

City of Wright City  
Board of Aldermen Meeting  
July 8, 2010

**Signed in Attendance:** Jack Groeper, Mary Groeper, Bill Stinson, Nancy Huster and Tony Midiri.

**City Official attendance:** Mayor Heiliger, Alderman Black, Alderman Toothman, Alderman Schuchmann and Alderman Reynolds were present.

**Others Present and not signed in:** AJ Girono of Cochran Engineering.

**Staff and Others:** Economic Developer/Treasurer Karen Girono, City Clerk Christine Martin, City Attorney Emily Kelley, Superintendent Larry Janish, Police Chief Henry Matthews and Officer Jeff Scanlon.

**Public Hearing at 5:30**

**Preliminary Plans for the Old Highway 40 Pedestrian Walkway and Historical Lighting Project** - Mayor Heiliger opened the Public Hearing. AJ Girono of Cochran Engineering explained the project. He stated sidewalks will be constructed on the north side of West North Second Street. The portions of the western entrance of Grief Brothers will be reconstructed with sidewalks and Rite Sole Building has a two (2) percent cross slope. The sidewalks will be installed through the entrance at Dr. Haulard's office across Hedeman and be tied to the existing walk that runs up to Economy. All lighting will be installed behind the walk except the last one at the western corner of Economy. The new lighting will match the existing lighting. There are a couple of entrances they may have to look at some drainage issues. Jim Toothman asked about the concrete thickness of the sidewalks. Mr. Girono stated the entrances will have six (6) inches of concrete and all other areas will be four (4) inches. Karen Girono asked what the reason was that the lighting won't be installed going east. Mr. Girono stated at the widest point there is only two and a half feet on the right of way and the light base is 24 inches in diameter. There would only be six (6) inches between the driving lane and the light base. The Board discussed the sidewalk project with how many lights would be needed to go east from Elm Street down to Pitman Funeral Home. Alderman Schuchmann said he thought that should be another project, another day. AJ Girono said if the City decided to go east in the future, they would have to determine the amount of right-of-way and ask MODOT for right-of-way clearance. He said he would need to have their lighting consultant come out and see what is needed as far as electric source. Alderman Schuchmann said he would like to see the City start with this project on this Grant and possibly look at extending it east in the future. Karen Girono said the maximum amount is \$175,000 for this Grant and the original amount was \$102,000 but another city turned their Grant money back in and it was given to Wright City. It was originally granted in 2007. This is an 80/20 Grant where the City pays 20 percent. Alderman Schuchmann asked about an earmarked fund. Karen Girono said we have not budgeted anything, but there is additional money in the Street Light Fund and we may have to take some from General Fund. We are about 300 percent higher this year in General Fund in cash than last year. Karen said Mr. Copeland at the corner of Hedemen Avenue looked at the plans for the project and is okay with it. Also, Charles Harris who owns the building Budget is

in is okay with them. Mary & Jack Groeper congratulated the Board on the project. They stated they were concerned with water run-off at their house. Over time, it all runs through their yard and water gets into their basement because of the slope. Mary Groeper said they hope the project helps to improve their water problem. They stated they don't have the manpower, equipment, or resources and hoped that the City could possibly help them or look at it to see what can be done. The ditches have filled up and the culvert pipes are smaller. Alderman Schuchmann asked the Groepers if they would be willing to give an easement to the City and they agreed. Alderman Schuchmann said he would look at it along with Larry. Jack Groeper said he was okay with the sidewalk project. Karen said there will be a total of 23 lights to be installed. Mayor Heiliger closed the Public Hearing

### **Roll Call**

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Black, Schuchmann, Toothman and Reynolds present. The City Clerk reported the Mayor and four Board Members present.

Mayor Heiliger called the regular Board Meeting to order at 6:30 pm.

### **Meeting Minutes**

**Approval of Minutes from Board Meeting of May 13, 2010** – Alderman Schuchmann made a motion to approve the Board Minutes of May 13, 2010. Alderman Reynolds seconded it and the motion unanimously carried.

**Approval of Minutes from Special Meeting of April 28, 2010** – Minutes were not available

**Responses to previous comments/concerns** - None

**Open meeting to public comments/concerns** - Nancy Huster stated she was concerned with people attending the Farmer's Market leaving their pets in their cars while shopping in this hot weather. She said the one that she noticed was in the car for over 30 minutes. She asked if the Police Department can go through the parking a couple of times to check.

**Public Hearing** - None

**Recommendations from Planning & Zoning** - None

**Old Business** - None

### **Ordinance/Resolutions**

**Resolution #26-10 was presented to the Board.** Resolution #26-10 was read by title. A RESOLUTION AUTHORIZING EXECUTION OF A 3-PARTY CONTRACT AGREEMENT BETWEEN THE CITY OF WRIGHT CITY, COCHRAN AND THE MISSOURI DEPARTMENT OF NATURAL RESOURCES. Alderman Schuchmann made a motion to

approve Resolution #26-10. Alderman Reynolds seconded it and the motion unanimously carried. Roll call was taken with the following vote:

|                    |     |                   |     |
|--------------------|-----|-------------------|-----|
| Alderman Schuchman | Yea | Alderman Toothman | Yea |
| Alderman Black     | Yea | Alderman Reynolds | Yea |

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor for his signature and approval. It was then duly signed and becomes Resolution #26-10 of the City of Wright City, Missouri.

### **New Business**

**Prosecuting Attorney RFQ's** - Alderman Schuchmann made a motion to advertise for RFQ's for a Municipal Prosecuting Attorney and Judge at the same time. Alderman Black seconded it and the motion unanimously carried. City Clerk Christine Martin stated the Municipal Court has been in operation for five years now and asked if the ads should be staggered or published at the same time. Alderman Schuchmann replied to run the ads at the same time.

**310 Elm Street – Flooding** - Alderman Schuchman said he talked to Superintendent Larry Janish and found out that debris came down from other homes upstream which blocked the opening to the culvert pipe. Larry Janish said during this past rain, he pulled the debris out of the stream so the water could flow through the pipe. Alderman Toothman asked how much water actually got into the basement. Larry Janish said when he got there the water level had gone down. There was a mark on the outside of the door of two feet and inside there had been six inches in it and they pumped it out. Karen said she knows they had to replace the hot water heater and that it was the fourth time it flooded. Larry said there is a drain outside the door and it seeps in through the door and under it and it takes a while to seep into the basement. Alderman Schuchmann said this incident was caused by homeowners upstream and believes it is no fault of the City.

**Cell Tower – Annual Letter from Unison** - City Clerk Christine Martin stated we get a letter every year. Last year they gave us a proposal to take over all the antennas on the water tower and wanted to pay the City one lump sum and Unison would in turn get all future revenue for what is on the tower and the City would lose control of it. Alderman Schuchmann made a motion to send a letter to Unison stating the City is not in favor of a proposal from them regarding the antennas on the Water Tower. Alderman Reynolds seconded it and the motion unanimously carried.

**Old Newsboys Day Annual Request** - Alderman Schuchmann made a motion to approve the Annual Request from Old Newsboys to solicit at the four-way intersection. Alderman Reynolds seconded it and the motion unanimously carried.

**Utility Billing Adjustment Report for June** - Alderman Schuchmann asked about a couple accounts on the report where someone moved in and the service was not set up. City Clerk Christine Martin stated the customer moved and did not notify the City to immediately set up services. Larry said there was one that the shut-off valve in the meter pit was broke but it still supplies water. City Clerk Christine said the owner is not calling the City to have it inspected when people move in. Alderman Schuchmann asked if we have any kind of penalty on this and to

check with Robin if we are charging the tenants a penalty. Alderman Schuchmann said he would be interested in setting up a penalty if there is none for them failing to notify us. Larry Janish said he will look it up tomorrow. Alderman Schuchmann said if there is no penalty, we should put it on a future meeting agenda for penalties to be discussed.

Alderman Schuchmann made a motion to approve the Utility Billing Adjustment Report for June. Alderman Black seconded it and the motion unanimously carried.

## **Reports**

### **Engineering – None**

**Park** - Curt Kehoe gave a report to the Board. He said the “Movie in the Park” on July 9<sup>th</sup> is featuring ‘Up’. The next “Concert in the Park” on July 20<sup>th</sup> will feature Nick Nixon. He stated the kids have sold \$857 in raffle tickets for the Chevy Baseball Program that we are a part of and Gastorf-Schrumpf Motors will present them with a \$500 check at the next Chamber of Commerce Meeting. Curt talked about the rainouts they have had affecting the ball games. Alderman Schuchmann mentioned to Curt about customers at the Farmer’s Market leaving dogs in the car and asked him to put a word out. Curt stated they have a Park Board Meeting on Monday and he is going to suggest that the Park rules signs now be printed in English and Spanish.

**Public Works** - Larry Janish gave report to the Board. Larry said they have been repairing street sections on East South First Street. He said so far they have used 36 yards of concrete at a cost of \$3600 and they only have one more pour of 18 yards before they will be finished repairing the damage to the roadway which will be another \$1800.

Larry said all truck route signs are up at this time. He said the signs have to be a minimum of 7 feet from the bottom of the sign to the ground. Larry said the Industrial Park Sign has been ordered with a directional arrow on it and it should be completed in about a week. It will be 4’ x 8 feet and we should be able to get about nine (9) signs on it if they are 8 x 30 inches. The individual signs are \$30 each. Alderman Schuchmann asked Larry to check the speed limit sign by the school that is leaning. Larry said he is going to concrete those signs in the ground.

**Building Official** - Larry said there have been permits issued for one (1) deck, one (1) sign, and two (2) fence permits.

**Police Department** – Police Chief Matthews gave a report to the Board and said they’ve had 365 calls since the last Board Meeting. He said they have increased radar on trucks and on South First and for coming into town from the east and west on the Service Roads. They were having trouble with concrete trucks speeding so they talked to one of their dispatchers and solved the problem. They are also running radar on some trucks coming into Coca-Cola and have written quite a few tickets on trucks. He stated they finished their Highway Safety Grant and should know something by September. They are looking at cages for the police cars and are checking out used cages. They will need about three cages and the cost will be about \$500 to \$750. He said the ones for the Chevrolets will not work in the Fords. Chief Matthews said he is concerned with his guys having to work without the cages.

**City Hall** – City Clerk Christine Martin stated she took another application for a Peddlers License to a college student, Erinn Martens, for a 6-month Peddlers License at the cost of \$100. She will be going door-to-door selling educational material over the next few weeks.

The recovered stone has been placed by Finke monument Company and the Hedeman family is going to pay for it. She met Warren County Road crew at the cemetery and Nathan Rohr from Public Works unloaded it off the truck with the backhoe.

Wilson Waste dropped off a letter of proposal today requesting the City to extend their contract with some increases. She stated the letter was dated June 21<sup>st</sup> but was just dropped off today. City Clerk Christine Martin stated with the newly adopted Purchasing Policy, we may have to go out on bid. Wilson Waste had bought out J. Hunt Hauling and Waste Management has taken over the commercial side of the hauling. The contract is due March 1<sup>st</sup> 2011. Alderman Schuchmann made a motion to advertise for bids for trash collection services in October. Alderman Reynolds seconded it and the motion unanimously carried.

**Treasurer Report** – Karen Girondo gave Report to the Board. She explained that June Financial Reports are on the desk. Karen stated all revenues are above 50 percent excluding property taxes and expenses are below 50 percent except for Parks, due to the concession stand expenses. There are some line items out of kilter and needs to be reviewed to see why and make adjustments. She suggested taking a look at it at the next meeting. She said the good news is both sales tax and building permits are up and water/sewer collections are up. Karen said she will be working on the Six-Month Financial Statement to get published in the paper by the end of the month. Karen said she has been helping to train Pam on Accounts Payable and also writing the procedures for the accounting policy.

**Economic Development** – Karen Girondo said she has received notice last week that the City had received the Water Study Grant from DNR which is funded by the Recovery Act and the Resolution authorizing the Mayor to sign the 3-Party Agreement is on the Agenda. Cochran will be the engineering on the project and has one (1) year to complete the study. The City will have to have a full study in our hands by May 15<sup>th</sup>, a month before the contract ends. This study will provide the City with a blueprint of where the water system is now and what is needed for the future both in terms of physical plant and finances. Our part on the Water Study Grant is \$1490 as it is a 90/10 Grant. Karen said work on the Sidewalk/Lighting Grant is in progress. Notices were mailed on the Southern Water Line Project to all property owners that it will affect. There has been no word on Scott's coming into the Kaplan building.

### **Review/Approval of Bills**

Alderman Schuchmann made a motion to approve the Bills. Alderman Reynolds seconded it and the motion unanimously carried.

**Final Questions** - Tony Midiri said he thinks they should call and get the cages in the police vehicles as soon as tomorrow and not have to shop around because of the safety issue. Mr. Midiri suggested spearheading another raffle to help with the cost if needed. Nancy Huster agreed with Mr. Midiri. Chief Matthews said they need three cages for the Crown Vics and are waiting for some bids to come in. Karen said there is \$978 left under the New Vehicle Budget. Chief Matthews said they are about \$750 each with the roll bars. Chief said he may contact the City of Warrenton because their police department has some they are selling with their police cars. Nancy Huster asked if there is a City Ordinance on burning trash in the City and Larry Janish stated yes. She said her neighbor behind her on Veterans Memorial Parkway is allowing 3 to 4 Hispanic males to burn 4 to 5 bags of trash every week or two and then they clean up the area after they burn it. She mentioned there are two families living in the house on Veterans Memorial Parkway. Larry told Ms. Huster to call an officer when they are burning trash again.

**Vote to go to Executive Session** - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business relating to Legal and Personnel as allowed pursuant to the exception of the provisions of Section 610.o21(1)(3) RSMo. Alderman Black seconded it and roll call was taken

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|-------------------|-----|---------------------|-----|
| Alderman Black    | Yea | Alderman Schuchmann | Yea |
| Alderman Reynolds | Yea | Alderman Toothman   | Yea |

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Black seconded it and roll call was taken:

|                   |     |                     |     |
|-------------------|-----|---------------------|-----|
| Alderman Black    | Yea | Alderman Schuchmann | Yea |
| Alderman Reynolds | Yea | Alderman Toothman   | Yea |

The motion carried.

**Adjournment** - Alderman Schuchmann made a motion to adjourn the meeting at 7:50 pm. Alderman Reynolds seconded it and the motion unanimously carried

Approved \_\_\_\_\_

Attested \_\_\_\_\_