

City of Wright City
Board of Aldermen Meeting
September 23, 2010, 6:30 pm

Signed in Attendance: Tim Schmidt, Tony Midiri, Jena Diveley and Nancy Huster.

City Official attendance: Mayor Heiliger, Alderman Black, Alderman Toothman, and Alderman Schuchmann were present. Alderman Reynolds was absent.

Others Present and not signed in: None

Staff and Others: Economic Developer/Treasurer Karen Gironde, City Clerk Christine Martin, Superintendent Larry Janish, Police Chief Henry Matthews, Lt. Gary Sweaney, and City Attorney Josh Payton of Cunningham, Vogel & Rost

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Black, Schuchmann, and Toothman present. The City Clerk reported the Mayor and three Board Members present. Alderman Reynolds was absent due to a family matter

Mayor Heiliger called the meeting to order at 6:30 pm.

Vote to go to Executive Session - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business relating to Legal, Real Estate and Personnel as allowed pursuant to the exception of the provisions of Section 610.021(1)(2)(3) RSMo. Alderman Toothman seconded it and roll call was taken

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Reynolds	Absent	Alderman Toothman	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Toothman seconded it and roll call was taken:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Reynolds	Absent	Alderman Toothman	Yea

The motion carried.

Mayor Heiliger called the meeting back to order after returning from executive session.

Meeting Minutes

Approval of Minutes from Board Meeting of June 10, 2010 – Alderman Toothman made a motion to approve the Minutes from the Board Meeting of June 10, 2010. Alderman Schuchmann abstained. Alderman Black seconded it and the motion carried.

Approval of Minutes from the Special Board Meeting of June 2, 2010 – Alderman Schuchmann made a motion to approve the Minutes from the Special Board Meeting of June 2, 2010. Alderman Toothman abstained. Alderman Black seconded it and the motion carried.

Approval of Minutes from Special Board Meeting of June 8, 2010 – Alderman Schuchmann made a motion to approve the Minutes from the Special Board Meeting of June 8, 2010. Alderman Toothman seconded it and the motion unanimously carried.

Approval of Minutes from Board Meeting of June 24, 2010 – Alderman Schuchmann made a motion to approve the Minutes from the Board Meeting of June 24, 2010. Alderman Toothman seconded it and the motion unanimously carried.

Responses to previous comments/concerns - None

Open meeting to public comments/concerns - None

Public Hearing - None

Old Business

Utilities Payment Arrangement Request – Account #3224 - Ms. Jena Diveley was present and explained her case to the Board and said she does dispute the bill for the last two months of August and September that she lived there because she had already moved out. Ms. Diveley said she called but does not think she submitted a disconnect of services in writing. When she moved by the end of July, she noticed the neighbors on both sides were just putting in a pool and believes they filled their pools. The Board asked Ms. Diveley what she could pay regularly on her bill. She stated she can try to pay \$25 every two weeks, but is not sure what her normal bill will be yet. Alderman Schuchmann asked how the bill became so large in the first place. Ms. Diveley answered she had never received any bills after she moved and said possibly it went to her husband. Alderman Schuchmann made a motion to accept the Utility Payment Arrangement Request based on a payment of \$25 being made every two weeks, in addition to the regular Utility Bill. Alderman Black seconded it and the motion unanimously carried.

Business License – James Lee Milliner Jr. – Clothing Store, 275 W.N. Service Road - Mr. Milliner was not present. The Board tabled the business license to the next regular meeting.

Request for City to Accept Streets & Utilities – The Shire, Plat 2 - Larry Janish stated all deficiencies have been corrected which were hydrants that had to be turned around to face the roadway, inlets covered with debris, dead-end signs, and trash at the end of the roadway.

Alderman Toothman made a motion to accept the Streets and Utilities from the Shire, Plat 2. Alderman Black seconded it and the motion unanimously carried.

New Business

Proclamation – Constitution Week September 17 – 23 - Mayor Heiliger read the Proclamation declaring Constitution Week as September 17 to 23, as attached to these minutes.

Brickkicker Inspection Services Contract Renewal - Alderman Schuchmann asked City Attorney Josh Payton if he had a chance to review the contract. City Attorney Josh Payton stated before approving the contract he would like to make some amendments to the contract. He suggested the Board approve the contract in substantially the form of with some changes by adding an addendum to it. Alderman Schuchmann made a motion to approve the Brickkicker Inspection Services Contract Renewal pending review by the City Attorney with amendments. Alderman Black seconded it and the motion unanimously carried.

2011 Budget - Treasurer Karen Girondo asked the Board if they wanted to set a budget Committee, Alderman Black stated he thought everyone should be able to attend the budget meetings as they did last year. Alderman Schuchmann agreed but said the meetings will have to be posted. She said we won't have to set the meeting until the first meeting in October.

MEDC Fall Conference – Economic Developer Karen Girondo asked the Board for permission to attend the MEDC Fall Conference at the end of October and said she was not able to attend the Spring MEDC Conference due to her broken arm. She said it will cost nothing additional as the funds from the Spring MEDC Conference were applied to the MEDC Fall Conference instead of being refunded. The only additional fees will be for hotel and mileage. Alderman Schuchmann made a motion to approve Karen Girondo to attend the MEDC Fall Conference. Alderman Black seconded it and the motion unanimously carried.

Mick Mehler & Sons, Inc. – Pay Estimate #2 - Karen Girondo said Harry and Nathan reviewed the project and it is okay. Alderman Schuchmann made a motion to approve Payment Estimate #2 in the amount of \$39,284.41 to Mick Mehler & Sons, Inc. for Pay Estimate #2. Alderman Toothman seconded it and the motion unanimously carried.

Holiday Schedule – City Clerk Christine Martin stated before the City Newsletter can go out for November the Holiday Schedule has to be approved by the Board. The Holiday Schedule was provided to the Board with their Agenda Notes with their packet.

Alderman Schuchmann made a motion to move the Board Meeting of November 11th to November 9th, at 6:30 pm and cancel the meeting of November 25th due to the Thanksgiving Holiday. Alderman Toothman seconded it and the motion unanimously carried.

Alderman Schuchmann made a motion to cancel the December 23rd Board Meeting and move it to December 28, at 6:30 pm. Alderman Toothman seconded it and the motion unanimously carried.

Alderman Schuchmann made a motion to close City Hall on December 24th for Christmas Eve Holiday and to keep City Hall open on December 23rd and December 27th by having all City employees staggering their days off. Alderman Toothman seconded it and the motion unanimously carried.

Used Fork Lift Purchase – Superintendent Larry Janish said they were approached by the City of Warrenton to see if we were interested in purchasing a fork lift they used at their Swimming Pool. It is a gasoline engine and they paid \$8500 for it. The City of Warrenton wants \$1,000 for the fork lift. Larry said they can use it for moving salt skids, pipe, and down at the Lagoon and has money in his budget. Alderman Toothman made a motion to approve the purchase of the used forklift from the City of Warrenton for \$1,000. Alderman Black seconded it and the motion unanimously carried

Water/Sewer Training - Superintendent Larry Janish asked the Board if he and Kenny Robinett could attend a water and sewer class on October 28 and 29, 2010. The cost will be \$195 per person and said he has money in his budget. They will only be staying one (1) night. Alderman Toothman made a motion to approve Larry and Kenny to attend the Water/Sewer Class. Alderman Black seconded it and the motion unanimously carried. Alderman Toothman asked if anyone went to the OSHA Class. Larry stated that Harry and Nathan just attended the recent OSHA Class on September 15th.

Utilities Payment Agreement Request – Account 30083002 - Alderman Schuchmann made a motion to approve the Utilities Payment Agreement Request for Account 30083002 as requested. Alderman Black seconded it and the motion unanimously carried

Utilities Payment Agreement Request – Account 100509001 - Alderman Toothman made a motion to approve the Utilities Payment Agreement Request for Account 100509001 as requested. Alderman Black seconded it and the motion unanimously carried

Provisional Prosecuting Attorney Appointment - Mayor Heiliger made a recommendation to appoint Christine Miller Hendrix as Provisional Prosecuting Attorney. Alderman Toothman made a motion to accept Mayor Heiliger's recommendation to appoint Christine Miller Hendrix as the Provisional Prosecuting Attorney. Alderman Schuchmann seconded it and the motion unanimously carried

Vacation Carry-over – Parks Department - Alderman Schuchmann made a motion to allow Curt Kehoe to carry over his vacation to October. Alderman Toothman seconded it and the motion unanimously carried

Municipal Court Hours - Alderman Toothman made a motion to keep the Municipal Court hours as they are at the present time. Alderman Black seconded it and the motion unanimously carried

Recommendations from Planning & Zoning - Alderman Schuchmann made a motion to accept the recommendations from Planning & Zoning (Recommendations Attached). Alderman Toothman seconded it and the motion unanimously carried.

Ordinance/Resolutions

Bill #31-10 was presented to the Board. Bill 31-10 was read for the first time by title. AN ORDINANCE ACCEPTING WATER LINES, AND/OR SEWER LINES, AND ALL ITEMS OF PERSONAL PROPERTY OR FIXTURES USED, CONSTRUCTED, PLACED OR EXISTING IN CONNECTION WITH OR RELATED TO SAID WATER AND SEWER LINES BY THE CITY OF WRIGHT CITY, MISSOURI FROM HICKORY GROVE, L.L.C., LOCATED IN THE STREETS IN THE SUBDIVISION OF THE SHIRE, PLAT 2, BY THE CITY OF WRIGHT CITY, MISSOURI. Alderman Schuchmann made a motion to read Bill 31-10 a second time by title. Alderman Black seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #31-10 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #31-10 be passed and become an ordinance?” Roll call was taken with the following vote:

Alderman Toothman	Yea	Alderman Schuchmann	Yea
Alderman Black	Yea	Alderman Reynolds	Absent

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Ordinance #723 of the City of Wright City, Missouri.

Bill #32-10 was presented to the Board. Bill 32-10 was read for the first time by title. AN ORDINANCE ACCEPTING LAND FROM HICKORY GROVE, L.L.C., BEING THE STREETS KNOWN AS LEGOLAS LAND AND ARAGORN LANE AS SHOWN ON THE SUBDIVISION PLAT OF THE SHIRE, PLAT 2, BY THE CITY OF WRIGHT CITY, MISSOURI. Alderman Schuchmann made a motion to read Bill 32-10 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #32-10 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #32-10 be passed and become an ordinance?” Roll call was taken with the following vote:

Alderman Toothman	Yea	Alderman Schuchmann	Yea
Alderman Black	Yea	Alderman Reynolds	Absent

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Ordinance #724 of the City of Wright City, Missouri.

Resolution #33-10 was presented to the Board. Resolution #33-10 was read by title. A RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT BETWEEN THE CITY OF WRIGHT CITY AND BRICKKICKER INSPECTION SERVICES. Alderman Schuchmann made a motion to approve Resolution #33-10 with the condition that the contract be reviewed and amended by the City Attorney. Alderman Toothman seconded it and the motion unanimously carried. Roll call was taken with the following vote:

Alderman Toothman Yea
Alderman Black Yea

Alderman Schuchman Yea
Alderman Reynolds Absent

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Resolution #33-10 of the City of Wright City, Missouri.

Resolution #34-10 was presented to the Board. Resolution #34-10 was read by title. A RESOLUTION OF THE CITY OF WRIGHT CITY, MISSOURI, AUTHORIZING THE ACCEPTANCE OF THE CONVEYANCE AND TRANSFER OF CERTAIN REAL PROPERTY TO THE CITY; AUTHORIZING THE EXECUTION AND THE RECORDATION OF A PURCHASE AND SALE AGREEMENT AND OTHER NECESSARY DOCUMENTS; AND AUTHORIZING ADDITIONAL ACTION IN FURTHERANCE THEREOF. Alderman Schuchmann made a motion to approve Resolution #34-10 with the condition that the contract will be reviewed by the City Attorney. Alderman Toothman seconded it and the motion unanimously carried. Roll call was taken with the following vote:

Alderman Toothman Yea
Alderman Black Yea

Alderman Schuchman Yea
Alderman Reynolds Absent

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Resolution #34-10 of the City of Wright City, Missouri.

Reports

Engineering – None

Park - Curt Kehoe gave a report to the Board. Curt said he and Jim Bunner attended the MPRA Seminar today and got a lot of information on turf and fields they can use next summer. They got a lot of suggestions for their fields from towns that are experiencing the same problems with the rain and heat. He said they are looking into adult playground equipment or stretching equipment for the walk trail. This Friday and Saturday night they have Hunter Safety Courses. The Flea Market is Saturday October 2nd and “Trick or Trunk” will be Sunday, October 31st on Halloween night. There will be only about two more weeks of the Farmer’s Market due to them running out of vegetables. Strassenbash clean-up went well and wants to publicly thank the Girl Scouts, Boy Scouts, the Academy kids, and the Special Education kids for helping out. Curt said with the storm coming in Saturday night, the band only lost about two hours. The Challenge Course on the east end of Ruge Park that the Wright City Academy kids have been working on is almost done and ready for inspection, which will be done by a person from St. Louis County Park Department. If it meets their standards, they will be applying to get the training. He hopes to have the course open and available before winter is here.

Public Works - Larry Janish gave report to the Board. Larry said Kerland Terrace Water Improvement is 75 percent complete and they have started patching street crossings from the water line excavations. By next week the new lines should be almost up to Northgate which is almost the completion point. Larry gave update for the WWTF and said the new mat has been installed and complete. He said we are still discharging good effluent results for our TSS, BOD and NH3

and also stated the weekly sludge testing starts next week. He said in regards to the sign to direct the truck traffic, he talked to the Railroad Permit Department and it may be another two to three weeks more before a permit resolution is reached. Coca-Cola has a sign ready and Mittler Brothers wants to do their own individual sign to put on the large directional sign. Larry is going to talk to Hawkeye and some of the other companies in Gateway Industrial Park

Building Official - Larry said there has been one (1) Renovation Permit, and permits issued for five (5) fences permits, two (2) deck permits, and two (2) shed permits.

Police Department – Police Chief Matthews was present and said they’ve had 281 calls since the last Board Meeting. He said they have been busy after school lets out. He stated Strassenbash went very well with just a few problems and were not right in town. The only problem at Strassenbash was in the beer garden on Friday night. The person was removed and jailed and on Saturday they had a man on the rails. This week they have had some domestics, theft, etc. During the last two days they had four (4) drug arrests and three (3) were made in the school. They still have several cases pending at the Prosecutor’s office. They applied for another Grant for video cameras in the cars and it is a matched grant. He is asking for two (2) video cameras which will cost about \$5,000 for both. It is a matched Grant and the City’s cost will be about \$500. The information off the cameras can be downloaded into computers in the police department. They will find out in November the grant is approved. They have not heard anything on the recovery grant for hiring an officer. There are also new radios from a Grant and Mech Electronics has the radios ready to go.

City Hall – City Clerk Christine Martin stated the Newsletter will go out and should be in the November Wright City Connection. It will be on the City Website and available at City Hall, Post Office and some businesses. She and Karen attended the MML Conference and it was very informative and plans on using some of what she learned with Personnel and some ideas on Safety. When returned from the MML Conference her computer needed repair and she took it to CBSI where it needed a memory stick and still needs a fan/power supply. That part had to be ordered and will be installed when it comes in. City Clerk Christine Martin asked the Board to consider putting a new computer in the 2011 Budget for her.

Treasurer Report – Karen Girondo gave Report to the Board. She explained that the Budget is on the Agenda and has been working on line items and making corrections. Karen said she finished the procedures for Accounts Payable and started on Receipt Management.

Economic Development – Karen Girondo said she is updating Location One with buildings and said most people are dropping their price on the buildings. Karen said she has a request on the Agenda to attend the Fall MEDC Conference. The Bid Opening for the Sidewalk/Lighting Project will be Friday, October 1st at 10:00 am in City Hall. There have been 22 sets of plans requested for the project so we should get a lot of bids. Karen explained budget, construction contracts, and investment information that she picked up at the MML Conference. Karen said she and Christine Martin also attended a one-hour Census Workshop in Warrenton to learn how to use the Census Website for reports and information. The new Census numbers will start coming out in March or April of 2011. Karen thanked everyone for participating in the Strassenbash Parade this year and could not have done it without the coordination of Wright City Police Department.

Review/Approval of Bills

Alderman Schuchmann made a motion to approve the Bills. Alderman Black seconded it and the motion unanimously carried.

Final Questions - Nancy Huster asked the Board what recommendations were approved from Planning & Zoning. Mayor Heiliger explained the recommendations to Ms. Huster.

Vote to go to Executive Session - Alderman Schuchmann made a motion to come out of regular session and go into executive session to discuss business relating to Legal, Real Estate and Personnel as allowed pursuant to the exception of the provisions of Section 610.021(1)(2)(3) RSMo. Alderman Toothman seconded it and roll call was taken

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Reynolds	Absent	Alderman Toothman	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Toothman seconded it and roll call was taken:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Reynolds	Absent	Alderman Toothman	Yea

The motion carried.

Adjournment - Alderman Schuchmann made a motion to adjourn the meeting at 8:35 pm. Alderman Toothman seconded it and the motion carried

Approved_____

Attested_____