

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, April 23, 2015**

Signed in Attendance: Angie Reynolds, Laura Schlipp, Tina Lashley and coworker Julie, Don Reed, Adam Stone, John Pluchinski, Kristy Pluchinski, Tom Dixon (accompanied by Tim Joyce), Dan Scott, Mickie Mora, Kim Purl, Cloe Purl, Austin Purl, and Isaac Purl

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Bruce, Alderman Toothman, Alderman Rowden were present.

Staff and Others Present: City Clerk Christine Martin, Treasurer Karen Girondo, City Attorney Paul Rost, Police Chief Matthew Eskew, Superintendent Larry Janish, Officer Jim Hepperman, and Pastor Joe Purl. Park Director Curt Kehoe was absent.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported the Mayor and four (4) Board Members present.

Pledge of Allegiance

Superintendent Larry Janish led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of April 9, 2015 – Alderman Schuchmann made a motion to approve the minutes from the Board of Aldermen Meeting of April 9, 2015. Alderman Rowden seconded it and the motion unanimously carried.

Alderman Schuchmann made a motion to suspend the Agenda and move to Item 13a. Proclamation. Alderman Toothman seconded it and the motion unanimously carried.

Old Business

Proclamation – Mayor Heiliger presented a Proclamation to family members extending the City's sincere condolences over the loss of Teresa Dawn Pluchinski and proclaiming May 1st as 'Teresa Dawn Pluchinski Day'. The Proclamation also stated Teresa Dawn Pluchinski had contributed very much to the Wright City Community over the years by working with the youth with Khoury League, Wright City High School Softball and Football, and also working for the Wright City School district. She also served on numerous committees for fundraisers to benefit the youth in Wright City.

Alderman Schuchmann made a motion to return to the Agenda as posted. Alderman Bruce seconded it and the motion unanimously carried.

Approval of election results – City Clerk Christine Martin read the Certified Election Results as received and certified on April 10, 2015, from County Clerk Barbara Daly of Warren County for the Municipal Election held April 7, 2015. For Alderman Ward I and Ward II. Certified Election Results were Ward 1 Alderman Dan Rowden having 63 votes, Ward 2 Alderman James Toothman having 73 votes, and Ward 2 Aldermanic Candidate Kay Janish having 36 votes. Alderman Schuchmann made a motion to accept the Certified Election Results from County Clerk Barbara Daly as read by City Clerk Christine Martin. Alderman Rowden seconded it and the motion unanimously carried.

Swear in newly Elected Officials - City Clerk Christine Martin swore in Aldermen Dan Rowden as Ward 1 Alderman, and James Toothman as Ward 2 Alderman.

Elect President of Board – Alderman Toothman made a motion to nominate Jim Schuchmann for president of the Board. Alderman Rowden seconded it and the motion unanimously carried. Alderman Schuchmann thanked the Board.

Approval of Financial Reports – None
Responses to previous comments/concerns – None

Open meeting to public comments/concerns – Kim Purl was present and explained that their house burned. She thanked all of the first responders from Fire to Police and stated they did a wonderful job preserving what was left.

Public Hearing

Amend Chapter 405 Zoning, Generally, of the Municipal Code by adding Section 405.110 Off-Street Parking and Loading Requirements – Mayor Heiliger opened the Public Hearing. There were no questions or comments. Mayor Heiliger closed the Public Hearing.

Recommendations from Planning & Zoning

Amend Chapter 405 Zoning, Generally, of the Municipal Code by adding Section 405.110 Off-Street Parking and Loading Requirements – Alderman Schuchmann made a motion to accept the recommendations of the Planning & Zoning Commission. Alderman Rowden seconded it and the motion unanimously carried.

Application for Conditional Use Permit from James Scott to operate a U-Haul Dealership at 312 Warren Avenue – Alderman Schuchmann made a motion to accept the recommendations of the Planning & Zoning Commission with the stipulations as outlined in the recommendations. Alderman Bruce seconded it and the motion unanimously carried.

Application for Conditional Use Permit from Meramec Specialty dba Fireworks City for Temporary Fireworks Sales – Alderman Schuchmann made a motion to accept the recommendations with the stipulations as outlined in the recommendations from the Planning & Zoning Commission. Alderman Rowden seconded it and the motion unanimously carried.

Old Business

Appointments to Planning & Zoning Commission – Mayor Heiliger made a recommendation to reappoint Angie Reynolds and appoint Scott Schroeder to the Planning & Zoning Commission. Alderman Schuchmann made a motion to accept Mayor Heiliger’s recommendation to appoint Angie Reynolds and Scott Schroeder to the Planning & Zoning Commission. Alderman Toothman seconded it and the motion unanimously carried.

New Business

Special Permit for ‘Cinco de Mayo’ – Ruiz Castillo Mexican Restaurant – Mickie Mora of Ruiz Castillo Mexican Restaurant was present and asked for a Special Permit for ‘Cinco de Mayo’ to have a band ‘Dirty Water’ play music to 10 or 11 pm. Alderman asked Ms. Mora if she could have the music stop at 10 pm and she agreed. Alderman Schuchmann made a motion to approve the Special Permit with the music stopping at 10 pm. Alderman Rowden seconded it and the motion unanimously carried.

Laura Schlipp – 110 W. 2nd Street South – Ms. Laura Schlipp of 110 W. 2nd Street South was present concerning trucks turning the corner at her house and making ruts. She asked for suggestions on what could be done. She asked if she could put iron posts or boulders at the corner to prevent it from continuing. The Board discussed the responsibility of maintenance of the area. Alderman Schuchmann informed Ms. Schlipp that the City will review it and get back with her.

Beverly Swan – Beverly Swan was not present for the meeting.

Sewer Study – Contract Extension – Treasurer Karen Girondo explained the reason for the extension is the original contract with Kuhlmann Design Group was for 120 days and due to the winter weather they are proposing a 45 day extension taking the contract to 165 days pushing it out to June 26th.

Payment Agreement Status Report – Alderman Rowden made a motion to accept the Payment Agreement Status Report. Alderman Toothman seconded it and the motion unanimously carried.

Payment Agreement Request – Account #400007003 – Alderman Toothman made a motion to approve the payment agreement request. Alderman Bruce seconded it and the motion unanimously carried.

Parks – Hiring of Umpires – City Clerk Christine Martin stated that Park Director Curt Kehoe was not present but provided a letter to the Mayor and Board recommending to hire part-time seasonal Umpires, Richard and Sean McDonald, and Tanner Riley at \$20 per game and to rehire Walker Allen as an Umpire at \$25 per game. Mayor Heiliger made a recommendation from Curt’s recommendation to hire part-time seasonal umpires Richard and Sean McDonald, and Tanner Riley at \$20 per game and to rehire Walker Allen at \$25 per game. Alderman Schuchmann made a motion based on the Mayors recommendation to hire part-time seasonal umpires Richard and Sean McDonald, and Tanner Riley at \$20 per game and to rehire Walker Allen at \$25 per game. Alderman Rowden seconded it and the motion unanimously carried.

Training Request – Municipal Court – City Clerk Christine Martin stated Judge Linson has requested to go to the Missouri Municipal Judges’ Annual Conference. Alderman Rowden made a motion to approve the training request. Alderman Toothman seconded it and the motion unanimously carried.

Special Permit for ‘Our Hair Salon’ – Grand Opening Event – Tina Lashley with ‘Our Hair Salon’ was present and asked for a Special Permit for June 6th from 9 am to 3 pm. She said they also want to use part of their parking lot for a vendor fair during their ‘Grand Opening & Ribbon Cutting Ceremony’. They will have 12 to 20 vendor booths and are trying to get the radio station KWRE or The Viper to air some of it. Alderman Schuchmann made a motion to approve the Special Permit Request for ‘Our Hair Salon’. Alderman Bruce seconded it and the motion unanimously carried.

Don Reed – Request for Resubdivision – Don Reed was present and explained he had listed his property on the service road for sale and has a contract for the sale of only the apartment complex. He provided a survey to the Board showing the properties and how they will be divided. Alderman Schuchmann asked about ingress and egress to the apartment complex and stated it needs to comply with the City ordinances. He said the surveyor preparing the plans will need to contact the City to get a copy of the ordinances for subdivision of properties so the City will see how the ingress and egress is going to be handled. Alderman Schuchmann stated City Staff will need to review it and the item will be added to the May 14th Agenda.

Ordinance/Resolutions

Bill #15-15 Ordinance – An Ordinance was read by title. AN ORDINANCE AUTHORIZING EXECUTION OF AN AMENDMENT TO THE CONTRACT BETWEEN THE CITY OF WRIGHT CITY AND KUHLMANN DESIGN GROUP FOR ENGINEERING AND CONSULTING SERVICES FOR THE SANITARY SEWER STUDY IN THE CITY OF WRIGHT CITY, MISSOURI. Alderman Rowden made a motion to read Bill #15-15 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #15-15 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #15-15 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #850 of the City of Wright City, Missouri.

Bill #16-15 Ordinance – An Ordinance was read by title. AN ORDINANCE AMENDING SECTION 110.150 PERTAINING TO THE ELECTION OF THE PRESIDENT OF THE BOARD. Alderman Rowden made a motion to read Bill #16-15 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #16-15 be placed upon final passage. Alderman Bruce seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #16-15 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was there-upon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #851 of the City of Wright City, Missouri.

Bill #17-15 Ordinance – An Ordinance was read by title. AN ORDINANCE ADOPTING A NEW SECTION 405.110, “OFF-STREET PARKING AND LOADING REQUIREMENTS,” OF THE WRIGHT CITY MUNICIPAL CODE; REPEALING SEVERAL CODE SECTIONS RELATING TO OFF-STREET PARKING; AND AMENDING SECTIONS 405.070 “GENERAL RULES FOR APPLICATION,” AND 405.090 “WORD INTERPRETATION AND DEFINITION”, Alderman Schuchmann made a motion to read Bill #17-15 a second time by title. Alderman Rowden seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #17-15 be placed upon final passage. Alderman Rowden seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #17-15 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was there-upon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #852 of the City of Wright City, Missouri.

Reports

Park – Park Director Curt Kehoe was absent.

Public Works – Superintendent Larry Janish reported to the Board.

Concrete Work – He stated they are back at Dollar General pouring slabs.

Asphalt Work – They started patching holes again and will be taking care of some of the raised up areas and joints.

Grass Cutting – The tractor is ready and they already started mowing off of Westwoods Road. As soon as the ditches dry up they will continue mowing other areas.

Building Official – The report was included in the Board Packet.

Police – Chief Eskew was present and reported to the Board and said they had 536 calls for service, with 38 incident reports since the last meeting. Some reports included fugitive arrests, Juvenile matters, fraud, peace disturbance, domestics, dangerous drug arrests, and a burglary.

Patrol Cars – Chief Eskew discussed the new patrol cars and said they are having a problem getting parts to have the equipment installed to get the cars completed.

Charity Event – Chief Eskew discussed a Charity Event for the Special Olympics they are working on to help generate some money to get the Olympians to the Special Olympics and help pay for meals and travel costs. This year’s event is called “A Cop on Top” where an officer will be placed on top of the Shell building and water balloons will be thrown at him as part of the event. 100 percent of the donations will go to Special Olympics. Chief Eskew asked if a Special Permit will be needed and Alderman Schuchmann stated a permit should be approved by the Board.

Chief Eskew stated he was very thankful that everyone made it out of the recent house fire.

City Hall – City Clerk Christine Martin reported to the Board.

New Business Licenses Issued – None issued. Pending was Fireworks Fanatics for Temporary Fireworks Sales, Meramec Specialty dba Fireworks City for Temporary Fireworks Sales, James Scott for a U-Haul Dealership, Stevye Hartwig for a Salon/Spa called Elite Body Spa LLC, and Juma Sameer for a Business and Liquor License to open Wright City BP and Wright City Liquor.

Business License Renewals – 92 issued with two (2) licenses pending tax information.

Cemetery – There were no burials in the last two weeks. At request of the Memorial Society Members prices were received to replace their sign regarding care of the Wright City Cemetery. A two-sided sign was purchased from 'All About Signs' and will be installed by the Public Works Department.

Treasurer/Economic Development – Treasurer Karen Girondo was present and reported to the Board.

Treasurer – Karen said the City received a refund from MOPERM for the 2015 insurance premium in the amount of \$3,097.84. She stated she is ready for the Workman's Comp Audit and said we are just waiting for a date. Karen said the new copier will be here on Friday and Ken Williams will be here to set everyone's computers up on it for printing. She said this is the second month on the new system for reading meters and it was done in one day. It was well worth the cost.

Memorial Society Meeting – Karen discussed 1.3 acres that the Keller's donated to the Cemetery for graves in 1999. The ground is just east of the current cemetery which is fenced in. The Memorial Society is asking if the fence could be moved from the existing line to the eastern boundary of the donated land, as outlined on the plan provided to the Board. Larry Janish stated the existing woven-wire fence is not in very good condition and it would need to be replaced. Larry said a new fence with new posts will need to be erected, but the City will first need a new line survey. Alderman Schuchmann asked Treasurer Karen Girondo to get an estimate for the line survey, clearing the property, and installing a new fence. Karen also provided the financial statements to the Board from the Memorial Society since she is now their Treasurer. Karen also mentioned the benches at the Cemetery needs some work and we are checking on different options.

Businesses – Karen stated Wright Stop and ZX have been sold and the owner is renovating both building. She stated the gas station will open before the liquor store and they are working with Bob Barclay for permits and occupancy.

EDC – The Greater Warren County EDC will have its Fundraiser Auction and Dinner on Saturday, May 9th at the Elks Club in Warrenton. They are looking at taking donations for Auction Items. Karen stated she is now getting her EDC emails.

Karen thanked everyone who helped with Community Cleanup and mentioned that we need to order an extra dumpster for the next cleanup, as there were 55 bags of trash collected. She will also touch base with Warren County Recycling for disposing of items such as tires and electronics on the next cleanup.

Review/Approval of Bills – Alderman Toothman made a motion to approve the Bills. Alderman Bruce seconded it and the motion unanimously carried.

Final Questions – Pastor Purl asked what the status was for installing the 'Welcome to Wright City' sign. Karen said nothing has been done with the sign at this time. Pastor Purl

apologized for his church not being able to be at the City cleanup. He explained if there was a project the City needed help with his church would be happy to do that.

Mayor Heiliger thanked everyone who helped out with the Wright City Community Cleanup.

Vote to go to Closed Session - Executive Session - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney (610.021(1)); and Leasing, purchasing, or sale of real-estate (610.021(2)); hiring, firing, disciplining or promoting employees (610.021(3)). Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yes	Al-
derman Bruce	Yea	Alderman Rowden	Yes	

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yes	Al-
derman Bruce	Yea	Alderman Rowden	Yes	

The motion carried.

Adjournment – Alderman Rowden made the motion to adjourn the meeting at 8:00 pm. Alderman Toothman seconded it and the motion unanimously carried.

Approved _____

Attested _____