

**City of Wright City  
Board of Aldermen Meeting Minutes  
Thursday, February 28, 2013**

**Signed in Attendance:** Angie and Tim Reynolds, and Matt Jaspering of Lewis & Bade.

**City Official Attendance:** Mayor Heiliger, Alderman Schuchmann, Alderman Rowden, Alderman Toothman and Alderman Smith were present.

**Staff and Others Present:** Superintendent Larry Janish, Treasurer/Economic Developer Karen Girondo, Park Board Director Curt Kehoe, City Attorney Paul Rost, Police Chief Doug Saulters, and Police Officer Jim Hepperman. City Clerk Christine Martin was absent.

Mayor Heiliger called the meeting to order at 6:30 pm

**Roll Call**

Treasurer Karen Girondo called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Smith and Toothman present. The Treasurer reported the Mayor and four (4) Board Members present.

**Pledge of Allegiance**

City Attorney Paul Rost led everyone in the Pledge of Allegiance

**Meeting Minutes**

**Minutes from Board Meeting of February 14, 2013** - Alderman Schuchmann made a motion to approve the minutes from the Board of Alderman Meeting of February 14, 2013. Alderman Rowden seconded it and the motion unanimously carried.

**Approval of Financial Reports** – None

**Responses to previous comments/concerns** - None

**Open Meeting to public comments/concerns** – Chris Waltz with the Warren County Record asked the Board to give their assessment of the meeting held concerning the County Wide Transportation District and if this is an initiative the City would support. Mayor Heiliger stated that the plan sounds good but was not sure how the voters would go for it that it might be difficult to pass and stated the citizens need to be asked their views. Aldermen Toothman stated that it would take getting the Community involved because of the tax increase. Alderman Smith stated that the governing body of the district needs to be in place with a vision of what is needed and a plan to take to the people to educate them. Alderman Rowden stated that, as a City, no final decision has been made and clear communication to the citizens will be what needs to happen to show them the impact of the tax for 5, 10 and 20 years. Alderman Schuchmann stated that for all the municipalities in the county to come

together for a more regionalized approach is a very positive sign showing that all are concerned.

**Public Hearing – None**

**Recommendations from Planning & Zoning – None**

### **Old Business**

**Utilities Payment Agreement Request - Account 300062003** The Board noted that the only the past due of the account had been paid and it was their understanding that the bill would be paid in full at the end of the month. It was decided that normal procedures need to be followed and not to grant the request for end of the month payments without shutoff.

**Police K-9 Operations Policy -** Alderman Schuchmann made the motion to approval the final Police K-9 Operations Policy. Alderman Rowden seconded it and the motion unanimously carried.

**Bell Road Sidewalk Project –** Superintendent Janish stated that RFQ's have been requested and reviewed for the engineering for the Bell Road Sidewalk Project and he recommends Cochran Engineering to do the work. Alderman Schuchmann made the motion to have Cochran submit a contract to do the engineering for the Bell Road Sidewalk Project. Alderman Rowden seconded it and the motion unanimously carried.

**Rite Sole Building – Ned Stanley -** The Board was told that Mr. Stanley could not make the meeting and would like to be on the agenda for the March 28<sup>th</sup> meeting. Alderman Toothman made the motion to postpone this agenda item until the March 28, 2013 meeting. Alderman Smith seconded it and the motion unanimously carried.

**Police Department Clerical Help –** The Chief told the Board that the Temp Agency that the City was using had not found anyone to fill the police position. The Board stated that maybe the City needed to look into other temp agencies. Alderman Smith suggested contacting Adecco.

### **New Business**

**Utility Billing Balance Adjustment Report for January –** Alderman Schuchmann made a motion to approve the Utility Billing Balance Adjustment Report. Alderman Rowden seconded it and the motion unanimously carried.

**Payment Agreement Status -** Alderman Schuchmann made a motion to approve the Payment Agreement Report. Alderman Toothman seconded it and the motion unanimously carried. It was stated that the City Clerk needed to follow up with Account #300062003 about bringing the account current.

**Easter Egg Hunt Purchases** – Alderman Schuchmann made a motion to approve the Easter Egg Hunt Purchase up to \$2,000. Alderman Toothman seconded it and the motion unanimously carried.

**Destruction of City Records** - Alderman Rowden made a motion to approve Destruction of City Records as submitted. Alderman Toothman seconded it and the motion unanimously carried.

**Ordinance/Resolutions** – None

**Reports**

**Park** – Park Director Curt Kehoe had to leave so no report was given.

**Public Works** - Superintendent Larry Janish gave report to the Board. He stated that his department had used 10 pallets of salt and 60 tons of cinders with the snow storms.

**Building Official** – Superintendent Larry Janish provided the Board with report on new home building permits issued. No new home permits were issued, just one permit for a sign and one for a shed, seven occupancy inspections and due to the weather no updates to code enforcement.

**Police** – Chief Saulters gave report to the Board. He stated that the department had 430 calls for service resulting in 18 incident reports. He told the Board about a fundraiser for the K-9 Unit to be held on May 4, 2013.

**City Hall** – City Clerk Christine Martin was absent.

**Treasurer/Economic Development** – Treasurer Karen Girondo gave report to the Board. She told the Board that she had finally gotten the February check for taxes and was finishing up items for the Auditors who would be in City Hall March 4<sup>th</sup>. She told the Board that the City received a letter from Travelers stating that the premium for insurance would be going up a minimum of 25%. Under economic development, she told the Board about the fund raiser the EDC will be having on May 11, 2013 at the Warrenton Elks Lodge. She reminded everyone about the Business Breakfast on Wednesday, March 13, 2013 at 7:00am at the Wil Heiliger Building.

**Review/Approval of Bills**

Alderman Schuchmann made a motion to approve the Bills. Alderman Toothman seconded it and the motion unanimously carried.

**Final Questions** – None

**Vote to go to Executive Session** - None

**Adjournment** – Alderman Toothman made the motion to adjourn the meeting. Alderman Smith seconded it and the motion unanimously carried.

Approved \_\_\_\_\_

Attested \_\_\_\_\_