

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, January 14, 2016**

Signed in Attendance: Scott Schroeder, Ron Smith, Matt Jaspering, Tom Dixon, and Tim Schmidt of Warren County Record.

Kenny Robinett, Wayne Requat also attended the Board Meeting.

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Rowden, Alderman Bruce, and Alderman Toothman were present.

Staff and Others Present: City Clerk Christine Martin, Treasurer Karen Girondo, City Attorney Paul Rost, Police Lt. Tim Matthews, Pastor Joe Purl, Superintendent Larry Janish, Park Director Curt Kehoe and Officer Jim Hepperman.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported the Mayor and four (4) Board Members present.

Pledge of Allegiance

Wayne Requat led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of December 10, 2015 – Alderman Schuchmann made a motion to approve minutes of the December 10, 2015, Board Meeting. Alderman Rowden seconded it and the motion unanimously carried._

Minutes from Board Meeting of December 28, 2015 – Alderman Rowden made a motion to approve minutes of the December 28, 2015, Board Meeting. Alderman Bruce seconded it and the motion unanimously carried._

Approval of Financial Reports – December – None
Responses to previous comments/concerns – None

Open meeting to public comments/concerns – Ron Smith, Division Manager, and Matt Jaspering of St. Charles Public Water District #2, were both present. Mr. Smith they are interested in helping the City with any issues and would be willing to pump the Sanitary Sewer System effluents to their north sewage treatment plant located in Wright City.

Public Hearing – None
Recommendations from Planning & Zoning – None

Old Business

UB Payment Agreement Request – Account #400114005 – Alderman Schuchmann had questions regarding the dates of services and the reasons why three (3) years went by before the error was caught. Alderman Schuchmann made a motion to accept the UB agreement with the same conditions as previous agreements and will consider waiving the penalty & interest if the agreement is satisfied. Alderman Rowden seconded it and the motion unanimously carried.

New Business

Recognition Award – Mayor Heiliger presented an Appreciation and Recognition Award to Wayne Requat on behalf of the Lions Club for putting up a lighted Christmas Tree on Harry Prior's property.

Sale of Police Cars/Purchase of Police Cars – Lt. Matthews asked the Board for permission to sell the 2007 Ford Crown Vic used as the K-9 Vehicle and to purchase two (2) 2013 Chevrolet Impalas for the total price of \$31,067.25. Alderman Rowden made a motion to approve the request to sell and purchase police cars. Alderman Bruce seconded it and the motion unanimously carried.

UB Payment agreement request – Account #300048003 & #101145003 – Alderman Schuchmann made a motion to postpone the request and to contact and ask the customer to pay \$174.10 as promised. Alderman Toothman seconded it and the motion unanimously carried.

UB Request for Adjustment – Account #100211002 – Alderman Schuchmann made a motion to postpone the request for more information. Alderman Rowden seconded it and the motion unanimously carried.

Utility Billing Adjustment Report – December – Alderman Rowden made a motion to accept the report. Alderman Bruce seconded it and the motion unanimously carried.

UB Payment Agreement Request – Account #300087005 – Alderman Schuchmann made a motion to accept the same stipulation on the penalties. Alderman Rowden seconded it. Aldermen Schuchmann, Rowden, Bruce voted yes and Alderman Toothman voted no. The motion carried.

Payment Agreement Status Report – Alderman Schuchmann made a motion to accept the report. Alderman Bruce seconded it and the motion unanimously carried.

Alderman Schuchmann made a motion to waive the penalty and interest on Account #100433003. Alderman Bruce seconded it and the motion unanimously carried.

Vacation Carryover Extension – Parks – Alderman Rowden made a motion to extend Curt Kehoe's Vacation carryover to the end of February. Alderman Bruce seconded it and the motion unanimously carried.

ITI Records Management Software – Lt. Tim Matthews asked the Board to approve the purchase of the ITI Records Management Software and downgrade the licensing for Global

Records down to one user. The one-user agreement with Global will need to be retained for two (2) years. Alderman Rowden made a motion to approve the purchase. Alderman Toothman seconded it and the motion unanimously carried.

Ordinance/Resolutions

Bill #01-16 – Ordinance – An Ordinance was read by title. AN ORDINANCE OF THE CITY OF WRIGHT CITY, MISSOURI CALLING FOR AN ELECTION TO BE HELD ON TUESDAY, APRIL 5, 2016; ORDERING THE SUBMITTAL TO THE QUALIFIED VOTERS OF THE CITY OF THE CITY THE QUESTION OF WHETHER THE CITY SHALL BE AUTHORIZED TO INCUR INDEBTEDNESS OF THE CITY IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF UP TO \$1,500,000 FOR THE PURPOSE OF PROVIDING FUNDS FOR ACQUIRING LAND AND AN EXISTING BUILDING FOR A NEW CITY HALL AND ASSOCIATED RECREATIONAL FACILITIES AND FOR PLANNING DESIGN, IMPROVEMENTS, AND CONSTRUCTION RELATED TO THE NEW CITY HALL AND RECREATIONAL FACILITIES, AND RENOVATION OF THE CURRENT CITY HALL BUILDING, AND TO EVIDENCE SUCH INDEBTEDNESS BY THE ISSUANCE OF BONDS OF THE CITY IN SAID AMOUNT AND FOR SAID PURPOSE. Alderman Rowden made a motion to read Bill #01-16 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #01-16 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then the question “Shall Bill #01-16 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #870 of the City of Wright City, Missouri.

Resolution #02-16 – A RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT BETWEEN THE CITY OF WRIGHT CITY AND KUHLMANN DESIGN GROUP, INC (KDG) FOR PROFESSIONAL SERVICES. Alderman Schuchmann made a motion to approve Resolution #02-16 by title. Alderman Rowden seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Resolution #02-16 of the City of Wright City, Missouri.

Reports

Park – Park Director Curt Kehoe was present to report to the Board. Curt discussed ball signups that will be held on Saturday, January 16th from 10 am to 1 pm and Tuesday, January 19th from 6 pm to 8 pm.

They will be part of the Chevy Baseball Program this year and Gastorf Chevrolet will be donating to the Parks Department again this year and sponsoring a team.

Public Works – Superintendent Larry Janish was present to report to the Board.

Snow Removal – Larry stated they only used three (3) tons of salt and seven (7) tons of cinders.

Street Sign Bids – Larry received three (3) bids from All About Signs for \$2,047.50, AB Display & Signs for \$1,825, and Econo Signs for \$1,425, and no freight charge on any of them. Alderman Schuchmann made a motion to approve the purchase. Alderman Bruce seconded it and the motion unanimously carried.

Rock on Westwoods Road – Larry talked to Banze and as soon as the weather breaks he will get the lot cleaned up.

Larry asked the Board for a salary adjustment for Kenny Robinett from \$16.65 to \$17.15 and Kyle Justice from \$14.19 to \$14.69, since they both received their Wastewater 'C' License. Mayor Heiliger made a recommendation based on Larry Janish's recommendation to move Kenny Robinett from \$16.65 to \$17.15 and Kyle Justice from \$14.19 to \$14.69 effective immediately. Alderman Schuchmann made a motion to accept Mayor Heiliger's recommendation. Alderman Rowden seconded it and the motion unanimously carried.

Police – Police Lt. Matthews reported to the Board and said they had 797 calls for service, with 23 incident reports since the last meeting. Some reports included domestic violence, drug offenses, sexual assaults, and suicide attempts and suicides.

The Detective Bureau has made six felony arrests which were narcotic distribution, child molestation, burglary, and fugitive apprehension. In 2015, the Detective Bureau made 65 felony arrests, executed 16 search warrants, closed 86 cases and forwarded 61 cases for prosecution to the PA's office. He commented that the stats were incredible for just two (2) detectives. He stated the Police Department has been running short-handed and has several interviews scheduled. DARE Graduation is upcoming.

City Hall – City Clerk Christine Martin reported to the Board and stated one new Business License was issued to Peter Kolich for J.D.'s Barber Shop to be located at 100 West 2nd, Suite B. The Liquor Store & Bait Shop is still pending.

Renewals – Out of 107 Business License Renewals, 54 renewals were issued and an additional nine (9) are pending.

Conditional Use – Pending is Misfits for Jesus for a church at 200 N. cherry and James Scott to display and sell Portable Buildings at 312 Warren Avenue.

Cemetery – There was one Urn burial in the Cemetery and it was Carleen Koehler. Hansen's will be removing the Black Oak on January 19th.

Year End Payroll – Completed 4th quarter payroll and all year-end reports to balance with Karen, and completed and handed out the W2's last week and on Monday with pay checks. .

Treasurer/Economic Development – Treasurer Karen Girondo reported to the Board and said for December Financials, she is waiting for the tax check from Warren County in order to the six-month financial statement.

2015 Budget Amendment and 2016 Budget is complete and she is now working on the adjusting entries. Everything is done for the EPC Chapter 353 and for Oldcastle Chapter 100. A refund check to EPC in the amount of \$7,576.13 is included in the bills for excess payment for legal fees as they put up \$30,000 up front for the legal fees. Karen stated she has billed Oldcastle for their legal fees.

The resolution on the agenda for an agreement with Kuhlman Design Group is so the site plan and grading and storm water plans can be reviewed for EPC.

She attended an ECMODEV Meeting at BRPC and they are looking at bringing Missouri Partnership out to the area and work on keeping the region out of the St. Louis Regional for air quality control regulations.

Review/Approval of Bills – Alderman Rowden made a motion to approve the Bills. Alderman Bruce seconded it and the motion unanimously carried.

Final Questions – Pastor Purl stated the ministers are meeting on January 24th and would like a City Official from Wright City present to greet them. It will be held at the Wil Heiliger Building. Mayor Heiliger encouraged everyone to listen to the information on the proposed Interstate 70 tolling. Karen explained that EDC will also be mapping out meetings on the subject.

Vote to go to Closed Session - Executive Session - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney (610.021(1)); leasing, purchasing, or sale of real-estate (610.021(2)); hiring, firing, disciplining or promoting employees (610.021(3)). Alderman Bruce seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Bruce seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Adjournment – Alderman Schuchmann made a motion to adjourn the meeting at 8:45 pm. Alderman Rowden seconded it and the motion unanimously carried.

Approved _____

Attested _____