

**City of Wright City  
Board of Aldermen Meeting Minutes  
Thursday, March 28, 2013**

**Signed in Attendance:** Angie and Tim Reynolds, Nancy Benkowich, Ron Smith, Don and Lorna Korte, Matt Speight, and Julie Myers.

**City Official Attendance:** Alderman Schuchmann, Alderman Rowden, Alderman Toothman and Alderman Smith were present. Mayor Heiliger was absent.

**Staff and Others Present:** Superintendent Larry Janish, City Clerk Christine Martin, Treasurer/Economic Developer Karen Gironde, City Attorney Paul Rost, Pastor Joe Purl, Police Chief Doug Saulters, and Police Officer Jim Hepperman.

Alderman Jim Toothman called the meeting to order at 6:30 pm

**Roll Call**

City Clerk Christine Martin called roll with Aldermen Schuchmann, Rowden, Smith and Toothman present. The City Clerk reported four (4) Board Members present.

**Pledge of Allegiance**

Chief Saulters led everyone in the Pledge of Allegiance

**Meeting Minutes**

**Minutes from Board Meeting of March 14, 2013** - Alderman Schuchmann made a motion to approve the minutes from the Board of Alderman Meeting of March 14, 2013. Alderman Rowden seconded it and the motion unanimously carried.

**Approval of Financial Reports** –None

**Responses to previous comments/concerns** – None

**Open Meeting to public comments/concerns** – Alderman Toothman thanked Superintendent Larry Janish for a great job of snow removal this year.

**Public Hearing** – Amendment to Section 405.100 Regulating Fence Construction Material, Chapter 405; Zoning, Generally, Title IV of the Zoning Code of the Municipal Code of the City of Wright City, Missouri. Alderman Toothman opened the public hearing. There were no comments. Alderman Toothman closed the public hearing.

**Recommendations from Planning & Zoning:**

**Amendment to Section 405.100 Regulating Fence Construction Material, Chapter 405; Zoning, Generally, Title IV of the Zoning Code of the Municipal Code of the City of Wright City, Missouri.** Alderman Schuchmann made a motion

to approve the recommendations from Planning and Zoning. Alderman Rowden seconded it and the motion unanimously carried.

**Ron Smith Proposed Development on the property (2.37 acres) located on Veterans Memorial Parkway.** Ron Smith was present. Alderman Schuchmann asked if the City had a formal request and City Clerk Christine Martin stated no. Ron Smith said he will proceed with a Conditional Use Permit, so the City Clerk advised Mr. Smith of the time frame he needed to get the application to her. Alderman Schuchmann made a motion to postpone the recommendations from Planning and Zoning until an application is submitted for a Conditional Use Permit. Alderman Rowden seconded it and the motion unanimously carried.

### **Old Business**

**Rite Sole Building – Ned Stanley** - Treasurer Karen Girondo stated that she received a call that Mr. Stanley would not be at the meeting as he was still out of the country, but would try to make one of the April meetings. Alderman Rowden made the motion to postpone this agenda item until the next meeting. Alderman Smith seconded it and the motion unanimously carried.

### **New Business**

**Donald Korte – Gator Lane** – Donald and Lorna Korte were present. Donald Korte presented a petition to the Board from 10 out of 15 people residing in Falcons Crest and Falcon’s Flight stating they were in agreement to having the barricades removed on Falcon’s Flight and Falcon’s Crest leading to Gator Lane. Mr. Korte said he also had an original handshake agreement with the builder, Bob Bruner’s son and Larry Terbrock, to use the road. Alderman Rowden stated that the petition are required to have signatures, so Mr. Korte took the original petition with him and left a copy with City Clerk Christine Martin along with their phone numbers. Alderman Schuchmann and Rowden stated they will review it. Alderman Schuchmann made the motion to postpone this agenda item pending review. Alderman Rowden seconded it and the motion unanimously carried. Alderman Schuchmann said he would let Mr. Korte know when a decision is made.

**Payment Agreement Status** - Alderman Schuchmann made a motion to approve the Payment Agreement Report, but to add Account #100231003 to the disconnect list for discontinuance of services for non-compliance of payment agreement. Alderman Smith seconded it and the motion unanimously carried.

**Training – Treasurer** – Treasurer Karen Girondo asked the Board for approval to attend training at the Missouri Government Finance Officers Conference at Lake of the Ozarks. The cost should be under \$500. Alderman Rowden made a motion to approve Karen Girondo to attend the training as submitted. Alderman Smith seconded it and the motion unanimously carried.

**Insurance Bids** – Treasurer Karen Girondo explained there were bids received from Tri-County, Midwest Agency, and The Scott Agency who actually submitted two bids.

She stated there is also an electronic copy of them to be viewed. City Clerk Christine Martin opened and read the following bids: Tri-County's bid was \$62,644; The Scott Agency's first bid from MOPERM was \$24,234 (Liability Annual Contribution) and \$23,082 (Property Annual Contribution) and the second bid from Trident was \$52,945 and the last bid from Midwest Agency/Traveler's Insurance Company was \$60,858. Alderman Schuchmann made a motion to postpone awarding the bids pending review. Alderman Smith seconded it and the motion unanimously carried.

### **Ordinance/Resolutions**

**Bill #11-13 – Ordinance was presented to the Board** - Bill #11-13 was read by title. AN ORDINANCE AMENDING SECTION 405.100.1.b.3 "FENCES, WALLS AND HEDGES" OF CHAPTER 405 OF TITLE IV OF THE MUNICIPAL CODE OF THE CITY OF WRIGHT CITY, MISSOURI TO ADD A NEW SUBSECTION "e" REGULATING FENCE CONSTRUCTION MATERIAL, Alderman Rowden made a motion to read Bill #11-13 a second time by title. Alderman Smith seconded it and the motion unanimously carried. After the second reading, Alderman Smith moved that Bill #11-13 be placed upon final passage. Alderman Schuchmann seconded it and the motion unanimously carried. President of the Board then put the question "Shall Bill #11-13 be passed and become an Ordinance?" Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #787 of the City of Wright City, Missouri.

**Resolution #12-13 was presented to the Board.** Resolution #12-13 was read by title. A RESOLUTION ESTABLISHING AN E-MAIL RECORD AND ELECTRONIC RECORD RETENTION POLICY FOR THE CITY OF WRIGHT CITY, MISSOURI. Alderman Schuchmann made a motion to approve Resolution #12-13. Alderman Smith seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Resolution #12-13 of the City of Wright City, Missouri.

### **Reports**

**Park** – Karen Girondo announced for Park Director Curt Kehoe that there were over 350 kids at the Easter Egg Hunt last week.

**Public Works** - Superintendent Larry Janish gave report to the Board. He stated that the Storm Sirens are now working. Warner Communications have been working with 911 to get it resolved. He stated that six (6) tons of salt and one (1) pallet of salt were used for snow removal. Larry Janish discussed the annual street sweeping and asked the Board if they wanted to have it done this year. He said he had money in the budget for sweeping.

**Building Official** – Superintendent Larry Janish provided the Board with report on new home building permits issued. Five (5) new home permits were issued to date. There were seven (7) residential occupancy inspections, two (2) Commercial occupancy Inspections and there were 28 violations outstanding for the City.

**Police** – Police Chief Saulters gave report to the Board. The Police Department had 415 calls for service resulting in 18 incident reports. Chief Saulters reported on the Detective Bureau's reports. Detectives Matthews and Deatherage has been working on the Evidence Room for correct destruction of files. A search warrant was done last week in the Pin Oak Trailer Court and they recovered heroin from there. Another search warrant was done in Trotters Ridge and they made three (3) arrests and recovered some oxycontin from that residence. Chief Saulters remarked on how well their, drug dog, "Zeus" has been doing, especially on the drug searches they have been working on.

**City Hall** – City Clerk Christine Martin gave report to the Board. There were five (5) pending Business Licenses were Ashford Motors and an application for a Business License from James Scott for an Antique Mall in the old "R & R" Restaurant building. The other three (3) are the three Fireworks Stands by Reeds Rockets, Meramec Special dba Fireworks City and David Shaiper Fireworks. No new licenses have been issued. Of the 88 Renewal Licenses, 80 Licenses were issued. She said the final letter will go out next week giving the businesses a couple of weeks. Alderman Schuchmann suggested giving them until April 24<sup>th</sup>. The next Memorial Society Meeting will be on April 5<sup>th</sup>. City Clerk Christine Martin notified the Board of a resignation and the Board said it could be discussed at Workshop. She informed the Board of a Ribbon Cutting on April 5<sup>th</sup> naming Veterans Memorial Parkway in Wentzville and stated the City Officials are invited to attend.

**Treasurer/Economic Development** – Treasurer Karen Girondo gave report to the Board. She said the second Department Head meeting was held last week and the comp time and training policies were discussed. The travel and training Policy is completed for review for the Workshop next Monday night. She stated there were some questions on Comp Time. Karen also discussed a second bill being kicked out if there is a penalty on the Utility Bill and said envelopes were ordered to accommodate mailing of them. She said she has had three (3) proposals come across her desk in the last three days. They are working on the sidewalk and lighting project trying to finish up the easements so they can go out on bid.

### **Review/Approval of Bills**

Alderman Schuchmann made a motion to approve the Bills. Alderman Rowden seconded it and the motion unanimously carried.

### **Final Questions – None**

**Vote to go to call for Executive Session** - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business relating to Legal, Real Estate and Personnel as allowed pursuant to the exception of the provisions of Section 610.021(1)(2)(3) RSMo. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Smith	Yea	Alderman Rowden	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Smith	Yea	Alderman Rowden	Yea

The motion carried.

**Adjournment** – Alderman Schuchmann made the motion to adjourn the meeting at 7:45 pm. Alderman Smith seconded it and the motion unanimously carried.

Approved \_\_\_\_\_

Attested \_\_\_\_\_