

**City of Wright City  
Board of Aldermen Meeting  
Thursday, November 15, 2012, 6:30 pm**

**Signed in Attendance:** Christopher Waltz of Warren County Record.

**City Official attendance:** Alderman Schuchmann, Alderman Toothman, Alderman Smith, and Alderman Rowden were present. Mayor Heiliger was absent.

**Staff and Others:** Superintendent Larry Janish, City Clerk Christine Martin, City Attorney Paul Rost, Police Chief Doug Saulters, Treasurer/Economic Developer Karen Girondo, Park Board Director Curt Kehoe and Police Officer Jim Hepperman.

Alderman Toothman called the meeting to order at 6:30 pm.

**Roll Call**

City Clerk Christine Martin called roll with Aldermen Schuchmann, Toothman, Smith, and Rowden present. The City Clerk reported four (4) Board Members present.

**Pledge of Allegiance**

Karen Girondo led everyone in the Pledge of Allegiance.

**Meeting Minutes**

**Minutes from Board Meeting of October 25, 2012** – Alderman Smith made a motion to approve the minutes from the Board of Alderman Meeting of October 25, 2012. Alderman Schuchmann seconded it and the motion unanimously carried.

**Minutes from Special Board Meeting of October 30, 2012** – Alderman Rowden made a motion to approve the minutes from the Special Board of Alderman Meeting of October 30, 2012. Alderman Smith seconded it and the motion unanimously carried.

**Minutes from Special Board Meeting of November 8, 2012** – Alderman Rowden made a motion to approve the minutes from the Special Board of Alderman Meeting of November 8, 2012. Alderman Smith seconded it and the motion unanimously carried.

**Approval of Financial Reports**

Alderman Smith made a motion to approve the Financial Reports for October. Alderman Rowden seconded it and the motion unanimously carried.

**Responses to previous comments/concerns** – None

**Open Meeting to public comments/concerns** – None

**Public Hearing** – None

**Recommendations from Planning & Zoning** - None

**Old Business**

**Proposed Emergency Water System Interconnection** – The Board was in agreement with the Water System Interconnection.

**2103 Budget** – Treasurer Karen Girondo asked the Board if they would like to set up another meeting. The Board agreed to meet to discuss budget on Tuesday, November 20<sup>th</sup> at 6:00 pm. Superintendent Larry Janish said that interest in Lagers Retirement Plan was a priority with his guys.

**New Business**

**Request for Billing Adjustment – Acct 500396002** - Alderman Schuchmann made a motion to approve a payment plan of \$150 per month in addition to his regular utility bill. Alderman Smith seconded it and the motion unanimously carried.

**Request for Billing Adjustment – Acct 100230001** - Alderman Schuchmann made a motion to approve the Adjustment. Alderman Smith seconded it and the motion unanimously carried.

**Utility Billing Adjustment Report** - Alderman Schuchmann made a motion to accept the Adjustment Report. Alderman Rowden seconded it and the motion unanimously carried.

**Payment Agreement Status** - Alderman Schuchmann made a motion to accept the Payment Agreement Status Report. Alderman Rowden seconded it and the motion unanimously carried.

**Request for “No Outlet” sign on Ruger Court** – City Clerk Christine Martin explained that a resident on Ruger Court wanted a “Dead End” sign or a “No Outlet” sign due to a lot of traffic on their street. Alderman Schuchmann asked Superintendent Larry Janish to put a sign up and to put it in concrete.

**Ordinance/Resolutions**

**Resolution #44-12 – A RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF WRIGHT CITY AND PUBLIC WATER SUPPLY DISTRICT NO 2 OF ST. CHARLES COUNTY FOR AN EMERGENCY INTERCONNECTION**, Alderman Schuchmann made a motion to approve Resolution #44-12 pending a location for the Interconnection to be determined. Alderman Rowden seconded it and the motion unanimously carried. Roll call was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Resolution #44-12 of the City of Wright City, Missouri.

**Resolution #48-12 – A RESOLUTION PROVIDING FOR THE MUNICIPAL ELECTION FOR THE CITY OF WRIGHT CITY, MISSOURI, ON APRIL 2, 2013,** Alderman

Schuchmann made a motion to approve Resolution #48-12. Alderman Rowden seconded it and the motion unanimously carried. Roll call was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Resolution #48-12 of the City of Wright City, Missouri.

**Reports**

**Park** – Park Director Curt Kehoe gave report. Curt thanked everyone involved in the “Trunk or Treat” including the Fire Fighters, Warren County Ambulance District, and the FFA kids. He said it was a big success and the largest “Trunk or Treat” ever. He added the Parks Department handed out 385 goodie bags and the Fire Department gave away about 600 hotdogs. He said there were 24 attendees at the Murder Mystery Dinner. Curt said he suspended the Home School Physical Education Program and the Tiny Tots Program due to low attendance. The Winter Farmer’s Market is coming along well on Friday afternoons. The numbers are up for the Zumba and the Kid’s Dance Classes. December 1<sup>st</sup> from 7:00 am to 11:00 am there will be a benefit breakfast for Agape Food Pantry by the Masons at the “Wil Heiliger” building. December 6<sup>th</sup> will be the Christmas Parade from 6:00 to 8:00 pm which will include the Wright City High School Band. He said the Wright City High School Student Council will be helping him that night by serving refreshments and the Academy Kids are going to help decorate the park and will also have a float in the parade. December 8th will be Breakfast with Santa. Curt thanked Alderman Schuchmann for videoing “Trunk or Treat”. The Chamber of Commerce will be handing out goodie bags to the kids on the night of the parade. Curt announced that with the help from the Fire Department the Flag was fixed in the Cemetery. The Fire Department used the opportunity as a training exercise. Alderman Toothman said he picked up some wood while on vacation that can be used for the mural in the “Wil Heiliger” building.

**Public Works** – Superintendent Larry Janish gave his report. He discussed Well #5 repairs and said it is completed except for the sub monitor. BWP Well & Pump has installed a new pump, motor and wiring. He said once it is back in service they will be shutting Well #4 off until after the first of the year, as they are getting a lot of air in the system and getting complaints of milky water. Larry Janish went over the Salt Bids received. He said he would like approval to continue purchasing from Baragiola. He said

Baragiola also has an additive in their product that melts more ice than rock salt melts. Alderman Rowden made a motion to purchase the salt from Baragiola at \$277.20 per pallet. Alderman Smith seconded it and the motion unanimously carried. Larry said he will be looking into getting bulk salt next year instead of bag salt, due to DNR having changed some of their regulations on salt containment in flood plains. Larry said they have been putting some concrete slabs in in Hickory Trails and Gettysburg Commons. Larry said he got two (2) spreaders installed on the trucks and have two (2) more to go. Larry said he will be going from a weekly to a monthly draw-down test.

**Building Official** – Larry provided the Board with report on new home building permits issued which were sixteen (16) year to date, two (2) deck permits, one (1) Mobile Home Permit for 26 Twin Pines, one (1) Shed permit at 102 Turkey Run Ct, nine (9) residential occupancy Inspections, and the violations reported and acted on.

**Police Department** – Chief Saulters gave a report. He stated that they've had 758 calls for service with 46 incident reports handled. Chief discussed the State Inspection they had on Tuesday by the Missouri State Highway Patrol on their records and UCR Reports and said the reports had a couple of minor items to be corrected. They are expected to get over a 90 percent on their records and UCR Reports. He said Chris and Laura have been working really hard getting the records and UCR Reports corrected and filled out. Chief Saulters said his guys are looking forward to the Lagers Retirement Plan, even to the point they will give up their raise for it.

**City Hall** – City Clerk Christine Martin gave report on Business Licenses. The license is still pending for Lori Miller for a Flooring Sales Business at 409 Warren Avenue. Business Licenses issued were for Denise Albritton for a Massage Therapy business in with Missouri Injury and Wellness at 100 W. 2<sup>nd</sup> Street N., to David Ford, Quick Fix 24 Hour Mobile Mechanic at 13430 Veterans Memorial Parkway, and to Copperhead Road at Wildcat Center. A Liquor License was also issued to Copperhead Road at Wildcat Center. Business License Renewals will be worked on next week for mailing. City Clerk Christine Martin said she was contacted by the City of Warrenton's City Clerk as they are hosting an Ethics Training Class for Elected officials and there will be no cost. They would like to know by December 19<sup>th</sup> who will attend. She and Karen attended a training class for Summit Updates on November 14<sup>th</sup>. The City received an updated ISO Rating of 5 after they were notified that the City adopted the 2009 Building Codes.

**Treasurer Report/Economic Development** – Treasurer Karen Girondo gave report to the Board and said she has been working on budget figures. She said most of the budgets are running where they should be. Karen said the City's received their largest Franchise check from Ameren in the amount of \$42,362. They are received quarterly. Karen discussed the Summit Training attended on November 14<sup>th</sup>. Karen said she also attended a financial seminar in Columbia which was put on by the Missouri Government Finance Officers on financial policies. She said we will be looking at adopting some new financial policies.

**Economic Development:** Karen said she attended the quarterly meeting of the Greater Warren County EDC. Josh Beck informed the group there are 12 active projects which means the site has made at least the first round of cuts. She said Mayor Bruer announced the first new company to come into Warren County through the EDC in Truesdale. She Said Wright City did have a site visit that looks promising. She attended the Warren County Fine Arts Council and Missouri Extension Center Meeting on a Community Arts

Project. They will be submitting a proposal to MU by December 10<sup>th</sup>. Karen said she was appointed to an Advisory Committee for St. Joseph West Hospital and attended an orientation. The committee helps the hospital look at health care options outside of their area in Warren and Lincoln counties.

Karen said the City has had some outage issues recently with the Website and email provider. Alderman Schuchmann said he would like a letter from the company or someone to be in attendance at the next meeting to let us know what they are doing to rectify the situation.

**Review/Approval of Bills**

Alderman Schuchmann asked Larry Janish if a bill was sent for the striping on First Street. Karen said she has the information given to her and will send the invoice out. Alderman Schuchmann made a motion to approve the Bills. Alderman Smith seconded it and the motion unanimously carried.

**Final Questions – None**

**Vote to go to call for Executive Session** - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business relating to Legal, Real Estate and Personnel as allowed pursuant to the exception of the provisions of Section 610.021(1)(2)(3) RSMo. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Smith	Yea	Alderman Rowden	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Smith	Yea	Alderman Rowden	Yea

The motion carried.

Alderman Smith made a motion to adjourn at 7:43 pm. Alderman Rowden seconded it and the motion unanimously carried,

Approved\_\_\_\_\_

Attested\_\_\_\_\_