

City of Wright City
Board of Aldermen Meeting
Thursday, February 10, 2011, 6:30 pm

Signed in Attendance: Cathy Reashe, Tim Schmidt, and Gina Allen

City Official attendance: Mayor Heiliger, Alderman Black, Alderman Toothman, Alderman Schuchmann and Alderman Reynolds were present.

Staff and Others: City Clerk Christine Martin, Superintendent Larry Janish, Police Chief Doug Saulters, Police Officer Jim Hepperman and City Attorney Josh Payton of Cunningham, Vogel & Rost. Treasurer/Economic Developer Karen Gironde was absent.

Call Meeting to Order

Mayor Heiliger called the meeting to order at 6:30 pm.

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Black, Schuchmann, Reynolds and Toothman present. The City Clerk reported the Mayor and four Board Members present.

Pledge of Allegiance

Gina Allen led everyone in the Pledge of Allegiance.

Meeting Minutes

Approval of Minutes from the Board Meeting of January 27, 2011 – Alderman Toothman made a motion to approve the Minutes from the Board Meeting of January 27, 2011. Alderman Reynolds seconded it and the motion unanimously carried.

Responses to previous comments/concerns - None

Open meeting to public comments/concerns – None

Public Hearing - None

Old Business

Business License – BNE Pallet Recycling Corp., 305 E.S. First Street - Randy Ellington was present to request a Business License. He said he received a list of deficiencies and stated they had a reinspection tonight. There were two (2) things on the list that was not completed which is the removal of excess trash from inside the building and the fire extinguishers to be inspected. The emergency lights are now working. Mr. Ellington said they have arranged for a dumpster and a company out of Wentzville will be tagging their fire extinguishers and they will be inspected next Tuesday. Alderman Schuchmann stated the building inspector had given a provisional business

based on them getting these items done and recommended the City follow the building inspector's lead and said he will check with him tomorrow to see if he is satisfied. Randy Ellington said he accepts that decision. He also stated, as owner, he takes full responsibility for the lack of communication and not having the building in compliance. Mr. Ellington said they will represent themselves in a much better manner in the future. Alderman Schuchmann made a motion to postpone the Business License approval to the next meeting. Alderman Black seconded it and the motion unanimously carried.

Business License – Advantage Hockey Inc. 305 E. S. First Street - Alderman Schuchmann made a motion to postpone the Business License approval to the next meeting. Alderman Reynolds seconded it and the motion unanimously carried.

Policy for Temporary Water Services – Alderman Schuchmann said he gave this to City Attorney Josh Payton to look at but has not gotten back with him. Alderman Schuchmann made a motion to postpone the Business License approval to the next meeting. Alderman Reynolds seconded it and the motion unanimously carried.

City Insurance Bids – City Clerk Christine Martin stated Karen Girondo just wanted the Board to look it over and see if it was okay because she needs to get it advertised. Alderman Schuchmann made a motion to advertise and authorize the Mayor do whatever is necessary to receive the best bids. Alderman Reynolds seconded it and the motion unanimously carried.

Generators for WWTF – Superintendent Larry Janish said he received bids from Mikes for \$21,435, Cummins for \$21,250 and Fabick for \$26,687 and stated it is just the generator and it will take about nine (9) weeks to get delivery after it is ordered. Larry said he would like their electrician Fred to look at the bids first. Larry said he checked into a 200 KW from the State Surplus in Jefferson City which is \$10,000 and has 2400 hours on it. It is diesel and can't be converted to gas. Larry asked the Board for permission to speak to Fred and go over all of the quotes so he will understand it much better. He said once he has approval he can get ready to pour a slab down there in preparation for a propane tank to be set. Alderman Schuchmann made a motion to postpone the item to the next meeting. Alderman Reynolds seconded it and the motion unanimously carried.

New Business

Engineering RFQ's for Enhancement Grant – Selection Criteria – City Clerk Christine Martin said the RFQ's were received yesterday and will ask for more copies to be provided. Alderman Schuchmann said Karen explained that we need three people to review them and said he was willing to review it. Alderman Toothman also said he would be willing also. Mayor Heiliger said he could do it or we could check if Karen would be willing to sit in on it. Alderman Reynolds stated she thought Karen Girondo would be a good candidate to sit in on it since she is very familiar with it. Alderman Schuchmann made a motion to select Karen Girondo, Jim Toothman and himself to sit on the committee to review the Engineering Firms. Alderman Reynolds seconded it and the motion unanimously carried.

Big Boys Buildings & Property - Superintendent Larry Janish said he took someone to look at Big Boys for the scrap and also talked to an auctioneer. Larry said the person that was shown the building for scrap said he would not give much for it and the auctioneer was not interested because to start off there is several hundred dollars worth of advertising including the cost of their help, etc. Alderman Toothman said you can have an Industrial Kitchen equipment supplier come out to bid and buy some of the old stuff for resale of it elsewhere. Larry said the building has been secured and some items are in the vault and there will be more put in there by Monday. There are some pictures that have mold on them and it was decided to leave them in the building. Larry Janish stated he will have the pest control taken care of on Friday. He said he also talked to the tenant of the old station and informed him to remove everything out of the building. Josh asked Larry to also follow it up with a letter stating he should have his personal property out by a certain time. Larry asked him to move everything out by the 1st of March but there is no guarantee of it. Larry said he's not sure if the Fire Department is going to train with the building as structurally unsafe as it is. The Mayor and Board discussed different options on what to do with the contents. It was stated there are several people interested in certain items. Alderman Schuchmann suggested when the weather warms up to go in and take an assessment of what is in the building. Larry said he can go in and sort things out on the tables.

2011 Trash Services – Notice to Residents – City Clerk Christine Martin said she prepared a letter to go to the residents and everyone has a copy on the desk. She said the same information is on the website.

Utilities Payment Agreement Request – Account 400173004 – Alderman Toothman said he thinks the customer needs to pay more than what was put in the Payment Agreement Request. Alderman Toothman made a motion to approve the agreement with the customer paying \$25 every two weeks along with their regular monthly bill. Alderman Reynolds seconded it and the motion unanimously carried.

Utilities Balance Adjustment Report for January 2010 - Alderman Toothman made a motion to approve the Balance Adjustment Report. Alderman Reynolds seconded it and the motion unanimously carried

Appointment of Public Works Emergency Personnel – Superintendent Larry Janish said he would like permission to hire Brad Niermann as a part-time employee as a backup person when it is needed. City Attorney Josh Payton recommended treating him as a contract employee. Alderman Schuchmann suggested he be treated as a reserve employee. Alderman Schuchmann made a motion to approve Brad Niermann to be hired as a reserve employee. Alderman Black seconded it and the motion unanimously carried.

Ordinance/Resolutions

Bill 02-11 was read for the first time by title. AN ORDINANCE AUTHORIZING EXECUTION OF AN AGREEMENT WITH MISSOURI HIGHWAY AND TRANSPORTATION COMMISSION TRANSPORTATION ENHANCEMENT FUNDS PROGRAM- STP-9900(372). Alderman Schuchmann made a motion to read Bill 02-11 a second time by title. Alderman Reynolds seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #02-11 be placed upon final passage. Alderman Black seconded it

and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #02-11 be passed and become an ordinance?” Roll call was taken with the following vote:

Alderman Toothman	Yea	Alderman Schuchmann	Yea
Alderman Black	Yea	Alderman Reynolds	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Ordinance #731 of the City of Wright City, Missouri.

Reports

Engineering – None

Park - Curt Kehoe gave a report to the Board. He said the Aerobics Classes are almost at capacity. He talked to the Tae Kwon Do instructor and it has gone well enough that he wants to set up another six-week beginner’s course. It will then go to an intermediate class. Ball signups have gone a little slow due to the weather and signups have been extended to this coming Saturday from 9 am to noon. He and Holly filled out an application for the MPRA conference and were awarded a scholarship from Musco Lighting for the MPRA attendance for two (2) people to go the conference for the price of one person. Academy students are building picnic tables and he is going to ask the Chamber of Commerce if any businesses would like their names engraved on a picnic table

Public Works - Larry Janish gave report to the Board and said they have used 10 pallets of salt and 80 tons of cinders for the last snow storm. Larry thanked Mr. Schuchmann for his assistance during the snow storm.

Building Official - Larry said there were no new home permits or miscellaneous permits, but there were 11 occupancy inspections. There are three (3) new home permits pending.

Police Department – The new Police Chief Doug Saulters gave report to the Board. He stated they’ve had 355 calls for service since the last meeting and 24 of them were incident reports. They had minimal calls because of the snow storm. They had a small amount of overtime during the storm and it was for partial coverage of an evening shift. The overtime is being submitted to State for reimbursement because of the large snow storm. Chief Saulters said he wanted to commend the Public Works Department for their help in clearing the streets as soon as they did which made their job easier. He said they are still down a part-time person and has a couple of interviews next week and hopefully can fill it.

City Hall – City Clerk Christine Martin gave report to the Board and said she had worked on Business Licenses and has also had Pam calling businesses to remind them of the deadline of February 15th where a penalty will be added. City Clerk Christine Martin asked about a couple of the businesses that continue to be late every year and how to handle it. The businesses in question are apparently having trouble paying their taxes and said per ordinance she can’t issue their Business License. She stated they have been contacted by phone but have not responded. A couple of businesses are repeat offenders. City Clerk suggested looking at the Business License Ordinance. Alderman Schuchmann said to contact the businesses by the next meeting and report back to the Board. City Clerk Christine Martin also brought up to the Board that an employee asked if they would get paid for the two days that City Hall was closed because of inclement weather. Alderman Toothmann made a motion that the employees should use vacation for the lost time due to inclement weather. Alderman Reynolds seconded it and the motion unanimously carried. City

Attorney Josh Payton mentioned looking at the possibility of changing the policy in the future for this reason.

Treasurer/Economic Development – Karen Girondo was absent.

Review/Approval of Bills

Alderman Reynolds made a motion to approve the Bills. Alderman Toothman seconded it and the motion unanimously carried.

Final Questions – City Clerk Christine Martin said there have been some calls regarding the new trash but no serious complaints.

Vote to go to Executive Session - Alderman Schuchmann made a motion to come out of regular session and go into executive session to discuss business relating to Legal, Real Estate and Personnel as allowed pursuant to the exception of the provisions of Section 610.021(1)(2)(3) RSMo. Alderman Reynolds seconded it and roll call was taken

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Reynolds	Yea	Alderman Toothman	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Toothman seconded it and roll call was taken:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Reynolds	Yea	Alderman Toothman	Yea

The motion carried.

Adjournment - Alderman Schuchmann made a motion to adjourn the meeting at 8:40 pm. Alderman Reynolds seconded it and the motion carried

Approved_____

Attested_____