

**City of Wright City  
Board of Aldermen Meeting Minutes  
Thursday, December 10, 2015**

**Signed in Attendance:** Leslie Williamson, Sherry Williamson, Kevin Gerloff, Ralph Hellebusch, Ron MacKnight, Bart Korman, Austin Jones, and Tim Schmidt of Warren County Record.

**City Official Attendance:** Mayor Heiliger, Alderman Schuchmann, Alderman Rowden, Alderman Bruce, and Alderman Toothman were present.

**Staff and Others Present:** City Clerk Christine Martin, Treasurer Karen Girondo, City Attorney Paul Rost, Police Chief Matthew Eskew, Pastor Joe Purl, Superintendent Larry Janish, and Officer Jim Hepperman. Park Director Curt Kehoe was absent.

Mayor Heiliger called the meeting to order at 6:30 pm

**Roll Call**

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported the Mayor and four (4) Board Members present.

**Pledge of Allegiance**

Kenny Robinett led everyone in the Pledge of Allegiance

**Approval of Minutes**

**Minutes from Board Meeting of November 12, 2015** – Alderman Rowden made a motion to approve the minutes from the Board of Aldermen Meeting of November 12, 2015. Alderman Toothman seconded it and the motion unanimously carried.\_

**Minutes from Special Board Meeting of December 7, 2015** – Alderman Schuchmann made a motion to approve the minutes from the Special Board of Aldermen Meeting of December 7, 2015. Alderman Bruce seconded it and the motion unanimously carried.\_

**Approval of Financial Reports – October and November** – Treasurer Karen Girondo stated November Financial Reports are not ready. Alderman Schuchmann made a motion to approve the October Financial Reports. Alderman Toothman seconded it and the motion unanimously carried.\_

Alderman Schuchmann made a motion to amend the Agenda to proceed to Item 11.h. Service Recognitions and 11.i. Presentation of Certificate and afterwards return to the regular agenda. Alderman Rowden seconded it and the motion unanimously carried.

**Service Recognitions** – Superintendent Larry Janish stated he wanted to recognize two employees. Mayor Heiliger presented 10-Year Service Recognition Awards to Kenny Robinett and Nathan Rohr.

**Presentation of Certificate of Appreciation** – Chief Eskew and Lt. Matthews expressed their desire to honor and commend Officer Ingrassia in recognition of a call he responded to a call on Interstate 70 where a large quantity of drugs was recovered. Mayor Heiliger presented a Certificate of Appreciation Award to William Ingrassia and everyone congratulated him.

**Responses to previous comments/concerns – None**

**Open meeting to public comments/concerns** – Sherry Williamson announced that on the 19<sup>th</sup> of December there will be a Community Dinner at Sunrise UMC for everyone in need. She stated they have many volunteers and asked the Mayor and Board to be part of it. She stated she wrote the grant for the playground equipment and thanked the Board for showing up for the ground breaking of the playground. She is hoping that in 2015 Wright City will be named as the Honorary City for Kaboom, Dr. Pepper, and Snapple.

### **Public Hearing**

**Application for Rezoning from First Assembly Church to Rezone 632 Westwoods Road from C-4 General Commercial Zoning District to SR-3 Single Family Residential District.** Mayor Heiliger opened the Public Hearing. There were no comments or questions. Mayor Heiliger closed the Public Hearing.

**Proposed Project Secure Development Plan and Tax Abatement** - Mayor Heiliger opened the Public Hearing. There were no comments or questions and Mayor closed the Public Hearing.

### **Recommendations from Planning & Zoning**

**Application for Conditional Use Permit from Warren County Ambulance District for an Ambulance Quarters to be located at the southwest corner of Bell Road and Westwoods Road** - Alderman Schuchmann made a motion to accept Planning & Zoning's recommendations. Alderman Rowden seconded it and the motion unanimously carried.

**Application for Rezoning from First Assembly Church to Rezone 632 Westwoods Road from C-4 General Commercial Zoning District to SR-3 Single Family Residential District** - Alderman Schuchmann made a motion to accept Planning & Zoning's recommendations. Alderman Bruce seconded it and the motion unanimously carried.

### **Old Business**

**2016 Budget** – Treasurer Karen Girondo stated she did send out an updated draft of the budget and recap and an individual salary schedule. Alderman Schuchmann made a motion to approve the 2016 Budget as presented in the second draft. Alderman Rowden seconded it and the motion unanimously carried. Karen stated she will submit the revised salary schedule.

**Gravel Parking Lot on Westwoods Road** – Superintendent Larry Janish stated he talked to Corporate Group and explained they had so many days to get the rock cleaned up. Karen stated that Tim Banze called and will get the rock cleaned off the lot.

**Turning Point Proposal** – Alderman Schuchmann made a motion to not do anything with the proposal at this time. Alderman Rowden seconded it and the motion unanimously carried.

### **New Business**

**Open Bids – Fire Hydrants** – City Clerk Christine Martin read three bids received for purchase of the fire hydrants. The bids received were from Dennis Woodruf for \$305 for three (3) fire hydrants, Harry Cohoon bid \$40 for two (2) fire hydrants, and Debbie Crady for \$28 each for the hydrants. Alderman Schuchmann made a motion to accept the bid from Mr. Dennis Woodruf for the three (3) fire hydrants. Alderman Rowden seconded it and the motion unanimously carried. Karen stated she will submit the Salary Schedule

**Proposed Food Pantry** – Leslie and Sherry Williamson was present to discuss having a local food pantry in order to help citizens of the community that need it. She stated Agape was only open one day a week and she proposed to have a pantry open six (6) days a week. The Board thanked them for their efforts and asked that it be put on Workshop Agenda for discussion.

**306 Elm Street – Request for Extension** – Superintendent Larry Janish discussed a letter from the property owner asking for a 90-day extension. He stated that Bob Barclay has already started the process of require the house to be demolished. The Board asked that a 90 day extension be granted to the home owner for the demolition process.

**UB Payment Agreement Request – Account #40019004** – Alderman Schuchmann made a motion to amend the agreement to \$40 every two weeks and approve the agreement provided the customer comes back in to add an additional \$20 to the payment. Alderman Rowden seconded it and the motion unanimously carried.

**Request for Services** – Treasurer Karen Girondo explained the request, which was property out of town on Hemphill Road. She said the landlord shut it off in 2011 and the people currently residing in the residence have been there since August of 2014. There was a leak and the water has been shut off. Karen stated there had been 728,000 gallons used in addition to an old inactive bill owed in the amount of \$557.51. Alderman Schuchmann stated that the Landlord needs to get it taken care of.

**Utility Billing Adjustment Report – November** – Alderman Toothman made a motion to approve the November Report. Alderman Rowden seconded it and the motion unanimously carried.

**Payment Agreement Status Report** – Alderman Schuchmann made a motion to shut off Account #400003004 due to non-compliance with the agreement. Alderman Toothman seconded it and the motion unanimously carried. Alderman Schuchmann stated that Account #100039005 needs to be called and informed to catch up their account or it will be shut off with the first meeting in January.

**Training** – Chief Eskew asked the Board to approve training for Chris Beard April 11 and 12<sup>th</sup>. He would stay in a hotel overnight and come back after class on the 12<sup>th</sup>. The estimated cost would be \$200. Alderman Rowden made a motion to approve the training request. Alderman Schuchmann seconded it and the motion unanimously carried.

**Overtime Grant** – Chief Eskew explained they’ve been approved to participate in a grant from the Missouri Safety Center and have been allotted \$800 for overtime funds. It will run from January 3<sup>rd</sup> to December 18<sup>th</sup> in 2016. Alderman Schuchmann made a motion to approve the Overtime Grant. Alderman Bruce seconded it and the motion unanimously carried.

**Taser Purchase** – Chief Eskew asked for approval to add two (2) X-2 Tasers so he can provide a Taser to both Detectives and to the K-9 Handler. The total cost is \$3,259. Alderman Schuchmann made a motion to approve the Taser purchase. Alderman Rowden seconded it and the motion unanimously carried.

**Ordinance/Resolutions**

**Bill #37-15 – Ordinance** – An Ordinance was read by title. AN ORDINANCE FINDING THAT CERTAIN BLIGHTED AREA EXISTS WITHIN THE CITY OF WRIGHT CITY, MISSOURI, AND THAT THE REDEVELOPMENT OF SUCH AREA IS NECESSARY AND IN THE PUBLIC INTEREST; APPROVING A DEVELOPMENT PLAN AND AN INITIAL DEVELOPMENT PROJECT FOR A PORTION OF THE AREA; APPROVING AN INITIAL GRANT OF LIMITED REAL PROPERTY TAX ABATEMENT AND ESTABLISHING CONDITIONS THEREFOR; AND APPROVING A DEVELOPMENT AGREEMENT IN CONNECTION THEREWITH, ALL PURSUANT TO THE URBAN REDEVELOPMENT CORPORATIONS LAW. Alderman Schuchmann made a motion to read Bill #37-15 a second time by title. Alderman Rowden seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #37-15 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then the question “Shall Bill #37-15 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #866 of the City of Wright City.

**Bill #38-15 – Ordinance** – An Ordinance was read by title. AN ORDINANCE AUTHORIZING EXECUTION OF AN AMENDMENT TO THE CONTRACT BETWEEN THE CITY OF WRIGHT CITY AND M ENGINEERING LLC D/B/A COCHRAN FOR DESIGN AND CONSTRUCTION INSPECTION FOR BELL ROAD AND WILDCAT DRIVE SIDEWALK IMPROVEMENT PROJECT TAP-9900 (364). Alderman Schuchmann made a motion to read Bill #38-15 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #38-15 be placed upon final passage. Alderman Bruce seconded it and the motion unanimously carried. Mayor Heiliger then the question “Shall Bill #38-15 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
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Alderman Toothman            Yea                    Alderman Rowden    Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #867 of the City of Wright City.

**Bill #39-15 – Ordinance** – An Ordinance was read by title. AN ORDINANCE ACKNOWLEDGING RECEIPT OF AND APPROVING DELIVERY OF A RELEASE AND TERMINATION OF INDENTURE; APPROVING EXECUTION AND DELIVERY OF A RELEASE AND TERMINATION OF LEASE AGREEMENT IN CONJUNCTION THEREWITH, APPROVING THE CONVEYANCE OF CERTAIN REAL AND PERSONAL PROPERTY LOCATED WITHIN THE CITY OF WRIGHT CITY, MISSOURI, SUBJECT TO PAYMENT OF THE PURCHASE PRICE THEREFOR; AND PROVIDING FURTHER AUTHORITY. Alderman Schuchmann made a motion to read Bill #39-15 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #39-15 be placed upon final passage. Alderman Rowden seconded it and the motion unanimously carried. Mayor Heiliger then the question “Shall Bill #39-15 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann    Yea                    Alderman Bruce        Yea  
Alderman Toothman        Yea                    Alderman Rowden      Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #868 of the City of Wright City,

**Reports**

**Park** – Park Director Curt Kehoe was absent. The Park Report was included in the Packet.

**Public Works** – Superintendent Larry Janish was present to report to the Board.

DNR – Had a three-year Water Inspection of the City Wells, water pumping stations, and towers.

Winter Weather – They installed all of the Salt Spreaders on the trucks. They still have 20 skids of salt from last winter to use before purchasing any additional salt.

Sewer Pump Station #5 – They had a tree fall on the fence surrounding the pump station by Scott’s Miracle Grow. He said they took the lower bid from Precision Fence for \$880.

Building Official – The November Building Permit Report was attached for review.

**Police** – Police Chief Eskew reported to the Board and said they had 1,186 calls for service, with 43 incident reports since the last meeting. Some reports included traffic arrests, stealing, possession of control substance, violation of a court order, assault, domestic assault, assault on law enforcement, and burglary. They have been very busy. Chief Eskew also discussed how well the K-9 Unit has been doing. Year-to-date the Detective Bureau has had 61 arrests, 80 cases that have been closed, executed 16 search warrants, and sent 59 cases to the Prosecutor’s office.

Repeater Project – They have had good communications without involving dispatch with the new Repeater Project up and running.

**City Hall** – City Clerk Christine Martin reported to the Board and stated Business Licenses Renewals were sent out and already there has been ten renewals come in. No New Business License has been issued. She stated she still has a pending application for a liquor store/bait shop for the old Wright Stop building and they will begin working on the

building early winter. Two other applications for a business license were given; one for an office and one for a food pantry. An application for Conditional Use to sell portable building was given to James Scott at 312 Warren Avenue.

Business/Liquor License Renewals – There is still one outstanding Liquor Licenses which will most like carry over to the new licenses for 2016.

Cemetery – There were no burials in the Cemetery since the last meeting. City Clerk Christine Martin discussed the Tree Trimming Bids and that the large tree in Block was removed from the list for a wait-and-see if the tree will survive and the trimming was moved to a different tree.

City Hall – The City Hall furnace quit working yesterday and Servant Heating & Cooling came out and replaced a pressure switch.

Wreaths across America – They gave the City a ‘Thank you’ card and a Certificate of Appreciation for purchasing the flags and being allowed to go out and mark and place Wreaths on the Veterans’ graves.

**Treasurer/Economic Development** – Treasurer Karen Girondo reported to the Board and discussed some financials. She will be working on the budget amendment that will need to be passed at the last meeting of the month.

Project Secure & Abatement – Karen said she has spent most of her time with these two projects.

Cochran Contract (Sidewalks) – The plans are with MODOT and she hoped to be able to go to bid right after the 1<sup>st</sup> of the year.

Meetings – Attended the Boonslick Regional Planning Commission’s Annual Meeting and attended the Citizen Advisory Committee meeting for SSM last week. She has a meeting on Friday to meet with a prospect. People have been calling looking for retail buildings.

There are 25 new home permits issued this past year and there may be a couple more to be issued.

**Review/Approval of Bills** – Alderman Rowden made a motion to approve the Bills. Alderman Toothman seconded it and the motion unanimously carried.

**Final Questions** – Mayor Heiliger thanked everyone for matching funds for the Community Holiday Baskets.

**Vote to go to Closed Session - Executive Session** - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney (610.021(1)); leasing, purchasing, or sale of real-estate (610.021(2)); hiring, firing, disciplining or promoting employees (610.021(3)). Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann    Yea  
Alderman Bruce            Yea

Alderman Toothman      Yea  
Alderman Rowden         Yea

The motion carried.

**Adjournment** – Alderman Toothman made a motion to adjourn the meeting at 9:20 pm. Alderman Schuchmann seconded it and the motion unanimously carried.

Approved \_\_\_\_\_

Attested \_\_\_\_\_