

**City of Wright City  
Board of Aldermen Meeting Minutes  
Thursday, September 25, 2014**

**Signed in Attendance:** Jim Seidel, Patsy Jones, Garrett Jackson, and Tim Schmidt of Warren County Record.

**City Official Attendance:** Mayor Heiliger, Alderman Schuchmann, Alderman Toothman, Alderman Bruce, and Alderman Rowden were present.

**Staff and Others Present:** City Clerk Christine Martin, City Superintendent Larry Janish, City Attorney Paul Rost, Treasurer Karen Gironde, Park Director Curt Kehoe, Pastor Joe Purl, Police Chief Matthew Eskew, and Police Officer Jim Hepperman.

Mayor Heiliger called the meeting to order at 6:30 pm

**Roll Call**

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported that the Mayor and four (4) Board Members were present.

**Pledge of Allegiance**

Alderman Forrest Bruce led everyone in the Pledge of Allegiance

**Approval of Minutes**

**Minutes from Board Meeting of September 11, 2014** - Alderman Schuchmann made a motion to approve the minutes from the Board of Aldermen Meeting of September 11, 2014. Alderman Rowden seconded it and the motion unanimously carried.\_

**Approval of Financial Reports – August** – Alderman Schuchmann made a motion to approve the Financial Reports for August. Alderman Bruce seconded it and the motion unanimously carried.\_

**Responses to previous comments/concerns – None**

**Open Meeting to public comments/concerns – None**

**Public Hearing – None**

**Recommendations from Planning & Zoning**

**Application for Conditional Use Permit from William Survant to request a residential use in the C-5 Commercial Downtown District, at 123 West 1<sup>st</sup> Street North** – Alderman Schuchmann made a motion to approve the recommendations from Planning & Zoning for the Conditional Use Permit with the stipulations as outlined. Alderman Rowden seconded it and the motion unanimously carried.

## **Old Business**

**Forest Lake Road Maintenance** – Mr. Jim Seidel discussed the need for maintenance in Forest Lake Subdivision. He said they turned over the roads to the City six years ago and there has been no maintenance and had turned in a similar request a year ago. Mr. Seidel recommended repairs to the roads to keep them in good condition.

**Request for Stop Signs** – Superintendent Larry Janish discussed the request for a stop sign. He said they would like to put yellow flashing lights up and a sign saying to stop when the light is flashing. Chief Matthew Eskew said they can't enforce it with tickets and said he understood the issue is the hill, if the fork lift is there and has to stop and restart. Chief Eskew suggests lowering the speed limit. Alderman Schuchmann asked how the flashing lights would be activated, a button or another method. He said he agrees with Chief Eskew about the speed limit, but asked about enforcing it. Larry Janish recommended reducing the speed to 15 mph from Northgate east to Lagoon Road. Chief Eskew said he had no problem with a flashing light. Alderman Schuchmann made a motion to approve changing the Speed Limit to 15 mph from Northgate east to Lagoon Road. Alderman Toothman seconded it and the motion unanimously carried.

## **New Business**

**Special Permit – Warcats** – Alderman Schuchmann made a motion to approve the Special Permit. Alderman Rowden seconded it and the motion unanimously carried.

**Proposal for Engineering Services – Contract** – Treasurer Karen Girondo discussed the contract for engineering Services through M Engineering d/b/a Cochran Engineering on an as-needed bases for sidewalks, school reviews, and miscellaneous projects. Alderman Schuchmann stated they will be used for small projects.

**Audit Bids** – The Audit Bids were opened by City Clerk Christine Martin and read by Treasurer Karen Girondo. The Board said they will make a decision at the next Board Meeting.

**Work Ready Project** – Treasurer Karen Girondo discussed the Work Ready Project and the criteria and requirements for ACT Certified Work Ready Communities and how it will benefit employers. There are five (5) levels of certification and employers can designate what level employee they want. They are asking the City to participate and it proves we have the workers to hire for companies wanting to come in. Alderman Schuchmann made a motion to participate in the Workforce Program. Alderman Bruce seconded it and the motion unanimously carried. Alderman Schuchmann made a motion to designate Karen Girondo as a Representative of the City for the Workforce Program. Alderman Rowden seconded it and the motion unanimously carried.

**Sewer Study – Engineering Contract** – Treasurer Karen Girondo stated that she doesn't have the revised approved contract back from the State yet, but explained the ordinance could still be passed authorizing the Mayor to sign it when it is ready.

**Street Striping Bids** – Superintendent Larry Janish said he has called five (5) companies and only received two (2) bids. He said he would like to wait until the next Board Meeting to see if he could get another bid.

**Payment Agreement Status Report** – Alderman Schuchmann made a motion to approve the Payment Agreement Status Report and the conditions. Alderman Rowden seconded it and the motion unanimously carried.

**Vacation Carryover – Parks** – Alderman Schuchmann made a motion to approve the vacation carryover for Curt Kehoe until the end of the year. Alderman Bruce seconded it and the motion unanimously carried.

**Request for Training – Police Department** – Alderman Rowden made a motion to approve the request to send Randy Deatherage to St. Louis County for training. Alderman Toothman seconded it and the motion unanimously carried.

**Resignation/Hiring of Police Officer** – Police Chief Matthew Eskew asked the Board to accept the resignation of James Holifield. Mayor Heiliger made a recommendation to accept the resignation of James Holifield. Alderman Schuchmann made a motion to accept the Mayor’s recommendation to accept the resignation of James Holifield. Alderman Rowden seconded it and the motion unanimously carried.

Police Chief Matthew Eskew asked the Board to approve promoting Brandon Lampton to full-time status at the hourly pay of \$15.50 until he had successfully completes his ninety (90) day probationary period and then be brought up to the pay of \$16.50 per hour. Mayor Heiliger made a recommendation to approve promoting Brandon Lampton to full-time status at the hourly pay of \$15.50 until he successfully completes his ninety (90) day probationary period and then be brought up to the pay of \$16.50 per hour. Alderman Schuchmann made a motion to accept the Mayor’s recommendation to approve promoting Brandon Lampton to full-time status at the hourly pay of \$15.50 until he successfully completes his ninety (90) day probation period and then be brought up to the pay of \$16.50 per hour. Alderman Bruce seconded it and the motion unanimously carried.

Police Chief Matthew Eskew stated they need help with Court and asked the Board to approve hiring Eugene Jenkins as a part-time officer at the hourly pay of \$11.75. Mayor Heiliger made a recommendation to approve hiring Eugene Jenkins as a part-time officer at the hourly pay of \$11.75. Alderman Schuchmann made a motion to accept the Mayor’s recommendation to approve hiring Eugene Jenkins as a part-time officer at the hourly pay of \$11.75 effective immediately. Alderman Rowden seconded it and the motion unanimously carried.

**Request for “No Parking” sign** – Treasurer Karen Gironde stated Amy Kesler complained of problems with parking of vehicles on their property in the area of East South First Street and is requesting “No Parking” signs be installed. Alderman Schuchmann made a motion to have an ordinance drafted for “No Parking” from Elm to South Stringtown Road for east and west bound traffic. Alderman Toothman seconded it and the motion unanimously carried. Police Chief Eskew stated that as soon as a vehicle breaks down it will have to be removed.

**Utilities Payment Agreement Request – Account 100511008** – Alderman Schuchmann made a motion to approve the payment agreement for Account 100511008. Alderman Toothman seconded it and the motion unanimously carried.

**Utilities Payment Agreement Request – Account 100033002** – Alderman Schuchmann made a motion to approve the payment agreement for Account 100033002. Alderman Toothman seconded it and the motion unanimously carried.

**Utilities Payment Agreement Request – Account 400066002** – Alderman Schuchmann made a motion to approve the payment agreement for Account 400066002. Alderman Toothman seconded it and the motion unanimously carried.

**Cemetery Tree Proposal** – Treasurer Karen Gironde went over the Tree Planting Proposal from Hoette Tree Nursery for the Cemetery. She asks for permission to proceed with asking for funds, donations and memorials for purchasing the trees. Alderman Schuchmann made a motion to proceed. Alderman Rowden seconded it and the motion unanimously carried.

**Hiring of Seasonal Park Maintenance** – Park Director Curt Kehoe asked the Mayor and Board for permission to add the status of Seasonal Part-time Maintenance to Umpires Jacob Meneau and Michael Ogborn Jr. to cover times of need. Mayor Heiliger recommended adding the status of Seasonal Part-time Maintenance to Umpires Jacob Meneau and Michael Ogborn Jr. Alderman Rowden made a motion to accept the Mayor’s recommendation by adding the status of Seasonal Part-time Maintenance to Umpires Jacob Meneau and Michael Ogborn Jr. Alderman Schuchmann seconded it and the motion unanimously carried.

**Ordinance/Resolutions**

**Bill #19-14 Ordinance** – AN ORDINANCE AUTHORIZING EXECUTION OF A CONTRACT BETWEEN THE CITY OF WRIGHT CITY AND M ENGINEERING, LLC d/b/a COCHRAN FOR ENGINEERING AND CONSULTING SERVICES ON AN AS-NEEDED BASIS IN THE CITY OF WRIGHT CITY, MISSOURI. Alderman Schuchmann made a motion to read Bill #19-14 a second time by title. Alderman Rowden seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #19-14 be placed upon final passage. Alderman Rowden seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #19-14 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #833 of the City of Wright City, Missouri.

**Bill #20-14 Ordinance** – AN ORDINANCE AUTHORIZING EXECUTION OF A CONTRACT BETWEEN THE CITY OF WRIGHT CITY AND KUHLMANN DESIGN GROUP FOR ENGINEERING AND CONSULTING SERVICES ON PHASE 1 OF THE WRIGHT CITY SANITARY SEWER

STUDY IN THE CITY OF WRIGHT CITY, MISSOURI. Alderman Schuchmann made a motion to read Bill #20-14 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #20-14 be placed upon final passage. Alderman Bruce seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #20-14 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #834 of the City of Wright City, Missouri.

## **Reports**

**Park** – Park Director Curt Kehoe reported to the Board.

Hunter-Safety Class –Curt said the Hunter-Safety Class will be held on Saturday September 13<sup>th</sup>. The first session of the class has 45 participants, so it was split into two sessions for the day. The first part of the class is taken online and the remainder is in the class.

Strassenbash – Curt said there is a lot of work being done to get ready for Strassenbash, such as painting and trimming trees.

Fall Flea Market – The annual Fall Flea Market will be held on October 4<sup>th</sup>.

Curt said they are just trying to keep up with grass cutting and other maintenance.

**Public Works** – Superintendent Larry Janish reported to the Board.

Sewer Breaks – Larry Janish discussed three sewer force main breaks at Forest Lake Subdivision.

Well #5 – Larry said Well #5 is up and running and waiting for the report from Brotcke Well & Pump.

Asphalt – Larry said they are in the process of patching potholes and bad area areas of asphalt around town.

Water Breaks – They replaced a six-inch valve on Cherry Street and repaired a four-inch water line between Jack and Bill Grouper’s houses due to Ameren drilling through the water line when they replaced a pole.

**Building Official** – No Building Report submitted.

**Police** – Police Chief Eskew was present and reported to the Board and said they had 576 calls for service, with 18 incident reports since the last meeting. Chief reported that Strassenbash was a big success with the public being very receptive and positive. He also discussed patrol cars being out of service. Chief Eskew also discussed the DARE Program and that the DARE order should be wrapped up by the next Board Meeting. He proposed having the Ford Explorer wrapped and to use it as a DARE PR Vehicle and said the cost is about \$1500.

**City Hall** – City Clerk Christine Martin reported to the Board.

Licenses – A new Business Licenses was issued to Fearsome Entertainment for the Haunted Attraction and William Survant being approved for their Conditional Use Permit for Residential Use.

Fall Cleanup Day – The “Wright City Community Fall Cleanup Day” is scheduled for October 11<sup>th</sup>. Letters were sent out to all of the businesses.

Cemetery burials – There were two interments this week which were Bernard Twiehaus and Logan James.

**Treasurer/Economic Development** – Treasurer Karen Girondo reported to the Board with financials being in the packet.

Ribbon Cutting Ceremony – Karen announced the Ribbon Cutting Ceremony for Fearsome at 4:00 pm on Friday, September 26<sup>th</sup>.

Strassenbash – Karen thanked everyone that help with the parade which was the largest one they’ve had.

She stated they’ve been working on several industrial projects.

**Review/Approval of Bills**

Alderman Schuchmann made a motion to approve the Bills. Alderman Rowden seconded it and the motion unanimously carried.

**Final Questions** – Garrett Jackson of 138 Quail Creek Drive addressed the Board with questions regarding with what he suspected as street creep.

Patsy Jones was present and commented on the good job of asphaltting Indian Head Lodge Road.

**Vote to go to Executive Session** - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney (610.021(1)) and leasing, purchasing, or sale of real-estate (610.021(2)). Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yes
Alderman Bruce	Yea	Alderman Rowden	Yes

The motion carried.

**Adjournment** – Alderman Schuchmann made the motion to adjourn the meeting at 8:20 pm. Alderman Bruce seconded it and the motion unanimously carried.

Approved\_\_\_\_\_

Attested\_\_\_\_\_