

GUIDELINES FOR THE USE OF THE PARKS FACILITIES



REGULATIONS FOR THE ENJOYMENT OF THE PARKS AND FACILITIES

- No reservations will be made unless accompanied by a payment.
- Fees are due prior to the issuance of permits.
- Cancellation of usage is required at least 24 hours prior to the reservation date.
- Each guest is responsible for leaving the assigned area clean.
- Each user is responsible for the cost of damages incurred while using City Facilities.
- Wright City exercises a Hold Harmless Policy during the use of all facilities.
- For the safety of guests, **DO NOT USE GLASS CONTAINERS. GLASS CONTAINERS ARE PROHIBITED.**
- Consumption or possession of alcoholic beverages is prohibited by ordinance. (Except by Special Permit)
- **Parks are open from dawn to dusk. Permits for park usage are issued for hours between 8:00 am to 8:00 pm. All events must be cleared from the park by 9:00 pm.** (Except by Special Permit)
- A certificate of insurance may be required.
- Special requests must be approved and specified on the Special Permit Form.
- No banners or advertisements may be posted in the parks without the approval of the Parks Department.
- Anytime there is attendance of 100+ and/or alcohol is present, security may be required. (Wright City Police Officer at current hourly rates.)
- If Alcohol and 50+ people are present a \$100.00 Cleaning / Damage Deposit may be charged. This Deposit is refundable after inspection and approval of the Park Staff.

PARKGROUNDS & PAVILIONS

- Reservations can be made for use of facilities – unscheduled facilities are available on a first-come, first-serve basis.
- Vehicles may be operated in designated traffic areas only. Trails and paths are for foot traffic only – motorized vehicles are prohibited in these areas (unless authorized by Parks Department).
- Pavilions must be left clean; trash placed in trash receptacles.
- Picnic tables are not to be moved from the pavilion.
- If portable grills are used, do not dump hot ashes where fires may be ignited.

ATHLETIC FIELDS

- Use of wet fields is strictly prohibited.
- Reservations can be made for the use of the fields or basketball courts – unscheduled fields or courts are available on a first-come, first-serve basis.
- Participants and guests must use sportsmanship-like conduct at all times.
- The Parks Department reserves the right to post field or courts closings at any time.

PEDESTRIAN & BIKE TRAILS

- Guests are expected to be courteous and respectful to other users.
- Trails are open from dawn to dusk.
- Motorized vehicles are prohibited on trails or in the parks (unless authorized by Parks Department)
- Pets **MUST** be on a leash and owners are responsible for immediate clean-up.

Wright City does not discriminate in employment or in admission and access to programs and activities on the basis of age, sex, race, nationality, religion, creed, or handicap status.

My signature on this form indicates I have read the guidelines and agree to abide by them.

Signature

Date

In Case of Emergency Park Staff can be contacted at (636) 745-2804 or (636) 262-5481

FOR INFORMATION OR RESERVATIONS CALL (636) 745-3101 OR (636) 745-2804