

City of Wright City
Board of Aldermen Meeting
September 8, 2011, 6:30 pm

Signed in Attendance: John Bastian, Reverend Joseph Purl, and Tim Schmidt.

City Official attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Black, Alderman Toothman and Alderman Reynolds were present.

Staff and Others: Superintendent Larry Janish, City Clerk Christine Martin, Police Officer Jeff Scanlon, Parks Director Curt Kehoe, City Attorney Paul Rost and Treasurer/Economic Developer Karen Girondo.

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Black, Toothman, and Reynolds present. The City Clerk reported the Mayor and four (4) Board Members present.

Mayor Heiliger called the meeting to order at 6:30 pm.

Pledge of Allegiance

Officer Jeff Scanlon led everyone in the Pledge of Allegiance.

Meeting Minutes

Minutes from Board Meeting of August 11, 2011 – Alderman Schuchmann made a motion to approve the Board of Aldermen Meeting of August 11, 2011. Alderman Black seconded it and the motion unanimously carried.

The Minutes from the August 25th Board of Aldermen Meeting were not available.

Responses to previous comments/concerns - Alderman Schuchmann thanked everyone for the flowers that were sent for his mother-in-law's funeral. He said it was greatly appreciated.

Open Meeting to public comments/concerns - None

Public Hearing - None

Recommendations from Planning & Zoning - None

Old Business

Lake Tucci Subdivision – Superintendent Larry Janish said that is being addressed as the property has been posted.

Budget Adjustments – Economic Developer Karen Girondo said this was tabled from the last meeting and said she had additional copies if needed. She asked if the Board wanted to discuss it or wait until the end of the year. Karen said she talked to Chief Saulters because he was out of budget on several items. Alderman Schuchmann said he came up and talked to Karen this afternoon to get up to speed on it since he was not at the last meeting. He said it is not just one department and said he would like the Board to sit down with all department heads to discuss tightening the budget. Mayor Heiliger called for a Special Meeting for Monday September 12th at 5:30 pm to meet with all department heads for discussion of the 2011 budget.

New Business

Utility Disconnect Hearing - City Clerk Christine Martin explained that this is something we will have on the Agenda the first meeting of every month for the purpose of Utility shut-offs so that the City is following the ordinances that pertain to shut-offs. A list of proposed disconnect customers was filed with the City Clerk. Alderman Schuchmann made a motion to go forward with disconnect of services as scheduled. Alderman Black seconded it and the motion unanimously carried.

Business License – John Bastian, Branding Iron Steakhouse, 10 Wildcat, Suite J – Mr. John Bastian and his wife Janice was present. He stated they are opening up a new steak house restaurant in town where Donateli's was and said he is also applying for a Liquor License. Alderman Schuchmann asked Mr. Bastian if he has been in the restaurant business before and he said he was several years ago. Alderman Schuchmann made a motion to approve the Business License for Branding Iron Steak House. Alderman Reynolds seconded it and the motion unanimously.

Liquor License – John Bastian, Branding Iron Steakhouse, 10 Wildcat, Suite J – Alderman Schuchmann made a motion to approve the Liquor License for Branding Iron Steak House. Alderman Reynolds seconded it and the motion unanimously.

Bids for Stuermann Road Overlay – Superintendent Larry Janish said the bids were received and opened on September 7th at 2:00 pm. Larry said he requested the asphalt to be bid by the ton so the Contractor will be held to that price in case it would be more than the estimated 500 tons. The 1st option is 2-1/2 inches compacted and the 2nd option is 3-1/2 inches compacted. The Board had a copy of the bid results in their packet. Larry said he has money in major road repairs and will still have money left for other projects. Larry recommended going with the low bidder Mid Rivers Asphalt at \$68.20 per ton. Alderman Schuchmann made a motion to go with Mid Rivers Asphalt for Option #2 at \$68.20 per ton. Alderman Reynolds seconded it and the motion unanimously carried.

Bids for Metal Ceiling in Public Works Garage – Superintendent Larry Janish said the first building of theirs was built in 1978 and the ceiling in the building is falling in. Larry Janish said it has a drop ceiling and he would like to change it to a metal ceiling. He said Cross Country Builders bid more work than what was needed as they proposed to blow R-30 Insulation in the ceiling. The other bids were from Ivy League Homes and AAA Construction. Alderman Schuchmann made a motion to accept the low bid from Cross Country Builders for \$12,400. Alderman Reynolds seconded it and the motion unanimously carried.

Utilities Balance Adjustment Report for August - Alderman Schuchmann made a motion to approve the report as submitted. Alderman Reynolds seconded it and the motion unanimously carried.

Utilities Payment Agreement Request – Account 201515602 - Alderman Toothman made a motion to accept the Utilities Payment Agreement Request. Alderman Black seconded it and the motion unanimously carried.

2012 Budget Preparation – Treasurer Karen Girondo said she put a time line of the 2012 budget in their packet to review and said we usually don't get started until October when three quarters of the figures are available. She said they just have to make sure they meet the December 31st approval deadline, so the rest of the dates can be flexible. She said we need to decide on a Budget Committee. Alderman Schuchmann asked if everyone wanted to sit in and Aldermen Toothman and Black both stated they would like to sit in on the meetings. Alderman Reynolds also agreed to sit in on them. Karen said we just need to know so that the meetings can be posted.

Vacation Carry-over Request – Parks – City Clerk Christine Martin stated Curt Kehoe is requesting permission from the Board to carry over his vacation to use in October as his anniversary date is September 30th. He has one more week to use. Alderman Schuchmann made a motion to approve the carry-over of Curt Kehoe's vacation time into October 2011. Alderman Reynolds seconded it and the motion unanimously carried.

ORDINANCE/RESOLUTIONS

Resolution #15-11 was presented to the Board. Resolution #15-11 was read by title. A RESOLUTION ESTABLISHING A POLICE DEPARTMENT POLICY MANUAL FOR THE CITY OF WRIGHT CITY POLICE DEPARTMENT. Alderman Schuchmann made a motion to approve Resolution #15-11. Alderman Reynolds seconded it and the motion unanimously carried. Roll call was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Black	Yea	Alderman Reynolds	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor for his signature and approval. It was then duly signed and becomes Resolution #15-11 of the City of Wright City, Missouri.

Reports

Parks – Curt Kehoe was absent

Public Works - Superintendent Larry Janish gave report and brought up the WWTF. There were no questions. Larry said for Stuermann Road Asphalt Project, they have the south storm water structure installed but said they have a problem with the north structure with Fiber Optic cables going through where the structure sits. They also have a CenturyTel line in the roadway and they also have two (2) gas lines in the way. He said A. J. Girondo will take a look at it on Friday, September 9th. Larry said the road striping and crosswalks will be done tomorrow by Road Safe.

Building Official - Larry Janish stated there has been 22 year-to-date New Home Permits paid for and one (1) applied for but not paid for. There were three (3) Miscellaneous Permits issued for two decks and one (1) Alteration. There were ten (10) Occupancy Inspections.

Police Department – Police Chief Doug Saulters was absent and Officer Jeff Scanlon gave a report to the Board. He said they've had 341 calls in the last two weeks and 30 of them had incident reports written on them. Officer Scanlon gave the Board a report on how much they've grown from last year. He said as of today they've had 6,847 calls for service and this day last year they were at 4,901 calls. They are at 507 reports taken and at this time last year they were at 322. They are ready for Strassenbash and their schedules are set.

Chaplin Joe Purl was present and thanked the Mayor and Board for letting him serve as Chaplin for the City. He said it is an honor to serve and give back to the City. Reverend Purl invited the Mayor and Board to the 911 Remembrance Service that will be given by the Fire Department and Police Department on Sunday at 12:15 pm at the Nazarine Church. The service will be about 30 minutes long.

City Hall – City Clerk gave report to the Board. Another Peddlers License was issued to Damon Davis for Advantage Cleaning Products for another one (1) day license. She presented a vacation schedule to the Board as her anniversary date is November 29th, with a balance of 60 hours to be used.

Treasurer/Economic Development Reports – Treasurer Karen Girondo said she does not have a full set of August Financials ready because she's had problems getting balanced. She did provide the Board with a copy of the Budget report and will have a full set of reports at the next meeting. Karen said Economic Development has been busy over the last couple of weeks. She submitted a proposal through RCGA for a prospect from the Missouri Partnership where land was submitted for that one. She said on Tuesday, September 6th she submitted another proposal through RCGA through the Missouri Partnership which was the Spec Building in the Industrial Park. Karen stated some of these requests have to be turned around in one day.

Karen Girondo addressed the Board about going full-time. She said with the work load, there are things not getting done that she would like to get done. Karen Girondo proposed going salary with no overtime pay, and would accept a \$2.50/hour reduction in pay to offset the benefits. Karen said it has been really busy in the office as Robin is on vacation. She stated it's very hard with just 2 or 3 people in the office. Alderman Schuchmann said he talked to Karen about it some this afternoon and they looked at the budget. He said it does work in her budget for Economic Development/Treasurer and said from his experience of being on the Board for 6 years; he has seen that Karen does get extremely busy this time of year. He said he feels it is a generous offer and feels the City should take her up on it. Alderman Schuchmann said she would take benefits and take a \$2.50/hour cut in pay and would go salary with no overtime. Alderman Reynolds asked how much the salary would be compared to hourly pay. Karen said with the cut her pay would be about \$24.00/hour or \$50,000 per year. She said with the hours she works, her pay is at \$40,000 per year now. Alderman Toothman said he would like to look at the budget first. Alderman Schuchmann said her budget is currently at 64 percent and at this time of year it should be at 68 percent so the budget is good. Alderman Reynolds said if it will save the City in long run, she will make a motion to approve the change for Karen to go salary. Alderman Schuchmann seconded the motion. Aldermen Toothman and Black voted no. Mayor Heiliger voted to break the tie to approve Karen Girondo to go salary. The motion carried. Karen said the pay period starts Monday, September 12th and will have the pay change to start then.

Review/Approval of Bills - Alderman Schuchmann made a motion to approve the bills. Alderman Reynolds seconded it and the motion unanimously carried

Final Questions – City Clerk Christine Martin asked John Bastian when he plans to open the new steak house restaurant. Mr. Bastian said they are working towards September 22 to October 1st.

Vote to go to Executive Session - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business relating to Legal, Real Estate and Personnel, as allowed pursuant to the exception of the provisions of Section 610.021(1)(2)(3) RSMo. Alderman Reynolds seconded it and roll call was taken

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Reynolds	Yea	Alderman Toothman	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Reynolds seconded it and roll call was taken:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Reynolds	Yea	Alderman Toothman	Yea

The motion carried.

Adjournment - Alderman Schuchmann made a motion to adjourn the meeting at 7:40 pm. Alderman Reynolds seconded it and the motion unanimously carried

Approved _____

Attested _____