

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, February 11, 2016**

Signed in Attendance: John O'Connor, Ron MacKnight, and Tim Schmidt of Warren County Record.

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Rowden, Alderman Bruce, and Alderman Toothman were present.

Staff and Others Present: City Clerk Christine Martin, Treasurer Karen Girondo, City Attorney Paul Rost, Police Chief Matt Eskew, Pastor Joe Purl, Superintendent Larry Janish, Park Director Curt Kehoe and Officer Jim Hepperman.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported the Mayor and four (4) Board Members present.

Pledge of Allegiance

Larry Janish led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of January 28, 2016 – Alderman Rowden made a motion to approve minutes of the January 28, 2016, Board Meeting. Alderman Toothman seconded it and the motion unanimously carried._

Approval of Financial Reports – January – Alderman Toothman made a motion to accept the January Financial Reports. Alderman Bruce seconded it and the motion unanimously carried._

Responses to previous comments/concerns – None

Open meeting to public comments/concerns – None

Public Hearing – None

Recommendations from Planning & Zoning - None

Old Business

Sale of Police Cars – Police Chief Eskew stated they have two (2) cars that are in the process of getting outfitted and they should be ready in the next two (2) weeks. At that time, the other two (2) cars will be ready to sell. Chief Eskew asked the Board for permission to use GovDeals.com for selling the cars as he thought they would get a better price verses the normal sealed bid process. There are fees involved, but they could possibly be paid by the buyer. Paul said he will look at the purchasing policy to be sure it complies with the purchasing

code and said there may be an agreement the City has to sign. Alderman Rowden made a motion we take the action to sell the surplus cars through GovDeals.com providing it does not violate any policy with the City. Alderman Toothman seconded it and the motion unanimously carried. Paul said he will look at the purchasing policy to be sure it complies with the purchasing code.

New Business

Special Permit – Car show – Frank Ellis was present to request a Special Permit for a Car Show to be held at Diekroeger Park on July 30th. He stated he went to the Park Board and wants to work with the Park and City in order to have the Car Show. Mr. Ellis stated it is hard to determine how many cars would show up. He stated he has talked to some nationally known car people and intends to get everyone together to make it happen. Mr. Ellis said he plans to talk to Ball's Q-Shack and Mikey's Pour House Pub and Grill regarding catering food and will talk to them regarding committing a percentage of sales to The BackStoppers, Inc. Alderman Rowden question what the percentage of sales he thought the vendors would contribute. Mr. Ellis stated he had not discussed that with any vendors yet. He also asked that the cars be able to park on the grass, weather permitting. He asked if the service road could be blocked off and be made one-way as done for Strassenbash as a lot of the participants will have trailers. Chief Eskew stated there is a lot involved with getting permission from the State for having the service road made one-way for an event. Mayor Heiliger suggested having the Big Boys lot available for parking trailers. In discussing the serving of alcohol, Chief Eskew said there has been lots of luck with using a beer garden type set up to serve alcohol. Mr. Bryan Friend, Plant Manager of Greif Brothers Packaging offered to allow participants to park their trailers on their parking lot the day of the event.

Redevelopment Corporation – Appointment of Director – Treasurer Karen Girondo stated the Board needs to appoint a new director to the Redevelopment Corporation that be remaining on the Board of Aldermen. Alderman Toothman made a motion to appoint Dan Rowden as the new director of the Redevelopment Corporation. Alderman Bruce seconded it and the motion unanimously carried.

Banking and Deposit Fund Policy – Treasurer Karen Girondo discussed the Banking and Deposit Fund Policy and stated there was a resolution on the agenda to adopt it.

UB Balance Adjustment Report – January – Alderman Toothman made a motion to approve the report. Alderman Bruce seconded it and the motion unanimously carried.

Payment Agreement Status Report – Alderman Toothman made a motion to accept the report. Alderman Rowden seconded it and the motion unanimously carried.

UB Adjustment Request – Duplicate Billing – Treasurer Karen Girondo explained that it was a duplicate billing to the tenant and landlord for the same bill. She said the tenant paid the bill, leaving an unpaid amount that needed to be written off. Alderman Rowden made a motion to approve the request. Alderman Bruce seconded it and the motion unanimously carried.

UB Adjustment Request – Account #500607001 – Superintendent Larry Janish explained that there was a meter problem they had to repair, where the water that leaked just went onto the ground. Larry Janish recommended they receive a normal billing. Alderman Schuchmann made a motion to accept Larry Janish's recommendation to adjust the water and sewer usage

for the bill date of 01/29/2016 to an average of the previous 12 month's water usage. Alderman Rowden seconded it and the motion unanimously carried.

UB Payment Agreement Request – Account #201002004 – Alderman Toothman made a motion to deny the request for adjustment and to approve the request payment agreement. Alderman Rowden seconded it and the motion unanimously carried.

UB Adjustment Request – Account #100242001 – Alderman Rowden made a motion to postpone the request for more information. Alderman Toothman seconded it and the motion unanimously carried.

Industrial Park Truck Traffic – Superintendent Larry Janish discussed the Industrial Park truck traffic in regards to complaints he is getting. He received some suggestions for having the truck enter off of South Stringtown Road instead of the current route. The Board asked that the item be moved to the next Board Workshop.

Ordinance/Resolutions

Bill #04-16 – Ordinance – An Ordinance was read by title. AN ORDINANCE AMENDING SECTION 405.090 WORD INTERPRETATION AND AND DEFINITIONS; SECTION 405.110, OFF-STREET PARKING AND LOADING REQUIREMENTS; SECTION 430.140 COMMERCIAL PERMITTED USES, CONDITIONAL USES, AND TEMPORARY USES; AND SECTION 435.040 CONDITIONAL LAND USE AND DEVELOPMENT BY PERMIT OF THE MUNICIPAL CODE OF THE CITY OF WRIGHT CITY. Alderman Rowden made a motion to read Bill #04-16 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #04-16 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then asked the question “Shall Bill #04-16 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #872 of the City of Wright City, Missouri.

Resolution #05-16 – A RESOLUTION ESTABLISHING A BANKING AND DEPOSIT FUNDS POLICY FOR THE CITY OF WRIGHT CITY. Alderman Rowden made a motion to approve Resolution #05-16 by title. Alderman Toothman seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Resolution #05-16 of the City of Wright City, Missouri.

Reports

Park – Park Director Curt Kehoe was present to report to the Board. Curt said they have signed up 300 kids for ball. They are up to 26 teams this year from 21 teams last year. They have a full T-Ball League this year. They will be squeezing very tight to get all of the games in.

Teddy Bear Tea Party – Curt stated they had 30 girls signed up and 15 was the most that had ever attended and said they will probably need to go to preregistration. “Our Hair Salon” did all of the girls’ nails. He said Abbie Ogborn did a great job with the program.

Hunter Education Class – Will be on Saturday, February 13th and there are between 60 and 70 people already registered.

Hunter Safety Classes will be February 20th.

State Representative Bryan Spencer will have a “Town Hall Meeting” on February 19th in the Wil Heiliger Building.

Public Works – Superintendent Larry Janish was present to report to the Board.

Greif Brother Water Leak – Mr. Bryan Friend of Greif Brothers was present and discussed a water leak they had under their parking lot. He said they contacted the City for help and they managed to get the water shut off. He discussed a \$4400 bill from O’Fallon Sewer for the service and discussed on how the bill would get paid. He asked the Board to discuss how it should be resolved.

Snow Removal – They used six (6) tons of salt and four (4) tons of cinders on the February 9th storm and on the February 10th storm they used eight (8) tons of salt and eight (8) tons of cinders.

Surplus Equipment – Larry discussed several pieces of equipment that he was ready to put out for bid as surplus equipment.

Bids – They will be sending out bids on Chemicals, a Zero-Turn Mower, and a building addition to the City shed within the next week or two.

Police – Police Chief Matthews reported to the Board and said they had 565 calls for service, with 11 incident reports and 6 motor vehicle accident reports since the last meeting. Some reports included fugitive arrests, driving while revoked, possession of controlled substance arrest, and resisting arrest.

Sgt. Bernard made an arrest on an individual and there was a bit of a struggle. There was a slight injury to the officer. He said he hoped to have the two new cars in service in the next two weeks.

ITI is installed and they will have some administrative training on Friday with user training to follow. He viewed the system at Warren County Joint Communications and it was working just for them.

City Hall – City Clerk Christine Martin reported to the Board. No new Business Licenses were issued.

Renewals – Out of 107 Business License Renewals, 76 renewals were issued and an additional nine (3) are pending.

Conditional Use – Pending is Misfits for Jesus for a church at 200 N. Cherry and James Scott to display and sell Portable Buildings at 312 Warren Avenue, Lewis Carriers for a Tractor & Trailer Sales/Repair Facility at 221 W. Service Road North, which are scheduled for Planning & Zoning for February 16th. Fireworks Fanatics for a Fireworks Stand at 277 E. Service Road North is scheduled for the March 21st Planning & Zoning Meeting.

Ordinance Draft – The Board was asked if a new ordinance should be drafted for maintaining ditches. Larry Janish recommended using the new proposed ordinance as discussed at the Workshop. Alderman Rowden recommended drafting the new ordinance.

Treasurer/Economic Development – Treasurer Karen Girondo reported to the Board and discussed financials and preparing for the auditors. She is working on fixed assets and has worked with the rep, Pat, from Summit.

Sidewalk Project – Cochran Engineering sent her the information on the easement documentation for the project. She and Christine Martin will be making phone calls to property owners regarding signing the easements

Sewer Study – Kuhlmann Design Group will be at the next meeting to discuss possible solutions. The Board asked that a special meeting be set for Tuesday, February 23rd at 6:00 pm. Karen said she will check with Kuhlmann Design Group and let the Board know.

Meetings - The Greater Warren County EDC held a Manufacturer’s Roundtable on Wednesday. They discussed challenges in getting qualified employees and the EDC wants to bring training opportunities for skills that are needed for local plants.

EDC – Worked on an RFI that was submitted on Wednesday by the Greater Warren County EDC.

Karen also discussed Blue & Gold coming up.

Review/Approval of Bills – Alderman Toothman made a motion to approve the Bills. Alderman Bruce seconded it and the motion unanimously carried.

Final Questions – Mayor Heiliger discussed having a meeting on the Bond Issue and asked for some good ideas. He said on Saturday, the Masonic is having their sausage & pancake breakfast.

Vote to go to Closed Session - Executive Session - Alderman Rowden made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney (610.021(1)); leasing, purchasing, or sale of real-estate (610.021(2)); hiring, firing, disciplining or promoting employees (610.021(3)). Alderman Toothman seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea	Al-
derman Bruce	Yea	Alderman Rowden	Yea	

The motion carried.

Alderman Rowden made a motion to come out of executive session and go into regular session. Alderman Toothman seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea	Al-
derman Bruce	Yea	Alderman Rowden	Yea	

The motion carried.

Adjournment – Alderman Rowden made a motion to adjourn the meeting at 8:15 pm. Alderman Bruce seconded it and the motion unanimously carried.

Approved _____

Attested _____