

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, November 13, 2014**

Signed in Attendance: Walter and Geri Tucker, Michelle Bernth, Tom and JoAnn Stevener and and Tim Schmidt of Warren County Record.

City Official Attendance: Alderman Schuchmann, Alderman Toothman, Alderman Bruce, and Alderman Rowden were present. Mayor Heiliger was absent.

Staff and Others Present: City Clerk Christine Martin, City Superintendent Larry Janish, City Attorney Paul Rost, Treasurer Karen Gironde, Park Director Curt Kehoe, Pastor Joe Purl, Police Chief Matthew Eskew, and Police Officer Jim Hepperman.

President of the Board Jim Schuchmann called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported four (4) Board Members present.

Pledge of Allegiance

Paul Rost led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of October 23, 2014 - Alderman Rowden made a motion to approve the minutes from the Board of Aldermen Meeting of October 23, 2014. Alderman Toothman seconded it and the motion unanimously carried.

Approval of Financial Reports – October – Alderman Rowden made a motion to approve the Financial Report for October. Alderman Bruce seconded it and the motion unanimously carried.

Responses to previous comments/concerns – None

Open Meeting to public comments/concerns – None

Public Hearing – None

Recommendations from Planning & Zoning – None

Old Business – None

New Business

Agape Presentation & Proclamation – Hunger Homelessness Awareness Week –

Michelle Bernth, Director of Agape, made a presentation to the Board of Alderman and asked for the City's consideration of support out of the 2015 Budget for a Service Contract in the

amount of \$6,000. The amount is for \$5 per person that they see on an annual basis at their location in Wright City. She also discussed a Nationwide Awareness Week to raise awareness of Hunger and Homelessness Awareness Week and asked the Board to approve a Proclamation and to place orange ribbons on the gazebo here in town to show the City's support for the cause. President of the Board stated the Board will take a hard look at the funding and see what they can do. President of the Board presented Agape Director Michelle Bernth, Geri and Walter Tucker, and Tom and JoAnn Stevener of Agape with a Proclamation proclaiming November 15th through November 22nd as Hunger and Homelessness Awareness Week.

Salt Bids – Superintendent Larry Janish went over the Salt Bids received. T&N bid for Solar Salt was \$5,283.18 for 18 pallets of 49 (50 lb) bags at \$5.99 per bag, Wright City Hardware & Lumber's bid for Solar Salt was \$4,224.78 for 18 pallets of 49 (50 lb) bags at 4.79 per bag. Vehige Feed could not get the Solar Salt so their bid for regular Rock Salt 18 pallets of 49 (50 lb) bags at \$5.40 per bag. JBC Transport could only supply regular Rock Salt at \$190 for one skid of 49 (50 lb) bags with the typical load being 19 skids. Superintendent Larry Janish recommended staying with solar salt as it works at a lower temperature and to go with the bid from Wright City Hardware. Alderman Toothman made a motion, with Larry Janish's recommendation, to approve going with the bid from Wright City Hardware for Solar Salt. Alderman Bruce seconded it and the motion unanimously carried.

Resignation/Appointment of Prosecuting Attorney – President of the Board Jim Schuchmann stated that Kelly King's resignation was in the Board packet stating she had been appointed as the interim County Prosecutor effective November 1st, before taking the official elected position in January. The ordinance was on the Agenda to accept the contract with Prosecuting Attorney Nathan Carroz.

Payment Agreement Status Report – Alderman Toothman made a motion to approve the Payment Agreement Status Report. Alderman Rowden seconded it and the motion unanimously carried.

Utilities Billing Balance Adjustment Report – October – Alderman Rowden made a motion to approve the Payment Agreement Status Report. Alderman Toothman seconded it and the motion unanimously carried.

Police Department Training – Police Chief Eskew stated that Officer Tom Canavan recently attended some training in Jefferson City and a Hotel Bill in the amount of \$235.90 was incurred. He stated that the training ended late in the day and started early morning not allowing for adequate time to travel back and forth. Alderman Rowden made a motion to approve payment of the Hotel Bill. Alderman Bruce seconded it and the motion unanimously carried.

Paying of Routine Bills - November – Treasurer Karen Gironde asked the Board for permission to go ahead and pay the routine bills since there would not be a meeting. Alderman Rowden made a motion to approve paying the standard bills at the end of November. Alderman Toothman seconded it and the motion unanimously carried.

S&R Animal Control – Material Increase – City Clerk Christine Martin explained that she received a request from S&R Animal Control to increase their monthly bill by \$75 making it

\$575.00 per month to allow for the increase in cost of medical supplies needed for their operation. It was the first increase of its kind in several years. Alderman Rowden made a motion to approve the increase of \$75 per month by S&R Animal Control. Alderman Toothman seconded it and the motion unanimously carried.

Workman’s Comp Insurance – Treasurer Karen Girondo explained the process of the Workman’s Comp Insurance that notification needed to be given to Missouri Rural Services by January 1, 2015, if the City went out on bid and as a result opted out of their services. She said the policy is not up until April 1st. Karen Girondo asked the Board if they recommended going with them or not and explained once we cancel them, the City would have to stay out for two (2) years. Alderman Schuchmann asked Karen to call and explain the disadvantage and check to see if she could get the City’s anniversary date changed.

School Site Plan Review – Superintendent Larry Janish discussed the School Plans that were submitted by Cochran Engineering. He asked the Board if they should be allowed to leave a portion of the driveway coming from the Bus Garage as gravel that will be connected to a paved parking lot. Larry Janish suggested giving them some time before they would have to asphalt the driveway, if it is required. Alderman Rowden said he did not want to increase the expense for the school, but if we want to improve the City and set standards then we need to set those standards across the Board. Larry Janish stated it should be a 26 feet wide roadway. It was stated the Wright City School District owns the bus garage, but contracts the bus service. Alderman Schuchmann said it should be paved prior to occupancy. Alderman Rowden agreed due to long term safety.

2015 Budget – Treasurer Karen Girondo said the preliminary budget was presented but no other meetings have been scheduled. The Board decided on holding a special meeting to discuss the budget on Tuesday, November 25th at 6:00 pm.

Ordinance/Resolutions

Resolution #25-14 - A RESOLUTION PROVIDING FOR THE MUNICIPAL ELECTION FOR THE CITY OF WRIGHT CITY, MISSOURI, ON APRIL 7, 2015. Alderman Rowden made a motion to approve Resolution #25-14 by title. Alderman Toothman seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and City Clerk for their signatures and approval and then duly signed and becomes Resolution #25-14 of the City of Wright City, Missouri.

Bill #26-14 Ordinance – AN ORDINANCE APPOINTING A PROSECUTING ATTORNEY; AUTHORIZING EXECUTION OF A CONTRACT BETWEEN THE CITY OF WRIGHT CITY AND NATHAN A. CARROZ FOR PROSECUTING ATTORNEY SERVICES; SETTING THE COMPENSATION THEREFORE; AND SETTING FORTH THE DUTIES OF THE PROSECUTING ATTORNEY. Alderman Rowden made a motion to read Bill #26-14 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden

moved that Bill #26-14 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #26-14 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #838 of the City of Wright City, Missouri.

Reports

Park – Park Director Curt Kehoe presented his report to the Board.

Fall Leagues – He said the Fall Leagues were all completed and the first meeting for Spring and Summer Ball is November 18th.

“Trunk or Treat” – Curt said it was a big success with over 400 kids attending the event. He thanked everyone for helping. The Wright City Fire Department gave out 400 hotdogs. He said it a good safe event that helps kids stay off the street.

Curt stated the Fitness Instructor ended her classes with her numbers being way down. She may try again in January.

Christmas Events - Curt said the Ugly Sweater 5k Run/Walk will be held on Saturday, December 6th. It will be done along with the “Relay for Life and the American Society” \$5 from each registration will go to the Cancer Society. Christmas Parade will be on Thursday, December 4th from 6:00 to 8:00 pm and will travel from Ruge Park to Diekroeger Park with Santa being in the Parade. Afterwards Santa will be at the Park with the Wright City Student Council providing the hot chocolate and cookies. Santa will be at the “Wil Heiliger” Activity Building for breakfast on Saturday morning December 6th from 8:30 am to 11:30 am. He said Sue Wright and Wright City Student Council will be providing the staff for making the pancake breakfast and handling the registration for the 5k Run. They are checking the lights and decorations that will be going up in the park.

The Warren County Farmer’s Market cancelled the winter markets that were scheduled for the building due to a shortage of venders.

The Eagle Scout will be are working on his Eagle Project by planting a white oak tree.

Playground Equipment – He ordered new seats and chains for the Park. Hutchison Playground Equipment just emailed plans for some new playground equipment.

Park Board – Ron Mcknight is moving out of the City and will not be able to serve on the Park Board any longer.

Public Works – Superintendent Larry Janish reported to the Board.

Concrete & Asphalt – Larry Janish stated they stopped replacing slabs by Dollar General until they get warmer weather. They will be getting some cold patch for winter patching. Larry said he took care of the bump in the road by Joe’s house.

Lighting – Indian Head Lodge Road/Park Entrance – Larry said he met with Ameren and there is an issue with the phone company that needs to be taken first. The lighting on the South Service road at the Park Entrance and service road was installed.

Striping Roads – Larry said the striping company was supposed to be here on the 20th but still plans to do the striping, providing the weather is 40 degrees or above.

Building Official – The Building Report was submitted in the packet.

Police – Police Chief Eskew was present and reported to the Board and said they had 943 calls for service, with 38 incident reports since the last meeting. Some reports included fugitive arrests, property damage, dangerous drug arrests, DWI’s, missing persons and a statutory rape which is still under investigation. The missing person was found.

DARE Wrap – Chief Eskew stated the DARE Vehicle has been wrapped and it looks great. He thanked everyone that helped make it happen.

City Hall – City Clerk Christine Martin reported to the Board.

Licenses – Vaughn Telfer, Auto Body Shop, at 201 Hedeman Avenue was issued. Licenses still pending are Todd Plumb for an Internet Firearms Sales Business, and Don Reed for a Temporary Flea Market. License Renewals will go out next week. Pending Conditional Use Permits are Thomas Foster, Jerry Wolford and Fireworks Fanatics.

Treasurer/Economic Development – Treasurer Karen Girondo reported to the Board with end of year totals and stated General Revenue was at 91 percent for the end of October, which makes us ahead by 7 percent. Collections for water and sewer are on budget with expenses being below budget.

TAP Grant Application – Karen said she was working on the TAP Grant Application and received figures she needed from Cochran for about 2600 feet of sidewalks. The project will come to \$239,700 which the City’s share is \$47,940. She will submit the Grant application on Friday with a letter of recommendation from Dr. Gaines.

Greater Warren County EDC – Karen said she attended the quarterly meeting of the Greater Warren County EDC last week and stated there are a number of active projects being worked on in the County. FMB Bank is now a Platinum Member with Greater County Warren County EDC and Christian Beckmeyer was elected as a Board Member.

Cemetery/Memorial Society – Karen explained she attended the meeting last week and Lila Brandes stepped down as Treasurer and they elected Karen Girondo as Treasurer. She stated she is reviewing the information Lila provided her with and suggested there needs to be more controls with possibly two people signing the checks and that will be brought up to them in the spring. The Memorial Society has never had an audit of their accounts. With the Cemetery Tree Project underway there were three (3) trees planted in the Cemetery on Wednesday, November 12, 2014, through donations.

Review/Approval of Bills – Alderman Rowden made a motion to approve the Bills. Alderman Bruce seconded it and the motion unanimously carried.

Final Questions – None

Vote to go to Executive Session - Alderman Rowden made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; leasing, purchasing, or sale of real-estate (610.021(2)). Alderman Toothman seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Alderman Toothman made a motion to come out of executive session and go into regular session. Alderman Bruce seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yes	Al-
derman Bruce	Yea	Alderman Rowden	Yes	

The motion carried.

Adjournment – Alderman Rowden made the motion to adjourn the meeting at 8:15 pm. Alderman Toothman seconded it and the motion unanimously carried.

Approved _____

Attested _____