain. Curt went over the Chevy Baseball Program with Gastorf Chevrolet where the Park’s baseball program can earn an additional \$500 check if they get 25 people to go take a test drive at Gastorf Chevrolet. Wright City Day with the Rascals is Sunday, June 22nd, which is a “Kid’s Day”. Curt said he will be on KWRE “Live Wire” on May 2nd to discuss the Park Programs, the City Wide Yard Sale and the Large Item Trash Pickup. The Spring Flea Market will be held on May 3rd, in addition to them having a Coed Softball Tournament the same weekend. The regular Coed Softball Leagues will start on May 9th.

Public Works – Superintendent Larry Janish reported to the Board.

Street Slabs – They are working in Gettysburg Commons replacing street slabs.

Piping under Roadways – They replaced a 36” pipe under Bell Road as it was washed out by the rain storm, an 18” pipe under the roadway on Fourth Street, and will be replacing a 48” pipe under the roadway on Wildcat Drive.

Building Official – The Building Report was submitted for the first meeting of the month.

Police – Police Chief Eskew was present and reported to the Board and said they’ve had 577 calls for service, with 33 incident reports. He said of the calls, they have had domestic violence, a sudden death of a person, stealing, and property damage, and motor vehicle accidents. They had moved up to the Nazarene Church for the flooring work to be done, but have now moved back. A&A Towing helped out by donating paint. He said he was approached by Dr. Gaines in regards to having a School Resource Officer and will be working out what it will cost Wright City School District and the City. Chief Eskew said he had a personnel issue to discuss in closed session.

City Hall – City Clerk Christine Martin gave report to the Board. No new Business Licenses were issued. Pending Proposed Business License is for an Internet Firearm Sales Business by Todd Plumb in the Lake Tucci Subdivision. A Business License Application and a merchandise list were received from James Gaddy to sell vapor cigarettes at Wildcat Center.

Conditional Use - Received two (2) applications for Conditional Use Permits for the Midwest Rod & Custom for 14980-C Veterans Memorial Parkway and for Fearsome Entertainment, LLC for a “Haunted Attraction” at 302 East First Street South.

Business License Renewals – 100 Renewals sent out, five (5) have closed, 93 Licenses issued to date, with 2 Pending Outstanding Licenses.

Spring/Summer Newsletter – The Newsletter was completed and was put in the packet.

Wright City Community Cleanup Day – This was noted in the Newsletter and is on the Website.

Cemetery – Have been entering in Cemetery Lot Sales in the Cemetery Module. Burials were Virginia Lewis on the past Wednesday and one for the upcoming Saturday which is for Frank Fuchs. Public Works will dig an Urn burial for James Frederick Fuller next Tuesday.

Treasurer/Economic Development – Treasurer Karen Girondo gave report to the Board.

Finances – Karen explained the Finance Reports for the first quarter. Most expenses were below budget, except for Court due to payment of the yearly housing of prisoners, and Parks due to the initial cost of the ball program. She will watch sales tax due to closing of the ZX Station and the Wright Stop Convenience Store. MOPERM submitted a refund check for \$2,029.01

Training – A representative from Data Technology was here last week and helped us out with several modules. An important issue that was resolved was set up of Landlords in Utility Billing.

Truck Financing – Karen said she is getting prices from three (3) banks instead of leasing it.

Sewer Study- Karen discussed what engineering firms would be sent the RFQ's.

Meetings – Warren County EDC is having their fund raising banquet and auction on May 10th. They have asked the Chamber to put together a basket from the Wright City Businesses.

CEDS – They completed everything during their second meeting and will not need to have a third meeting.

Review/Approval of Bills

Alderman Rowden made a motion to approve the Bills. Alderman Toothman seconded it and the motion unanimously carried.

Final Questions – Abby Gens and Tiffany Mozee from the Wright City High School Newspaper Staff were present and asked the Board some questions on their thoughts on what it would take to have a Rec-Plex.

Vote to go to Executive Session - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; hiring, firing, disciplining or promoting employees (610.021(3)). Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Toothman seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yes
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Adjournment – Alderman Schuchmann made the motion to adjourn the meeting at 7:45 pm. Alderman Rowden seconded it and the motion unanimously carried.

Approved _____

Attested _____