

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, July 9, 2015**

Signed in Attendance: None

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Rowden, Alderman Bruce, and Alderman Toothman were present.

Staff and Others Present: City Clerk Christine Martin, Treasurer Karen Girondo, City Attorney Paul Rost, Police Lieutenant Tim Matthews, City Superintendent Larry Janish, Park Director Curt Kehoe, Officer Jim Hepperman, and Pastor Joe Purl.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported the Mayor and four (4) Board Members present.

Pledge of Allegiance

Police Lt. Tim Matthews led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of June 25, 2015 – Alderman Schuchmann made a motion to approve the minutes from the Board of Aldermen Meeting of June 25, 2015. Alderman Toothman seconded it and the motion unanimously carried.

Approval of Financial Reports – June – Treasurer Karen Girondo said she would have the reports prepared for the next meeting.

Responses to previous comments/concerns – None

Open meeting to public comments/concerns – None

Public Hearing – None

Recommendations from Planning & Zoning – None

Old Business

Special Permit Request – Liberty Christian Academy for a 5K Run – The Board took no action on this.

Beverly Swan Utility Bill – Alderman Schuchmann stated that after he carefully reviewed the account, he saw no need to make an adjustment. Alderman Schuchmann made a motion to

deny an adjustment to the account. Alderman Bruce seconded it and the motion unanimously carried.

Wolfolk Property – Westwoods Road – Per Superintendent Larry Janish asked the Board to pass on this item at this time, as he and Bob Barclay still need to look at it.

Request for Resubdivision – School District/Library – Treasurer Karen Girondo asked that the Board pass on this due to the applicant not being ready until the next meeting.

New Business

Open House for Special Bond election – The Board discussed and decided to have an open house at City Hall on July 23rd from 5:00 pm to 6:00 pm and to have an open house at the Church on Westwoods Road on July 25th from 9:00 am to 11:00 pm. The Police Department will not be holding an open house. Treasurer Karen Girondo said she will add the notice to the Facebook Page, put an article in the Warren County Record, and have it posted on the Website. The Board said everyone is welcome to attend the open houses.

Payment Agreement Request Policy – Alderman Schuchmann expressed his concern with the number of payment agreement requests being received. He suggested a payment agreement policy. Alderman Schuchmann made a motion to allow only two (2) payment agreement applications per year for each utility billing customer beginning July 9th, 2015, with the first year being from July 9th through December 31, 2015. The policy will then be for a Calendar Year January 1st through December 31st. Alderman Rowden seconded it and the motion unanimously carried. Alderman Schuchmann stated everyone will begin with a clean slate.

Payment Agreement Status Report – The Board reviewed the Payment Agreement Status Report and commented on accounts that were still delinquent. Mayor Heiliger asked that the accounts on the report be highlighted if no payment had been made.

UB Balance Adjustment Report – June – Alderman Toothman made a motion to approve the report. Alderman Bruce seconded it and the motion unanimously carried.

Ordinance/Resolutions

Resolution #24-15 – A RESOLUTION SUPPORTING RECOMMENDATIONS OF THE GREATER WARREN COUNTY ECONOMIC DEVELOPMENT COUNCIL TO IMPROVE TRANSPORTATION IN THE STATE OF MISSOURI IN THE FORM OF A TRANSPORTATION FUNDING ALTERNATIVES PLAN AND AUTHORIZING THE MAYOR TO COMMUNICATE THE SAME TO THE STATE OF MISSOURI. Alderman Schuchmann made a motion to approve Resolution #24-15 by title. Alderman Bruce seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and

approval and then duly signed and becomes Resolution #24-15 of the City of Wright City, Missouri.

Reports

Park – Park Director Curt Kehoe reported to the Board.

Curt mentioned that Ruge Park is completely under water and the Ball Season has been extended until the end of the month. The New Horizon League has started a Fall League and Wright City will be part of it. It will start before the Spring/Summer Season is over. The Coed League has only played nine games.

Farmer's Market – They had to be moved to the parking lot again.

DARE Rod Run – The DARE Rod Run will be in Diekroeger Park on Friday, July 10th from 6:00 pm to 9:00 pm and it will have to be held on the parking lot due to all the rain.

Public Works – Superintendent Larry Janish reported to the Board.

Street Striping – Larry Janish said Road Safe will be in Wright City for striping certain roads the last week of July, weather permitting.

Westwoods Road Water Line Project – Larry Janish stated they started to move in equipment which is stored at the City shed. The pipe and fire hydrants will also be stored in the building. They will try to start next Thursday or Friday, weather permitting.

Cannon Property Storm Sewer – Larry Janish explained that the owners of the property to the north want a simple agreement stating they will give permission to discharge onto their property.

Highway 'J' Sewer Hookup – Larry spoke with Mr. Dixon and he wants permission to hook to the City Sewer. It was a grant through BRPC.

Police – Lt. Tim Matthews reported to the Board and said they had 767 calls for service, with 23 incident reports since the last meeting. Some reports included fugitive arrests, disorderly conduct, property damage, drug distribution cases, and an assault on one of the Police Officers. The Detective Bureau made four felony arrests in the last two weeks and closed five felony investigations. They have five felony drug cases that are heroin related. Lt. Matthews also discussed the assault case where they had a second offense with the same person. They had a busy night on the 4th of July with assaults, disturbances at the gas stations, and domestic situations. They received a lot of complaints regarding fireworks. He thanked Larry Janish and Pastor Purl for offering to help with the DARE Rod Run on Friday, July 10th.

City Hall – City Clerk Christine Martin reported to the Board and stated one Business License was issued to Action Automotive & Sales for their new expanded location at 277 E. Service Road North. Pending is the Wright City Donut Café for an application to change their name to Wright Way Diner.

Business/Liquor License Renewals – 98 issued with one (1) license pending tax information. There are still two outstanding Liquor Licenses.

Pending Conditional Use Permit is Thomas Foster for a home office for his construction business at 125 Turkey Run Court, which is scheduled for the next P&Z Meeting.

Cemetery – There was one burial since the last meeting, Ann Woods. There is an Urn burial for Saturday that the Public Works Crew will take care of and that person is Terrie Spiro.

Treasurer/Economic Development – Treasurer Karen Girondo reported to the Board.

Treasurer – Karen said June Financials will be sent as soon as they are done. The six-month report must be published by the end of the month.

Title VI Plan – Karen said the plan was provided to all employees and she will get the acknowledgement forms back to keep in a separate file. It will be an annual process with the first payroll in July.

Department Head Meeting – Had a Department Head meeting and went over the Auditor’s requests. They discussed the Bond Election, Direct Deposit of Paychecks, 501c3 Corporation information, and other issues and policies, such as allowing setting off of Fireworks one or two nights.

Flyers have been copied for the Bond Election and the Park Employees and Strassenbash Queen Contestants are helping with stuffing envelopes, as part of their public service hours needed.

Dedication of the roadway on Wildcat Drive from the School District was discussed and it was stated that the School needs to be asked to dedicate it to the City.

Resource Officer – The last payment for the school year was received and all invoices were paid.

Sewer Study – Karen said she has been supplying the requested information for the Sewer Study.

Review/Approval of Bills – Alderman Schuchmann made a motion to approve the Bills. Alderman Rowden seconded it and the motion unanimously carried.

Final Questions – Pastor Purl said they will host a 9-11 Service on the first Sunday in September.

Vote to go to Closed Session - Executive Session - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney (610.021(1)); and Leasing, purchasing, or sale of real-estate (610.021(2)); and hiring, firing, disciplining or promoting employees (610.021(3)). Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea	Al-
derman Bruce	Yea	Alderman Rowden	Yea	

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea	Al-
derman Bruce	Yea	Alderman Rowden	Yea	

The motion carried.

Adjournment – Alderman Rowden made a motion to adjourn the meeting at 7:25 pm. Alderman Bruce seconded it and the motion unanimously carried.

Approved _____

Attested _____