

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, April 14, 2016**

Signed in Attendance: Kerry and Cheryl Lambright, Norman Krutzman and Theresa Kless, Angie Reynolds, Scott Schroeder, Tim Schmidt of the Warren County Record, and Patsy Jones. John O'Connor and Tom Dixon were also present in the audience.

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Bruce, Alderman Toothman, Alderman Rowden were present.

Staff and Others Present: City Clerk Christine Martin, Treasurer Karen Girondo, City Attorney Paul Rost, Police Chief Matthew Eskew, Superintendent Larry Janish, Officer Jim Hepperman, and Pastor Joe Purl. Park Director Curt Kehoe was absent.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported the Mayor and four (4) Board Members present.

Pledge of Allegiance

Aldermen Schuchmann and Bruce led everyone in the Pledge of Allegiance.

Approval of Minutes

Minutes from Board Meeting of March 24, 2016 – Alderman Schuchmann made a motion to approve the minutes from the Board of Aldermen Meeting of March 24, 2016. Alderman Bruce seconded it and the motion unanimously carried.

Approval of election results

City Clerk Christine Martin read the Certified Election Results as received and certified on April 8th, 2015, from County Clerk Barbara Daly of Warren County for the Municipal Election held April 5, 2016. For Mayor, Certified Election Results were Dave Heiliger receiving 308 votes and Jim Logan receiving 104 votes. For Alderman Ward I and Ward II. Certified Election Results for Ward 1 Alderman: Norman E. Krutzman received 60 votes, John O'Connor received 110 votes, Kerry Lambright (write-in) received 19 votes; and Certified Election Results for Ward 2 Alderman: Forrest R. Bruce received 87 votes, and Tom Dixon received 114 votes. Certified Election Results for the "Proposition - Shall the City of Wright City, Missouri, issue general obligation bonds in the amount of up to \$1,500,00 for the purpose of providing funds for acquiring land and an existing building for a new City Hall and associated recreational facilities on the same site, for planning, design, improvements, and

construction related to the new City Hall and recreational facilities, and for renovation of the current City Hall building for use as the police department? The authorization of the foregoing general obligation bonds will also authorize the levy and collection of an annual tax in addition to the other taxes provided for by law on all taxable tangible property in the City sufficient to pay the interest and principal of the bonds as they fall due and to retire the same within twenty years from the date thereof.” Wright City Ward 1 received 140 yes votes and 82 no votes, Wright City Ward 2 received 120 yes votes and 81 no votes, and Absentee votes were 10 yes and 8 no votes.

Alderman Schuchmann made a motion to accept the Certified Election Results from County Clerk Barbara Daly as read by City Clerk Christine Martin. Alderman Rowden seconded it and the motion unanimously carried.

Proclamations

Mayor Heiliger presented Proclamations to Alderman Schuchmann for ten (10) years of service to the City, and to Alderman Forrest Bruce for over two (2) years of service to the City.

Adjourn Meeting with Outgoing Board

Alderman Schuchmann made a motion to adjourn with the outgoing Board. Alderman Bruce seconded it and the motion unanimously carried.

Swear in newly Elected Officials

City Clerk Christine Martin swore in Dave Heiliger as Mayor, John O’Connor as Ward 1 Alderman, and Tom Dixon as Ward 2 Alderman.

Call Meeting to order with new Board

Mayor Heiliger called the meeting to order with the new Board.

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Dixon, O’Connor, Rowden, and Toothman present. The City Clerk reported the Mayor and four (4) Board Members present.

Elect President of Board

Alderman Toothman made a motion to nominate Dan Rowden as President of the Board. Alderman Dixon seconded it and the motion unanimously carried. Alderman Rowden thanked the Board.

Approval of Financial Reports – February and March

Alderman Toothman made a motion to approve the reports as submitted. Alderman Rowden seconded it and the motion unanimously carried.

Responses to previous comments/concerns – None

Open meeting to public comments/concerns

Norman Krutzman was present and expressed his concern over building inspections and the creek that is on Cannon's property. Superintendent Larry Janish said he will get with Bob to discuss it.

Public Hearing - None

Recommendations from Planning & Zoning - None

Old Business

Special Permit – Car Show – Frank Ellis was present along with Jermaine Johnson. Mr. Ellis stated he has acquired the required liability insurance in the amount of \$2,000,000. Wilson Hauling will provide trash totes for delivery on Friday and to be picked up on the following Monday and they will have three (3) porta-potties and a portable double-sided wash station for the total cost of \$200. The Mayor and Alderman agreed to personally support the cost as mentioned. They will have each person that donates \$10.00 to be in the show to sign a waiver for vehicle damage to their own car. Frank Ellis asked about use of the service road and Chief Eskew stated will work with the State to have it one-way the same as done for Strassenbash. Brian Friend of Greif Brothers has already offered the use of their lot for trailer parking for show cars. Frank Ellis stated it will be an open show with about five (5) trophies to be awarded for categories of "People's Choice, Best of Show, then possibly the Mayor, Chief Eskew, and Fire Chief Ron MacKnight's Choice." Backstoppers were contacted for details on receiving a donation. Mayor Heiliger talked to the Masonic Lodge and they would like to help out. Chief Eskew asked Frank Ellis if he could make sure someone is there early the day of the event. Alderman Toothman made a motion to approve the Special Permit as stipulated. Alderman Dixon seconded it and the motion unanimously carried.

Appointments to Planning & Zoning Commission – Mayor Heiliger made a recommendation to appoint Kerry Lambright to Planning & Zoning to fill John O'Connors term and for Dan Rowden to become the Aldermanic Representative on Planning & Zoning. Alderman Toothman made a motion to accept Mayor Heiliger's recommendation to appoint Kerry Lambright to the Planning & Zoning Commission. Alderman Dixon seconded it and the motion unanimously carried.

Alderman O'Connor made a motion to accept Mayor Heiliger's recommendation to appoint Dan Rowden as the Aldermanic Representative to the Planning & Zoning Commission. Alderman Dixon seconded it and the motion unanimously carried.

New Business

Picnic License for Car Show and Strassenbash – Lion's Club – Alderman Rowden made a motion to approve the Picnic Licenses for the Car Show and Strassenbash and to waive the fees. Alderman O'Connor seconded it and the motion unanimously carried.

Special Permit – Wright City RII Backpack Program – City Clerk Christine Martin stated the applicant called and will be attending the next Board Meeting. Alderman Toothman made a motion to postpone Special Permit request. Alderman Rowden seconded it and the motion unanimously carried.

Adjustment Request – Account #300145003 - Alderman Toothman made a motion to approve the Adjustment Request for Account #300145003. Alderman O'Connor seconded it and the motion unanimously carried.

Payment Agreement Status Report – Alderman Toothman made a motion to approve the report. Alderman Rowden seconded it and the motion unanimously carried.

Mayor Heiliger recused himself and left the Board of Alderman meeting and stated President of the Board Dan Rowden would take over.

Parks Department – Hiring of Seasonal Part-time Employees – Park Director Curt Kehoe was not present, but submitted a list of new hires and changes to existing employees. Alderman Rowden made a recommendation to follow Curt Kehoe's recommendation as the list is provided and a motion to approve the list of new hires and changes as submitted. Alderman Toothman seconded it and the motion unanimously carried.

Mayor Heiliger came back to attend the remainder of Board of Alderman meeting.

City Hall Trees – Treasurer Karen Girondo stated that the Conservation Department has declared the Bradford Pear tree as invasive species and that the trees have reached their life span of 20 years and recommends they be removed. Alderman Rowden made a motion to follow the recommendation of staff to remove the trees and blocks. John O'Connor seconded it and the motion unanimously carried.

Equipment Surplus to be sold – Superintendent Larry Janish stated he wished to pass on this item for now and will talk to Chief Eskew on other items that may need to be on the list.

RFQ's for Architects/Engineers – Treasurer Karen Girondo stated we need to take RFQ's based on qualifications and stated City Attorney Paul Rost looked over the list of firms. Alderman Rowden recommended making a selection of the firms by 5:00 pm on Wednesday, June 1, 2016. Larry Janish asked how they will be evaluated. Alderman Rowden said he feels the point system seems reasonable. There will a presubmittal conference at 10:00 am on Wednesday May 4, 2016. Alderman Rowden made a motion to proceed with the RFQ's for the new City Hall and Police Department. Alderman Toothman seconded it and the motion unanimously carried.

UB Balance Adjustment Report – March – Alderman Toothman made a motion to approve the UB Balance Adjustment Report. Alderman Rowden seconded it and the motion unanimously carried.

Speed Limit – Freedom Lane – The Board discussed concerns brought to them regarding the possible need for lowering the speed limit on Freedom Lane and asked the residents to watch and observe the situation and if they could identify certain vehicles that are speeding.

Training Request – Municipal Court – City Clerk Christine Martin stated Judge Linson has requested to go to the Missouri Municipal Judges' Annual Conference. Alderman Rowden made a motion to approve the training request. Alderman Toothman seconded it and the motion unanimously carried.

Ordinance/Resolutions

Bill #11-16 Ordinance – An Ordinance was read by title. AN ORDINANCE OF THE CITY OF WRIGHT CITY CERTIFYING THE RESULTS OF THE APRIL 5, 2016, ELECTION. Alderman Rowden made a motion to read Bill #11-16 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #11-16 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #11-16 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Dixon	Yea	Alderman Rowden	Yea
Alderman O’Connor	Yea	Alderman Toothman	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was there-upon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #876 of the City of Wright City, Missouri.

Bill #12-16 Ordinance – An Ordinance was read by title. AN ORDINANCE OF THE CITY OF WRIGHT CITY SELECTING BOND COUNSEL IN CONNECTION WITH THE PROPOSED ISSUANCE BY THE CITY OF WRIGHT CITY OF UP TO \$1,500,000 PUBLIC FACILITIES GENERAL OBLIGATION BONDS SERIES 2016 OF THE CITY OF WRIGHT CITY; APPROVING A DECLARATION OF OFFICIAL INTENT; AUTHORIZING THE MAYOR TO EXECUTE AN ENGAGEMENT LETTER FOR BOND COUNSEL SERVICES IN CONNECTION WITH THE BONDS; AND PROVIDING FURTHER AUTHORITY. Alderman Rowden made a motion to read Bill #12-16 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #12-16 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #12-16 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Dixon	Yea	Alderman Rowden	Yea
Alderman O’Connor	Yea	Alderman Toothman	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was there-upon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #877 of the City of Wright City, Missouri.

Bill #13-16 Ordinance – An Ordinance was read by title. AN ORDINANCE AUTHORIZING EXECUTION OF A SECOND ADDENDUM AND AMENDMENT TO SPECIAL SALE CONTRACT FOR REAL PROPERTY LOCATED AT 636 WESTWOODS ROAD. Alderman Rowden made a motion to read Bill #13-16 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #13-16 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #13-16 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Dixon	Yea	Alderman Rowden	Yea
Alderman O’Connor	Yea	Alderman Toothman	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was there-upon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #878 of the City of Wright City, Missouri.

Bill #14-16 Ordinance – An Ordinance was read by title. AN ORDINANCE AUTHORIZING EXECUTION OF CONTRACT BETWEEN THE CITY OF WRIGHT CITY AND KUHLMANN DESIGN GROUP FOR ENGINEERING AND CONSULTING SERVICES ON PHASE 2 OF THE WRIGHT CITY SANITARY SEWER STUDY IN THE CITY OF WRIGHT CITY , MISSOURI. Alderman Rowden made a motion to read Bill #14-16 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #14-16 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #14-16 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Dixon	Yea	Alderman Rowden	Yea
Alderman O'Connor	Yea	Alderman Toothman	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was there-upon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #879 of the City of Wright City, Missouri.

Reports

Park – Park Director Curt Kehoe was absent. Patsy Jones was present and commented on the possible need to increase umpire pay to be competitive with other municipalities.

Public Works – Superintendent Larry Janish reported to the Board.

Concrete Slabs – He stated they are breaking out and replacing concrete slabs at the Industrial Park. When that area is complete, they move the equipment to Gettysburg Commons.

South First Street – He is requesting bids for removing the asphalt and replacing with 9 inches of concrete. The replacement is where the concrete pavement approximate 1950 feet near Mittler Brothers. The project should be broken up into three or four phases over the next few years. Alderman Rowden made a motion to approve going out on bids for concrete work request. Alderman O'Connor seconded it and the motion unanimously carried.

Lift Station Generators – We have a Cummins Generator Service repairing some of our generators that need work and should be done by the end of the month.

Building Official – The report was included in the Board Packet.

Police – Chief Eskew was present and reported to the Board and said they had 765 calls for service, with 35 incident reports since the last meeting. Some reports included fugitive reports, towed derelict autos, tampering with utilities, tampering with a motor vehicle, fighting, attempted suicide, possession of a controlled substance, and a burglary.

Manpower – Chief Eskew stated Officer McWilliams and Officer Lackey both are excelling well.

City Hall – City Clerk Christine Martin reported to the Board.

There was no new Business Licenses Issued – There were two (2) inquiries for new business. One was a power washing business and the other was for Event Planning & Photography.

Renewals – 91 issued with two (2) applications pending tax information.

Conditional Use – James Scott to sell and display portable buildings, Lewis Carriers for a Tractor & Trailer Sales/Repair Facility at 221 W. Service Road North, and Don Reed for a Temporary Fireworks Stand at 425 W. Service Road North, and all scheduled for Planning & Zoning on April 18th. Renewals – 92 issued with two (2) licenses pending tax information.

Cemetery – There were no burials in the last two weeks, just a lot of inquiries.

Voice Mail – Need direction for what to do about the failed system.

Treasurer/Economic Development – Treasurer Karen Gironde was present and reported to the Board. February and March Financial Reports were in the packets. She stated she is still supplying information to the Auditors for them to complete the Audit.

Treasurer – Karen said she and Larry Janish and Kenny Robinett attended a Job Fair in Troy, Missouri today and there was a number of applications taken for the clerical and maintenance position.

Easements – Karen stated she is working on meeting with the property owners on the easements and hopes to wrap it up next week.

Karen thanked everyone who attended Blue & Gold as they cleared \$32,000.

Review/Approval of Bills – Alderman Toothman made a motion to approve the Bills. Alderman Rowden seconded it and the motion unanimously carried.

Final Questions – Chief Eskew thanked everyone that had anything to do with getting the Bond Issue passed. Karen stated all the staff feels the same appreciation to the Mayor and Board.

Patsy Jones stated there are two vacancies now on the Park Board with Jack Groeper's resignation.

Norman Krutzman asked about firearms discharging in his area. Mr. Krutzman was informed that he was close to the Warren County line and the City has no jurisdiction over it.

Mayor Heiliger thanked the voters and the Aldermen who helped with the Bond Issue and Re-election. Mayor Heiliger also welcomed the new aldermen. He also announced that Tim Schmidt will be taking a position in Lincoln County and he will be dearly missed.

Vote to go to Closed Session - Executive Session - Alderman Rowden made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (610.021(1)); and Leasing, purchasing, or sale of real-estate (610.021(2)); hiring, firing, disciplining or promoting employees (610.021(3)). Alderman Dixon seconded it and roll call was taken:

Alderman Dixon	Yea	Alderman Rowden	Yea
Alderman O'Connor	Yea	Alderman Toothman	Yea

The motion carried.

Alderman Dixon made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

Alderman Dixon	Yea	Alderman Rowden	Yea
Alderman O'Connor	Yea	Alderman Toothman	Yea

The motion carried.

Adjournment – Alderman Dixon made the motion to adjourn the meeting at 8:45 pm. Alderman Rowden seconded it and the motion unanimously carried.

Approved _____

Attested _____