

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, January 23, 2014**

Signed in Attendance: Keith Wilson of Wilson Waste

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Rowden, Alderman Toothman, and Alderman Bruce were present.

Staff and Others Present: City Clerk Christine Martin, Treasurer/Economic Developer Karen Gironde, Superintendent Larry Janish, Park Director Curt Kehoe, City Attorney Paul Rost, Police Chief Matthew Eskew, and Police Officer Jim Hepperman.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported the Mayor and four (4) Board Members present.

Pledge of Allegiance

Police Chief Matthew Eskew led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of January 9, 2014 - Alderman Schuchmann made a motion to approve the minutes from the Board of Alderman Meeting of January 9, 2014. Alderman Rowden seconded it. Aldermen Schuchmann, Rowden and Bruce voted yes and Aldermen Toothman abstained. The motion carried.

Minutes from Board Meeting of January 15, 2014 - Alderman Schuchmann made a motion to approve the minutes from the Board of Alderman Meeting of January 15, 2014. Alderman Rowden seconded it and the motion unanimously carried.

Approval of Financial Reports – None

Responses to previous comments/concerns – None

Open Meeting to public comments/concerns – None

Public Hearing – Proposed Amendment Amending certain Sections of Chapter 700, “Waterworks,” of the Code of Ordinances of the City of Wright City, Missouri. Mayor Heiliger opened the hearing. There were no questions or comments. Mayor Heiliger closed the hearing.

Recommendations from Planning & Zoning - None

Old Business - None

New Business

Payment Agreement Status Report – The Board discussed the Payment Agreement Status Report.

General Code/Sullivan Publications – Municipal Code Update – Treasurer Karen Girondo stated she and Christine Martin met with Mike Perry of Sullivan Publications. She explained that they have merged with another company called General Code and the new update will now be called E-Code and it will be downloadable from General Code’s website. Karen explained the three levels of the Update Proposal and suggested the mid-level update for \$995.00. The first level for \$695.00 is the City’s code which is searchable from E-Code, the second level has added feature of having the new ordinances available for viewing under a tab called “New Laws” and every six months they are re-codified into the City’s Municipal Code. The third level is \$1195.00, and is where the Board meeting minutes and comprehensive plan can be added. Karen said there is an app that you can put on your smart phone for E-Code access. Alderman Rowden made a motion to approve going with the mid-level E-Code Update for \$995.00. Alderman Bruce seconded it and the motion unanimously carried.

Police Department – Hiring P/T Officer – Police Chief Eskew recommended that Reserve Officer Lampton be placed on part-time status. Mayor Heiliger made a recommendation based on Chief Eskew’s Recommendation to place Brandon Lampton on part-time status immediately with the pay of \$11.75 per hour. Alderman Schuchmann made a motion based on Mayor Heiliger’s recommendation to place Brandon Lampton on part-time status immediately with the pay of \$11.75 per hour. Alderman Rowden seconded it and the motion unanimously carried.

Police Department – Training Request - Police Chief Eskew recommended sending Sgt. Bernard for training for PPCT (Pressure Point Control Tactics) which is defensive tactics. Chief Eskew said Sgt. Bernard also works for the City of Hawk Point and they are paying for the \$500 class and Wright City will only have to pay his normal wages while he is at school. He said the tuition will be paid for by Hawk Point Police Department, so the cost will only be his pay and meals. Alderman Schuchmann made a motion to approve the training request for Officer Bernard. Alderman Bruce seconded it and the motion unanimously carried.

Ordinance/Resolutions

Bill #03-14 – Ordinance - An Ordinance was read by title. AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 700, “WATERWORKS,” OF THE CODE OF ORDINANCES OF THE CITY OF WRIGHT CITY, MISSOURI. Alderman Rowden made a motion to read Bill #03-14 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #03-14 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #03-14 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #819 of the City of Wright City, Missouri.

Bill #04-14 – Ordinance - An Ordinance was read by title. AN ORDINANCE AUTHORIZING EXECUTION OF AN EXTENSION AND AMENDMENT TO THE AGREEMENT WITH WILSON WASTE SYSTEMS, LLC FOR RESIDENTIAL TRASH SERVICES IN THE CITY LIMITS OF WRIGHT CITY, MISSOURI. Alderman Toothman made a motion to read Bill #04-14 a second time by title. Alderman Bruce seconded it and the motion unanimously carried. After the second reading, Alderman Toothman moved that Bill #04-14 be placed upon final passage. Alderman Rowden seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #04-14 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #820 of the City of Wright City, Missouri.

Bill #05-14 – Ordinance - An Ordinance was read by title. AN ORDINANCE ADOPTING AMENDMENTS TO THE 2009 INTERNATIONAL BUILDING CODE AND THE 2009 INTERNATIONAL RESIDENTIAL CODE FOR ONE- AND TWO-FAMILY DWELLINGS, Alderman Toothman made a motion to read Bill #05-14 a second time by title. Alderman Bruce seconded it and the motion unanimously carried. After the second reading, Alderman Toothman moved that Bill #03-14 be placed upon final passage. Alderman Rowden seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #05-14 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #821 of the City of Wright City, Missouri.

Reports

Park – Park Director Curt Kehoe reported to the Board. He said they had baseball signups and 100 kids signed up, with 20 more signing up earlier today. Curt said the Park Board will be reviewing prices set for the building rental. He said there were no building rentals in November or December. Curt said there were some trees taken down and they are working at removing the debris. The next event is the “Teddy Bear Tea Party”.

Public Works – Superintendent Larry Janish reported to the Board.

Snow Storms – Larry Janish said they've used nine (9) pallets of salt and 40 tons of cinders for the past storms. Larry said he has ordered a tractor-trail load of salt, enough for two (2) more storms.

Well #3 – Larry said repairs to Well #3 were completed and it should be operational by January 24th. The cost of repairs for the well was approximately \$26,000, which was for a new pump, new motor and six (6) new sections of pipe installed.

Truck Bids - Larry stated bids for a new 2-ton Dump Truck with a plow and spreader will be sent out within the next week.

Wastewater Treatment Facility – The new 100 h.p. blower motor was installed and blew apart due to a malfunction. The welded seam did not hold and they are building a new 100 h.p. blower and it should be done in a few weeks.

Building Official – Larry went over the building report which was only for one (1) fence permit and six (6) occupancy permits. He also discussed a new form he received from Bob Barclay to use for occupancy inspections.

Police – Police Chief Eskew was present and reported to the Board and said they've had 429 calls for service resulting in 32 incident reports. He discussed some of the calls which were for Narcotics and a felonious restraint case that happened out on Edgewater Drive. He said that Mike Wright was sworn in as Judge for Warren County. He discussed water damage in the Police Department and was still trying to figure out what to do about it. The Insurance Adjuster feels the major damage was in the bathroom so the department will not be moving to the Nazarene Church. In anticipation of the move, Chief Eskew said he took the Laptop computers to EPC and Rudy, who works on the Wright City Fire Board, took care of their computers for \$30.00 per computer, which saved them a lot of money. The two (2) detective cars are over at AA Towing getting equipment installed in so they will be ready to go.

City Hall – City Clerk Christine Martin gave report to the Board. A Business License was issued to HNH Inc. for a donut shop "Wright City Donut Café" in Wildcat Center. Pending Business Licenses were Steve Green with Action Automotive and a proposed business for an Internet Firearm Sales Business by Todd Plumb in the Lake Tucci Subdivision.

Liquor and Peddlers License – None

Business License Renewals – Out of 98 License, 42 were issued, and 8 are paid with pending tax information.

Personnel – The Personnel Policy Manual was updated and copies will be given to employees with a summary of updates, W2's will go out with the next pay check.

Cemetery - There was one (1) burial on January 16 (Michael Bligh) and has two pending urn burials. She stated she was still working on the lot sales list.

Treasurer/Economic Development – Treasurer Karen Girondo gave report to the Board. She said we received the tax check from the County Collector for \$371,203.55, and will meet the deadline for advertising the six-month financial statement. Karen said she will email everyone a copy of December Reports.

Audit - She said Rob Peterson with Hochschild, Bloom & Company did a walk through for the 2013 Audit last week to prepare for the March Audit. Karen said she had a meeting with Kristen of Cunningham Vogel & Rost to go over the requirements of the Refunding COP Series.

LAGERS forms are being collected to turn in and a Rep will be coming out to have a meeting with the employees and train Christine and her how to use their electronic system. LAGERS deductions will begin coming out of checks the first payroll in February.

Economic Development - Karen stated she attended the Greater Warren County EDC meeting. She said Steve Etcher has almost completed Industrial Site Analysis for Warren County. She said they are mainly focusing on the I-70 Corridor and is looking at all infrastructure such as roads, water, sewer, electric, and availability. They are working on doing a rail facility, as it can be used by several businesses. They are also working with East Central College for a welding certificate program since there seems to be a shortage of welders. She discussed having the Redevelopment Meeting after the Board meeting.

SERVERS - Karen announced that the Server was installed for City Hall.

Review/Approval of Bills

Alderman Schuchmann made a motion to approve the Bills. Alderman Rowden seconded it and the motion unanimously carried.

Final Questions – Alderman Schuchmann asked Karen and Larry if Cochran Engineering submitted the water and sewer line information. City Clerk Christine Martin asked if new zoning maps should be requested or if she should wait for the proposed de-annexation from Larry Zuhone to be completed. Alderman Schuchmann suggested waiting until after the proposed de-annexation is complete.

Adjournment – Alderman Schuchmann made the motion to adjourn the meeting at 7:20 pm. Alderman Rowden seconded it and the motion unanimously carried.

Approved _____

Attested _____