

**City of Wright City
Board of Aldermen Meeting
Thursday, July 12, 2012, 6:30 pm**

Signed in Attendance: Angie Reynolds, Timothy Reynolds, Patsy Jones, Gina Allen and Tim Schmidt.

City Official attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Toothman and Alderman Smith were present. Alderman Rowden was absent

Staff and Others: Superintendent Larry Janish, City Clerk Christine Martin, City Attorney Paul Rost, Police Chief Doug Saulters, Chaplin Joe Purl, Karen Girondo, Police Officer Jim Hepperman and Park Board Member Patsy Jones. Parks Director Curt Kehoe was not present.

Mayor Heiliger called the meeting to order at 6:30 pm.

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Toothman, and Smith present. The City Clerk reported the Mayor and three (3) Board Members present.

Pledge of Allegiance

Angie Reynolds led everyone in the Pledge of Allegiance.

Meeting Minutes

Minutes from Special Board Meeting of June 25, 2012 – Alderman Toothman made a motion to approve the minutes from the Special Board of Alderman Meeting of June 25, 2012. Alderman Smith seconded it and the motion unanimously carried.

Minutes from Board Meeting of June 28, 2012 – Alderman Toothman made a motion to approve the minutes from the Board of Alderman Meeting of June 28, 2012. Alderman Smith seconded it and the motion unanimously carried.

Approval of Financial Reports - Treasurer Karen Girondo presented the Financial Reports. Alderman Schuchmann made a motion to approve the Financial Reports. Alderman Toothman seconded it and the motion unanimously carried.

Responses to previous comments/concerns - None

Open Meeting to public comments/concerns - None

Public Hearing

Public Hearing Request to consider Rezoning as needed under Wright City Municipal Code Section 400.050c., a 9.98 acre tract of land located near the southwest corner of Westwoods Road and Bell Road in the City limits of Wright City from M-1 Light Industrial to C-3 General Commercial - Mayor Heiliger opened the Public Hearing and there were no comments. Mayor Heiliger then closed the Public Hearing.

Public Hearing Request to consider Rezoning as needed under Wright City Municipal Code Section 400.050c., a 25.48 acre tract of land located near the northwest corner of Bell Road and West North Service Road in the City limits of Wright City from M-1 Light Industrial to C-4 General Commercial - Mayor Heiliger opened the Public Hearing and there were no comments. Mayor Heiliger then closed the Public Hearing.

Recommendations from Planning & Zoning - None

Old Business

Storm Sirens – Superintendent Larry Janish said the sirens were tested on Thursday and they were all working. He said he is still waiting on prices on parts to change it over to the other frequencies.

New Business

Request to take over South Stringtown Road – Economic Developer Karen Girono explained, as discussed in Workshop, there is an interest of someone being annexed into the City, but in order to do so the City would have to take over South Stringtown Road from the County. She said our first step would be a letter from the Mayor and Board asking for Stringtown Road from our south City Limits line on Stringtown Road to Highway “M”. She said there will then need to be a Public Hearing by County notifying people they are proposing to give the road to the City. She said once we get the road, we can annex the road and then annex other properties. Karen said the first step is a formal request being sent to the Warren County Commission requesting permission to take over the road and that the City has the means to maintain the road. Alderman Schuchmann made a motion to approve presenting a formal request to Warren County Commission to take over ownership of South Stringtown Road. Alderman Toothman seconded it and the motion unanimously carried.

Health Insurance Bids – Broker of Record – Treasurer Karen Girono said she went out for bids and sent packets to three Insurance Companies which were Midwest Agency, Tri-County and Scott Agency. She said Midwest Agency has requested to be a broker of record before they provide anything, which means we would not seek bids from the other two Insurance Agencies and would use Midwest exclusively. Karen said Midwest said they can get better prices that way. Karen said the other two companies

are the ones that asked if we were going to bid the Health Insurance and you are limited to who that company has. Karen said we will just get base bids before we can go to underwriting. Mayor Heiliger said that bids should be sent out to all companies and the Board agreed.

Special Permit Request – DARE Rod Run – Alderman Schuchmann made a motion to approve the Special Permit Request for the DARE Rod Run. Alderman Smith seconded it and the motion unanimously carried.

Utility Disconnect Hearing – Mayor Heiliger opened the Hearing and there were no comments. Mayor Heiliger closed the Hearing. Alderman Toothman made a motion to proceed with Utility Disconnects per City Ordinance. Alderman Smith seconded it and the motion unanimously carried.

Utility Billing Adjustment Report for June - Alderman Toothman made a motion to accept the report. Alderman Smith seconded it and the motion unanimously carried.

Utilities Payment Agreement Request – Account #201116005 – Alderman Toothman made a motion to approve the Utilities Payment Agreement Request for Account #201116005. Alderman Smith seconded it and the motion unanimously carried.

Payment Agreement Status – Alderman Toothman made a motion to accept the payment agreement Status Report. Alderman Smith seconded it and the motion unanimously carried.

50,000 Gallon Water Tower - Superintendent Larry Janish discussed rust on the columns and on the bowl and said he thinks they may be able to paint the bowl and columns themselves. Larry said he was not planning on painting the legs. He stated he will get prices on paint and a boom truck to use.

Website Update – City Clerk Christine Martin explained this request came up around the first of the year and the Board asked to wait until July to review the budget first. Alderman Schuchmann stated due to the budget the City could not do an update this year.

Application for Liquor License – Catering Special Event at Lions Club – City Clerk Christine Martin said the application is a “By the Drink Liquor License” for a caterer. Alderman Toothman made a motion to approve the License for fee of \$10.00 per day. Alderman Smith seconded it and the motion unanimously carried.

Ordinance/Resolutions

Bill #27-12 ORDINANCE- AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF WRIGHT CITY, MISSOURI BY AMENDING THE ZONING DISTRICT MAP OF THE CITY OF WRIGHT CITY FOR A 9.98 ACRE TRACT OF LAND FROM M-1 LIGHT INDUSTRIAL TO C-3 GENERAL COMMERCIAL, FOR THE PROPERTY AS

SHOWN IN EXHIBIT 'A', Alderman Toothman made a motion to read Bill #27-12 a second time by title. Alderman Smith seconded it and the motion unanimously carried. After the second reading, Alderman Toothman moved that Bill #27-12 be placed upon final passage. Alderman Smith seconded it and the motion unanimously carried. Mayor Heiliger then put the question "Shall Bill #27-12 be passed and become an ordinance?" Roll call was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Yea
Alderman Toothman	Yea	Alderman Rowden	Absent

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #761 of the City of Wright City, Missouri.

BILL #28-12 ORDINANCE- AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF WRIGHT CITY, MISSOURI BY AMENDING THE ZONING DISTRICT MAP OF THE CITY OF WRIGHT CITY FOR A 25.48 ACRE TRACT OF LAND FROM M-1 LIGHT INDUSTRIAL TO C-4 GENERAL COMMERCIAL, FOR THE PROPERTY AS SHOWN IN EXHIBIT 'A', Alderman Toothman made a motion to read Bill #28-12 a second time by title. Alderman Smith seconded it and the motion unanimously carried. After the second reading, Alderman Toothman moved that Bill #28-12 be placed upon final passage. Alderman Smith seconded it and the motion unanimously carried. Mayor Heiliger then put the question "Shall Bill #28-12 be passed and become an ordinance?" Roll call was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Yea
Alderman Toothman	Yea	Alderman Rowden	Absent

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #762 of the City of Wright City, Missouri.

RESOLUTION #29-12 was presented to the Board – Resolution #29-12 was read by title. A RESOLUTION ESTABLISHING A FUND BALANCE POLICY FOR THE CITY OF WRIGHT CITY, Alderman Schuchmann made a motion to approve Resolution #29-12. Alderman Toothman seconded it and the motion unanimously carried. Roll call was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Yea
Alderman Toothman	Yea	Alderman Rowden	Absent

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their

signatures and approval. It was then duly signed and becomes Resolution #29-12 of the City of Wright City, Missouri.

RESOLUTION #30-12 – Resolution #30-12 was read by title. A RESOLUTION ESTABLISHING A CREDIT CARD POLICY FOR THE CITY OF WRIGHT CITY. Alderman Schuchmann made a motion to approve Resolution #30-12. Alderman Toothman seconded it and the motion unanimously carried. Roll call was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Yea
Alderman Toothman	Yea	Alderman Rowden	Absent

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Resolution #30-12 of the City of Wright City, Missouri.

Reports

Park – Park Board Member Patsy Jones gave report to the Board. She reported that Summer Camp attendance is still low with fourteen (14) during the second week, and thinks it is due to Summer School and Bible Schools going on. The DAV will have an informational meeting and display at the Park Building for Veterans on July 20th from 9 am to 3:30 pm. She stated the DARE Rod Run will be tomorrow night. They will be working on Fall Ball Leagues soon. The investigation into the burglary and vandalism at the Ruge concession stand is still being done. The Farmers Market is in the Park on Thursdays and there will be a concert in the park on July 17th. She mentioned a large gathering at Ruge Park on July 4th which had alcohol involved and said they are working on some new policies regarding that.

Public Works - Superintendent Larry Janish gave his report. He said the roof is leaking on the storage building on the old Big Boys lot. He said they will probably change the roof structure since it is a flat roof now. Larry said he will gather more information for the roof work. Larry said he, Curt Kehoe, and the Police Department all have items stored in the building. Larry brought up the fact of some elderly people needing help with small chores and it was suggested to check with the Boy Scouts or some other volunteer group that offers assistance.

Larry Janish mentioned that 109 Turkey Run has a service line leaking and the neighbors are complaining about it running into the street. The people with the water leak have an infant at the house and has a contractor coming on Friday. Larry said he would like to give it a little time. The Board agreed.

Building Official - Larry Janish provided the Board with report on building permits issued, occupancy inspection status and a list of violations reported and acted on. He said the report correct the previous number of houses for the year which is 12 and not 16 as on the previous report. Larry also reported on violations and noted he tagged five (5) vehicles at one location and plans to follow up on it tomorrow.

Police Department – Chief Saulters gave a report to the Board and stated they've had 622 calls in the last two weeks with 42 incident reports. He reported some on the Park break-in and said there were about ten (10) juveniles involved. The parents were all contacted. He said his officers are stopping a lot of vehicles that are drug related. Chief explained there is a grant out there for bullet-proof vests and he is checking into it for replacement as vest expectancy is five years. The total on the Grant is \$7,840.00 and is a 50/50 match and there is a possibility the Federal Government will pick up the City's portion of the grant. He asked for permission to get the money allocated for the vests. Alderman Schuchmann asked Chief Saulters to check with Treasurer Karen Girondo on it.

City Hall – City Clerk Christine Martin gave report on Business License status, and new Business License Report. City Clerk Christine Martin also reported there is a reimbursement check in the payment batch to Advantage Hockey for \$200, as he is not licensed for Sunday sales on his Liquor License. A letter will be sent along with the check informing him he does not have Sunday sales on his Liquor License.

The City wide yard sale will be on August 4th and it has also been put on the water bills and Tim Schmidt also put something in the Warren County Record for the City. City Clerk announced there was a Peddler's License applied for to set up a sales tent and the individual was shut down and given a citation by the Police Department for no license. The Peddler has since applied to set up a sales tent at the Baptist Mission and is required to bring in a letter of authorization from the property owner.

Treasurer Report/Economic Development – Treasurer Karen Girondo gave report to the Board and said the budget report was in the packet. She explained there are some areas that need to be reviewed because the revenues are not keeping up with the expenditures. Karen asked the Board about setting up a Budget Meeting and the Board agreed to meet Wednesday, July 18, at 6:00 pm. She is working on the six-month financial report that needs to be published by the end of the month. Karen said she needs three (3) people to review the Enhancement Grant as soon as possible or we could lose the Grant. She said Larry Janish would be a good person to review it and possibly two more.

Karen announced that US Foods bought Hawkeye Foods out and they will be closing the doors. The last shipment will be going out of Hawkeye Foods on September 28th and US Foods in St. Louis will be offering jobs to some of the employees. The building is in a Chapter 100 and that will be paid off. Tom Cunningham of Cunningham, Vogel & Rost has been working with the Real Estate agents involved.

Review/Approval of Bills

Alderman Toothman made a motion to approve the Bills. Alderman Smith seconded it and the motion unanimously carried.

Final Questions - Gina Allen was present and provided two (2) packets on Agenda 21 for the two new Board Members. She asked the Board Members how they will evaluate the Greater Warren County EDC upon renewal of the annual contribution. Alderman Schuchmann answered it will be on performance and goals that they will have for the City. Economic Developer Karen Girondo explained that the Mayor and Board will get an email listing all active prospects. Gina said that information would be great to have

in a document and would like to request a copy of it. Alderman Smith asked Karen to keep an excel spreadsheet on the information received so the Board can also evaluate it at the end of the year.

Police Chief Saulters stated his officers are currently going through Taser recertifications. He said most of his officers will be out the end of this month for the class. He contacted the Warren County Sheriff Department for training assistance and they were not available. He then contacted his old department at St. Charles County and the Sheriff accommodated his department by giving them a Taser Instructor to put on two days of classes and also agreed to bring up their DARE car to the Rod Run, along with one of their officers. Chief Saulters said he will be sending a letter to him thanking their department.

Patsy Jones added that there were 171 flags retired at the Flag Retirement Ceremony. They were contacted by the American Legion and they have almost 200 more flags ready.

Vote to go to Executive Session - Alderman Toothman made a motion to go into an executive session to discuss business relating to Legal, Real Estate and Personnel, as allowed pursuant to the exception of the provisions of Section 610.021(1)(2)(3) RSMo. Alderman Smith seconded it and roll call was taken

Alderman Rowden	Absent	Alderman Toothman	Yea
Alderman Smith	Yea	Alderman Schuchmann	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Toothman seconded it and roll call was taken:

Alderman Rowden	Absent	Alderman Toothman	Yea
Alderman Smith	Yea	Alderman Schuchmann	Yea

The motion carried.

Adjournment – Alderman Schuchmann made a motion to adjourn the meeting at 8:15 pm. Alderman Toothman seconded it and the motion unanimously carried

Approved _____

Attested _____