

City of Wright City
Board of Aldermen Meeting
Thursday, January 27, 2011, 6:30 pm

Signed in Attendance: Mari Fahrendorf of Christian Environmental, Keith A. Wilson and Jeremy Stanek of Wilson Waste Systems, Terry Schneider of On The Go Hauling, Ron Beilsten and James Beilsten of Advantage Hockey, Tim Schmidt and Gina Allen.

City Official attendance: Mayor Heiliger, Alderman Black, Alderman Toothman, Alderman Schuchmann and Alderman Reynolds were present.

Staff and Others: City Clerk Christine Martin, Superintendent Larry Janish, Economic Developer/Treasurer Karen Gironde, Interim Police Chief Gary Sweaney and City Attorney Josh Payton of Cunningham, Vogel & Rost.

Call Meeting to Order

Mayor Heiliger called the meeting to order at 6:30 pm.

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Black, Schuchmann, Reynolds and Toothman present. The City Clerk reported the Mayor and four Board Members present.

Pledge of Allegiance

Gina Allen led everyone in the Pledge of Allegiance.

Meeting Minutes

Approval of Minutes from the Board Meeting of January 13, 2011 – Alderman Schuchmann made a motion to approve the Minutes from the Board Meeting of January 13, 2011. Alderman Reynolds seconded it and the motion unanimously carried.

Responses to previous comments/concerns - None

Open meeting to public comments/concerns – None

Public Hearing - None

Old Business

Utilities Billing – Adjustment Request – Account 201507702 - Alderman Schuchmann made a motion to authorize the refund. Alderman Reynolds seconded it and the motion unanimously carried.

Business License – BNE Pallet Recycling Corp., 305 E.S. First Street - Larry Janish stated they still have not passed the occupancy inspection. Alderman Schuchmann made a motion to postpone the business license approval of the Occupancy Permit. Alderman Reynolds seconded it and the motion unanimously carried.

Mayor Heiliger said before the meeting continues, he wished to recuse himself from Agenda Items 8.c., 9.a. and 10.a. and asked the President of the Board, Jim Schuchmann to take over the meeting for him. Mayor Heiliger stepped out of the meeting.

2011 Trash Bids – Alderman Schuchmann said the Board reviewed the bids received over the last two weeks and stated they were all good bids. Alderman Toothman made a motion to approve awarding the 2011 Trash Bid to Wilson Waste Systems for Option #2 for one (1) Trash Pickup and one (1) Recycle Pickup based on best price and their performance record and past experience. Alderman Reynolds seconded it and the motion unanimously carried.

Recommendations from Planning & Zoning Commission

Request for a Conditional Use Permit from Harris Automotive to operate an Automotive Repair & Tire Sales Business to be located at 469 W.N. Service Road - Alderman Toothman made a motion to accept the recommendation from the Planning & Zoning Commission to approve the Business License to Harris Automotive for an automotive repair & tire sales business to be located at 469 W.N. Service Road. Alderman Reynolds seconded it and the motion unanimously carried.

New Business

Business License for Harris Automotive – 469 W.N. Service Road – Dennis Harris, owner of Harris Automotive, was present. Alderman Toothman made a motion to approve the business license to Harris Automotive for an automotive repair and tire sales business to be located at 469 S.N. Service Road. Alderman Reynolds seconded it and the motion unanimously carried. Alderman Schuchmann asked Interim Police Chief Sweaney to ask Mayor Heiliger to return to the meeting.

Appointment of Emergency Management Director - City Clerk Christine Martin said she received an email from Mike Daniels, Director of Warren County Emergency Management Agency, that the City should appoint a person to be the City's EMD (Emergency Management Director) and he recommends that the City appoint the Chief of Police. Mayor Heiliger made a recommendation to appoint the Acting Chief of Police as the City's EMD. Alderman Schuchmann made a motion to accept Mayor Heiliger's recommendation to appoint the Acting Chief of Police as the City's EMD. Alderman Reynolds seconded it and the motion unanimously carried.

Policy for Temporary Water Services – Alderman Schuchmann said he was working on this but did not get it done. Alderman Schuchmann made a motion to postpone this item to the next Workshop for the Board to review before putting it back on the Board of Aldermen Agenda. Alderman Black seconded it and the motion unanimously carried. Alderman Schuchmann said we can forward it over to City Attorney Josh Payton after the Workshop for him to review.

City Insurance Bids – Karen Girondo asked the Mayor and Board if they wanted her to go out on bid again for City Insurance. She stated that every three to five years we have advertised to do the City's insurance package, which is everything except Worker's Comp and Health Insurance. We have been in the current bid for two years now. There is no way to find out what the prices will be on the current bid until a few weeks of the renewal date. Alderman Schuchmann made a motion to put City Insurance out for bid. Alderman Reynolds seconded it and the motion unanimously carried.

MPRA Conference - Curt Kehoe said he would like permission for him and Holly to attend the MPRA Conference March 8 through 11th. Curt said there are a lot of classes that would benefit him and Holley and he does have it in their training budget. He said the conference is going to be in St.Louis so there will not be any cost for hotel accommodations. Alderman Schuchmann made a motion to approve Curt Kehoe and Holley Blair to attend the MPRA Conference March 8th to 11th. Alderman Reynolds seconded it and the motion unanimously carried.

Business License – Advantage Hockey Inc., 305 E.S. First Street - Mr. Ron Bielsten was present and explained the proposed project. He said they plan to occupy the northeast corner of the building at 305 E.S. First and will occupy 28,000 square feet for a roller inline hockey facility to also include a snack bar and bar. They will be one of the main members of the Missouri Inline Hockey Association that has 80 Teams participating in it. He will be acting as a consultant on this project and said he operated a facility in Florissant for 30 years and is a co-founder of the Missouri Inline Hockey Association. Their goal is to interact with the community and also have youth leagues from the surrounding area. Alderman Toothman asked when they plan to start their business. Mr. Bielsten said they would like to start by the end of the month and have been asked to host a Hockey Tournament on February 23rd. Alderman Toothman informed Mr. Ron Bielsten that there are some safety issues with the building at this time. Mr. Bielsten said they will lease the property. Alderman Schuchmann asked Mr. Bielsten to go back to the person he referenced regarding the building permit. He said someone will need to apply for the building permit in order for the City to inspect the changes made for an occupancy permit to be issued. The business license will be postponed to the February 10th meeting. The occupancy permit is built into the building permit. Once the building inspector signs off on it that is when occupancy is granted. Alderman Schuchmann said there will need to be some type of division between the two businesses in the building and that would be at the discretion of the building inspector. A plan will need to be presented for the permit application. Alderman Schuchmann made a motion to postpone it pending approval of occupancy of the building. Alderman Black seconded it and the motion unanimously carried.

Ordinance/Resolutions - None

Reports

Engineering – None

Park - Curt Kehoe gave a report to the Board. He said the Academy students are building picnic tables and he is going to ask the Chamber of Commerce if any businesses would like their names engraved on a picnic table. Jim Bunner has the template and will teach the kids how to use the router for engraving the names. Curt said they will offer the businesses and there will also be ones available for memorials. Mayor Heiliger said he would be interested in a picnic table. Curt said they will be able to recoup the money for the tables and be able to build more. Everything is on track with the new Horizon League and he expects an increase in participants. Saturday, January 29 is the first round of baseball signups and the next signup days are February 2nd and February 5th. The “Tae Kwon Do” class has about nine (9) kids registered in it and the Aerobics Classes are going well. Curt said he talked to Warren County Health Department and they have other programs that may be offered.

Public Works - Larry Janish gave report to the Board and said they have used 60 tons of cinders and 5 pallets of salt for the most recent snow storm. Larry said they received a quote on a Generator for the WWTF Pump Stations from Mike’s Generator for \$21,435. The quoted generator has an automatic switch-over when the power goes off, but an electrician he talked to said the City is better off with a manual switch-over if we are going to try and run four (4) pumps. If we need four (4) pumps to come on, it will be on a timer for the pumps to come on every 10 seconds. With an automatic switch-over all of the pumps will come at the same time, which was recommended against. The electrician stated sometimes the automatic switch over does not work. There will be two alarms on it. He said it will take about eight or nine weeks for delivery. Alderman Schuchmann said to put it out for additional bids and get two more bids on the 75KW unit without an automatic switch-over so that by the Workshop and the next meeting we will have something. The Board said to put it on the Workshop Meeting for discussion. Larry said BNE Pallet Company is getting deliveries and the building is still condemned. Larry asked the Board how they wanted him to handle it. The Board instructed Larry to get summons issued to the owner of the company if they are operating. Larry said the building is condemned until repairs are made. Alderman Schuchmann said they are trying to make some of their repairs, but if they are bringing in additional inventory it shows they are continuing to operate without a Business License. Larry said he will take the Police Chief over there tomorrow.

Building Official - Larry said there were two (2) new home permits, both for Hickory Grove LLC. They were for 807 Legolas and 712 Aragorn. There were also permits for a Fence and a Deck and six (6) occupancy permits

Police Department – Interim Police Chief Gary Sweaney gave report to the Board. He stated they’ve had 304 calls for service since the last meeting and 33 of them were incident and accident reports for which they have made some arrests. He stated shotguns are in the cars loaded and ready. Chief Sweaney mentioned that Warren County Backstoppers Chapter will have a fundraiser dance in February. He said if anyone is interested in attending or donating to it just let him know. Alderman Schuchmann asked Chief Sweaney if they had enough bullet-proof vests for the newest officers coming in. Chief Sweaney said he will have to look into it but said they may have two (2) available. He stated they did have a vest for Officer Chris Allen.

City Hall – City Clerk Christine Martin gave report to the Board and said she worked on W-2’s on Wednesday and mailed out the W-2’s that needed mailed. The 1099’s will be mailed out on Friday or Monday. City Clerk said she had worked on Business Licenses and of the 89 License Renewals

sent out 32 still have not paid and of the 67 that have paid 12 are pending for either a No Tax Due letter or proof of taxes paid. A reminder letter will be sent out after the penalty cut-off date of February 15th.

Treasurer - Karen Girondo said the December financials were in their packets. Karen said the tax revenue totals reflect the January Tax payment of a little over \$318,000 received from the County. The money was not deposited in the bank until we received the check which was January 25th and it is booked as revenue for 2010. The checking account will not show the money until January. All of the reports will not be completed until the end of February

Karen said the year-end carry over for all funds are within one (1) percent of the estimated year end that was projected in October. Being close to actual gives us a firm base for the 2011 Budget. The six-month financial statement is being published on January 27th in the Warren County Record.

Economic Development – Karen Girondo said she will be attending a mandatory meeting on Friday at 9:00 am and at 10:00 am at the MODOT office in Hannibal, Missouri on the new Enhancement Grant. Cochran is working on the Water Study Grant which has to be wrapped up by the middle of June and Harry has been supplying them with the needed information. She met with the Economic Development Committee to start planning for 2011 and the Annual Business Breakfast will be held on March 22nd. They will have someone to come in to speak on the State Budget and how it affects Economic Development, the School District and the City. They will also plan some promotional events for the businesses. They will gear it towards the question on the Chamber website “What can the Chamber do for your Business”. Karen discussed the City purchasing a projector for City Hall and Parks that can be hooked up to a laptop. City Hall and Parks will split the cost. The projector they are considering is an Epson and is a “play and plug” that costs about \$650. Alderman Toothman asked if the Facebook page is working yet and Karen said she plans to start working on it. Alderman Schuchmann said he believes the City owes Karen some gratitude with the excellent job she’s done on the Budget over the last couple of years. The Budgets have been dead on and she is an asset to the City.

Review/Approval of Bills

Karen Girondo explained that J.M. Marschuetz invoice is processed and is in with the other bills. She said per MODOT the City is not allowed to hold any retainage money on projects funded with their funds for the Enhancement Grant. Karen said it is an 80/20 share project. Alderman Toothman said the light bulbs on the old lights on Elm look different than the bulbs on the new lights. The Board discussed it and said it would be better if the bulbs are replaced after they are out of warranty and as they need to be replaced. Alderman Schuchmann made a motion to approve the Bills. Alderman Reynolds seconded it and the motion unanimously carried.

Final Questions – James Bielsten of Advantage Hockey Inc. was present and he also went over the new proposed project of the roller hockey.

Vote to go to Executive Session - Alderman Schuchmann made a motion to come out of regular session and go into executive session to discuss business relating to Legal, Real Estate and Personnel as allowed pursuant to the exception of the provisions of Section 610.021(1)(2)(3) RSMo. Alderman Black seconded it and roll call was taken

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Reynolds	Yea	Alderman Toothman	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Reynolds seconded it and roll call was taken:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Reynolds	Yea	Alderman Toothman	Yea

The motion carried.

Adjournment - Alderman Schuchmann made a motion to adjourn the meeting at 8:05 pm. Alderman Reynolds seconded it and the motion carried

Approved _____

Attested _____