

City of Wright City
Board of Aldermen Meeting
November 17, 2011, 6:30 pm

Signed in Attendance: Mel Hunziker, Martin R. and Ruth E. Craft, Cad Hodges, Gina Allen, Patsy Jones, Ernie Swan and Tim Schmidt.

City Official attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Toothman and Alderman Reynolds were present. Alderman Black was absent.

Staff and Others: Superintendent Larry Janish, City Clerk Christine Martin, Treasurer/Economic Developer Karen Gironde, Police Chief Doug Saulters, Parks Director Curt Kehoe, and City Attorney Paul Rost were present. Treasurer/Economic Developer Karen Gironde was present.

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Toothman, and Reynolds present. The City Clerk reported the Mayor and three (3) Board Members present.

Mayor Heiliger called the meeting to order at 6:30 pm.

Pledge of Allegiance

City Clerk Christine Martin led everyone in the Pledge of Allegiance.

Meeting Minutes

Board Meeting of October 27, 2011 – Alderman Schuchmann made a motion to approve the Board of Aldermen Meeting Minutes of October 27, 2011. Alderman Reynolds seconded it and the motion unanimously carried.

Special Budget Meeting of November 10, 2011 – Alderman Schuchmann made a motion to approve the Special Budget Meeting Minutes of November 10, 2011. Alderman Reynolds seconded it and the motion unanimously carried.

Special Board Meeting of November 10, 2011 – Alderman Schuchmann made a motion to approve the Special Board Meeting Minutes of November 10, 2011. Alderman Toothman seconded it and the motion unanimously carried.

Responses to previous comments/concerns - None

Open Meeting to public comments/concerns - Mr. Ernie Swan, property owner of 401 Veterans Memorial Parkway, addressed the Board about getting an Occupancy Permit for the property. Mr. Swan then discussed his request to have his property inspected for occupancy so he could rent it out, but was informed he could not due to owing Court fees. He said he had a previous compliance issue on weeds. Superintendent Larry Janish said Mr. Swan has addressed the outside violations he was summoned for. Mr. Swan discussed how he was treated by Court Clerk Laura Brown when he attended Court and would like to deal with a different person when paying fees as he does have a payment arrangement on the Court

fines. He said he has never been disrespectful, out of line with the Court Clerk or caused a scene here at the City. He stated the Court fine was \$850 and has a \$650 water bill. Mr. Swan said he would like contact information for Judge Wohler or the Prosecuting Attorney.

Mrs. Ruth Craft asked about the proposed business called “The White Rabbit” and said she will be taking pictures of the business operation. Mayor Heiliger said at this time the applicant is complying with obtaining a building permit to make renovations to the building. It was asked if the City checked the distance to the child care center in The Shires and City Attorney Paul Rost explained the percentage of this business falls below the 20 percent which changes what district the business can be in.

Public Hearing - None

Recommendations from Planning & Zoning - None

Old Business

Water Bill Account 300161001 - Hunziker – Mr. Hunziker was present and discussed his excessive water bill that was for 18,300 gallons and does not understand where the water was used. Mayor Heiliger asked if a plumber came and looked at the faucet. Mr. Hunziker said the water was leaking some but not 25 gallons per hour. Superintendent Larry Janish said they had the meter checked and it came back okay. Mr. Hunziker asked the Board to make a decision and let him know and said he will pay it if he owes it.

2012 Budget – Treasurer Karen Girondo discussed the need to set up budget meetings with Department Heads. The Board agreed to set up a budget meeting for Wednesday, November 30, 2011 at 5:30 pm and to set up a second budget meeting on Monday, December 5, 2011 at 5:30 pm and to cancel Workshop for that night.

Big Boys – Karen Girondo said she has not heard back from NECAC yet and did receive a bid from Don Wisdom for tearing the building down.

Storm Siren Maintenance - Superintendent Larry Janish said the sirens worked the last time they were set off and stated they can change the batteries since the chargers are working. Larry said he will order new batteries for the sirens.

Construction Traffic Deposit Fee - Form Review - Treasurer Karen Girondo pulled the form together based on the ordinance that was passed at the last meeting. She is having research done to see when the newest streets were constructed. Alderman Schuchmann made a motion to approve the Construction Traffic Deposit Fee Form. Alderman Reynolds seconded it and the motion unanimously carried.

Mayor Heiliger announced that the City is now lifting the ban on permit issuance and will start issuing building permits for new construction for Timber Trails and Falcons Crest Subdivisions off of Stuermann Road. Alderman Schuchmann made a motion to lift the ban on permit issuance for Falcons Crest and Timber Trails Subdivisions off of Stuermann Road. Alderman Toothman seconded it and the motion unanimously carried.

New Business

Training for Police Department – Chief Saulters asked for permission to send Sgt. Eskew and Sgt. Scanlon to attend a two (2) day course on Police Supervisor Training in Jefferson City for the cost of \$80 per person plus hotel. The total will be \$225. Alderman Schuchmann made a motion to approve the requested training for the Police Department. Alderman Toothman seconded it and the motion unanimously carried.

2009 IBC Code Updates – Treasurer Karen Girondo asked about having a special meeting to go over updates as discussed at the last Workshop. Karen mentioned that Mike Perry from Sullivan Publications said the City may be due for a Professional Review where they look at the ordinances to see where they conflict with other ordinances. Alderman Schuchmann asked the meeting to be set for Tuesday December 13th at 5:30 pm and the other Board members agreed.

Utilities Payment Agreement Request – Account 201509302 – Alderman Schuchmann made a motion to approve the Payment Agreement with the payment amount changed to go from \$25 to \$50 in addition to the customer’s regular monthly utility bill. Alderman Reynolds seconded it and the motion unanimously carried.

Utility Billing Adjustment Report for October – Alderman Schuchmann made a motion to approve the Utility Billing Adjustment Report for October. Alderman Toothman seconded it and the motion unanimously carried.

ORDINANCE/RESOLUTIONS

RESOLUTION #20-11 WAS PRESENTED TO BOARD. RESOLUTION #20-11 WAS READ BY TITLE. A RESOLUTION PROVIDING FOR THE MUNICIPAL ELECTION FOR THE CITY OF WRIGHT CITY, MISSOURI ON APRIL 3, 2012. Alderman Schuchmann made a motion to approve Resolution #20-11. Alderman Reynolds seconded it and the motion unanimously carried. Roll call was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Black	Absent	Alderman Reynolds	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor for his signature and approval. It was then duly signed and becomes Resolution #20-11 of the City of Wright City, Missouri.

RESOLUTION #21-11 WAS PRESENTED TO BOARD. RESOLUTION #21-11 WAS READ BY TITLE. A RESOLUTION OF THE CITY OF WRIGHT CITY, MISSOURI, AUTHORIZING THE EXECUTION OF LEGAL DOCUMENTS FOR THE SALE OF CITY PROPERTY DESCRIBED AS 0.39 ACRES ADDRESSED AS 60 HIGHWAY ‘J’ IN WRIGHT CITY, MISSOURI. Alderman Toothman made a motion to approve Resolution #21-11. Alderman Reynolds seconded it and the motion unanimously carried. Roll call was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
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Alderman Black

Absent

Alderman Reynolds

Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor for his signature and approval. It was then duly signed and becomes Resolution #21-11 of the City of Wright City, Missouri.

Reports

Parks – Curt Kehoe gave report to the Board. He said there were 500 to 600 kids at “Trunk or Treat” and it was a huge success and they did run out of candy. The Fire Department gave away 450 hot dogs. Holly did a good job of running some Halloween Costume Contests and the DARE Officer was a judge. The Strassenbash Queen Payton Heiliger also helped with the contest. Curt said they need to work on getting more people to hand out candy. The first Murder Mystery Dinner went well and they plan to host another one in March 2012. The first winter Farmer’s Market was today and will be in the Park Building on Thursdays from 10:00 am to 1:00 pm. Curt said the Christmas Parade will be on Thursday December 1st and invited the Board and anyone in City Hall to be in the Parade which will start at 6:00 pm. It will run from Ruge Park to Diekroeger Park. Breakfast with Santa will be on Saturday, December 3rd with the Student Council making pancakes and serving breakfast to the kids. The ‘Parents as Teachers Group’ will be there making crafts with the kids and will also read Christmas stories to them. Curt said they took down two of the three hazardous trees at Diekroeger Park. There was a bee hive in one of the trees with a honey comb that was harvested. The last tree to come down is in the parking lot and will be removed tomorrow. The Academy boys helped load wood for people wanting firewood.

Public Works - Superintendent Larry Janish gave report and said Stuermann Road concrete and asphalt work is completed, but said they are waiting to install 25 MPH signs and the street name sign.

Larry stated their new metal ceiling in the City Garage has been installed and Jim Bunner from the Parks is working on the electric and they should have the insulation blown in the ceiling in about a week.

The Road Grader is at Erb Equipment Company getting some repairs and the 250 hour service.

The Huster Drainage Project will be started next week and be finished by mid- December.

Larry asked the Board if the contractor should be required to seed now for the Kerland Water Line Project or in the spring. Alderman Schuchmann said the spring would be better and all agreed.

Building Official - Larry Janish stated there has been 31 year-to-date New Home Permits paid for and one (1) applied for but not paid for. There were five (5) Miscellaneous Permits issued for (2) two signs, one (1) fence and two (2) commercial permits. There were ten (12) Occupancy Inspections and four (4) violations with two (2) summons issued.

Police Department – Police Chief Doug Saulters was present and gave a report to the Board. He said they’ve had 484 calls in the last two weeks and 45 of them had incident reports written on them. Chief Saulters said he submitted the new Policy for the Patrol Division to them for review. He received notice of approval of a Grant for equipment for up to \$8,000 for the beginning of 2012 and received a donation from Wal-Mart for \$500 for training videos requested by Chaplin Purl to help deal with their personal life with their families. He said MFA has committed to donate \$2,000 towards the drug dog if the Police Department raises \$13,000. He said the officers assisted Warren County with taking down a meth house.

City Hall – City Clerk Christine Martin gave report to the Board. She said the City Hall is participating in adopting one or two Foster children to buy gifts for through the Warren County Foster Support Group and said the Board is also welcome to participate. The Cemetery sign has been picked up by Warrenton Steel for repairs. Water Shut-offs were done today and said she had a request to waive the reconnect fee for Account 100364003. The Board reviewed the request and all agreed not to waive the reconnect fee.

City Clerk Christine Martin said Karen Girondo attended the City Clerks Luncheon Meeting that was held at Innsbrook Conference Center. Karen wished to attend as the speaker was Dean Larken from UMSL Extension Office in Montgomery City and was there to speak on Community Development. Mike Perry was also in attendance at the meeting and stopped by City Hall afterwards. He offered to download the CD that was sent with the last code update which can be downloaded on any computer. It has a lot of capabilities in searching the code. Karen will download it on the other computers in City Hall and the Police Department. The Payment Agreement Status Report was attached for the Board's review.

Treasurer/Economic Development Reports – Treasurer Karen Girondo said October Financials were on the table and said everything was running on budget and even a little ahead. Karen said she talked to Rick Gratza and he stated the three (3) year contract is up. She asked if the City should go out on bid or continue with them. She said the fee will be higher than before. Alderman Schuchmann said he believed it should go out on bid and asked if the bids could be received for approval for December 29. Chapter 100 bills will go out tomorrow and are also due by the end of the year.

Karen said she attended the MEDC Conference and it was very informative. They had a great class on managing emails and she has put it to good use. Missouri Partnership announced their marketing trips for 2012 and ECMODEV want to participate in them. She has been discussing the GM Expansion with Kelly Hardcastle from Lincoln County's ED Office. They are talking about doing something with the Society of Automotive Engineers Conference in April but it will need to be discussed during Budget. Karen said Rod Smith with Forest Lake Subdivision called and said Warren County P&Z was meeting Monday, November 28th at 2:00 pm on Greg Turpin's rezoning request. She said Rod Smith wanted to know if anyone from the City was going to attend the meeting.

Review/Approval of Bills - Alderman Toothman made a motion to approve the bills. Alderman Reynolds seconded it and the motion unanimously carried

Final Questions – Parks Director Curt Kehoe said the Parks has been hosting a place for the Warren County Foster Support Group's Annual Christmas Party and allowing them to use the Park Building after 'Breakfast with Santa'.

Adjournment - Alderman Toothman made a motion to adjourn the meeting at 8:05 pm. Alderman Reynolds seconded it and the motion unanimously carried

Approved _____

Attested _____