

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, October 27, 2016**

Signed in Attendance: Larry Terbrock, Kerry Lambright, Scott Schroeder, Mike Vaclavik, Kim Fast, and Bart Korman of Lewis Bade were present.

City Official Attendance: Mayor Heiliger, Aldermen O'Connor, Rowden, Dixon, and Toothman were present.

Staff and Others Present: City Clerk Christine Martin, City Attorney Paul Rost, Chaplin Joe Purl, Police Chief Matthew Eskew, Superintendent Larry Janish, Park Director Curt Kehoe and Officer Jim Hepperman. Treasurer Karen Girondo was absent.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Dixon, O'Connor, Rowden, and Toothman present. The City Clerk reported the Mayor and four (4) Board Members present.

Pledge of Allegiance

Kim Fast led everyone in the Pledge of Allegiance.

Approval of Minutes

Minutes from Board Meeting of October 20, 2016 – Alderman Rowden made a motion to approve the minutes from the Board of Aldermen Meeting of October 20, 2016. Alderman Dixon seconded it and the motion unanimously carried.

Approval of Financial Reports – None

Responses to previous comments/concerns – None

Open meeting to public comments/concerns – Mr. Michael Vaclavik of 4 Thoroughbred Drive was present and asked about status of the sewer line issue at his property. The Board stated they are waiting for information from the insurance company.

Public Hearings

Amend Municipal Code Section 425.120 “SR-3” Single-Family Residential Districts pertaining to side property line setbacks - Mayor Heiliger opened the public hearing and asked for questions and comments. Larry Terbrock was present and stated he is a builder in the area and asked about the proposed side yard setbacks. He stated he learned it will be 7 feet for lots 79 feet and under, and over that it would be 10 feet. He said it will not help his situation for building larger homes. He suggested allowing all of

“SR-3” Single-Family Residential Districts to have 7 feet side yard setbacks. There were no further questions or comments and Mayor Heiliger closed the public hearing.

Recommendations from Planning & Zoning

Terry Cochran – Presentation of Site Plan for 220 N. Elm Avenue – Bart Korman of Lewis-Bade was present and presented the new site plan. Mr. Cochran and Ms. Runyan were also present. The Board reviewed and discussed the plan in regards to parking spots and definition of streets. City Attorney Paul Rost asked about access to Elm Street and if they planned any paving to the alley. Bart said they had not contacted MODOT regarding access to Elm and the alley will be mostly paved when they are done with the project. Bart Korman stated the parking spaces were reduced to two (2). Alderman Rowden made a motion to postpone the site plan for further legal review and discussion with the City’s Building Inspector. Alderman Toothman seconded it and the motion unanimously carried.

Amend Municipal Code Section 425.120 “SR-3” Single-Family Residential Districts pertaining to side property line setbacks – Alderman Rowden made a motion to accept the recommendations of Planning and Zoning. Alderman Toothman seconded it and the motion unanimously carried.

Reliable Storage – Site Plan for additional Building – Alderman Rowden made a motion to accept the recommendations of Planning and Zoning. Alderman Dixon seconded it and the motion unanimously carried.

Old Business

Wischmeyer Property – Lot 33 Forest Lake – City Clerk Christine Martin stated the deed has been sent to the Wischmeyers for signing and we are just waiting for them to return it.

New Business

Cochran/JEMA Status on City Hall/Police/Park Project – Kurt Daniels of Cochran Engineering was present and explained everything is moving forward. A layout of the proposed Police Building was presented to staff. A meeting is set up for November 7th with Police and City Hall to go over the layouts and they will also be at the Workshop to present it to the Board.

UB Payment Agreement Request – Account #400190004 – Alderman Rowden made a motion to approve the request with a review of the account at the first meeting in December. Alderman Dixon seconded it with Aldermen Rowden, Dixon, and O’Connor voting yes and Alderman Toothman voting no. The motion carried.

UB Payment Agreement Request – Account #400108012 – Alderman Toothman made a motion to approve the request. Alderman O’Connor seconded it and the motion unanimously carried.

UB Payment Agreement Status Report – Alderman Toothman made a motion to accept the report. Alderman O’Connor seconded it and the motion unanimously carried.

UB Sewer Adjustment Request – Account #201040002 – Alderman Rowden made a motion to approve the adjustment as requested. Alderman O'Connor seconded it and the motion unanimously carried.

Police Department Computer Purchase – Chief Eskew stated he had previously purchased used mobile data terminals from the state and they are having issues with them. He can purchase refurbished computer equipment through Bob Johnson Computer Supply with a warranty. He said they can purchase four (4) computers for \$3,991.93 and if repair is ever needed they will just have to pay for shipping. Alderman Rowden made a motion to approve the purchase of four (4) computers from Bob Johnson. Alderman O'Connor seconded it and the motion unanimously carried.

Ordinance/Resolutions

Bill #36-16 Ordinance – AN ORDINANCE AMENDING SUBSECTION B OF SECTION 705.090 (“LATERALS”) OF THE MUNICIPAL CODE OF THE CITY OF WRIGHT CITY, MISSOURI PERTAINING TO CONNECTION FEES. City The ordinance was read the first time. Alderman Rowden made a motion to read Bill #36-16 a second time with an opportunity for comments by the Board prior to passage. Alderman Toothman seconded it and the motion carried. The Board discussed issues relating to the connections having a limited time period of five (5) years and the City to receive prior notification in writing for transfer of the connections, and requested the ordinance be amended. City Attorney Paul Rost made the amendments and read the amended ordinance a second time in its entirety. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #36-16 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #36-16 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Dixon	Yea	Alderman Rowden	Yea
Alderman O'Connor	Yea	Alderman Toothman	Yea

The amended Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #897 of the City of Wright City, Missouri.

Bill #37-16 Ordinance – AN ORDINANCE AMENDING SECTION 425.120 OF THE WRIGHT CITY MUNICIPAL CODE RELATING TO SETBACKS IN THE “SR-3” ZONING DISTRICT. Alderman Rowden made a motion to postpone Bill #37-16 to the next meeting for further review and research. Alderman O'Connor seconded it and the motion unanimously carried.

Reports

Park – Curt Kehoe was present and reported to the Board. He announced that “Trunk or Treat” is Monday night October 31st. He thanked Mikus Farms for donating pumpkins.

Curt said Larry's City crew cut down a large tree by the park building. The Christmas Parade will be on December 1st from 6 pm to 8 pm. On December 3rd there will be

Breakfast with Santa from 8:30 to 11:30 am and the Ugly Sweater 5k Run with registration at 8:30 am.

Public Works – Superintendent Larry Janish reported to the Board.

Lift Stations – They have a company that is checking all of the lift stations and working on getting the generators working properly.

Grass Cutting – They are working on doing their final mowing throughout the City.

Snow Removal – They are preparing all of their trucks with plows to be ready for snow removal.

Asphalt – They will be working on hot-mix patching in the City next week.

Bids – Bids will be received for street slab repairs and a new garage building.

Larry discussed two companies that will be coming to tour the WWTF on November 8th and November 10th and invited the Board to come along if interested.

Police – Police Chief Eskew was present. He reported they had 343 calls for service, with 16 incident reports since the last meeting. Some reports included fugitive arrests, motor vehicle accidents, stealing, possession of a controlled substance, and possession of stolen property. He stated the new 'Truck Route' by directing a clear path for where the trucks are to go does seem to be making a difference with less traffic stops.

He discussed the school district having a program called, 'Care to Learn'. They will be doing a 'no shave November' where the officer that participates will donate money to help the kids out. Chief said they are currently working on employee evaluations.

City Hall – City Clerk Christine Martin gave her report. The Business License Renewals are the same with one (1) business going to Court on November 9th for a delinquent license. A Business License was issued to Total Truck and Trailer (3TR) at 100 Star Connection Drive, owned by Brian Mekan

Cemetery – There are three (3) burials on Saturday and they are Bryan Greg Britton and Rhonda and David Dixon. Mr. Duke asked the City Clerk to thank the Board for approving a discount for the three (3) burials. She stated she is still working with another family for the Urn burial of Doris English and her husband. The Urn would be coming from Pennsylvania.

MCHCP - 2017 Employee Health Insurance – All 2017 Employee Open Enrollment Forms were turned and submitted to MCHCP on October 25th.

Training – Still working with Denise for Payroll and HR and did the Third Quarter Payroll Reporting & Payment today.

Treasurer/Economic Development – Treasurer Karen Girondo was absent due to attending a conference.

Review/Approval of Bills – Alderman O'Connor made a motion to approve the Bills. Alderman Dixon seconded it and the motion unanimously carried.

Final Questions – There were no questions.

Vote to go to Closed Session - Executive Session - Alderman Rowden made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the

City's representatives and its attorney (610.021(1)). Alderman Toothman seconded it and roll call was taken:

Alderman Dixon	Yea	Alderman Rowden	Yea
Alderman O'Connor	Yea	Alderman Toothman	Yea

The motion carried.

Alderman Rowden made a motion to come out of executive session and go into regular session. Alderman O'Connor seconded it and roll call was taken:

Alderman Dixon	Yea	Alderman Rowden	Yea
Alderman O'Connor	Yea	Alderman Toothman	Yea

The motion carried.

Adjournment – Alderman Rowden made the motion to adjourn the meeting at 8:15 pm. Alderman O'Connor seconded it and the motion unanimously carried.

Approved _____

Attested _____