

**City of Wright City  
Board of Aldermen Meeting Minutes  
Thursday, November 10, 2016**

**Signed in Attendance:** Joe Grunwaldt, Kim Fast, Kerry and Cheryl Lambright, and Larry Terbrock.

**City Official Attendance:** Aldermen O'Connor, Rowden, Dixon, and Toothman were present. Mayor Heiliger was absent

**Staff and Others Present:** City Clerk Christine Martin, City Attorney Paul Rost, Treasurer Karen Gironde, Chaplin Joe Purl, Police Chief Matthew Eskew, Superintendent Larry Janish, Park Director Curt Kehoe and Officer Jim Hepperman.

President of the Board Dan Rowden called the meeting to order at 6:30 pm at City Hall, 203 Veterans Memorial Parkway, Wright City, Missouri.

**Roll Call**

City Clerk Christine Martin called roll with Aldermen Dixon, O'Connor, Rowden, and Toothman present. The City Clerk reported four (4) Board Members present.

**Pledge of Allegiance**

Alderman Dixon led everyone in the Pledge of Allegiance.

**Approval of Minutes**

**Minutes from Board Meeting of October 27, 2016** – Alderman Toothman made a motion to approve the minutes from the Board of Aldermen Meeting of October 27, 2016. Alderman O'Connor seconded it and the motion unanimously carried.

**Approval of Financial Reports – October – There were no reports ready.**  
**Responses to previous comments/concerns – None**  
**Open meeting to public comments/concerns – None**  
**Public Hearings – None**

**Recommendations from Planning & Zoning**

**Terry Cochran – Presentation of Site Plan for 220 N. Elm Avenue – This item was postponed to the next meeting.**

**Old Business**

**Wischmeyer Property – Lot 33 Forest Lake** – City Attorney Paul Rost stated he met with all of the property owners on Wednesday and everyone is in agreement with signing the plat that corrects all four (4) lots. Brandon of Lewis-Bade will be getting a final version of the plat to the City Clerk that everyone needs to sign. The subdivision

plat will go to Planning & Zoning for approval and to the Board of Aldermen for approval and passage of the ordinance.

**Discussion of Proposed Bill #37-16** – The Board discussed Bill #37-16 Options A, B, and C were discussed.

### **New Business**

**Police Car Purchase – Renewal of Note with FMB** – Treasurer Karen Girondo explained there is a resolution on the Agenda to take care of the renewal.

**Bids on Street Slabs** – Kenny Robinett, Public Works Department, stated Larry Janish recommended using Amcon Municipal Concrete LLC for the street slab replacement for the low bid of \$68,803.35. The work will be in six (6) different subdivisions. Alderman Toothman made a motion to approve Amcon Municipal Concrete LLC for the slab replacement bid. Alderman Dixon seconded it and the motion unanimously carried.

**Bids on Garage Building** – Kenny Robinett, Public Works Department, stated Larry Janish recommended using Cross Country Builders for the low bid of \$34,750 with the options. Alderman Toothman made a motion to approve Cross Country Builders for the garage building bid. Alderman O'Connor seconded it and the motion unanimously carried.

**UB Payment Agreement Request – Account #100341001** – Alderman Toothman made a motion to approve the request. Alderman Dixon seconded it and the motion unanimously carried.

**UB Request for review of high bill – Account #100183001** – Alderman Toothman made a motion to postpone the request to the next meeting for further research. Alderman O'Connor seconded it and the motion unanimously carried.

**UB Request for Adjustment – Account #203020001** – Alderman Rowden made a motion to put on hold until the customer receives a new bill for figuring an average usage. Alderman O'Connor seconded it and the motion unanimously carried.

**UB Balance Adjustment Report - October** – Alderman Toothman made a motion to approve the report. Alderman Dixon seconded it and the motion unanimously carried.

**UB Payment Agreement Status Report** – Alderman Toothman made a motion to accept the report. Alderman Dixon seconded it and the motion unanimously carried.

**Proposed 2017 Budget** – Treasurer Karen Girondo asked the Board if they could review the revised budget that was sent to them and call her with questions.

**Vacation Carryover – City Clerk** – City Clerk Christine Martin asked the Board to carry over her 32 hours of vacation to the end of the year. Alderman O'Connor made a motion to approve the request for vacation carryover. Alderman Dixon seconded it and the motion unanimously carried.

**Ordinance/Resolutions**

**Bill #37-16B Ordinance** – AN ORDINANCE AMENDING SECTION 425.120 OF THE WRIGHT CITY MUNICIPAL CODE RELATING TO SETBACKS IN THE “SR-3” ZONING DISTRICT. Alderman O’Connor proposed to select Option ‘B’ making the side yard setback seven (7) feet in the SR-3 Zoning District. The proposed ordinance selecting Option ‘B’ was read the first time. Alderman Dixon made a motion to read Bill #37-16B a second time. Alderman O’Connor seconded it and the motion unanimously carried. After the second reading, Alderman Toothman moved that Bill #37-16B be placed upon final passage. Alderman Dixon seconded it and the motion unanimously carried. President of the Board Rowden then put the question “Shall Bill #37-16B be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Dixon	Yea	Alderman Rowden	Yea
Alderman O’Connor	Yea	Alderman Toothman	Yea

The amended Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #898 of the City of Wright City, Missouri.

**Resolution 38-16** – A RESOLUTION PROVIDING FOR THE MUNICIPAL ELECTION FOR THE CITY OF WRIGHT CITY, MISSOURI, ON APRIL 4, 2017. The Resolution was read. Alderman Toothman made a motion to approve Resolution #38-16 by title. Alderman O’Connor seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Rowden	Yea
Alderman Toothman	Yea	Alderman Dixon	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Resolution #38-16 of the City of Wright City, Missouri.

**Resolution 39-16** – A RESOLUTION EXERCISING THE SECOND RENEWAL TERM UNDER A PROMISSORY NOTE ISSUED TO FMB BANK ON APRIL 1, 2015. The Resolution was read. Alderman Toothman made a motion to approve Resolution #39-16 by title. Alderman O’Connor seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Rowden	Yea
Alderman Toothman	Yea	Alderman Dixon	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Resolution #39-16 of the City of Wright City, Missouri.

## Reports

**Park** – Curt Kehoe was present and reported to the Board. He said the ‘Trunk or Treat’ was a big success with over 450 kids attending. Curt thanked everyone for making the event a success and Pumpkins Galore for donating pumpkins. They are cleaning up after having a tree removed and will have a group of Girl Scouts come and help pick up the rest of the sticks. Ball season is over now with new ball league signups starting in January 2017. The first meeting for the ball leagues is on December 8<sup>th</sup> in Lake St. Louis. They are preparing for the Christmas Parade for December 1<sup>st</sup> from 6:00 to 8:00 pm. Everyone should be there by 5:30 pm to be able to get the parade across the tracks by 6:00 pm when the trains are scheduled to come through town. Breakfast with Santa will be December 3<sup>rd</sup> from 8:30 am to 11:30 am at the “Will Heiliger” building. The Ugly Sweater 5k Run with registration at 8:30 am.

**Public Works** – Kenny Robinett reported to the Board. He said there are three (3) different boring companies in town and they hit a couple of water lines on Hwy J. The two new employees are taking their water license test next Thursday, November 17<sup>th</sup>.

**Police** – Police Chief Eskew was present. He reported they had 636 calls for service, with 29 incident reports since the last meeting. Some reports included fugitives, disorderly conduct, property damage, motor vehicle accidents, stealing, possession of a controlled substance, possession of stolen property, and assault.

He also discussed an incident with a barricaded suspect where family was locked in the residence, but everyone got out safely and they were able to get the suspect to the hospital.

He thanked Curt for putting on the ‘Trunk or Treat’ every year, which helps the Police Department during Halloween.

**City Hall** – City Clerk Christine Martin went over her report on business licenses with the Board and stated there was still one delinquent business license. A summons was issued. The business owner showed up for Court on November 9<sup>th</sup> and was fined \$75 for no business license. She will be starting 2017 Business License Renewals next week. There were no new licenses issued during this period.

**Cemetery** – City Clerk stated there was a burial today and it was Helen Flaiz. She also is working with a family for the Doris English urn burial that will be coming from Pennsylvania.

**Training** – City Clerk Christine Martin stated she is still working with Denise on Personnel and HR.

**Other** – Contacted MODOT today regarding the large pothole at Veterans Memorial Parkway and North Locust and a problem Ms. Nye is having at 402 Veterans Memorial Parkway. Work Orders were put in on both addresses and they should be out next week.

**Treasurer/Economic Development** – Treasurer Karen Girondo reported to the Board. Karen stated she will email the October Financials to the Board when she completes them. She attended the MEDC Meeting in Columbia and they had a section on the FLSA to make sure everyone is in compliance as it is affecting cities and companies across the board. They also went over the topic ‘The Workforce of Tomorrow’ and how we can help our businesses cope with the difference in the generations of workers.

**Bills** – Karen asked the Board for permission to pay the bills usually approved at the second Board meeting of the month which include Health Insurance and utilities. Alderman Toothman made a motion to pay the bills for late November. Alderman O’Connor seconded it and the motion unanimously carried.

Meetings – The Greater Warren County EDC had its monthly meeting on November 1<sup>st</sup> and attached to her report is their status. The EPC Grand Opening should be towards the end of November.

Sidewalk Project – Karen stated they had the Commissioner’s meeting today on site but does not have a decision yet. All three (3) property owners were there.

Chapter 100 Bonds – Karen stated she is working with Tom Cunningham of Cunningham, Vogel & Rost to close out the Chapter 100. The final Pilot has to be paid which is at 95 percent, and they will have to pay the legal fees up front. The check is expected to be in on Monday and then some ordinances will be passed at the December 8<sup>th</sup> Board meeting.

The prospect on the Spec Building decided not to pursue the project due to requirements placed on the project. The building is back on the market.

Karen said she has been dealing with the people coming in to open up Legacy Pharmacy and they would like to be open by the end of the year. Bob Barclay has received the plans to review.

Cochran Engineering (Union, MO) and JEMA are doing the site work for the Library and they will be getting the City plans by the first week of December to be forwarded to Planning & Zoning for the December 19<sup>th</sup> meeting.

**Review/Approval of Bills** – Alderman Toothman made a motion to approve the Bills. Alderman Dixon seconded it and the motion unanimously carried.

**Final Questions** – Kerry Lambright asked about the policy on the slabs that are replaced in front of residences. Kenny Robinett said they are good about working with the residents. Mr. Grunwaldt asked if Gettysburg Commons could be first on the list to do and Alderman Rowden stated the Board stays out of scheduling and leaves it to the contractor.

**Vote to go to Closed Session - Executive Session** - Alderman Dixon made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney (610.021(1)). And hiring, firing, disciplining or promoting employees (610.021(3)). Alderman O’Connor seconded it and roll call was taken:

Alderman Dixon	Yea	Alderman Rowden	Yea
Alderman O’Connor	Yea	Alderman Toothman	Yea

The motion carried.

Alderman Dixon made a motion to come out of executive session and go into regular session. Alderman O’Connor seconded it and roll call was taken:

Alderman Dixon	Yea	Alderman Rowden	Yea
Alderman O’Connor	Yea	Alderman Toothman	Yea

The motion carried.

**Adjournment** – Alderman Toothman made the motion to adjourn the meeting at 8:30 pm. Alderman O’Connor seconded it and the motion unanimously carried.

Approved \_\_\_\_\_

Attested \_\_\_\_\_