

**City of Wright City  
Board of Aldermen Meeting Minutes  
Thursday, December 11, 2014**

**Signed in Attendance:** Jerry Wolford, Jillian Butts, Kayley Hulverson, Kaylee Jepsen, Melissa Jepsen, Brendon Dickson, Beverly Wilgus, Lisa Bartch, Kaleb Bagby, and Tim Schmidt of Warren County Record.

**City Official Attendance:** Mayor Heiliger, Alderman Schuchmann, Alderman Toothman, and Alderman Rowden were present. Alderman Bruce was absent.

**Staff and Others Present:** City Clerk Christine Martin, City Superintendent Larry Janish, City Attorney Paul Rost, Treasurer Karen Gironde, Park Director Curt Kehoe, Pastor Joe Purl, Police Chief Matthew Eskew, and Police Officer Jim Hepperman.

Mayor Heiliger called the meeting to order at 6:30 pm

**Roll Call**

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, and Toothman present. The City Clerk reported the Mayor and three (3) Board Members present.

**Pledge of Allegiance**

Paul Rost led everyone in the Pledge of Allegiance

**Approval of Minutes**

**Minutes from Special Board Meeting of November 3, 2014** - Alderman Rowden made a motion to approve the minutes from the Board of Aldermen Meeting of November 3, 2014. Alderman Toothman seconded it and the motion unanimously carried.\_

**Minutes from Board Meeting of November 13, 2014** - Alderman Rowden made a motion to approve the minutes from the Board of Aldermen Meeting of November 13, 2014. Alderman Toothman seconded it and the motion unanimously carried.\_

**Approval of Financial Reports – November** – Alderman Schuchmann made a motion to approve the Financial Reports for November. Alderman Rowden seconded it and the motion unanimously carried.

**Responses to previous comments/concerns – None**

**Open Meeting to public comments/concerns** – Mr. Ayers, resident of 203 East Second Street South, was present and complained of nails and screws on the side of the road in front of 103 S. Locust Street and along South First Street and Elm Street. He suggested a camera be set up to find out who is dumping the nails. Chief Eskew said he was aware of the

situation and stated that another resident did have a camera set up in his residence and it only revealed a construction truck that had some nails fall off the truck. Chief Eskew told Mr. Ayers that he would look into it and let him know.

## **Public Hearing – None**

### **Recommendations from Planning & Zoning**

**Application for Conditional Use Permit from Fireworks Fanatics to store three (3) New Enclosed Containers at 277 E. Service Road North** – Alderman Schuchmann made a motion to approve the recommendations from Planning & Zoning for the Conditional Use Permit with the stipulations as outlined in the recommendation letter. Alderman Rowden seconded it and the motion unanimously carried.

**Application for Conditional Use Permit from Jerry Wolford for a Used Car Lot at 14980-B Veterans Memorial Parkway** – Alderman Schuchmann made a motion to approve the recommendations from Planning & Zoning for the Conditional Use Permit with the stipulations as outlined in the recommendation letter. Alderman Rowden seconded it and the motion unanimously carried.

### **Old Business**

**2015 Budget** – Alderman Schuchmann made a motion to suspend this item to after Item #15. Alderman Rowden seconded it and the motion unanimously carried.

### **New Business**

**Recognition Award** – Mayor Heiliger presented a recognition Award to Liberty Christian Academy for recognition of their accomplishments in Sports Academics and for their hard work, effort, and determination that went into their accomplishment. It was presented to Beverly Wilgus, other staff and students.

**Grinder Pump – 207 Westwoods Road** – Lisa Bartch of 207 Westwoods was present and explained the problem with her grinder pump that was installed in 1996. She asked if the City would be willing to help her out by taking care of the cost of repairs. The Mayor informed Mrs. Bartch that the City will discuss the matter and get back with her.

**Fire Extinguishers for Police Cars** – Alderman Schuchmann made a motion to approve the Fire Extinguisher Purchase/Installation at the cost of \$480, providing there are funds available in the Budget for the purchase. Alderman Toothman seconded it and the motion unanimously carried.

**Payment Agreement Status Report** – Alderman Schuchmann made a motion to approve the Payment Agreement Status Report, provided the customer with Account #100384002 is contacted regarding the late payment. Alderman Toothman seconded it and the motion unanimously carried. Treasurer Karen Girondo explained the reason the bills are not coming down as fast is because of the way the interest is being charged now on the accounts.

**Utilities Billing Balance Adjustment Report – November** – Alderman Rowden made a motion to approve the Payment Agreement Status Report. Alderman Toothman seconded it and the motion unanimously carried.

**Memorial Society Contribution** – Treasurer Karen Girondo explained that the ladies asked for their annual contribution of \$5,000 for 2014 to offset expenses. Karen also stated she was just elected as Treasurer for the Memorial Society. Alderman Schuchmann made a motion to approve the \$5,000 contribution to the Memorial Society for the cemetery mowing. Alderman Toothman seconded it and the motion unanimously carried.

**Contractor’s License** – Superintendent Larry Janish stated he had several inquiries of whether contractors should get an annual License. The Board asked that this item be moved to Workshop.

**Utilities Payment Agreement Request – Account 400156009** – Alderman Rowden made a motion to approve the payment agreement. Alderman Toothman seconded it and the motion unanimously carried.

**Utilities Payment Agreement Request – Account 100536004** – Alderman Toothmann made a motion to postpone this payment agreement. Alderman Schuchmann seconded it and the motion unanimously carried.

**Police Department Training** – Police Chief Eskew asked the Board for permission to send Officer Canavan to the John E. Reed School on Interrogation Skills on February 3<sup>rd</sup> for a week long class for the total cost of \$655.90 with \$420 of the cost being for class being paid in 2014 and \$235.90 for motel accommodations to be paid in 2015. Alderman Rowden made a motion to approve the training. Alderman Toothman seconded it and the motion unanimously carried.

**Ordinance/Resolutions**

**Bill #27-14 Ordinance** – AN ORDINANCE CHANGING THE SPEED LIMIT FOR A PORTION OF NORTH SERVICE ROAD WEST OF BELL TOWER ROAD TO 35 MPH AND MODIFYING SCHEDULE I SPEED LIMITS OF CHAPTER 320 OF TITLE III OF THE WRIGHT CITY MUNICIPAL CODE TO REFLECT SAME. Alderman Rowden made a motion to read Bill #27-14 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #27-14 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #27-14 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Absent
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #839 of the City of Wright City, Missouri.

**Resolution #28-14** - A RESOLUTION AMENDING THE PERSONNEL POLICY OF WRIGHT CITY, MISSOURI. Alderman Rowden made a motion to approve Resolution #28-14 by title. Alderman Toothman seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Absent
Alderman Toothman	Yea	Alderman Rowden	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and City Clerk for their signatures and approval and then duly signed and becomes Resolution #28-14 of the City of Wright City, Missouri.

### Reports

**Park** – Park Director Curt Kehoe presented his report to the Board.

Ball Registration – He said the Ball Registration will be starting in January 2015 and they had their first meeting.

Christmas Events - Curt said the Christmas Parade on December 4<sup>th</sup> was well attended and “Breakfast with Santa” went well. About 200 kids attended between the two events. There were 15 runners/participants in the first “Ugly Sweater 5K Run”. The “Ugly Sweater Party” was cancelled due to no reservations. He thanked all who participated in the Parade.

Representative Bryan Spencer will hold a Town Hall Meeting on December 19<sup>th</sup> at the “Wil Heiliger” Building.

Curt said he will be waxing all of the floors in the Park Building and City Hall during the last week of December.

**Public Works** – Superintendent Larry Janish reported to the Board.

Concrete & Asphalt – Larry Janish stated they’re doing asphalt cold patching around town. His Dump Truck broke down during the process and the transmission went out and is being repaired at the estimated cost of \$5500.

Lighting – Indian Head Lodge Road – Larry said Ameren received their check for the lighting in the amount of \$3,350.87. The issue with the telephone wiring was resolved on Indian Head Lodge Road. He said that Ameren is also going to increase the lighting at Roelker and West Second Street North from a 250 watt to a 450 watt light. Larry said he is looking into adding some lighting at Highway ‘H’ and the South Service Road.

Licensing – Larry Janish stated that Kyle and Trent took their test for the Wastewater ‘C’ License on December 2<sup>nd</sup>.

**Building Official** – The Building Report was submitted in the packet.

**Police** – Police Chief Eskew was present and reported to the Board and said they had 1102 calls for service, with 40 incident reports since the last meeting. Reports included fugitive arrests, forgery and property damage, violation of a court order, possession of dangerous drugs, and possession of narcotics with intent to distribute. There will be a DWI

Campaign/Overtime Grant coming up in 2015. He stated they participated in all except one of the Campaigns in 2014. If they participate in all of the DWI Campaigns in 2015 they will get tossed into a drawing for "free stuff", such as radar detectors, etc. If the Police Department participates in the Overtime Grant they will be eligible to be awarded up to \$750 for overtime. Alderman Schuchmann made a motion to approve the overtime for the DWI Grant. Alderman Rowden seconded it and the motion unanimously carried. Chief Eskew stated with the Christmas Season crime rates, they will be doing more patrol.

DARE Wrap – Chief Eskew stated the DARE Vehicle has been wrapped and they are getting a lot of good responses, even from the students. He thanked the Board for their support.

**City Hall** – City Clerk Christine Martin reported to the Board.

Licenses – No new licenses were issued. Pending licenses were Jerry Wolford for a Used Car Lot at 14980-B Veterans Memorial Pkwy, and Fireworks Fanatics for Storage Containers at 277 E. Service Road North. License Renewals are coming in on a regular basis, with just a few pending licenses.

AFLAC – Open Enrollment is coming up for AFLAC and the Rep will be at City Hall next week.

Election – Filing opens on December 16<sup>th</sup> at 8:00 am and closes on January 20 at 5:00 pm and there are some new DOR requirements for filing.

Cemetery – There was one burial this week and it was Sharlet Lockhart.

**Treasurer/Economic Development** – Treasurer Karen Girondo reported to the Board. Karen discussed with the Board whether to order a public hearing for proposed water and sewer increases. She will be working on the Budget amendment for approval at the last meeting and will have a copy emailed to the Board by Friday as she will be taking the week of Christmas off. Karen discussed having a TV in City Hall since 2001 with Charter not charging for it and now they want to charge \$50 per month. She said the TV is used very little and nowadays you can get almost everything on your computer.

Sewer Lateral Program – Karen said she found that it is only St. Louis and St. Charles County and no one else is eligible. The program for St. Charles County is set up, it takes a vote of the people and you can charge up to \$50 per year and it is collected on their Real Estate Tax Bill for all residential properties. The City would get that money from the Collector and puts it into a Trust Fund and the resident would make application to the City for using the program. Karen suggested talking to Bryan Spencer to look into it for Wright City.

Trim Grant – Karen discussed a Trim Grant that she learned about when she attended the Annual Meeting of Booneslick Regional Planning Commission. The area Forester from Missouri Conservation Commission gave a presentation on the Trim Grant that can be used to inventory trees and to plant trees. She will have him come in to talk to Curt, Marie and her regarding the program for Parks and the Cemetery. She said it is a 60/40 match and the City could be eligible for \$10,000 per year, unless you became a Tree City USA, which would be change the match to 75/25. To become a Tree City USA, you have to budget \$2 per capita every year for trees which would be about \$7,000.

Bonds – Attended a Seminar by the Missouri Treasurer's Office which was devoted to the SEC Regulations for Municipal Bonds and Leases. She said the City needs to be careful on how our bonds and leases are structured due to the new IRS Ruling. She said it will help determine which way they go on financing the new police cars. Karen said she is having Chief Eskew get a copy of Ford's Lease and she will get a copy from the Banks.

Policies – Karen said she was working on a Fuel Policy and had emailed it to the Mayor and Board. She also discussed the MOPERM Bill.

**Review/Approval of Bills** – Alderman Schuchmann made a motion to approve the Bills. Alderman Rowden seconded it and the motion unanimously carried. Alderman Toothman had questioned the invoice from AB Signs and Chief Eskew answered his questions.

**Final Questions** – Chaplin Purl asked everyone to keep Officer Catron in their thoughts and prayers as his Mother and Grandmother passed away within 72 hours of each other.

**2015 Budget** – Treasurer Karen Gironde went over the Budget line items with the Mayor and Board. It was discussed that Chief Eskew will reduce the police car purchase from four to three cars. Karen said sales tax revenue was 10 percent over what was budgeted. She said the Budget came out to \$301,000 carryover. She said what will be needed for the required 17 percent carryover is \$310,000 - \$320,000. Parks expenses for playground equipment was reduced from \$30,000 - \$25,000, which puts him in the black, but he will have nothing to go forward with for 2016. She discussed water/sewer rate increases if increases are under the affordability of the rate requirement is, water could stay the same with .78 affordability and could increase sewer by \$1.30 generating us about \$100,000 for the year putting us at 1.01 affordability for the citizens, which she added to the Budget. Karen said Water has \$14,000 added Water Budget for the new Reading System for the meters and \$20,000 for the GIS Mapping. \$120,000 was added to do the Water Line on Westwoods Road. In the Sewer Budget, a one-time fee of \$60,000 for a sewer machine, as DNR dinged the City during the last inspection for poor equipment. The existing machine was purchased in the late 1980's. Karen stated that Water has no debt service at this time, due to the Water Fund paying 70 percent of the 2004 COPS Issue for the water tower. Karen stated the Director of DNR will be here on December 18<sup>th</sup> for the Mayor to sign the Sewer Study Grant paperwork. She said the Sewer has \$12,500 in the Budget for the Sewer Study Grant and another \$50,000 for taking the Sewer Study farther.

Alderman Schuchmann said he was okay with a Public Hearing at a January meeting for the proposed Water and Sewer Rate increases. Karen said she will look at the water rates on what can be done. She asked the Board if they wanted to have a special meeting for the Budget or do it by emails. The Mayor and Board agreed to try it by emails first and to call a meeting for the Budget if it is necessary.

**Executive Session** - Alderman Rowden made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (610.021(1)). Alderman Schuchmann seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Absent	Alderman Rowden	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yes	Al-
derman Bruce	Absent	Alderman Rowden	Yes	

The motion carried.

**Adjournment** – Alderman Schuchmann made the motion to adjourn the meeting at 8:55 pm. Alderman Rowden seconded it and the motion unanimously carried.

Approved \_\_\_\_\_

Attested \_\_\_\_\_