

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, February 13, 2014**

Signed in Attendance: Michael Blakeley, Mary Ann Barley and Tim Warren. Chris Orlet of the Warren County Record was also present.

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Rowden, Alderman Toothman, and Alderman Bruce were present.

Staff and Others Present: City Clerk Christine Martin, Treasurer/Economic Developer Karen Gironde, Superintendent Larry Janish, Park Director Curt Kehoe, City Attorney Paul Rost, Police Chief Matthew Eskew, Pastor Joe Purl, and Police Officer Jim Hepperman.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported the Mayor and four (4) Board Members present.

Pledge of Allegiance

Police Chief Matthew Eskew led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of January 23, 2014 - Alderman Toothman made a motion to approve the minutes from the Board of Alderman Meeting of January 23, 2014. Alderman Bruce seconded it and the motion unanimously carried.

Approval of Financial Reports – Alderman Schuchmann made a motion to approve the Financial Reports. Alderman Rowden seconded it and the motion unanimously carried.

Responses to previous comments/concerns – None

Open Meeting to public comments/concerns – Mayor Heiliger read a letter from a residents Sherry and Bob Graeier thanking Larry Janish for a job well done on cleaning snow and ice off the roads this year.

Public Hearing – None

Recommendations from Planning & Zoning – None

Old Business

Repair of Water Meter – 400 E. First Street South – Superintendent Larry Janish said he met with the property owner, Bob Fitzgerald who is asking for reimbursement for damages.

Larry stated the City's water meter was damaged from the first repair. Larry said the property owner understands what Larry's Department must do for the meter repair. Alderman Schuchmann said he is open to a fair settlement after the City repairs the water meter. Larry said it will be after the weather breaks.

New Business

Police Car Bids – City Clerk Christine Martin opened and read the nine (9) sealed bids received on the 2007 Chevrolet Impala and the 2007 Ford Crown Vic. Alderman Schuchmann made a motion to award the highest bid on the 2007 Chevrolet to Chicago Motors for \$1807 and awarded the highest bid on the 2007 Ford Crown Vic to the phone number received xxx-xxx9407 and xxx-xxx-8803 for the price of \$2266.00. Alderman Rowden seconded it and the motion unanimously carried.

Liquor License – Copperhead Road Bar & Grill – Michael Blakeney, new owner of Copperhead Road Bar & Grill, was present and discussed doubling security from what it is now. He said his cousin is a sergeant in Pine Lawn and will help him out. When asked about the banner that is still up on the building from when Copperhead Road first opened, Mr. Blakeney stated he would remove the banner when weather permits. Alderman Schuchmann made a motion to approve the Liquor License. Alderman Toothman seconded it and the motion unanimously carried.

Street Lighting – Karen Gironde discussed the meeting held with Dan Giessmann of Ameren to determine what could be done with the quality and number of street lights on the Viaducts and the Service Roads. She said the expensive option would be for the City to have new poles at the cost of \$8324 per pole plus the cost of the wire at \$4.12 per foot. They opted for replacement of bulbs for higher wattage from 250 to 400 at no cost for the change. The only cost will be the increase in electric use from about 17.04 per light to \$30.38 per light. She said they will change out the four (4) light bulbs on overpass 200 to see what change it will make before having the bulbs on overpass 199 changed out. Karen said that Ameren will replace some bulbs along the north service and will turn them outward towards the service road.

Payment Agreement Status Report – The Board discussed the Payment Agreement Status Report. Alderman Schuchmann made a motion to revoke the payment agreement ending in xxxxxxxx4002. Alderman Rowden seconded it and the motion unanimously carried.

Utility Billing Adjustment Report – January – Alderman Schuchmann made a motion to approve the Adjustment Report for January. Alderman Toothman seconded it and the motion unanimously carried.

Request for Utilities Payment Agreement – Account #100500003 – Alderman Toothman made a motion to approve the payment agreement. Alderman Rowden seconded it and the motion unanimously carried.

Request for Sewer Adjustment – Account #100810001 – Ms. Barley, property owner of 277 East Service Road North was present and stated they had a leak in their building, and added none of the water ran into the sewer. She requested an adjustment on the sewer

only. Alderman Schuchmann made a motion to reduce the sewer charge back to December's usage. Alderman Rowden seconded it and the motion unanimously carried.

Vacation Carryover – Public Works – Alderman Rowden made a motion to approve the carryover of vacation for 30 days. Alderman Toothman seconded it and the motion unanimously carried.

Big Boys Property – Mayor Heiliger asked Superintendent Larry Janish to landscape the property by adding dirt and seeding the lot. Larry Janish said he will tear up the pavement on the east end of the lot and seed it too. Mayor Heiliger asked that firms be sought out for the sale of the property. Karen said she had a list of firms.

Chemical Bids – Superintendent Larry Janish stated the bids were not complete yet.

Police Department Water Damage – Treasurer Karen Girondo explained we did get a check for the cleanup but there is a question on the invoice brought up by the Adjuster. She stated we can get any company to give us a bid to do the work. She suggested getting bids to put tile or linoleum in place of carpet since it is a high traffic area. Alderman Rowden asked chief Eskew to consider Service Master's bid and to also seek out other companies to bid on the flooring. Chief Eskew said A & A Towing is donating some paint. Alderman Rowden made a motion to ask chief Eskew to consider Service Master's bid and to also seek out other bids for flooring. Alderman Schuchmann seconded it and the motion unanimously carried.

Municipal Court move to Diekroeger Park – Mayor Heiliger said Municipal Court will start being held at the new parking building beginning April 1st. He met with the Park Board regarding using the building. Treasurer Karen Girondo said a combination printer can be purchased for the court process. Alderman Rowden said the Board should look at all options. Alderman Schuchmann suggested we look into getting a second router for Municipal Court to be held in the Park Building.

Hiring of Police Reserve Officers – Chief Eskew recommended hiring two (2) Reserve Officers named Clinton Hepperman and Coty West. Mayor Heiliger made a recommendation based on Chief Eskew's Recommendation to hire two (2) non-paid Reserve officers Clinton Hepperman and Coty West. Alderman Rowden made a motion based on Mayor Heiliger's recommendation to place Clinton Hepperman and Code West on non-paid Reserve Status. Alderman Toothman seconded it and the motion unanimously carried.

Request for Adjustment on Sewer – Account #100502001 – The customer sent a request for adjustment due to a leak on their outside faucet. Alderman Schuchmann made a motion to reduce the sewer charge back to the previous month's usage. Alderman Toothman seconded it and the motion unanimously carried.

Request for Adjustment on Sewer – Account #100671001 – The customer sent a request for adjustment due to a leak inside their basement. Alderman Toothman made a motion to deny the request for an adjustment on their sewer bill. Alderman Schuchmann seconded it and the motion unanimously carried.

Utility Disconnect Hearing – Mayor Heiliger opened the hearing. There were no questions or comments. Mayor Heiliger closed the hearing. Alderman Schuchmann made a motion to proceed with the Utility Disconnects per City ordinance. Alderman Toothman seconded it and the motion unanimously carried.

Police Department Training Request - Police Chief Eskew recommended sending Sgt. Bernard for training for Post Certified General Instructor Training costing \$200 and Robby Ryan to attend AS4 Training to become a Type 3 (AS4) Instructor that incur cost of lodging and travel. Alderman Rowden made a motion to approve the training request for Officer Bernard. Alderman Bruce seconded it and the motion unanimously carried.

Alderman Schuchmann made a motion to approve the training request for Officer Robby Ryan as requested. Alderman Toothman seconded it and the motion unanimously carried. Docking Stations.

Chief Eskew went over the cost of the new Docking Station for their laptops in the cars and also the Sprint cards. He said he would have a cost of the server at the next meeting.

Alderman Rowden made a motion to approve the purchases of the Docking Stations and the Sprint Cards. Alderman Schuchmann seconded and the motion unanimously carried.

Ordinance/Resolutions

Resolution #06-14 - A RESOLUTION AMENDING THE PERSONNEL POLICY OF THE CITY OF WRIGHT CITY, MISSOURI, Alderman Schuchmann made a motion to approve Resolution #06-14 by title. Alderman Toothmann seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Resolution #06-14 of the City of Wright City, Missouri.

Reports

Park – Park Director Curt Kehoe reported to the Board. He said they have Hunter Safety Classes scheduled and they are already full with 35 to 40 registered for each of the two (2) days. They have fifteen (15) kids registered for 5th and 6th Grade Basketball Camp. Curt said Bryan Spencer has a town Hall Meeting scheduled for Friday, February 28th, 2014, from 6 pm to 7 pm. Curt said the Park Board is okay with Municipal Court moving to the Wil Heiliger Building at Diekroeger Park on a temporary basis.

Public Works – Superintendent Larry Janish reported to the Board.

Snow Storms – Larry Janish said they've used twelve (12) pallets of salt and 20 tons of cinders for the past two (2) storms. Larry said he has ordered a tractor-trail load of salt, enough for two (2) more storms.

Truck Bids - Larry stated he is waiting on truck bid specifications from Heil Dump Truck Company to complete the bid request for truck bids for a new 2-ton Dump Truck with a plow and spreader will be sent out within the next week.

Street Overlay – Larry said he is working on a list of streets for asphalt overlay.

Wastewater Treatment Facility – Kenny is working with Trent to learn the treatment facility operations. Trent will be attending a wastewater class in the next few months so he can attain a Class C-1 License, which all of them will need.

Building Official – Larry went over the building report which was for permits for a deck, fence, shed, and two (2) permits for basement finish. There were two new home permits and eight (8) occupancy permits.

Police – Police Chief Eskew was present and reported to the Board and said they've had 625 calls for service resulting in 29 incident reports. He discussed some of the calls which were for child abuse, some DWI, drug and burglary cases. Chief Eskew discussed a stolen trailer owned by Grief Brothers that the Detective Bureau recovered, and possibly a second trailer which needs to be verified.

City Hall – City Clerk Christine Martin gave report to the Board. A Business License was issued to Steve Green of Action Automotive for 14980- Veterans Memorial Parkway for a repair shop. Pending Proposed Business License for an Internet Firearm Sales Business by Todd Plumb in the Lake Tucci Subdivision.

Liquor and Peddlers License – None

Business License Renewals – Out of 98 License, 58 were issued, and seven (7) are paid with pending tax information. There were 100 renewal letters sent out, of which four (4) of those businesses have already closed.

Personnel – The Personnel Policy Manual was updated and copies will be given to employees with a summary of updates.

Cemetery - There was one (1) burial on February 6th (Tony Bass) and Public Works did an Urn Burial (James Wiemer), and waiting to hear about a second Urn Burial. She stated she was still working on the lot sales list.

Treasurer/Economic Development – Treasurer Karen Girondo gave report to the Board and stated that Financial Reports are in the packet. The deadline was met for advertising the six-month financial statement, meeting requirements of State Statutes. The final payment for the 2004 COPS was being made with the bills, leaving the water tower being paid off along with the southwest sewer line.

LAGERS - She mentioned that Jeff from LAGERS will be at City Hall for a meeting with the employees on Wednesday February 19th at 8 am and conduct some training with her and City Clerk Christine Martin.

Economic Development - Karen stated she has been working with Erin Seele and Ryan Moehlman of Cunningham, Vogel & Rost on the cell leases. She said she is working on the Scope of Work for engineering services for the City's Sewer System. Attended the second TAC meeting and an open meeting has been set for Tuesday, March 11th at 6:30 to be held at the Warren County Administration Building. The Annual Wright City Area Chamber of Commerce Business Breakfast will be held on Wednesday, March 12th starting at 7 am at the Wil Heiliger Building. Karen also reminded the Board of the Annual Blue & Gold Banquet and Auction on Saturday, March 22 at the Wright City Lions Club.

Review/Approval of Bills

Alderman Toothman made a motion to approve the Bills. Alderman Bruce seconded it and the motion unanimously carried.

Final Questions – None

Vote to go to Executive Session - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business for the purpose of

dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (610.021(1)); leasing, purchasing, or sale of real-estate (610.021(2)). Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Adjournment – Alderman Schuchmann made the motion to adjourn the meeting at 8:30 pm. Alderman Rowden seconded it and the motion unanimously carried.

Approved _____

Attested _____