

**City of Wright City  
Board of Aldermen Meeting Minutes  
Thursday, February 27, 2014**

**Signed in Attendance:** Kim Purl, Nancy Huster, Barb Hollaway, Janine Davis of the Warren County Record was also present.

**City Official Attendance:** Mayor Heiliger, Alderman Schuchmann, Alderman Rowden, Alderman Toothman, and Alderman Bruce were present.

**Staff and Others Present:** City Clerk Christine Martin, Superintendent Larry Janish, City Attorney Paul Rost, Police Chief Matthew Eskew, Pastor Kim Purl, and Police Officer Jim Hepperman. Treasurer/Economic Developer Karen Gironde and Park Director Curt Kehoe were absent.

Mayor Heiliger called the meeting to order at 6:30 pm

**Roll Call**

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported the Mayor and four (4) Board Members present.

**Pledge of Allegiance**

Nancy Huster led everyone in the Pledge of Allegiance

**Approval of Minutes**

**Minutes from Board Meeting of February 13, 2014** - Alderman Schuchmann made a motion to approve the minutes from the Board of Alderman Meeting of February 13, 2014, with typo corrections. Alderman Toothman seconded it and the motion unanimously carried.

**Minutes from Special Board Meeting of February 17, 2014** - Alderman Schuchmann made a motion to approve the minutes from the Special Board of Alderman Meeting of February 17, 2014. Alderman Bruce seconded it and the motion unanimously carried.

**Approval of Financial Reports – None**

**Responses to previous comments/concerns – None**

**Open Meeting to public comments/concerns** – Nancy Huster addressed the Mayor and Board about TOPS, a Weight Management Club, in Wright City that meets at the Baptist Church. She invited anyone interested in joining to come to a meeting. They meet on Wednesday mornings with weigh-in from 7 am to 9 am with the meeting starting at 9 am. They currently have one of the largest groups in Missouri with 72 members and added that 38 members going to SRV (State Recognition) this year and will be receiving awards on March 19<sup>th</sup> at their Awards Banquet. She stated the City should be well proud of the group.

**Public Hearing – None**

**Recommendations from Planning & Zoning – None**

**Old Business**

**Chemical Bids** – Superintendent Larry Janish went over bids for Degreaser and Weed Killer. Bids for Granular Weed Killer were received from Pennacle Solutions for \$359, Competitive Choice for \$446, and Titan’s 50 lb. box for \$375 and only. He said he only needs one box per year. The bids for the 55 gallon drums of Liquid killer were \$1760 from Titan, \$1727 from Pennacle Solutions, and \$2,163 from Competitive Choice. Bids for five (5) drums of Degreaser were received from Titan for \$5018.75 (\$1,003.25 per drum) \$1,175.50, Pennacle Solutions for \$1,150 per drum, and Competitive Choice for \$1900. Larry recommended five (5) drums of the Lift Station Degreaser be purchased from Titan, and the liquid and granular weed killer be purchased from Pennacle Solutions.

Alderman Schuchmann made a motion to accept Larry Janish’s recommendations to purchase the Degreaser from Titan for five drums and the Weed Killer from Pennacle Solutions. Alderman Toothman seconded it and the motion unanimously carried.

**Street Lighting** – City Clerk Christine Martin stated that Karen Girondo wanted everyone to be aware of the improved lighting on Exit 200 and she will also discuss it at the Workshop on Monday night.

Alderman Toothman asked Chief Eskew if he could designate an officer to check street lights that are not working and get the WR# off the pole, and turn that information into Robin in City Hall to report. Superintendent Larry Janish stated the decorative lights will also have ID#’s on them for reporting. Chief Eskew agreed to help.

**New Business**

**Recognition Award** – Mayor Heiliger presented Barb Hollaway with a Recognition Award for supporting and caring about the community by being an outstanding citizen and good neighbor for over thirty years and also by caring about the community wildlife by creating a State Approved Wildlife Habitat. Barb Hollaway received the award and thanked the Mayor and Board.

**Bids for WWTF UV Lights** – Superintendent Larry Janish went over the bids for lighting. The bulbs need to be replaced approximately every 10,000 hours. Larry said he’s only received two bids and would like to get one more bid and asked for another couple of weeks in order to get the other bid. Larry said Ressler is the company that installed the lights and the bid from them for 80 lights is \$4,654. The bid from USA Blue Book is \$9,009.40. He added they have until April 1<sup>st</sup> to have the new decorative lights turned on.

**Payment Agreement Status Report** – The Board discussed the Payment Agreement Status Report. Alderman Schuchmann made a motion to accept the Payment Agreement Report. Alderman Bruce seconded it and the motion unanimously carried.

**Hiring of Full-time Police Officer** – Chief Eskew recommended hiring Thomas Tomlin as a full-time police officer at the pay of \$16.50 per hour. Mayor Heiliger made a recommendation based on Chief Eskew’s Recommendation to hire Thomas Tomlin as a full-time police officer immediately at the pay of \$16.50 per hour Alderman Schuchmann made a motion based on Mayor Heiliger’s recommendation to hire Thomas Tomlin as a full-time police officer immediately at the pay of \$16.50 per hour Alderman Rowden seconded it and the motion unanimously carried.

**Police Department Equipment Purchase** – Police Chief Matthew Eskew recommended proceeding with the Server Project by purchasing the equipment through EPC Computer and requested not go with Ken Williams for installation due to budget restraints, but to use Dan Hummel for installation for the rate of \$65 per hour. Chief Eskew said he presented a spreadsheet with cost for the server and equipment for connection to Mules. He said everything will be saved to the Server and will check with Karen Girondo on who to use for Off-site Backup. Alderman Schuchmann made a motion to approve purchase of the Server as outlined and to come back to the Board if there are problems. Alderman Rowden seconded it and the motion unanimously carried.

**Detective Bureau Patrol Cars** – Police Chief Eskew asked the Board for permission to assign the Department issued vehicle to Detectives Canavan and Deatherage to utilize their vehicles as “take home” units and the employee to supplement the fuel costs as if they were their own vehicle. Chief Eskew said he calculated Det. Deatherage to spend \$854 in fuel for the remainder of this year and Det. Canavan would be required to spend \$333 in fuel for the remainder of this year. He said they will provide all receipts to Lt. Matthews. Alderman Schuchmann made a motion to allow the Detective Bureau Patrol Cars to be driven home by the Detectives with reimbursement to the City as presented Alderman Bruce seconded it and the motion unanimously carried.

**Blue & Gold** – City Clerk Christine Martin said Karen Girondo put this on the Agenda as a reminder of the Blue and Gold coming up soon. Mayor Heiliger said in the past the Board members would usually get a table. Mayor Heiliger asked that a sign-up sheet be started here at City Hall.

**Ordinance/Resolutions**

**Resolution #07-14** - A RESOLUTION CALLING FOR A PUBLIC HEARING TO BE ORDERED FOR DEANNEXATION OF AN INCORPORATED AREA. The City Clerk read “WHEREAS, THE Board of Aldermen for the City of Wright City, Missouri, being the governing body of said City, have been presented a verified Petition received by the Clerk on February 12, 2014 requesting de-annexation of a certain area legally described in Section 1 below (the “Deannexation area) within the City, and”; City Attorney Paul Rost said with the map as submitted was contradictory to Missouri State Statutes for Annexation. Alderman Schuchmann said the map was not appropriate. Alderman Schuchmann made a motion to approve Resolution #07-14 by title, to call for a Public Hearing, providing a phone call is made to the applicant requiring him to have the plans changed to make them compact and contiguous to the City Limits. Alderman Rowden seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman Schuchmann    Yea                      Alderman Bruce    Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Resolution #07-14 of the City of Wright City, Missouri.

### **Reports**

**Park** – Park Director Curt Kehoe was absent.

**Public Works** – Superintendent Larry Janish reported to the Board and said his items were reported with the bids. He added that bids will be sent out for a 2014 Dump Truck to be received and opened on March 19<sup>th</sup>.

**Building Official** – The previous Building Report submitted was included in the Board Packet.

**Police** – Police Chief Eskew was present and reported to the Board and said they've had 413 calls for service resulting in 25 incident reports. He discussed some of the calls which were for trespassing, domestic assaults, property damage, and a couple dangerous drug arrests. He stated they had a PR Event with the Boy Scouts at the Police Department and they got to meet "Zeus". He said Officer Catron responded to a call with a fire in the 200 block of Kerland and managed to get the residents out safely. Chief Eskew said he contacted Jeff Dill, MOPERM's Insurance Adjuster, regarding the water damage in the Police Department. He hopes to have the final bids in from American for the next meeting.

**City Hall** – City Clerk Christine Martin gave report to the Board. A Business License was issued to Mike Jamison of Shelter Insurance at 216 North Elm and William Cayce of Cayce Insurance at 100 West Second Street North Suite C, Pending Proposed Business License for an Internet Firearm Sales Business by Todd Plumb in the Lake Tucci Subdivision.

Liquor and Peddlers License – None

Business License Renewals – Out of 98 License, 63 were issued, and seven (7) are paid with pending tax information. There were 100 renewal letters sent out, of which four (4) of those businesses have already closed.

Personnel – The Personnel Policy Manual was updated and handed out to all employees this past Monday. Acknowledgement forms are being collected for their file.

Cemetery - There was one (1) burial on February 26th (Grace Gerdeman) and waiting to hear about a second Urn Burial. She stated she was still working on the lot sales list.

LAGERS – Jeff Pabst from Lagers was at City Hall on February 19th for a meeting with the employees to explain the program. He also conducted training on the Eclipse System with her and Karen for statement, invoice, and enrollment processes.

Election Cost – The estimated bill received from County Clerk Barb Daly was \$1,144.27.

Court Clerk Position – Received several applications for the position and wanted direction as to how to schedule review and interviews for the position.

**Treasurer/Economic Development** – Treasurer Karen Gironde was absent.

### **Review/Approval of Bills**

Alderman Schuchmann made a motion to approve the Bills. Alderman Toothman seconded it and the motion unanimously carried.

**Final Questions** – Nancy Huster complimented the City for doing a fine job mowing the lot across from her last year and said the Police Department is doing a great job of patrolling.

**Vote to go to Executive Session** - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (610.021(1)); leasing, purchasing, or sale of real-estate (610.021(2)). Alderman Toothman seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

**Adjournment** – Alderman Schuchmann made the motion to adjourn the meeting at 7:30 pm. Alderman Rowden seconded it and the motion unanimously carried.

Approved \_\_\_\_\_

Attested \_\_\_\_\_