

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, July 25, 2013**

Signed in Attendance: Angie Reynolds, Leonard Brown and Doug Luther

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Smith, Alderman Rowden, and Alderman Toothman were present.

Staff and Others Present: Superintendent Larry Janish, City Clerk Christine Martin, Treasurer/Economic Developer Karen Gironde, Park Director Curt Kehoe, City Attorney Paul Rost, Pastor Joe Purl, Police Chief Doug Saulters, and Police Officer Jim Hepperman.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Smith and Toothman present. The City Clerk reported the Mayor and four (4) Board Members present.

Pledge of Allegiance

Alderman Smith led everyone in the Pledge of Allegiance

Meeting Minutes

Minutes from Board Meeting of Jul 11, 2013 - Alderman Schuchmann made a motion to approve the minutes from the Board of Alderman Meeting of July 11, 2013. Alderman Rowden seconded it and the motion unanimously carried.

Minutes from Special Board Meeting of July 15, 2013 - Alderman Toothman made a motion to approve the minutes from the Special Board of Alderman Meeting of July 15, 2013. Alderman Smith seconded it and the motion unanimously carried.

Approval of Financial Reports – None

Reponses to previous comments/concerns – None

Open meeting to public comments/concerns - City Clerk Christine Martin read a letter from resident, Gilbert Watkins, asking the City of Wright City to consider some City improvements such as a pool for residents. Alderman Schuchmann responded to Mr. Watkins' request by adding that the City would like to have some of the items expressed such as a pool, beautification along the highway and an Applebee's Restaurant, but is not able to due to budget and the number of rooftops required to support new restaurants. Pastor Joe Purl asked if the City would be open to a volunteer base for maintaining the beautification areas and Alderman Schuchmann answered yes.

Public Hearing - None

Recommendations from Planning & Zoning

Application for a Conditional Use Permit from Steve Green of Action Automotive to operate an Automotive Repair and Automotive Sales Business to be located at 14980 Veterans Memorial Parkway, Bldg. 'A', Wright City, Missouri - Alderman Schuchmann made a motion to accept the recommendations from Planning & Zoning with the stipulation that there will be no outside storage allowed and only parking on hard surface allowed. Alderman Rowden seconded it and the motion unanimously carried.

Application for a Conditional Use Permit from Leonard Brown of Brownstone's Auto Emporium LLC to operate an Automotive Sales Business to be located at 267 North Service Road East, Wright City, Missouri - Alderman Schuchmann made a motion to accept the recommendations from Planning & Zoning with the stipulation that overnight parking for vehicles on display to be on hard surface and that two added hard surface spots be provided for one (1) ADA and one (1) employee parking spot with review of the permit in one (1) year at the July, 2014, Planning & Zoning Meeting. Alderman Rowden seconded it and the motion unanimously carried.

Pawnshops – Review - Alderman Schuchmann made a motion to accept the recommendations from Planning & Zoning. Alderman Smith seconded it and the motion unanimously carried.

Old Business

Municipal Judge – Mayor Heiliger made a recommendation to appoint Tony Linson as Municipal Judge for a two-year term per City Ordinance effective August 1, 2013. Mayor Heiliger conveyed thanks to Judge Wohler for all of his years of service. Alderman Rowden made a motion to appoint Tony Linson as Municipal Judge for a two-year term per City ordinance based on the Mayor's recommendations. Alderman Toothman seconded it and the motion unanimously carried.

Spirit Foundation – Treasurer Karen Girondo stated she put the item on the agenda as the proposed lease is good through the end of July and said figures were provided at the last meeting. City Attorney Paul Rost said he looked at the lease and if the Board is interested he would recommend it be reviewed for changes. Alderman Schuchmann stated after the last budget meeting he recommended against entering into a lease. Alderman Schuchmann made a motion not to act on the lease at this time. Alderman Rowden seconded it and the motion unanimously carried.

New Business

Bell Road Sidewalk Bids – Superintendent Larry Janish said he received bids and the concrete price from Schreiter Ready Mix is \$71.50/yard delivered for 6 sack mix which is special sand, not river sand. The price from Kienstra was \$75/yard delivered, St. Charles County Concrete was \$76.50/yard delivered, and Western was \$85.50/yard. Alderman Schuchmann made a motion to award the bid to Schreiter Ready Mix for concrete for Bell Road Sidewalk Project. Alderman Smith seconded it and the motion unanimously carried.

Superintendent Larry Janish discussed a Change Order from Cochran Engineering for staking. Alderman Toothman made a motion to accept the "Change Order" from Cochran

Engineering for the Bell Road sidewalk Bids. Alderman Smith seconded it and the motion unanimously carried.

Budget Amendments – Treasurer Karen Girono went over the Budget Amendments. Alderman Schuchmann made a motion to approve the Budget Amendments. Alderman Rowden seconded it and the motion unanimously carried.

Sidewalk/Lighting Project – Treasurer Karen Girono discussed the Sidewalk/Lighting Project and said they did the ratings on the Construction Inspection for an Engineering Firm and that was sent to MoDOT and approved. The engineering firm will be getting us a cost and a contract which has to go back to MoDOT before the Board gets it back. The construction bids were opened this week and were certified by the engineer. They now have to go to MoDOT for certification and their recommendation before the City can award a contract. Bids were received in the range of \$165,000 to \$295,000 and the estimate on the project was \$210,000 to \$215,000, so the City is under bid with the low bids received. The low bidder was T.S. Banze Construction, which is also the contractor who bought the 20 acres at South Stringtown Road and the South Service Road. Karen said he is also MoDOT certified.

ACH Reimbursement Request - Treasurer Karen Girono explained that an error made in processing an ACH water account caused a customer a \$29 bank charge and asked the Board to consider a reimbursement by form of a check or credit to their water bill account. The Board agreed on either the credit/reimbursement.

Request for Special Permit – Missouri Warcats Softball – City Clerk Christine Martin said she received the Special Permit Request much earlier than in the past. Chief Saulters said he was okay with the request provided the participants are at the stop signs and are 18 years or older and wear safety vests. Alderman Schuchmann made a motion to approve the Special Permit with them getting a copy of the requirements along with their Permit. Alderman Smith seconded it and the motion unanimously carried.

Request for Utilities Payment Agreement – Account #30013300 - City Clerk Christine Martin stated that the request had been resolved.

Payment Agreement Status Report - Alderman Toothman made a motion to accept the Payment Agreement. Alderman Smith seconded it and the motion unanimously carried.

Ordinance/Resolutions

Bill #27-13 Ordinance – An Ordinance was read by title. AN ORDINANCE FOR THE COLLECTION OF A \$3 SURCHARGE FOR THE SHERIFF’S RETIREMENT FUND IN CONFORMANCE WITH RECENT INTERPRETATIONS OF STATE LAW - Alderman Rowden made a motion to read Bill #27-13 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Smith moved that Bill #27-13 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #27-13 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #799 of the City of Wright City, Missouri.

Resolution #28-13 – A RESOLUTION ACCEPTING THE WARREN COUNTY DEBRIS MANAGEMENT PLAN (DMP) BY THE CITY OF WRIGHT CITY, MISSOURI - Alderman Schuchmann made a motion to approve Resolution #28-13. Alderman Rowden seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Resolution #28-13 of the City of Wright City, Missouri.

Resolution #29-13 - A RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT BETWEEN THE CITY OF WRIGHT CITY AND MIDWEST HYDRO DRILLING & SERVICES, INC. FOR REPAIRS TO WELL PUMP #4 - Alderman Schuchmann made a motion to approve Resolution #29-13. Alderman Rowden seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Resolution #29-13 of the City of Wright City, Missouri.

Resolution #30-13 – A RESOLUTION REQUESTING ANNEXATION OF UNINCORPORATED AREAS WHICH ARE CONTIGUOUS AND COMPACT TO THE EXISTING CORPORATE LIMITS - Alderman Smith made a motion to approve Resolution #30-13. Alderman Toothman seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Resolution #30-13 of the City of Wright City, Missouri.

Resolution #31-13 – A RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF WRIGHT CITY AND KASPAR WARRENTON REAL ESTATE L.L.C. RELATING TO THE GRANT OF A SIDEWALK EASEMENT.

Alderman Schuchmann made a motion to approve Resolution #31-13. Alderman Rowden seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Resolution #31-13 of the City of Wright City, Missouri.

Reports

Parks – Parks Director Curt Kehoe presented his report to the Board. He said they finally got all of the rained-out games in for the kids. There are few adult games yet to catch up on. The Co-ed Ball League will start on August 23rd. He said Megan Bote is working on a Co-ed Softball Tournament that will be held on August 17th and she already has sponsors. He added she has done a good job putting it together. The end-of-year Ball League Party will be on August 3rd which will feature a “Dunking Booth” and will have a “Home Run Derby Contest” using the pitching machine.

Thursday night Dance Class has expanded to Monday nights once School starts.

The next “Concert in the Park” is Tuesday, August 20th and will feature Rich Helton and Friends.

Farmer’s Market is going good right now.

Public Works - Superintendent Larry Janish gave report to the Board.

Larry Janish discussed Asphalt and said they finished at Grief Brothers and by the Fire House.

Bell Road Sidewalks - They will be starting the Bell Road Sidewalk project on Monday, July 29th after it is staked. He explained that Chuck Ackerman is asking to install sidewalks (600 Lin. Ft.) on his property and that the City pay him \$3.25 per square foot which includes digging out, setting up and all labor and material. Alderman Schuchmann suggested that Mr. Ackerman flag the location of his Sprinkler System.

Building Official - Superintendent Larry Janish provided the Board with report on new home building permits issued, which were ten (10) permits for the year, one (1) Deck permit, and twelve (12) Residential Occupancy Inspections. A violations report was also provided to the Board.

Police - Chief Saulters gave report to the Board. He stated they have had 463 calls for service with 23 incident reports handled. Chief Saulters also provided the Board with other stats such as four (4) drug possession cases, three (3) DWI’s, three (3) Peace Disturbances, a forgery case, a stealing case, and two (2) fugitive arrests. He also provided the Detective Bureau’s Report from Sgt. Matthews on their activity.

Chief Saulters asked the Board for permission for Robbie Ryan to carry his comp time over past the allotted 90 hours. Alderman Schuchmann made a motion to allow the comp time carry over. Alderman Rowden seconded it and the motion unanimously carried.

Chief Saulters discussed accomplishments being made by the City’s canine officer, “Zeus” which has been out on patrol and has been involved in three (3) cases this week, which drugs were located and the individuals were arrested and charged.

Chief Saulters said he submitted payment for the vests to the Department of Defense and should know something in a month or so. Chief Saulters said he requested the entire amount of \$7800 to be paid by the grant.

Chief Saulters commented on the \$3 for the Sheriff’s Retirement Fund and asked why they could not have something set up statewide for Police Chief’s and Police Officers that

do not have any retirement. Alderman Schuchmann suggested that Chief Saulters talk to State Representative Brian Spencer.

City Hall - City Clerk Christine Martin gave report to the Board on Business Licenses. There were three (3) pending which were James Scott for an Antique Mall named, "A Walk down Memory Lane Antiques LLC," Application for a Pawn Shop which is being reviewed, and the new owner of the building where Dano's was located.

One (1) Peddlers License was issued on Jul6 23rd for a three (3) day license to Braxton Amundson for Southwestern Advantage for selling books door-to-door.

Attended the Affordable Care Act (ACA) on Tuesday and should be getting a copy of it through email and also received information from MCHCP that they will begin their Open Enrollment Training Webinars soon.

Insurance Claim – The City received word of denial from MOPERM on the last claim received for the Spring Hill Circle sewer backup.

Loss of Computer Data files – City Clerk Christine Martin explained she had lost about 18 months of computer data files due to computer problems and having her computer worked on due to a registry problem. The IT Rep was not able to retrieve any of the lost data and the data was not saved on the server. Chief Saulters offered to get a hold of Chris Matea or Officer Maixner at the St. Charles County Sheriff's Department, who runs the computer forensics unit to see they could help out. Alderman Schuchmann said that would be fine if they are willing to take a look at it.

Treasurer/Economic Development - Treasurer Karen Gironde gave report to the Board and said she is finishing up the paperwork for Joy Howard for the Bond Statement.

The 2013 Tax Rate hearing is set for August 8th and the numbers were run through the State Auditor's calculator and General, Park and Street Light Funds will remain the same as 2012, and the Debt Service increases some.

Treasurer Karen Gironde said Spring Lakes is on the back tax roll. The Board instructed Karen to go to the county and ask them to take the property off the tax rolls. She said the check from Greater Missouri Builders has been deposited.

ED- Karen said she attended the ground-breaking ceremony for CertainTeed on Wednesday and there were over 200 people there. The Governor made good remarks regarding the region working together on the project.

Karen said there are two (2) proposed projects requested due by Friday and believes at least one (1) will be submitted for Wright City.

Karen discussed the Voluntary Annexation Petition by Paul Hunt for 2.8 acres at Stracks Church Road and the North Service Road. The Public Hearing will be at the next Board meeting. The zoning for the property is set for Planning & Zoning for August 19th and for the Board of Aldermen on August 22nd.

RCGA – Attended the RCGA Networking Meeting today held at Rankin Technical College.

Review/Approval of Bills - Alderman Schuchmann asked about the invoice from Warner Communications and Larry Janish answered that the last time tested all sirens were working. Alderman Schuchmann made a motion to approve the Bills. Alderman Rowden seconded it and the motion unanimously carried.

Final Questions - Mayor Heiliger said for the DARE Fund Raiser they took in about \$2,000 but does not know what the total will be until all of the bills come in. He said he should have a check at the next Board Meeting.

Chief Saulters discussed Warner Communications and some interference problems they were having with their radios and were asked to go to a new frequency. He said Warrenton Fire Chief, Mike Owenby, came to the Police Department and changed

frequencies on some of their radios. He said they are working with Amy at Dispatch but will probably have get Warner Communications back out again.

Adjournment

With no further Business, Alderman Rowden made a motion to adjourn at 7:40 pm. Alderman Smith seconded it and the motion unanimously carried.

Approved _____

Attested _____