

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, September 11, 2014**

Signed in Attendance: Laura Marsh, Sara and Stan Branton, Chris Gaines, Mary Groeper, Austin and Donna Jones, Don Reed, Tim Schmidt, Monika and Ted Wilson of MO. Gun & Quail Club, and Mary Homyk.

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Toothman, Alderman Bruce, and Alderman Rowden were present.

Staff and Others Present: City Clerk Christine Martin, City Superintendent Larry Janish, City Attorney Paul Rost, Treasurer Karen Girondo, Park Director Curt Kehoe, Pastor Joe Purl, Police Chief Matthew Eskew, and Police Officer Jim Hepperman.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported that the Mayor and four (4) Board Members were present.

Pledge of Allegiance

Tim Schmidt led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of August 28, 2014 - Alderman Schuchmann made a motion to approve the minutes from the Board of Aldermen Meeting of August 28, 2014. Alderman Bruce seconded it and the motion unanimously carried._

Approval of Financial Reports – Treasurer Karen Girondo stated the Financial Reports were not ready.

Responses to previous comments/concerns – None

Open Meeting to public comments/concerns – Pastor Joe Purl thanked the first responders for all of their service and especially in remembrance of 9-11. He also thanked Tim Schmidt for the pictures he put in the paper and Dan Rowden and Mayor Heiliger for coming to the ceremony on September 7th.

Public Hearing – None

Recommendations from Planning & Zoning (Postponed from 8/28/14 Board Meeting)

Application for Conditional Use Permit from Don Reed for a Temporary Flea Market at 425 West Service Road North on Saturdays in the summer and fall months –

Alderman Schuchmann made a motion to approve the recommendations from Planning & Zoning for the Conditional Use Permit with the stipulation that Mr. Reed follows the guidelines of Bob Barclay of Brickkicker Inspection Services and that the Conditional Use Permit to be good for the remainder of the year and be reviewed again next Spring. Alderman Rowden seconded it and the motion unanimously carried.

Old Business

Spring Hill Circle Drainage – Superintendent Larry Janish said he met with James Young, and then with Alderman Schuchmann, and Monte Cannon regarding a drainage problem related to the mobile home park. Larry Janish said he needs to do some research for Monte Cannon as it seems he is willing to help. Larry Janish said he has the plans for the subdivision and is waiting for Lewis-Bade to provide the plans for the mobile home park to verify the size and flow of the water pipe. Larry said he will contact James Young and tell him the information has been given to Monte Cannon.

Request for Stop Signs – Superintendent Larry Janish discussed the request for a stop sign. Alderman Toothman asked Larry who was putting the caution light up and stated it will have to have power to it for flashing lights. Larry said it may work with solar lights. Treasurer Karen Girondo said she was meeting with Bob Fitzgerald on Monday afternoon and suggested Larry talk to him at that time. Alderman Rowden stated the flashing lights will need to be well lit.

New Business

Proclamation – Constitution Week – Ms. Sara Branton was present. Mayor Heiliger read the Proclamation proclaiming September 17th through September 23 as “Constitution Week”, marking September 27th, 2014, as the 227th anniversary of the drafting of the Constitution of the United States by the Constitutional Convention.

Recognition Award – Wright City School District – Mayor Heiliger presented a Recognition Award to the Wright City School R-II District, the Board of Education, the Administrators, Teachers and Students on the 2014 Annual Performance Rating of 96.1 percent and stated the hard work, effort and determination that went into accomplish the rating was outstanding and is recognized by the City. Mayor Heiliger congratulated them.

Recognition Award – Missouri Gun & Quail Club – Mayor Heiliger presented a Recognition Award to the Missouri Gun & Quail Club for supporting and providing services to the City of Wright City Police Department and for being an outstanding neighbor to the community.

Contract for Kuhlmann Design – Treasurer Karen Girondo said the contract for the first phase of the sewer study was in the packet. She stated it has to go to DNR for approval before we proceed. Alderman Schuchmann made a motion to approve the contract for Kuhlmann Design for design services. Alderman Bruce seconded it and the motion unanimously carried.

MODOT Projects – Treasurer Karen Girondo said an email was sent to the Board regarding a call for projects. She said if the City wants to do anything, a decision should be made now so we can prepare for it by getting an engineer. It will be for sidewalks, bike trails and for lighting and is an 80/20 percent application. Alderman Schuchmann suggested the stretch of sidewalk on Bell Road in front of the school and possibly down to the American Bank. Alderman Toothman suggested a sidewalk on Second Street from the Park to Roelker Road. Karen said she will do some research on the maximum and have it for the next Board Meeting.

Budget Preparation for 2015 – Treasurer Karen Girondo discussed the timeline for the 2015 Budget Preparation and the letter she prepared to send out to the Department Heads. She explained the entire Board is the Budget Committee and after the September Financials are done and estimated year-end totals are done, we will have the Department Heads submit their proposed budget and have a budget meeting the first week in November. The Board suggested meeting after the November Workshop for the first budget meeting.

Vacation Carryover – Treasurer – Karen Girondo said she has two-and-a-half days to carry over to the end of the year. Alderman Schuchmann made a motion to approve the vacation carryover through the end of the year. Alderman Rowden seconded it and the motion unanimously carried.

Payment Agreement Status Report – Alderman Schuchmann made a motion to approve the Payment Agreement Status Report. Alderman Toothman seconded it and the motion unanimously carried.

Utility Billing Adjustment Report – August – Alderman Rowden made a motion to approve the Adjustment Report for August. Alderman Schuchmann seconded it and the motion unanimously carried.

Holiday Schedule Approval – City Clerk Christine Martin said the Holiday Schedule is what was on the printed calendars for November and December, with only one meeting in November on the 13th and in December having the first regular meeting on the 11th and changing the second Board Meeting to December 29th. Alderman Schuchmann made a motion to approve the Holiday Schedule for November and December as submitted. Alderman Bruce seconded it and the motion unanimously carried.

Request for Roads – The Board asked that this be discussed at the October Workshop for finalizing.

Active 911 – Police Chief Eskew explained that it is a free service he has been using, on a trial bases. He said it is a form of CAD (computer automated dispatching) and can provide officers with a GPS location when they are on calls, push priority calls to on and off-duty officers, and provides a quicker response. He stated the cost is typically \$300 to \$400 per month but this service is \$11 per month per device totaling \$176 for 12 months. He added that a grid search can be created to track where each officer is. Chief Eskew stated the funds could come out of Memberships and Subscriptions. Alderman Rowden made a motion to approve the purchase of the Active 911 CAD Service. Alderman Toothman seconded it and the motion unanimously carried.

Park Board Membership – Mayor Heiliger said the Park Board is low on membership on the south side of the tracks and Curt Kehoe talked to a couple of people that are interested in serving on the Park Board. Mayor Heiliger made a recommendation to appoint Ron MacKnight and Ken Swaringen to the Park Board for a two year term. Alderman Schuchmann made a motion to accept Mayor Heiliger’s recommendation to appoint Ron MacKnight and Ken Swaringen to the Park Board. Alderman Rowden seconded it and the motion unanimously carried.

Engineering Services – Treasurer Karen Girondo stated that at Workshop Bob Barclay asked that the City get an engineering firm on board to review the structural drawings for commercial and industrial projects. The new School Building is coming up for a review. She talked to Kurt Daniels with Cochran and he has a similar type of agreement with the City of New Melle on an as-needed basis. He said they bill for services after the review of plans. Alderman Schuchmann asked Karen Girondo to get a copy of the contract for review.

RFP’s for Redevelopment Proposal – Treasurer Karen Girondo said she and City Attorney Paul Rost worked on the RFP’s for Redevelopment Proposal and they would like to get the RFP’s out to the public. Karen stated she is already getting responses to her emails, and said it will be in the paper and on the website, along with being sent to the Regional Planning Commissions. Alderman Schuchmann made a motion to approve publishing the proposals. Alderman Bruce seconded it and the motion unanimously carried.

Request for Training – Treasurer – Treasurer Karen Girondo said the State Treasurer’s Office is holding a seminar in Creve Coeur free of charge to any City Treasurer or anyone that handles municipal funds. She mentioned that City Clerk Christine Martin will be on vacation that day and there will not be a supervisor in the office. Alderman Schuchmann made a motion to approve the training as requested. Alderman Rowden seconded it and the motion unanimously carried.

Ordinance/Resolutions – None

Reports

Park – Park Director Curt Kehoe reported to the Board.

Hunter-Safety Class –Curt said the Hunter-Safety Class will be held on Saturday September 13th. The first session of the class has 45 participants, so it was split into two sessions for the day. The first part of the class is taken online and the remainder is in the class.

Strassenbash – Curt said there is a lot of work being done to get ready for Strassenbash, such as painting and trimming trees.

Fall Flea Market – The annual Fall Flea Market will be held on October 4th.

Curt said they are just trying to keep up with grass cutting and other maintenance.

Public Works – Superintendent Larry Janish reported to the Board.

Lion’s Club – Larry Janish asked the Board if they wanted to waive the sign permit fee in return for the Lion’s Club offering their facilities free to the City for water and sewer classes held there. Alderman Schuchmann made a motion to waive the fee. Alderman Bruce seconded it and the motion unanimously carried.

Well #5 – Larry said Well #5 motor has burned up and the motor and pump were guaranteed for three (3) years, but does not include removing and installing them. He had Brotcke Well & Pump put the new motor in immediately and the bad motor has been pulled and sent back to the manufacturer. It will be four to eight weeks before the City knows anything regarding the bad motor.

Asphalt – Larry said they are in the process of patching all roadways that were damaged by water breaks, which were by the Post Office, on Westwoods Road, and on Cherry Street. They will then work on the subdivision entrances and then saw cut the humps out of Second Street.

Larry said Nathan is working on the valves. He said they recently received some more information from the Fire Department on locating valves through a GPS process on phones. He said he thinks it will be better than putting them in paper form. The cost for the proposed program is about \$15,000. He will get more information on the process.

Building Official – The Building Report was submitted in the Packet.

Police – Police Chief Eskew was present and reported to the Board and said they had 534 calls for service, with 38 incident reports since the last meeting. The calls included fraud, fugitive arrests, burglary, juvenile matters, domestic assault, and dangerous drug arrests. Chief Eskew also discussed a sexual assault case that was responded to, and that due to the victim turning her cell phone on they were able to save her life. Chief Eskew thanked Chaplin Purl for the 9-11 Service he held. Chief Eskew also discussed the tragic accident on I-70 and how everyone pulled together to help the stranded motorists on the highway. Chief expressed his gratitude and how he was proud to work and live in the community.

City Hall – City Clerk Christine Martin reported to the Board.

Licenses – A new Business License was issued to Michael Blakeney for Mikey's Pour House Pub and Grill for a name change from Copperhead Road Bar and Grill. Pending businesses were Todd Plumb, Fearsome Entertainment, and Vaughn Telfer for an Auto Body Shop at 201 Hedeman. All 95 Business License Renewals have been issued to date. Advantage Hockey d/b/a The Wheel closed their business.

Conditional Uses – Pending Conditional Use Permit was Don Reed for a Saturday Flea Market approved by the Board and Servant Heating & Cooling for a residential use in their building, postponed to the September 15th Planning & Zoning Meeting.

Fall Cleanup Day – The "Wright City Community Fall Cleanup Day" is scheduled for October 11th.

Cemetery burials – There were two interments on September 6th, Victor Schone and Wilbert Lohmann. A reminder of scheduled vacation on September 12th and 19th was given.

Treasurer/Economic Development – Treasurer Karen Gironde reported to the Board.

Downtown Meeting – The first "Downtown Business" meeting was held and only seven business people attended. The businesses want to pursue it and see what happens.

She stated there has been several prospects on the industrial side and is working with a couple of the local firms on expansions.

Audit Proposals – The proposals are due next week and will be on the September 25th Agenda.

Strassenbash – Karen gave a reminder about Strassenbash and said she will be at Diekroeger Park most of Friday, September 19th, but will be in and out of the office. She said they were using the "Original Strassenbash Dancing Bears Beer Stein" this year as the logo. Parade line up will be at Ruge Park on Saturday at 10:00 am.

Review/Approval of Bills

Alderman Schuchmann made a motion to approve the Bills. Alderman Bruce seconded it and the motion unanimously carried.

Final Questions – Details of the upcoming Strassenbash Parade were discussed. Treasurer Karen Girondo said they were using the “Dancing Bears Beer Stein” this year as the logo.

Mary Homyk discussed Indian Head Lodge Road with a complaint of no visibility at the Exit 200 Viaduct. Mayor Heiliger said MODOT has been reviewing it for a year now and plans to possibly shave some height off of it for better visibility.

Joe Holladay complained of a rise in the road on West 2nd Street. Mayor Heiliger explained to Mr. Holladay that Superintendent Larry Janish will be repairing it soon when they do asphalt repairs.

Mayor Heiliger thanked Alderman Rowden and Chief Eskew for speaking at the Ceremony on September 7th. He also thanked the Police Department for a job well done on taking care of directing traffic during the Highway 70 closure. Chief Eskew thanked Larry Janish for his help during the traffic situation.

Vote to go to Executive Session - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney (610.021(1)). Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yes
Alderman Bruce	Yea	Alderman Rowden	Yes

The motion carried.

Adjournment – Alderman Schuchmann made the motion to adjourn the meeting at 7:55 pm. Alderman Rowden seconded it and the motion unanimously carried.

Approved _____

Attested _____