

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, March 27, 2014**

Signed in Attendance: Angie Reynolds and Janine Davis of the Warren County Record were also present.

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Rowden, Alderman Toothman, and Alderman Bruce were present.

Staff and Others Present: City Clerk Christine Martin, Superintendent Larry Janish, Treasurer/Economic Developer Karen Gironde, Park Director Curt Kehoe, City Attorney Paul Rost, Police Chief Matthew Eskew, Pastor Joe Purl, and Police Officer Jim Hepperman.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported the Mayor and four (4) Board Members present.

Pledge of Allegiance

Alderman Bruce led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of March 13, 2014 - Alderman Schuchmann made a motion to approve the minutes from the Board of Alderman Meeting of March 13, 2014. Alderman Bruce seconded it and the motion unanimously carried.

Approval of Financial Reports – None

Responses to previous comments/concerns – None

Open Meeting to public comments/concerns – None

Public Hearing – None

Recommendations from Planning & Zoning – None

Old Business

Review of the Request for Utilities Payment Agreement – Account #100433003 –

Alderman Schuchmann stated he requested that the request be put back on the Agenda for reconsideration as he felt the tenant did nothing wrong and the landlord did not inform him to have the water service in his name. Alderman Schuchmann made a motion to have the penalty and interest tracked and if the customer keeps up with his pay arrangements, the City will waive penalty and interest fees when the account is current. Alderman Bruce seconded it and the motion unanimously carried.

New Business

Bids for 2014 Dump Truck – Superintendent Larry Janish asked that the bids be rejected at this time due to not receiving the correct information on the bids and to request addendums to the bids. Alderman Schuchmann made a motion to send a request for an addendum to correct the bids received. Alderman Bruce seconded it and the motion unanimously carried.

Contract for Lewis & Bade for Water Line Project – Phase 6 – Treasurer Karen Girono said the contract is needed for the waterline project and an ordinance is on the Agenda authorizing it. She said it is something that was missed back in November but was discovered by the Auditors.

Payment Agreement Status Report - Alderman Schuchmann made a motion to accept the Payment Agreement Report. Alderman Toothman seconded it and the motion unanimously carried.

Request for Adjustment – Sewer Surcharge – Treasurer Karen Girono explained that the sewer surcharge was put on three (3) accounts that do not have sewer and needed to be adjusted, along with primacy charges on two accounts. She said one is for the Wright City School for their ball diamond and the two other accounts that have sprinklers are water use accounts only. Alderman Schuchmann made a motion to approve the adjustments to Accounts 101058501, 500515003, and 500605001. Alderman Toothman seconded it and the motion unanimously carried.

Klausmeier Road Property – Superintendent Larry Janish discussed a property owner along Klausmeier Road that would like to meet and talk with the Board regarding City Utilities that are on his property. The Board asked Larry to invite him to the Workshop on April 7th.

Flooding Complaint – Superintendent Larry Janish discussed the situation where the City received a flooding complaint. Karen Girono said the complaint was forwarded to the City by Warren County Planning & Zoning. City Attorney Paul Roast said the property owner should be sent a letter stating there is nothing the City has done and that he needs to contact the School District.

Request for Training – Public Works – Superintendent Larry Janish asked the Board for permission to send Trent Edwards to a ten (10) day Wastewater Certification Training Class for a 'C' License starting on April 30th with testing on June 6th. He stated the Cost is \$525. Nathan and Kenny will be taking their 'C' License test at the end of April or first part of May. Alderman Rowden made a motion to approve sending Trent Edward to the Wastewater Training. Alderman Toothman seconded it and the motion unanimously carried.

Request for Adjustment – Acct 100203002 – Alderman Toothman recommended denying the request since the water apparently went through the sewer system. Alderman Schuchmann made a motion to deny the request. Alderman Toothman seconded it and the motion unanimously carried.

Special Permit – Missouri Warcats 12UH – The Board discussed the request from the Missouri Warcats for a Special Permit at the four-way intersection at Elm and Veterans Memorial Parkway. There was mention of complaints last year that some of the members were hollering at vehicles in the intersection. The Board had no problem with the request provided they are notified on their permit to please don't holler and to add the other requirements.

Bids for Rotary Cutter – Superintendent Larry Janish went over the bids received for a Rotary Cutter from Mordt Tractor for \$2,830, Meyer Implement Company for \$3,287 which does not include any chain guards, and Schweissguth Brothers for \$3,050. Larry Janish recommended going with Mordt Tractor. Alderman Toothman made a motion to approve the bid from Mordt Tractor for \$2,830. Alderman Bruce seconded it and the motion unanimously carried.

Purchase of Equipment – Police Department – Police Chief Eskew went over the quote for the Data Plan 20G Service from AT&T for Police Laptops to the officers can communicate back to the Police Department. He said the total monthly bill will be \$174.80 and they will receive a \$400 credit, which should be on their third bill. Chief Eskew explained that they will not be locked into a contract or be required to purchase a modem and they can always back out without any termination fees. Alderman Schuchmann made a motion to approve the quote from AT&T. Alderman Bruce seconded it and the motion unanimously carried.

Bids for Flooring – City Hall/Police Department – Police Chief Eskew went over the flooring bids received from Kaminski's for \$2,590.50, Creative Systems Miller Flooring for \$3,076.40, and American Oasis for \$7,515. The areas to be replaced with tile are the hallway, squad room, bathroom, the Chief's and Lt. Matthew's office. Chief Eskew said he preferred Creative Systems as they were going to put a total leveling coat down versus Kaminski's bid that would patch only where there are cracks in the concrete. Treasurer Karen Gironde explained that the insurance payment for the water damage will help cover the cost. Alderman Schuchmann made a motion to approve Bid #2 from Creative Systems for \$3,076.40, provided the bid will include removal of carpet. Alderman Rowden seconded it and the motion unanimously carried.

LPA Training – Treasurer Karen Gironde explained that the City is required to have one or two people LPA Certified in order for the City to receive funding from MODOT. She said that she and Christine have previously attended and received the LPA Certification. The training will be June 17th in Chesterfield from 8 am to noon at no cost. Alderman Schuchmann made a motion to approve the LPA Training for Karen and Christine. Alderman Rowden seconded it and the motion unanimously carried.

Well #3 – Superintendent Larry Janish discussed the repairs to Well #3 from January to present. He said the cost for a new pump reinstalled, motor and wire with wire banding is \$15,941 from Brotcke Well & Pump. The first motor installed was covered under warranty. Larry said Brotcke will reinstall everything with no labor cost to the City. Alderman Schuchmann made a motion to approve the installation of the new pump reinstalled, motor, wire and wire band from Brotcke Well & Pump for \$15,941. Alderman Rowden seconded it and the motion unanimously carried.

Request to Destroy Records – City Clerk Christine Martin requested permission to destroy records which were for Payroll, Utility, and recording tapes. Alderman Schuchmann made a motion the request to destroy the outlined records. Alderman Toothman seconded it and the motion unanimously carried.

Proposed Code Changes – City Clerk Christine Martin asked the Board if they wanted to proceed with changes to the zoning code pertaining to setbacks in order to correct the conflicting code. Alderman Schuchmann made a motion to draft the proposed changes to the code and send it to the Planning & Zoning Commission with a public hearing ordered. Alderman Rowden seconded it and the motion unanimously carried.

Ordinance/Resolutions

Bill #08-14 Ordinance – AN ORDINANCE APPROVING THE DE-ANNEXATION OF CERTAIN AREAS OWNED BY LAWRENCE AND VICKI ZUHONE FROM THE CITY OF WRIGHT CITY, MISSOURI, WITHOUT FURTHER ACTION - Alderman Toothman made a motion to read Bill #08-14 a second time by title. Alderman Bruce seconded it and the motion unanimously carried. After the second reading, Alderman Toothman moved that Bill #08-14 be placed upon final passage. Alderman Bruce seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #08-14 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #822 of the City of Wright City, Missouri.

Bill #09-14 Ordinance – AN ORDINANCE AUTHORIZING EXECUTION OF A CONTRACT BETWEEN THE CITY OF WRIGHT CITY AND LEWIS-BADE, INC. FOR ENGINEERING AND SURVEYING SERVICES FOR DESIGN AND STAKING OF A WATERLINE REPLACEMENT PROJECT TO BE LOCATED ALONG WESTWOODS ROAD AND WITHIN TWIEHAUS ADDITION IN THE CITY OF WRIGHT CITY, MISSOURI - Alderman Schuchmann made a motion to read Bill #09-14 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #09-14 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #09-14 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #823 of the City of Wright City, Missouri.

Reports

Park – Park Director Curt Kehoe gave report to the Board. He said there are 230 kids signed up for baseball. Curt explained he will not turn the water on in the restrooms at the Parks until it is warmer. The Girl Scouts will be planting 50 trees as part of Project Relief on April 19th. He said “Meet the Candidate” will be at the “Wil Heiliger” Building on Tuesday, April 1st, and is sponsored by the Wright City Chamber. The Kids and Adult Easter Egg Hunt will be on April 12th. The Fire Department will bring the Easter Bunny to the park at 1:30 pm. The Kids Easter Egg Hunt will start at 2:00 pm and the Adult Hunt will be at 6:30 pm. The Police Department will be doing the Fingerprint ID process again. Curt said he appreciates all of the help he receives from the Fire and Police Department for the Easter Egg Hunt.

Public Works – Superintendent Larry Janish reported to the Board.

Water Leaks – Larry stated they’ve had three (3) leaks since the last meeting. The leaks were at Charles Edwards, Volvo Truck Center and at Lake Tucci, which was a well connection.

Bell Road Sidewalks – They started backfilling on the sidewalk project. Larry said the Developer at Quail Creek asked if sod will be used on the steep area. Alderman Schuchmann asked Larry Janish to get an estimate on the Sod.

Sewer Pier (Peruque Creek) - Larry Janish said the foundation and wall has been poured and they are in the process of adding shot rock along the stream bank for extra protection.

Building Official – The Building Report submitted was included in the Board Packet.

Police – Police Chief Eskew was present and reported to the Board and said they’ve had 567 calls for service resulting in 12 incident reports. He said they worked a burglary, several fugitive arrests, two arrests for dangerous drugs, and the sudden death of a juvenile. The Criminal Investigation Division has executed two (2) search warrants within the last two weeks with pending charges for a controlled substance. They assisted and tracked down a motor vehicle from Kirkwood that ended up in this area. The Patrol Division is stepping up patrol in the schools and subdivisions. Chief Eskew stated the docking stations came in and he installed them himself. He said they are moving ahead on the server project by scheduling Global to come out to transfer the records management from the old server to the new one. He said the server and mobile data terminals should be up and running in a couple of weeks

City Hall – City Clerk Christine Martin gave report to the Board. A Business and Liquor License was issued to Copperhead Road Bar & Grill last week, Pending Proposed Business License for an Internet Firearm Sales Business by Todd Plumb in the Lake Tucci Subdivision. A Business License Application and a merchandise list were received from James Gaddy to sell Vapor Cigarettes at Wildcat Center.

Conditional Use - Received two (2) applications for Conditional Use Permits for the Season Fireworks Stands, which were Reed’s Rockets and Meramec Specialty Co.

Business License Renewals – Out of 96 License, 77 were issued, and four (4) are paid with pending tax information. There are 18 outstanding licenses and violation letters were sent out.

LAGERS – Completed Webinar Training on the Eclipse System for LAGERS.

Court – City Clerk Christine Martin said she was ordering items which are needed for the Court move to the new building. Marie the new Court Clerk was catching on quickly.

Spring/Summer Newsletter - City Clerk Christine Martin stated the Spring Cleanup will be on May 20th and May 23rd and the Citywide Yard Sale will be May 17th, prior to Spring

Cleanup. May 10th has been scheduled for the “Wright City Cleanup” day along the viaducts and Interstate 70. She said she’s waiting for information to put the Spring/Summer News.

Treasurer/Economic Development – Treasurer Karen Gironde gave report to the Board.

Auditors – Karen explained that the Auditors were at City Hall last week for three days.

Meetings – Karen said she attended Greater Warren County EDC and Boonslick Regional quarterly meeting. Steve Etcher provided the first draft of the Land Use Study for Industrial Land for the members review. When the draft has been reviewed and is ready she will invite him to a Workshop and the Planning & Zoning Commission. The study looks at water, sewer, gas and electric capabilities. She said Boonslick is still interviewing for a new Executive Director. A consulting firm will be doing a study on if the region can support a Business Incubator. Karen said she attended the TAC Meeting which works on prioritizing the projects for MODOT. They came up with top ten (10) which they would like to submit to the entire TAC Committee for the Missouri State Highway Department. The first that came out of it was the extension of the exit ramp at Exit 200 going eastbound. The viaduct at Stracks Church was another that was on the list of Warren County Projects. She said each County meets and select their projects and the top projects are selected and go to the State to be compiled for the one cent sales tax. To be qualified to be an Economic Development District and receive funds from the Federal EDA for project, you have to have a Community Economic Development Strategy Plan, which is called CEDS. Karen said our plan was developed in 1998, and is reviewed and updated every five (5) years. When the plan is approved there will be a thirty (30) day public comment period.

Review/Approval of Bills

Alderman Schuchmann made a motion to approve the Bills. Alderman Rowden seconded it and the motion unanimously carried.

Final Questions – Mayor Heiliger thanked everyone who attended the Blue & Gold event.

Adjournment – Alderman Toothmann made the motion to adjourn the meeting at 7:40 pm. Alderman Bruce seconded it and the motion unanimously carried.

Approved _____

Attested _____