

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, August 8, 2013**

Signed in Attendance: Angie Reynolds, Sarah Johnson of Warren County Record and Michael L. Smith and A.J. Girondo.

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Rowden, Alderman Toothman and Alderman Smith were present.

Staff and Others Present: Superintendent Larry Janish, City Clerk Christine Martin, Treasurer/Economic Developer Karen Girondo, Park Director Curt Kehoe, City Attorney Paul Rost, Pastor Joe Purl, Police Lt. Matthew Eskew, and Police Officer Jim Hepperman.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Smith and Toothman present. The City Clerk reported the Mayor and four (4) Board Members present.

Pledge of Allegiance

A.J. Girondo led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of July 25, 2013 - Alderman Schuchmann made a motion to approve the minutes from the Board of Alderman Meeting of July 25, 2013. Alderman Rowden seconded it and the motion unanimously carried.

Approval of Financial Reports - Treasurer Karen Girondo stated due to not having all of the statements in from the bank the Financial Reports were not complete.

Responses to previous comments/concerns – None
Open Meeting to public comments/concerns – None

Public Hearing

Petition for Annexation from J. Paul Hunt and Kenneth Hunt to annex a 2.8 acre parcel of land located at the North Service Road and North Stracks Church Road. Mayor Heiliger opened the public hearing on the Petition for Annexation. There were no comments or questions. Mayor Heiliger closed the public hearing.

Public Hearing for setting the 2013 Tax Rates - Mayor Heiliger opened the public hearing on setting the 2013 Tax Rates. There were no comments or questions. Mayor Heiliger closed the public hearing.

Recommendations from Planning & Zoning – None

Old Business

Wisper Water Tower Proposal - Alderman Schuchmann asked that discussion be moved to the next meeting.

New Business

Recommendation of Award – Sidewalk Lighting Project STP-9900(372) – Alderman Schuchmann made a motion to accept the recommendations of awarding the bid to T.S. Banze Construction in the amount \$165,754.96. Alderman Rowden seconded it and the motion unanimously carried.

Cochran Engineering Contract for Construction Inspection – Sidewalk/Lighting Project – Treasurer Karen Girondo discussed the contract for construction inspection for the Sidewalk/Lighting Project.

Request for Sign – Wright City Veterinary Clinic - Alderman Schuchmann made a motion to authorize Superintendent Larry Janish to install a sign as requested. Alderman Smith seconded it and the motion unanimously carried.

Request for Utilities Payment Agreement – Account #200889001 – The request was discussed and it was decided that the account had a higher than normal usage and that an appointment should be made in order to check out the high water usage. Alderman Schuchmann made a motion to postpone the request to the next meeting. Alderman Rowden seconded it and the motion unanimously carried

Payment Agreement Status Report - Alderman Schuchmann made a motion to approve the Payment Agreement Status. Alderman Smith seconded it and the motion unanimously carried

Utility Billing Adjustment Report for July - Alderman Schuchmann made a motion to approve Utility Billing Adjustment Report for July. Alderman Toothman seconded it and the motion unanimously carried

Utility Billing Disconnect Hearing - Mayor Heiliger opened the Utility Billing Disconnect Hearing and there were no comments or questions. Mayor Heiliger closed the hearing. Alderman Schuchmann made a motion to proceed with utility billing disconnects per City Ordinance. Alderman Toothman seconded it and the motion unanimously carried.

DARE Fund Raiser - Mayor Heiliger announced there was \$1,760 collected from the DARE Rod Run this year and presented it to Lt. Matt Eskew of the Police Department. Alderman Schuchmann gave thanks Dennis Harris for his sponsoring the DARE Fund Raiser and for all of the hard work that went into it.

Ordinance/Resolutions

Bill #32-13 Ordinance – An Ordinance was read by title. AN ORDINANCE OF THE CITY OF WRIGHT CITY, MISSOURI TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS - Alderman Schuchmann made a motion to read Bill #32-13 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Smith moved that Bill #32-13 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #32-13 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #800 of the City of Wright City, Missouri.

Bill #33-13 Ordinance – An Ordinance was read by title. AN ORDINANCE AUTHORIZING EXECUTION OF A CONTRACT BETWEEN THE CITY OF WRIGHT CITY AND COCHRAN ENGINEERING FOR CONSTRUCTION INSPECTION FOR OLD HWY 40 DOWNTOWN SIDEWALK AND LIGHTING PROJECT STP-9900 (372) - Alderman Rowden made a motion to read Bill #33-13 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Toothman moved that Bill #33-13 be placed upon final passage. Alderman Smith seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #33-13 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #801 of the City of Wright City, Missouri.

Reports

Park – Park Director Curt Kehoe submitted his report to the Board. He said they had their Ball League Party this past Saturday and they provided over 200 hotdogs

to kids and families. They handed out trophies and Gastorf Chevrolet made their appearance and presented them with the ceremonial \$500 check for being part of the Chevy Baseball Program.

Farmer's Market is doing well with all of their produce being available. He said they had their customer appreciation day today.

Strassenbash – The Parks Department is going to sponsor the Washer Tournament this year.

Concert in Park – The next concert is Tuesday, August 20th which will feature “Rich Helton and Friends” and it is the last one for the season.

The Girl Scouts are coming back out to re-mulch and stake all of the young trees

Public Works – Superintendent Larry Janish gave report to the Board.

Bell Road Sidewalk Project – Larry said they got about 240 feet of sidewalk poured.

Sewer Break - Larry said there was a sewer break in the alley between Cherry Street and Locust. He said it started when the resident's sewer was not discharging and O'Fallon Sewer Service was called. O'Fallon Sewer Service dug down about eight (8) feet and found a separation in the pipe. They used a camera and found a separation in the pipes and could not dig any deeper. Larry said the “y” at the main was broke, which was the City's pipe. He said they jointly completed the project and said there was minimal cost incurred by the City.

Well #4 – The well is now in operation again and the total cost of the project was \$11,956.96 with 14 pieces of pipe being replaced. Larry said he was very pleased with Midwest Hydro and said they got the well in operation all in the same day.

Building Official – Superintendent Larry Janish said he does not have the Building Report for this meeting.

Police – Lt. Matt Eskew reported to the Board and thanked them for the Harris Automotive check for the DARE Rod Run in the amount of \$1760. He said he taught DARE this past year and said it was quite an experience learning what kids knew about drugs. Lt. Eskew said they've had 433 calls for service resulting in 22 incident reports. He said they've had fugitives, failures to appear, possession of drugs, disorderly conducts, etc. Lt. Eskew also went over the report from the Detective Bureau.

City Hall – City Clerk Christine Martin gave report to the Board. There were three (3) pending Business Licenses, which was James Scott for an Antique Mall named “Walk down Memory Lane”, and the two (2) Conditional Use Permit applicants from the last meeting, Steve Green with Action Automotive and Leonard Brown of Brownstone's Auto emporium LLC, who should be getting their License. The new owner of the building where Dano's was for a restaurant and bar had not been in again with any new information. The applicant for a Pawnshop has withdrawn his request, but the subject of pawnshops will still be reviewed for code changes at the September Planning & Zoning Meeting.

Peddlers License – There were no Peddlers License issued.

Computer Data Files – City Clerk Christine Martin said she had not heard back from Chief Saulters on whether her computer could be checked at City Hall, but recommends that it stay in City Hall and not be taken elsewhere. She stated she has been working on restoring some of her data from other sources.

Employee Picnic – She said Alderman Toothman brought in a flyer to hand out for the employee picnic. An invitation will also be sent to all members of the Park Board, Planning & Zoning and Board of Adjustment, along with the Fire Department.

Treasurer – Treasurer Karen Girondo reported to the Board. She stated the Bank Statement was balanced, but is still working on the General Ledger balancing to the Bank.

Tax Rate Hearing - The next step is to set the tax rates, but needs to wait until the certified tax rates are received from the State Auditor’s Office. If the certified tax rates are not received by the next meeting, a special meeting may need to be called so the tax rates can be set by the required date of September 1st.

Spring Lakes Lot – Karen said she has talked to the Warren County Assessor and Collector and the back taxes have all been taken care of.

Code Enforcement – Nothing has been done with getting the trailer notices done with Kenny and Larry being busy with sidewalks.

Charter Communications – Treasurer Karen Girondo discussed the time frame that Charter would be out to the City Hall and Police Department to change over the phones and the internet. They are expected to be out on August 15th and 16th to set everything up.

Economic Development – Economic Developer Karen Girondo presented her ED Report. She attended an ECMODEV meeting and they are working on a Wage and Employment Survey for the four county area. After that is complete they will be working on a WorkKeys Test Program for students/workers to take which evaluates their skills for employers.

The Spec Building has been submitted for a project this week.

Review/Approval of Bills

Alderman Schuchmann made a motion to approve the Bills. Alderman Rowden seconded it and the motion unanimously carried.

Final Questions – Pastor Joe Purl mentioned that September is coming up and they will be recognizing September 11th with a Remembrance Service on the second Sunday of September and everyone is welcome to attend. He encouraged everyone to take the time in September to thank a Police Officer, Fire Fighter, or an EMT worker for their work and sacrifices they make.

Vote to go to call for Executive Session - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business relating to Legal and Personnel as allowed pursuant to the exception of the provisions of Section 610.021(1)(3) RSMo. Alderman Smith seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Smith	Yea	Alderman Rowden	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Smith	Yea	Alderman Rowden	Yea

The motion carried.

Adjournment – Alderman Toothmann made the motion to adjourn the meeting at 7:50 pm. Alderman Rowden seconded it and the motion unanimously carried.

Approved _____

Attested _____